

Hinsdale School Board Meeting
September 10, 2025
SAU Conference Room
6:00 PM

This meeting is being held in person and via Zoom.

Zoom Link:

<https://us06web.zoom.us/j/88075005127?pwd=XoWLTes9JBs7WSfwL1bmQV24LMVYS.1>
Meeting ID: 880 7500 5127

In an effort to maximize our meeting time and make efficient our work on behalf of our students, Hinsdale School Board members have subscribed to the following meeting norms:

1. We will be respectful to all speakers.
2. We listen to understand and not to respond.
3. We will be fully present at the meeting by becoming familiar with materials before we arrive.
4. We will be attentive to how our physical and verbal expressions affect others.
5. Each of us is responsible for respectfully airing disagreements with each other in a timely manner rather than sharing them with others.
6. We will be responsible for examining all points of view before a consensus is accepted.

1. **Call to Order** A. Anderson

2. **Review of the Manifests** A. Anderson

3. **Minutes** A. Anderson

1. Motion to accept the public and non-public minutes of August 13, 2025.

4. **Citizens' Comments** A. Anderson

Citizens will state their name and then direct their comment to the Chair. If needed, the Chair will ask for Board or Administrative response. The Chair will respond at the next scheduled board meeting if required.

5. **Student Board Member Items** J. Stebbins

6. **Superintendent's Report** Dr. Ryan

1. Superintendent's Report – D. Ryan
2. Business Administrator's Report - J. Fortson

3. Director of Academics and Career Readiness' Report - K. Thompson
4. Principals' Reports - A. Roth (HMHS); Dr. Bremner (HES)
5. IT Director's Report - J. Therieau
6. Director of Student Services' Report – P. Wallace
7. Facilities Director's Report – N. Boudreau

7. New Board Business

A. Anderson

1. Board Retreat & Goal Setting: 9/15th, 5:00 pm
2. Staff Handbook Updates – informational
3. Board Hiring Approval
4. Board Packets
5. Overnight Trip Request
6. NHSBA Proposed Resolutions
7. Policies – First Readings:
 - a. AB - New Hampshire Parental Bill of Rights
 - b. BEDG - Meeting Minutes
 - c. DID – Fixed Assets
 - d. EHAG - Use of Generative Artificial Intelligence
 - e. Appendix JICJ – R(1) - Unauthorized Communication Devices - RESCINDED - Procedures for Handling Unauthorized Communication Devices
8. Policies – Final Readings:
 - a. AC – Non-discrimination, Equal Opportunity Employment, and Anti-discrimination Plan
 - b. Appendix IHBA-R(1) – Programs for Pupils with Disabilities – Section 504 -Notice of Parent and Student Rights
 - c. DB – Annual Budget (reaffirmation)
 - d. DBC – Budget Preparation (reaffirmation)
 - e. DBI - Budget Implementation (reaffirmation)
 - f. DBJ – Transfer of Appropriation
 - g. DFGA – Crowd Funding
 - h. DIE – Audits
 - i. DIH – Fraud Prevention and Fiscal Management
 - j. DKC – Expense Reimbursements (reaffirmation)
 - k. JJE – Student Fundraising Activities
 - l. JLCG – Exclusion of Students Who Present a Hazard
 - m. KCD – Public Gifts/Donations

Vision Statement

Supporting students by providing personalized learning and creating connections with the greater community.

Mission Statement

The Hinsdale School District works collaboratively with the community to create a safe learning environment that supports opportunities for personalized learning for all students. Our students will be lifelong learners that will be prepared to succeed in an ever-changing and diverse world.

- n. KCD-R – Public Donations to Schools –
Acceptance of Gifts (reaffirmation)

Other Business

A. Anderson

9. Any other business to be conducted by the Board

8. Committee Reports

A. Anderson

1. Budget Committee Representative (A. Anderson, K. Hemlow = alternate)
2. Community Connections (A. Anderson, K. Hemlow)
3. Facilities Maintenance/Emergency (W. Dingman, Jr.)
4. HASP Advisory Board (K. Gardner, K. Hemlow)
5. Legislation/NHSBA (A. Anderson)
6. Personnel Committee (A. Anderson, W. Dingman, Jr.)
7. Policy Committee (K. Gardner)
8. Selectboard Representative (M. Sprague)
9. Strategic Plan Steering Committee (A. Anderson, K. Hemlow)
10. Tuition Exploratory Committee (K. Gardner, K. Hemlow)
11. Wellness (K. Hemlow, M. Sprague)

9. Citizens' Comments

A. Anderson

Citizens will state their names and then direct comments to the Chair. If needed, the Chair will ask for Board or Administrative response. The Chair will respond at the next scheduled board meeting if required.

10. Non-public RSA 91 A:3 II (a)(b)(c)(d)(e)(i)(k)(l)(m) (as needed)

A. Anderson

11. Adjournment

A. Anderson

Vision Statement

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Mission Statement

The Hinsdale School District works collaboratively with the community to create a safe learning environment that supports opportunities for personalized learning for all students. Our students will be lifelong learners that will be prepared to succeed in an ever-changing and diverse world.

MINUTES

**Hinsdale School Board Meeting
SAU Conference Room
August 13, 2025
6:00 PM**

Zoom Link:

<https://us06web.zoom.us/j/88075005127?pwd=XoWLTes9JBs7WSfwL1bmQV24LMVYS.1>

Meeting ID: 880 7500 5127

Board Members Present: April Anderson, Kendra Gardner, and Kaylah Hemlow

Board Members Excused: Wayne Dingman, Jr., and Marc Sprague

Administration Present: Nathan Boudreau, Facilities Director; Dr. Molly Bremner, HES Principal; Jane Fortson, Business Administrator; Anna Roth, HMHS Principal; Dr. David Ryan, Superintendent; Justin Therieau, Director of Technology; Karen Thompson, Director of Academics and Career Readiness; and Patty Wallace, Director of Student Services

Administration Excused: N/A

Minutes Recorded by: Maria Webb, Executive Assistant

Call to Order:

A. Anderson called the meeting to order at 6:00 pm.

A. Anderson reviewed the guidelines for holding the Zoom meeting.

Review of the Manifests:

The Board signed the manifests. There were no questions.

Minutes:

1. Public and non-public minutes of June 11, 2025.
2. Public and non-public minutes of July 29, 2025.

K. Hemlow MOVED to approve the minutes listed above. K. Gardner SECONDED. VOTE: 3-0-0, MOTION PASSED.

Citizens' Comments:

A. Anderson opened Citizens' Comments for 30 minutes. There were no comments at this time.

Student Board Member Items:

The new Student Board Member will be attending starting with the September meeting.

Superintendent's Report:

Dr. Ryan reviewed his report with the Board. Highlighted:

- Final Forms for online student registration platform
- Law prohibiting cell phones in school. Our Principals will determine the protocol for the schools. Reviewed Policy JICJ – Unauthorized Communication Devices.

After discussion, the following motions were made:

K. Gardner MOVED to accept Policy JICJ. K. Hemlow SECONDED. VOTE: 3-0-0, MOTION PASSED.

- Attended updated Title IX Training for 2025.
- Attended Non-violent Crisis Intervention Instructor Training.
- The Senior Leadership Retreat was held earlier this week.
- Back-to-School Night Event will be held on August 18th. Dr. Ryan expressed thanks to J. Fortson and K. Thompson for arranging funds, including the OSTCP and Title I funds, to purchase back-to-school items for the students. Noted the generous donations from community businesses and groups.

The Board thanked Dr. Ryan for his report.

Business Administrator's Report:

J. Fortson reviewed her report with the Board. Administration is reviewing the draft operating budgets for 2026-2027.

The Board thanked J. Fortson for her report.

Academics and Career Readiness Report:

K. Thompson shared her report with the Board. Highlighted upcoming events, including:

- Alumni Career Fair on October 3, 2025
- New Teacher Orientation starting on August 20, 2025

The Board thanked K. Thompson for her report.

Principals' Reports:

A. Roth reviewed her HMHS report with the Board. Highlighted:

- Has arranged a motivational speaker for the First Day of School using Holt funds.
- Attended a workshop regarding the updated NH Ed306 rules.

The Board thanked A. Roth for her report.

Dr. Bremner reviewed her HES report with the Board. Highlighted:

- Attended the National School Safety Symposium.
- Attended a national Principals Conference in Seattle.
- MTSS-Reading Professional Development was held this summer.
- Shared enrollment data for the school year so far.
- Open House will be held on Tuesday, August 26th.

The Board thanked Dr. Bremner for her report.

Technology Report:

J. Therieau reviewed his report with the Board. The department is now fully staffed. New laptops will be provided to all students in Grades 6-12. Two HMS Science classrooms will have new smartboards.

The Board thanked J. Therieau for his report.

Student Services Report:

P. Wallace reviewed her report with the Board. Presented data regarding the numbers of cases and the disability categories.

Proposed eliminating the term “SPED” as this can sound offensive. Request that all use “Special Ed” or “Special Education.”

Dr. Ryan supported this. Did not require a vote, so no action needed.

The Board thanked P. Wallace for her report.

Facilities Report:

The Board reviewed N. Boudreau’s report. The rubber mulch on the HES playground base was replaced with wood chips.

The Affinity Lighting Proposal submitted an estimate for the incentive from Eversource is approximately \$155,000.

The Board thanked N. Boudreau for his report.

School Board Retreat & Goal Setting:

This will be rescheduled to Monday, September 15th. The location will be determined.

School Board Handbook:

No discussion needed.

Student Handbook Updates:

K. Hemlow MOVED to approve the HES and HMHS Student Handbooks. K. Gardner SECONDED. VOTE: 3-0-0, MOTION PASSED.

Fund Balance Vote:

J. Fortson shared regarding the status of the current budget. After discussion, the following motions were made:

K. Hemlow MOVED to approve retaining \$100,000 from the FY25 fund balance. K. Gardner SECONDED. VOTE: 3-0-0, MOTION PASSED.

Job Description Updates:

1. ESOL Teacher/Coordinator
2. Executive Assistant to the Superintendent
3. MTSS Academic Coordinator/Instructional Coach
4. Reading Interventionist
5. School Counselor – Middle High School
6. Speech Language Pathologist
7. Technical Support Specialist

After discussion, the following motions were made:

K. Gardner MOVED to accept as a group with an amendment to the MTSS position. K. Hemlow SECONDED. VOTE: 3-0-0, MOTION PASSED.

Policies – First Readings:

1. AC – Non-discrimination, Equal Opportunity Employment, and Anti-discrimination Plan
2. Appendix IHBA-R(1) – Programs for Pupils with Disabilities – Section 504 -Notice of Parent and Student Rights
3. DB – Annual Budget (reaffirmation)
4. DBC – Budget Preparation (reaffirmation)
5. DBI - Budget Implementation (reaffirmation)
6. DBJ – Transfer of Appropriation
7. DFGA – Crowd Funding
8. DIE – Audits
9. DIH – Fraud Prevention and Fiscal Management
10. DKC – Expense Reimbursements (reaffirmation)
11. JJE – Student Fundraising Activities
12. JLCG – Exclusion of Students Who Present a Hazard
13. KCD – Public Gifts/Donations

After discussion, the following motions were made:

K. Gardner MOVED to accept the policies as listed up as First Readings. K. Hemlow SECONDED. VOTE: 3-0-0, MOTION PASSED.

Other Business:

J. Fortson shared regarding the Hinsdale bid proposals for fuel oil. Recommended the Discount Oil proposal for the Board to consider.

K. Hemlow MOVED to approve Discount Oil as our fuel oil provider. K. Gardner SECONDED. VOTE: 3-0-0, MOTION PASSED.

J. Fortson shared the tax-exempt capital lease. No action needed.

N. Boudreau, M. Bremner, A. Roth, J. Therieau, K. Thompson, and P. Wallace were excused at 7:34 PM. The Board took a brief recess from 7:34 – 7:44 PM.

Committee Reports:

1. **Budget Committee** – J. Fortson and A. Anderson will attend the August meeting.
2. **Community Connections** – A. Anderson will post back-to-school events.
3. **Facilities Maintenance/Emergency** – No update.
4. **HASP Advisory Board** – No update.
5. **Legislation/NHSBA** – A. Anderson shared that the Delegate Assembly is October 4th. A. Anderson will attend.
6. **Personnel Committee** – Met July 29th. Will not meet in August. The next meeting will be on September 23rd.
7. **Policy Committee** – Met July 8th.
8. **Selectboard** – The Town approved closing School Street for the *Hinsdale Goes Back-to-School!* Night and use of the Pavilion, and also the use of the Town Hall for Convocation.
9. **Strategic Planning Steering Committee** – Dr. Ryan shared that this was discussed at the Senior Leadership Retreat.
10. **Tuition Exploratory Committee** – No update.
11. **Wellness** – No update.

Dr. Ryan shared that on Thursday, September 4th at 6:00 PM, the Winchester School Board will hold their monthly meeting here. Dr. Ryan requested an HMHS student to provide a tour. The Hinsdale School Board members are invited to attend.

Citizens' Comments:

There were no citizens attending.

Non-public:

K. Hemlow MOVED to go into a nonpublic session according to RSA 91 A:3 II (a)(c) at 7:55 pm. K. Gardner SECONDED. Roll Call: A. Anderson – yes, K. Gardner – yes, and K. Hemlow – yes. VOTE: 3-0-0, MOTION PASSED.

K. Hemlow MOVED to reconvene the public session at 8:12 pm. K. Gardner SECONDED. Roll Call: A. Anderson – yes, K. Gardner – yes, and K. Hemlow – yes. VOTE: 3-0-0, MOTION PASSED.

K. Hemlow MOVED to adjourn the meeting at 8:12 pm. K. Gardner SECONDED. VOTE: 3-0-0, MOTION PASSED.

I attest that this is a true copy of the minutes:

Maria A. Webb

approved on _____

Report from the SUPERINTENDENT



Hinsdale School Board Superintendent Report for September 10, 2025

Hinsdale Goes Back to School Event

As you know, we celebrated the return to school with a kickoff event on Monday, August 18 that saw over 225 people join us to complete the registration process, file free and reduce lunch forms, sign up for extra-curricular activities as well as HASP, and receive free



backpacks stuffed with office supplies, BBQ meals, haircuts, Touch-A-Truck-And-Bus, clothing, school swag, and in some instances, bicycles! Everyone pitched in to help coordinate and ultimately operate the event, and we were so pleased to have



such a great turnout for our first time. We had many sponsors with more already wanting to be involved next year, and we have a debrief session planned for September 16 so that we can talk through what worked well and what we would like to improve. Overall it was a tremendous success and we look forward to hosting our second event next year.



AP Rural Collaborative Lifts Off its Pilot Program

The AP Rural Collaborative officially started this year after almost two years of planning between our school district and five North Country districts (Gorham, Lisbon, Lin-Wood, Profile, and Littleton). We had originally offered to host AP French on the network, however with Dan Huntley's departure we felt it was best to delay our offering for one year to provide our new

French teacher, Dr. Brad Williams, the opportunity to get himself situated and build up some community knowledge. We did have a few students enroll in the network and choose not to participate when the school started, either due to a conflict or change of mind. There are a few schools hosting some students online and so it is operating as it was originally intended for this year as a pilot. Anna Roth met briefly with some representative from the network a few weeks ago and the desire is to study how this year goes and build it up from there.

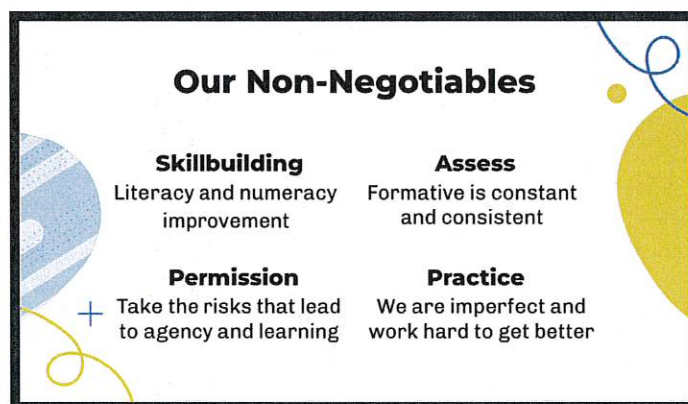
Third Annual Academic Convocation

Hunter Thompson (Class of 2026) presided over this year's convocation and turned in a fine performance alongside his peers who delivered keynote addresses to a packed town hall. Fifth grader Elora Stone took control of the audience with her elementary address, Katrina Sullivan (8th grade) spoke confidently in her middle school address, and Junior Ethan Richard wowed the audience with his speaking ability and message. On behalf of the School Board, Chairperson April Anderson delivered excellent remarks and wished all of the staff a successful year. There were several other highlights in the program including recognizing this year's recipient of the Richard T. McCarthy Service Award, Maryanne O'Malley, our HASP coordinator. The award is presented annually at the opening convocation to a Hinsdale School District employee who has served students, colleagues, and community with the distinction that exemplifies only the highest standards in education and service. Nominations are sought and then voted upon by the district's senior leadership team. Previous year's winners include retired HES Principal Joe Boggio and Abbey Group Food Service Director Kelly Wojcik. [The Brattleboro Reformer ran this news in a recent online edition and can be viewed here.](#)

The event led to a day of professional learning and reflection in the HES gymnasium where we were able to lead the staff through the understanding of our purpose and the “why” of our work, specifically around learner agency, operationalizing our Portrait of a Learner, and the expectation to lean into awkward and uncomfortable feelings that come with being asked to change practices. We shared **four non-negotiables** for the year ([slide deck linked here](#)) that were met with agreement and, in some cases, significant enthusiasm.

Dr. Dennis Littky, former principal of Thayer High School and CEO/Co-Founder of the Big Picture Company and College Unbound, spent a good part of the morning sharing his experiences as an education professional and provided very vivid examples of successful learning models. Our stellar team of

Karen Thompson, Jeanne Sturges, Anna Roth, and Dr. Molly Bremner guided staff through an afternoon of taking the concepts that had been presented in the morning and building them into their practice, including projecting a class lesson that they could easily conduct in class. Many



staff shared positive feedback about the day and we continue to see and hear elements of the day in our schools' classrooms.

Leadership Seminar, Year Two

Karen Thompson and I are once again co-teaching the elective course, *Leadership Seminar*, and currently have 8 students enrolled. The syllabus speaks to the following course competencies, with a new one added as the sixth:

1. Leadership is the skill of influencing others to enthusiastically do your will, for the common good, because of your personal influence.
2. Authority/Influence is a skill based on serving and sacrificing for others. In comparison, Power is an ability based on force, position, status, might, etc.
3. Love is not how you feel towards others, but behave towards others by meeting their legitimate needs not wants.
4. You are born with your personality, but you can choose your character daily through the thousands of choices you make daily.
5. Intentions + Actions = Will (which is a choice).
6. Learner agency is the responsibility for one's learning and the partnership with the person(s) charged with guiding it.

The students, among other leadership development activities such as planning, marketing, and facilitating a student forum known as The Voices of Hinsdale, will be collaborating with our current NHLI student agency group to learn how to conduct empathy interviews and assist with their work in engaging our teaching staff. Throughout the course students will be practicing the effective skills of Greenleaf's theory of servant leadership, and they are currently studying the qualities of Abraham Lincoln's leadership skillset.

Early Child Education Socialization Program

Patty Wallace and I recently joined Winchester School District student services director Jen Heise and Educational and Behavioral Consulting (EBC) principal Monique Antaya on a conference call with the Bureau of Student Services at the NH Department of Education to discuss the process for approving a new program that would permit several school districts to utilize a single service for acute therapeutic care of students with significantly violent behaviors. Our architecture is grounded in Winchester serving as the host district with Hinsdale as its first partner, and EBC providing the staff and Applied Behavior Analysis (ABA) therapy for students in preschool through grade two. Other area districts have expressed interest in tuitioning students to the program once it is established, and the program approval takes approximately 6-8 months. We are viewing this program as our first step into what we hope to grow into a larger and more comprehensive special education collaborative for the southwest region (where there currently is none). There are several benefits to sharing the service including consistency for all students and financial savings to each school district.

https://www.reformer.com/education/hinsdale-school-district-holds-annual-academic-convocation/article_6f9c7971-f119-4fc3-9f9f-8ed6c4d3e146.html

Hinsdale School District holds annual academic convocation

Sep 2, 2025



Hinsdale After School Program coordinator Maryanne O'Malley receives the Richard T. McCarthy Service Award from Superintendent David Ryan at the Hinsdale academic convocation.

HINSDALE, N.H. — The Hinsdale School District hosted its annual academic convocation on Monday, Aug. 25, to celebrate the return to school and hear from student speakers who wanted to share their perspectives and support for the upcoming year.

Senior Hunter Taylor served as the master of ceremonies with Elora Stone providing the elementary address, Katrina Sullivan delivering the middle school address, and Ethan Richard serving as the high school keynote.

There were several other highlights in the program including recognizing this year's recipient of the Richard T. McCarthy Service Award, Maryanne O'Malley, after-school program coordinator. The award is presented annually at the opening convocation to a Hinsdale School District employee who has served students,

colleagues and community with the distinction that exemplifies only the highest standards in education and service. Nominations are sought and then voted upon by the district's senior leadership team.

Previous year's winners include retired HES Principal Joe Boggio and Abbey Group Food Service Director Kelly Wojcik.

[Learn more about your privacy options](#)



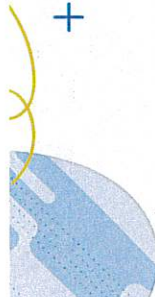
It's All About the Learning

And the way we know it's happening

2025 District Day
August 25, 2025



Stages of Learning

- 
- 01 Framing**
We will understand the "why" of what we are learning today.
 - 02 Insights**
We will learn concepts and ideas from an expert in the field.
 - 03 Doing**
We will work in our teams to develop a deeper understanding.
- 



Stand up and Shout!

Tell us who you are, what you do for our students, and one HOPE that you have for this school year.



01 Framing

"The action of framing something"



Core Values

Connected
Flexible
Ready to Learn
Cooperative

Competencies

Critical Thinking
Collaboration
Character
Communication
Essential Life Skills

Connecting Core Values to POL

Core Value	POL Linked Competencies	Messaging
Connected	Communication, Collaboration, Character	We build strong relationships, respect others, and communicate clearly so everyone can thrive.
Flexible	Critical Thinking, Essential Life Skills, Collaboration	We adapt to challenges, think creatively, and work with others to find solutions.
Ready to Learn	All five competencies	We approach each day with curiosity, openness, and the skills needed to grow in every area.
Cooperative	Collaboration, Character, Communication	We work together with empathy, respect, and shared responsibility to achieve our goals.

All Hinsdale students will, upon graduating, have demonstrated mastery of our core values and POL competencies. We will use academic content to help them practice along the way.

Our Non-Negotiables

Skillbuilding

Literacy and numeracy improvement

Assess

Formative is constant and consistent

Permission

Take the risks that lead to agency and learning

Practice

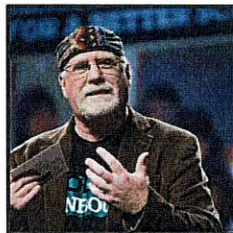
We are imperfect and work hard to get better

“We have to be willing to let go of our certainty and expect ourselves to be confused for a time.”

-Margaret J. Wheatley

02 Insights

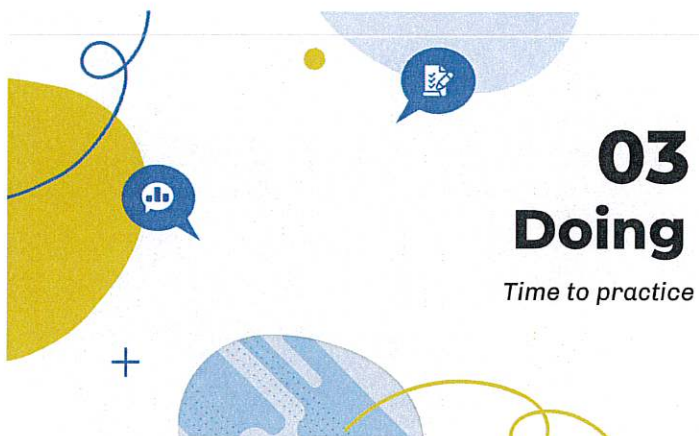
Dr. Dennis Littky
The Big Picture Company
President Emeritus, College Unbound



Lunch

Please be ready to reconvene at 1:00.





03 Doing

Time to practice

Well Done!

Have an amazing year!



Report from the
BUSINESS
ADMINISTRATOR

David Ryan, Ed.D.
Superintendent

Jane Fortson, CPA
Business Administrator

Patricia Wallace, M.Ed., CAGS
Director of Student Services

Karen Thompson, M.Ed.
Director of Academics and Career
Readiness

HINSDALE

SCHOOL DISTRICT

49 School Street, P.O. Box 27 | Hinsdale, NH 03451 | 603-336-5728 | www.hnhsd.org

Business Administrator Report September 2025

The summer has been busy in the business office, processing 24/25 payments, closing down the books for 24/25 and tracking and paying for the new orders for the 25/26 year.

The DRAFT operating budgets for the 26/27 year are in the hands of the administration for review and input having been updated for contractual items, one-time expenditures and known vendor contract changes. These will be worked on in detail during the months of September and October. We will be scheduling meetings between the program administrators and the Superintendent and Business Administrator in the coming weeks to discuss the changes to operating budgets, requests, needs and staffing.

The financials for the year ended 24/25 are filed with the Department of Education and the Department of Revenue. The MS25, DOE25 and MS24 are being reviewed presently. Once received back any changes will be made to them. I will update the board on any changes made. Our audit is scheduled to begin October 14th; we have been uploading documents to the auditor's portal to allow them to begin their fieldwork early if time permits.

Respectfully submitted,
Jane



Revised Estimated Revenues

Hinsdale School District

(RSA 21-J:34)

For the period beginning July 1, 2025 and ending June 30, 2026

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Jane E Fortson	Business Administrator	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090

<https://www.revenue.nh.gov/about-dra/municipal-and-property-division/municipal-bureau>



Revised Estimated Revenues

Account	Source	Article	Estimated Revenue
Local Sources			
1300-1349	Tuition	01	\$28,000
1400-1449	Transportation Fees		\$0
1500-1599	Earnings on Investments		\$0
1600-1699	Food Service Sales		\$0
1700-1799	Student Activities	01	\$100
1800-1899	Community Service Activities		\$0
1900-1999	Other Local Sources	01	\$20,000
Local Sources Subtotal			\$48,100
State Sources			
3210	School Building Aid	01	\$462,803
3215	Kindergarten Building Aid		\$0
3220	Kindergarten Aid		\$0
3230	Special Education Aid	01	\$200,000
3240-3249	Vocational Aid	01	\$11,775
3250	Adult Education		\$0
3260	Child Nutrition		\$0
3270	Driver Education		\$0
3290-3299	Other State Sources	01	\$11,833
State Sources Subtotal			\$686,411
Federal Sources			
4100-4539	Federal Program Grants	01	\$704,000
4540	Vocational Education		\$0
4550	Adult Education		\$0
4560	Child Nutrition	01	\$195,000
4570	Disabilities Programs		\$0
4580	Medicaid Distribution	01	\$110,000
4590-4999	Other Federal Sources (non-4810)	01	\$0
4810	Federal Forest Reserve		\$0
Federal Sources Subtotal			\$1,009,000



Revised Estimated Revenues

Account	Source	Article	Estimated Revenue
Other Financing Sources			
5110-5139	Sale of Bonds or Notes		\$0
5140	Reimbursement Anticipation Notes		\$0
5221	Transfer from Food Service Special Revenue Fund		\$0
5222	Transfer from Other Special Revenue Funds		\$15,000
5230	Transfer from Capital Project Funds		\$0
5251	Transfer from Capital Reserve Funds		\$0
5252	Transfer from Expendable Trust Funds		\$0
5253	Transfer from Non-Expendable Trust Funds		\$0
5300-5699	Other Financing Sources		\$0
9997	Supplemental Appropriation (Contra)		\$0
Other Financing Sources Subtotal			\$15,000

Total Revised Estimated Revenues and Credits	\$1,758,511
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Revised Estimated Revenues Summary

Subtotal of Revenues	\$1,758,511
Unassigned Fund Balance (MS-25)	\$777,706
Less Voted from Fund Balance	\$0
Less Fund Balance to Reduce Taxes	\$677,706
Fund Balance Retained	\$100,000
Total Revenues and Credits	\$2,436,217

SCHOOL FINANCIAL REPORT

For the Year Ending June 30, 2025

For School District of Hinsdale, NH

SAU # 92

DUE TO THE NH DEPARTMENT OF REVENUE

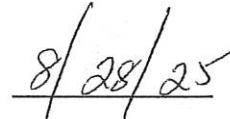
Not Later Than September 1, 2025

"I certify under the pains and penalties of perjury, to the best of my knowledge and belief, that all of the information contained in this document is true, accurate and complete."

Per RSA 198:4-d



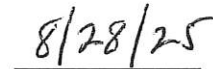
School Board Chairperson



Date



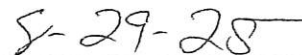
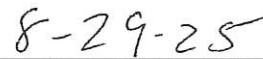
Superintendent of Schools



Date

School Board Members

Please sign in ink.



NAME: Hinsdale	Acct #	(1) Fund 10	(2) Fund 21	(3) Fund 22	(4) Fund 30	(5) Fund 70
TITLES		GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST/AGENCY
BALANCE SHEET						TOTALS
ASSETS						
Current Assets						
1. CASH	100	1,753,755.00	0.00	45,111.00	0.00	1,798,866.00
2. INVESTMENTS	110	0.00	0.00	0.00	0.00	396,666.00
3. ASSESSMENTS RECEIVABLE	120	0.00				0.00
4. INTERFUND RECEIVABLE	130	0.00	30,459.00	108,463.00	0.00	138,922.00
5. INTERGOV'T REC	140	0.00	12,045.00	89,316.00	0.00	101,361.00
6. OTHER RECEIVABLES	150	3,464.00	61,311.00	0.00	0.00	64,775.00
7. BOND PROCEEDS REC	160				0.00	0.00
8. INVENTORIES	170	0.00	0.00	0.00	0.00	0.00
9. PREPAID EXPENSES	180	225,870.00	0.00	0.00	0.00	225,870.00
10. OTHER CURRENT ASSETS	190	0.00	0.00	0.00	0.00	0.00
11. Total Current Assets lines 1 - 10		1,983,089.00	103,815.00	242,890.00	0.00	396,666.00
LIAB & FUND EQUITY						2,726,460.00
Current Liabilities						
12. INTERFUND PAYABLES	400	59,756.00	0.00	89,316.00	0.00	149,072.00
13. INTERGOV'T PAYABLES	410	0.00	0.00	0.00	0.00	0.00
14. OTHER PAYABLES	420	352,796.00	26,778.00	6,192.00	0.00	385,766.00
15. CONTRACTS PAYABLE	430	0.00	0.00	0.00	0.00	0.00
16. BOND AND INTEREST PAY	440	0.00			0.00	0.00
17. LOANS AND INTEREST PAY	450	0.00			0.00	0.00
18. ACCRUED EXPENSES	460	629,844.00	0.00	0.00	0.00	629,844.00
19. PAYROLL DEDUCTIONS	470	162,987.00	0.00	0.00	0.00	162,987.00
20. DEFERRED REVENUES	480	0.00	0.00	0.00	0.00	0.00
21. OTHER CURRENT LIAB	490	0.00	0.00	0.00	0.00	0.00
22. Total Current Liabilities lines 12 - 21		1,205,383.00	26,778.00	95,508.00	0.00	1,327,669.00
Fund Equity						
Nonspendable:						
23. RESERVE FOR INVENTORIES	751	0.00	0.00	0.00	0.00	0.00
24. RESERVE FOR PREPAID EXPENSES	752	0.00	0.00	0.00	0.00	0.00
25. RESERVE FOR ENDOWMENTS (principal only)	756	0.00	0.00	0.00	0.00	0.00
Restricted:						
26. RESERVE FOR ENDOWMENTS (interest)	756	0.00	0.00	0.00	0.00	0.00
27. RESTRICTED FOR FOOD SERVICE			0.00		0.00	0.00
28. UNSPENT BOND PROCEEDS						0.00
Committed:						
29. RESERVE FOR CONTINUING APPROPRIATIONS	754	0.00	77,037.00	102,271.00	0.00	179,308.00
30. RESERVE FOR AMTS VOTED	755	0.00	0.00	0.00	0.00	0.00
31. RESERVE FOR ENCUMBRANCES (non-lapsing)	753	0.00	0.00	0.00	0.00	0.00
32. UNASSIGNED FUND BALANCE RETAINED		100,000.00				100,000.00
Assigned:						
33. RESERVED FOR SPECIAL PURPOSES	760	0.00	0.00	45,111.00	0.00	441,777.00
34. RESERVE FOR ENCUMBRANCES	753	0.00	0.00	0.00	0.00	0.00
35. UNASSIGNED FUND BALANCE	770	677,706.00				677,706.00
36. Total Fund Equity lines 23-35		777,706.00	77,037.00	147,382.00	0.00	1,398,791.00
37. TOT LIAB & FUND EQUITY lines 22 & 36		1,983,089.00	103,815.00	242,890.00	0.00	2,726,460.00
REVENUES		GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST

Revenue From Local Sources									
1. Total Assessments	1100-1119	8,103,719.00	0.00	0.00	0.00	0.00	0.00	0.00	8,103,719.00
2. Tuition from All Sources	1300-1399	74,153.00		0.00					74,153.00
3. Transportation Fees from All Sources	1400-1499	0.00		0.00					0.00
4. Earnings on Investments	1500-1599	0.00		0.00				7,836.00	7,836.00
5. Food Services Sales	1600-1699		118,364.00						118,364.00
6. Other Revenue from Local Sources	1700-1999	61,989.00	0.00					0.00	160,176.00
7. Total Local Non-Tax Revenue Lines 2-6		136,142.00	118,364.00	98,187.00				7,836.00	360,529.00
8. Total Local Revenue Lines 1 & 7		8,239,861.00	118,364.00	98,187.00				7,836.00	8,454,248.00
Revenue from State Sources									
UNRESTRICTED GRANTS-IN-AID									
9. Adequacy Education Grant	3111	4,851,811.00							4,851,811.00
10. Statewide Enhanced Education Tax	3112	477,130.00							477,130.00
11. Shared Revenues	3119								
12. Other (Specify)	3190-3199	15,101.00	0.00	0.00				0.00	15,101.00
13. Total Unrestricted Grants-in-Aid 9-12		5,344,042.00	0.00	0.00				0.00	5,344,042.00
RESTRICTED GRANTS-IN-AID									
14. School Building Aid	3210	462,803.00						0.00	462,803.00
15. Kindergarten Building Aid	3215	0.00						0.00	0.00
16. Kindergarten Aid	3220	0.00							0.00
17. Catastrophic Aid	3230								
18. Vocational Education	3241-3249	215,827.00						0.00	215,827.00
19. All Other Restricted Grants-in Aid	3250-3299	18,933.00						0.00	18,933.00
20. Total Restricted Grants-in Aid (Lines 14-19)		0.00	4,782.00	0.00				0.00	4,782.00
21. Grants-in-Aid Through Other Public Intermediate Agency	3700								
22. Revenue In Lieu of Taxes	3800	0.00	0.00	0.00					0.00
23. Total Revenue from State Sources Lines 13, and 20-22		5,041,605.00	4,782.00	0.00				0.00	6,046,387.00
GENERAL		FOOD SERVICE		ALL OTHER		CAPITAL PROJECTS		TRUST	

EXPENDITURES	GENERAL	FOOD SERVICE	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST/AGENCY
Instruction					
1. Regular Programs	4,424,168.00		350,695.00		4,774,863.00
2. Special Programs	2,773,916.00		155,602.00		2,929,518.00
3. Vocational Programs	31,691.00		1,901.00		33,592.00
4. Other Instructional Programs	205,803.00		11,301.00		217,104.00
5. Non-Public Programs	0.00		0.00		0.00
6. Adult & Community Programs	0.00		0.00		0.00
7. Total Instructional Expenditures (Lines 1-6)	7,435,578.00	0.00	519,499.00	0.00	7,955,077.00
Support Services					
8. Student Services	1,419,940.00		0.00		1,419,940.00
9. Instructional Staff	445,482.00		207,431.00		652,913.00
10. General Administration - SAU Level	660,039.00		0.00		660,039.00
11. School Administration	855,650.00		34,887.00		890,537.00
12. Business	344,520.00		0.00		344,520.00
13. Operation/Maintenance of Plant	1,332,336.00		0.00		1,332,336.00
14. Student Transportation	751,733.00		10,979.00		762,712.00
15. Centralized Services	388,247.00		113,185.00		501,432.00
16. Other Support Services					
17. Food Service Operation	302,139.00	302,139.00			302,139.00
18. Total Support Services (Lines 8-17)	6,197,947.00	302,139.00	366,482.00	0.00	6,866,568.00
Other Outlays					
19. Facility Acquisition & Construction	0.00		0.00		0.00
20. Debt Service - Principal	720,000.00		0.00	0.00	720,000.00
21. Debt Service - Interest	64,546.00		0.00		64,546.00
Other Financing Uses					
22. Transfer to General Fund		0.00	111,436.00	0.00	111,436.00
23. Transfer to Food Service (Special Revenue) Funds	11,606.00		0.00		11,606.00
24. Transfers to All Other Special Revenue Funds	0.00		0.00		0.00
25. Transfer to Capital Projects Funds	0.00		0.00		0.00
26. Transfer to Capital Reserves	0.00				0.00
27. Transfer to Expendable Trust Funds	57,836.00				57,836.00
28. Transfer to Nonexpendable Trust Funds	0.00				0.00
29. Transfer to Fiduciary Fund	(7,836.00)				(7,836.00)
30. Allocation to Charter Schools	0.00		0.00		0.00
31. Allocation to Other Agencies	0.00		0.00		0.00
32. Total Other Outlays and Financing Uses (Lines 19-31)	846,152.00	0.00	111,436.00	0.00	957,588.00
33. Total Expenditures for All Purposes (Lines, 7, 18 & 32)	14,479,677.00	302,139.00	997,417.00	0.00	15,779,233.00

AMORTIZATION OF LONG TERM DEBT						
For the Fiscal Year Ending on June 30th						
REPORT IN WHOLE DOLLARS						
	(1)	(2)	(3)	(4)	(5)	(6)
	DEBT 1	DEBT 2	DEBT 3	DEBT 4	DEBT 5	TOTAL
Length of Debt (yrs)	20	20	0	0	0	
Date of Issue (mm/yy)	08/05	02/18	0	0	0	
Date of Final Payment(mm/yy)	08/25	08/38	0	0	0	
Original Debt Amount	13,032,960.00	1,385,425.00	0.00	0.00	0.00	
Interest Rate	4.04	2.42	0.00	0.00	0.00	
Principal at Beginning of Yr	1,300,000.00	1,105,000.00	0.00	0.00	0.00	2405000.00
New Issues This Year	0.00	0.00	0.00	0.00	0.00	0.00
Retired Issues This Yr	650,000.00	70,000.00	0.00	0.00	0.00	720000.00
Remaining Principal Bal Due	650,000.00	965,000.00	0.00	0.00	0.00	1615000.00
Remaining Interest Bal Due	31,134.00	227,160.00	0.00	0.00	0.00	258294.00
Remaining Debt(P&I) Bal Due	681,134.00	1,192,160.00	0.00	0.00	0.00	1873294.00
Amount of Prin to be Paid Next Fisc. Yr	650,000.00	70,000.00	0.00	0.00	0.00	720000.00
Amount of Interest to be Paid Next Fisc Yr.	3,670.00	33,508.00	0.00	0.00	0.00	37178.00
Total Debt (P&I) to be Paid Next Fisc. Yr	653,670.00	103,508.00	0.00	0.00	0.00	757178.00

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2025-2026

From Date: 7/1/2025

To Date: 9/30/2025

Account Mask: 100???????????????

Account Type: REVENUE

☐ Print Detail

☐ Include PreEncumbrance

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.0000.41111.00.00000 Hinsdale Assess.	\$0.00	(\$1,662,940.33)	(\$1,662,940.33)	\$1,662,940.33	\$0.00	\$1,662,940.33 0.00%
100.0000.41310.00.00000 Preschool Tuition	\$0.00	(\$7,800.00)	(\$7,800.00)	\$7,800.00	\$0.00	\$7,800.00 0.00%
100.0000.41990.00.00000 Other Local Revenues	\$0.00	(\$1,384.49)	(\$1,384.49)	\$1,384.49	\$0.00	\$1,384.49 0.00%
100.0000.43111.00.00000 Adequate Education Aid	\$0.00	(\$1,140,001.00)	(\$1,140,001.00)	\$1,140,001.00	\$0.00	\$1,140,001.00 0.00%
100.0000.43112.00.00000 State Education Tax	\$0.00	(\$37,059.67)	(\$37,059.67)	\$37,059.67	\$0.00	\$37,059.67 0.00%
100.0000.44580.00.00000 Medicaid Reimbursement	\$0.00	(\$14,580.55)	(\$14,580.55)	\$14,580.55	\$0.00	\$14,580.55 0.00%
Fund: 100	\$0.00	(\$2,863,766.04)	(\$2,863,766.04)	\$2,863,766.04	\$0.00	\$2,863,766.04

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2025-2026

From Date: 7/1/2025

To Date: 9/30/2025

Account Mask: 100????????????????

Account Type: REVENUE

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☐ Print accounts with zero balance

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☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description

Budget

Range To Date

YTD

Balance

Encumbrance

% Remaining Bud

Grand Total:

\$0.00

(\$2,863,766.04)

(\$2,863,766.04)

\$2,863,766.04

\$0.00

\$2,863,766.04

End of Report

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2025-2026

From Date: 7/1/2025

To Date: 9/30/2025

Account Mask: 100???????????????

Account Type: EXPENDITURE

☐ Print Detail

☐ Include PreEncumbrance

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.1100.51100.21.00000 Teacher Salaries Reg Ed Elementary	\$1,088,059.00	\$42,261.50	\$42,261.50	\$1,045,797.50	\$1,048,645.50	(\$2,848.00) -0.26%
100.1100.51100.22.00000 Teacher Salaries Reg Ed Middle/High	\$1,367,752.00	\$60,827.66	\$60,827.66	\$1,306,924.34	\$1,334,635.09	(\$27,710.75) -2.03%
100.1100.51150.21.00000 Para Salaries Reg Ed Elementary	\$47,096.00	\$1,191.34	\$1,191.34	\$45,904.66	\$48,015.49	(\$2,110.83) -4.48%
100.1100.51150.22.00000 Para Salaries Reg Ed Middle/High	\$22,906.00	\$461.25	\$461.25	\$22,444.75	\$42,903.41	(\$20,458.66) -89.32%
100.1100.51200.21.00000 Substitutes Reg Ed Teacher Elementary	\$27,500.00	\$0.00	\$0.00	\$27,500.00	\$0.00	\$27,500.00 100.00%
100.1100.51200.22.00000 Substitutes Reg Ed Teacher Middle/High	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00 100.00%
100.1100.51250.21.00000 Substitutes Reg Ed Para Elementary	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00 100.00%
100.1100.51250.22.00000 Substitutes Reg Ed Para Middle/High	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00 100.00%
100.1100.52110.21.00000 Health Insurance Regular Elementary	\$421,913.00	\$0.00	\$0.00	\$421,913.00	\$0.00	\$421,913.00 100.00%
100.1100.52110.22.00000 Health Insurance Regular Middle/High	\$599,932.00	\$0.00	\$0.00	\$599,932.00	\$0.00	\$599,932.00 100.00%
100.1100.52120.21.00000 Dental Insurance Regular Elementary	\$14,111.00	\$0.00	\$0.00	\$14,111.00	\$0.00	\$14,111.00 100.00%
100.1100.52120.22.00000 Dental Insurance Regular Middle/High	\$20,173.00	\$0.00	\$0.00	\$20,173.00	\$0.00	\$20,173.00 100.00%
100.1100.52200.21.00000 Social Security Reg Elementary	\$86,840.00	\$3,324.19	\$3,324.19	\$83,515.81	\$0.00	\$83,515.81 96.17%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2025-2026

From Date: 7/1/2025

To Date: 9/30/2025

Account Mask: 100????????????????

Account Type: EXPENDITURE

☐ Print Detail

☐ Include PreEncumbrance

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.1100.52200.22.00000	\$106,385.00	\$4,688.61	\$4,688.61	\$101,696.39	\$0.00	\$101,696.39
Social Security Reg Middle/High						95.59%
100.1100.52310.22.00000	\$2,920.00	\$0.00	\$0.00	\$2,920.00	\$0.00	\$2,920.00
Nonteacher Retirement Regular Middle/High						100.00%
100.1100.52320.21.00000	\$202,686.00	\$7,875.04	\$7,875.04	\$194,810.96	\$0.00	\$194,810.96
Teacher Retirement Regular Elementary						96.11%
100.1100.52320.22.00000	\$263,456.00	\$11,697.16	\$11,697.16	\$251,758.84	\$0.00	\$251,758.84
Teacher Retirement Regular Middle/High						95.56%
100.1100.56410.21.00000	\$0.00	(\$3.56)	(\$3.56)	\$3.56	\$8.66	(\$5.10)
Books Reg Ed Elementary						0.00%
100.1102.56100.21.00000	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00
Supplies Art Elementary						100.00%
100.1102.56100.22.00000	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00
Supplies Art Middle/High						100.00%
100.1105.56100.22.00000	\$500.00	\$63.58	\$63.58	\$436.42	\$0.00	\$436.42
Supplies Language Arts Middle/High						87.28%
100.1105.56410.21.00000	\$3,138.00	\$0.00	\$0.00	\$3,138.00	\$0.00	\$3,138.00
Books Lang Arts Elementary						100.00%
100.1105.56410.22.00000	\$5,500.00	\$614.35	\$614.35	\$4,885.65	\$0.00	\$4,885.65
Books Lang Arts Middle/High						88.83%
100.1106.56100.22.00000	\$308.00	\$178.00	\$178.00	\$130.00	\$149.99	(\$19.99)
Supplies Modern Language Middle/High						-6.49%
100.1107.56100.22.00000	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
Supplies In School Suspension Middle/High						100.00%
100.1108.56100.21.00000	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
Supplies Phys Ed Elementary						100.00%
100.1108.56100.22.00000	\$1,937.00	\$1,881.86	\$1,881.86	\$55.14	\$0.00	\$55.14
Supplies Phys Ed Middle/High						2.85%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2025-2026

From Date: 7/1/2025

To Date: 9/30/2025

Account Mask: 100????????????????

Account Type: EXPENDITURE

☐ Print Detail

☐ Include PreEncumbrance

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.1109.54300.22.00000	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00
Repairs Life Sciences Middle/High						100.00%
100.1109.56100.22.00000	\$10,000.00	\$622.59	\$622.59	\$9,377.41	\$129.87	\$9,247.54
Supplies Life Sciences Middle/High						92.48%
100.1109.56410.22.00000	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00
Books Life Sciences Middle/High						100.00%
100.1110.56100.22.00000	\$1,020.00	\$848.93	\$848.93	\$171.07	\$0.00	\$171.07
Supplies Tech Ed Middle/High						16.77%
100.1111.56100.22.00000	\$650.00	\$195.98	\$195.98	\$454.02	\$420.00	\$34.02
Supplies Mathematics Middle/High						5.23%
100.1111.56410.21.00000	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$720.00	\$2,280.00
Books Mathematics Elementary						76.00%
100.1111.56410.22.00000	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
Books Mathematics Middle/High						100.00%
100.1112.53000.21.00000	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00
Repairs & Other Services Music Elementary						100.00%
100.1112.53000.22.00000	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00
Repairs & Other Services Music Middle/High						100.00%
100.1112.56100.21.00000	\$479.00	\$0.00	\$0.00	\$479.00	\$98.79	\$380.21
Supplies Music Elementary						79.38%
100.1112.56100.22.00000	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$1,499.93	\$3,500.07
Supplies Music Middle/High						70.00%
100.1112.58100.22.00000	\$835.00	\$100.00	\$100.00	\$735.00	\$0.00	\$735.00
Dues & Fees Music Middle/High						88.02%
100.1113.56100.21.00000	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00
Supplies Science Elementary						100.00%
100.1113.56100.22.00000	\$3,000.00	\$2,405.07	\$2,405.07	\$594.93	\$588.63	\$6.30
Supplies Science Middle/High						0.21%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2025-2026

From Date: 7/1/2025

To Date: 9/30/2025

Account Mask: 100????????????????

Account Type: EXPENDITURE

☐ Print Detail

☐ Include PreEncumbrance

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.1113.56410.21.00000	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00
Books Science Elementary						100.00%
100.1113.56500.21.00000	\$1,475.00	\$0.00	\$0.00	\$1,475.00	\$0.00	\$1,475.00
Mystery Science Software						100.00%
100.1115.56100.21.00000	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
Supplies Social Studies Elementary						100.00%
100.1115.56100.22.00000	\$1,126.00	\$664.37	\$664.37	\$461.63	\$82.87	\$378.76
Supplies Social Studies Middle/High						33.64%
100.1115.56410.21.00000	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00
Books Social Studies Elementary						100.00%
100.1116.56100.22.00000	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
Supplies ELO						100.00%
100.1125.51100.21.00000	\$33,343.00	\$0.00	\$0.00	\$33,343.00	\$0.00	\$33,343.00
MTSS Reading Teacher Salary						100.00%
100.1125.52110.21.00000	\$14,741.00	\$0.00	\$0.00	\$14,741.00	\$0.00	\$14,741.00
MTSS Reading Health Insurance						100.00%
100.1125.52120.21.00000	\$540.00	\$0.00	\$0.00	\$540.00	\$0.00	\$540.00
MTSS Reading Dental Insurance						100.00%
100.1125.52200.21.00000	\$2,551.00	\$0.00	\$0.00	\$2,551.00	\$0.00	\$2,551.00
MTSS Reading Social Security						100.00%
100.1125.52320.21.00000	\$6,412.00	\$0.00	\$0.00	\$6,412.00	\$0.00	\$6,412.00
MTSS Reading Teacher Retirement						100.00%
100.1125.56410.21.00000	\$1,350.00	\$0.00	\$0.00	\$1,350.00	\$0.00	\$1,350.00
Books Reading Imp Elementary						100.00%
100.1126.53290.21.00000	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
Assemblies Elementary						100.00%
100.1126.55910.21.00000	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
Field Trip Entry Fees Elementary						100.00%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2025-2026

From Date: 7/1/2025

To Date: 9/30/2025

Account Mask: 100????????????????

Account Type: EXPENDITURE

☐ Print Detail

☐ Include PreEncumbrance

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.1126.56100.21.00000	\$18,000.00	\$176.59	\$176.59	\$17,823.41	\$4,146.53	\$13,676.88
Supplies General Expense Elementary						75.98%
100.1126.56100.22.00000	\$22,500.00	\$1,168.33	\$1,168.33	\$21,331.67	\$4,320.84	\$17,010.83
Supplies General Expense Secondary						75.60%
100.1126.56101.22.00000	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00
Graduation & Special Events Middle/High						100.00%
100.1126.56410.22.00000	\$7,000.00	\$0.00	\$0.00	\$7,000.00	\$0.00	\$7,000.00
Yearbook						100.00%
100.1126.56500.21.00000	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00
General Expense Software						100.00%
100.1200.51100.21.00000	\$241,145.00	\$4,863.26	\$4,863.26	\$236,281.74	\$183,392.91	\$52,888.83
Teacher Salaries Special educ. Elementary						21.93%
100.1200.51100.22.00000	\$213,300.00	\$6,626.92	\$6,626.92	\$206,673.08	\$170,673.08	\$36,000.00
Teacher Salaries Special Education Middle/High						16.88%
100.1200.51150.21.00000	\$448,718.00	\$7,403.63	\$7,403.63	\$441,314.37	\$395,991.79	\$45,322.58
Para Salaries Special Education Elementary						10.10%
100.1200.51150.22.00000	\$331,230.00	\$5,939.11	\$5,939.11	\$325,290.89	\$214,954.19	\$110,336.70
Para Salaries Special Education Middle/High						33.31%
100.1200.51200.21.00000	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00
Substitutes Special Educ. Teacher Elementary						100.00%
100.1200.51200.22.00000	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00
Substitutes Special Educ. Teacher Middle/High						100.00%
100.1200.51250.21.00000	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
Substitutes Special Educ. Para Elementary						100.00%
100.1200.51250.22.00000	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Substitutes Special Educ. Para Middle/High						100.00%
100.1200.52110.21.00000	\$245,363.00	\$0.00	\$0.00	\$245,363.00	\$0.00	\$245,363.00
Health Insurance Special Educ. Teachers Elementary						100.00%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2025-2026

From Date: 7/1/2025

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☐ Print Detail

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.1200.52110.22.00000	\$168,462.00	\$0.00	\$0.00	\$168,462.00	\$0.00	\$168,462.00
Health Insurance Special Educ Teachers Middle/High						100.00%
100.1200.52120.21.00000	\$3,240.00	\$0.00	\$0.00	\$3,240.00	\$0.00	\$3,240.00
Dental Insurance Special educ. Teachers Elementary						100.00%
100.1200.52120.22.00000	\$3,484.00	\$0.00	\$0.00	\$3,484.00	\$0.00	\$3,484.00
Dental Insurance Special Educ Teachers Middle/High						100.00%
100.1200.52200.21.00000	\$52,775.00	\$938.41	\$938.41	\$51,836.59	\$0.00	\$51,836.59
Social Security Special Educ. Elementary						98.22%
100.1200.52200.22.00000	\$41,656.00	\$961.27	\$961.27	\$40,694.73	\$0.00	\$40,694.73
Social Security Special Educ. Middle/High						97.69%
100.1200.52310.22.00000	\$0.00	\$147.19	\$147.19	(\$147.19)	\$0.00	(\$147.19)
Nonteacher Retirement Special Educ. Middle/High						0.00%
100.1200.52320.21.00000	\$46,372.00	\$935.20	\$935.20	\$45,436.80	\$0.00	\$45,436.80
Teacher Retirement Special Educ. Elementary						97.98%
100.1200.52320.22.00000	\$41,018.00	\$1,274.36	\$1,274.36	\$39,743.64	\$0.00	\$39,743.64
Teacher Retirement Special Educ. Middle/High						96.89%
100.1200.53001.20.00000	\$45,000.00	\$90.00	\$90.00	\$44,910.00	\$0.00	\$44,910.00
Related Services Special Educ.						99.80%
100.1200.53001.21.00000	\$259,154.00	\$0.00	\$0.00	\$259,154.00	\$0.00	\$259,154.00
Related Services In District Elem						100.00%
100.1200.53001.22.00000	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
Related Services In District Middle/High						100.00%
100.1200.53002.20.00000	\$6,000.00	\$342.50	\$342.50	\$5,657.50	\$0.00	\$5,657.50
Charter School Special Ed Services						94.29%
100.1200.53300.20.00000	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00
Legal Special Education						100.00%
100.1200.55602.20.00000	\$1,015,336.00	\$64,730.85	\$64,730.85	\$950,605.15	\$0.00	\$950,605.15
Tuition Special Education Private						93.62%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.1200.56100.20.00000	\$850.00	\$0.00	\$0.00	\$850.00	\$0.00	\$850.00
Supplies & Medical Hardware Out Of District						100.00%
100.1200.56100.21.00000	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$264.93	\$1,735.07
Supplies & Medical Hardware Elementary						86.75%
100.1200.56100.22.00000	\$1,300.00	\$165.09	\$165.09	\$1,134.91	\$74.14	\$1,060.77
Supplies & Medical Hardware Middle/High						81.60%
100.1210.51100.21.00000	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00
Salaries						100.00%
100.1210.51100.22.00000	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00
Salaries						100.00%
100.1210.52200.21.00000	\$1,148.00	\$0.00	\$0.00	\$1,148.00	\$0.00	\$1,148.00
Social Security						100.00%
100.1210.52200.22.00000	\$918.00	\$0.00	\$0.00	\$918.00	\$0.00	\$918.00
Social Security						100.00%
100.1210.52320.21.00000	\$2,885.00	\$0.00	\$0.00	\$2,885.00	\$0.00	\$2,885.00
Retirement						100.00%
100.1210.52320.22.00000	\$2,308.00	\$0.00	\$0.00	\$2,308.00	\$0.00	\$2,308.00
Retirement						100.00%
100.1260.51100.20.00000	\$31,110.00	\$0.00	\$0.00	\$31,110.00	\$0.00	\$31,110.00
Teacher Salaries ESL						100.00%
100.1260.52200.20.00000	\$2,380.00	\$0.00	\$0.00	\$2,380.00	\$0.00	\$2,380.00
Social Security ESL						100.00%
100.1300.55610.22.00000	\$112,000.00	\$0.00	\$0.00	\$112,000.00	\$0.00	\$112,000.00
Tuition Vocational Middle/High						100.00%
100.1400.51190.22.00000	\$17,600.00	\$5,001.57	\$5,001.57	\$12,598.43	\$3,276.50	\$9,321.93
Advisors Stipends						52.97%
100.1400.52200.22.00000	\$1,346.00	\$391.77	\$391.77	\$954.23	\$0.00	\$954.23
Social Security CoCurricular						70.89%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2025-2026

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☐ Print Detail

☐ Include PreEncumbrance

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.1400.52310.22.00000	\$635.00	\$217.65	\$217.65	\$417.35	\$0.00	\$417.35
Nonteacher Retirement CoCurricular						65.72%
100.1400.52320.22.00000	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00
Teacher Retirement CoCurricular						100.00%
100.1400.55800.22.00000	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Dues & Fees CoCurricular						100.00%
100.1420.51100.22.00000	\$20,540.00	\$119.49	\$119.49	\$20,420.51	\$0.00	\$20,420.51
Athletic Director Stipend						99.42%
100.1420.51190.22.00000	\$83,032.00	\$0.00	\$0.00	\$83,032.00	\$0.00	\$83,032.00
Coaches Stipends						100.00%
100.1420.52200.22.00000	\$6,352.00	\$9.14	\$9.14	\$6,342.86	\$0.00	\$6,342.86
Social Security Athletics						99.86%
100.1420.52310.22.00000	\$4,815.00	\$0.00	\$0.00	\$4,815.00	\$0.00	\$4,815.00
Nonteacher Retirement Athletics						100.00%
100.1420.52320.22.00000	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
Teacher Retirement Athletics						100.00%
100.1420.53000.22.00000	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Sports Physicals/Doctor's Services						100.00%
100.1420.53900.22.00000	\$18,600.00	\$0.00	\$0.00	\$18,600.00	\$0.00	\$18,600.00
Officials/Police Coverage						100.00%
100.1420.54300.22.00000	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00
Repairs and Maintenance						100.00%
100.1420.55800.22.00000	\$6,310.00	\$3,325.00	\$3,325.00	\$2,985.00	\$0.00	\$2,985.00
Dues and Fees Secondary						47.31%
100.1420.56100.22.00000	\$14,000.00	\$1,757.99	\$1,757.99	\$12,242.01	\$0.00	\$12,242.01
Supplies/Awards Athletics						87.44%
100.1420.58100.22.00000	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00
Conferences Athletics						100.00%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2025-2026

From Date: 7/1/2025

To Date: 9/30/2025

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Account Type: EXPENDITURE

☐ Print Detail

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☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.1430.51100.21.00000 Summer School Stipends Elementary	\$0.00	\$16,584.12	\$16,584.12	(\$16,584.12)	\$0.00	0.00%
100.1430.51100.22.00000 Summer School Stipends Middle/High	\$0.00	\$4,650.00	\$4,650.00	(\$4,650.00)	\$0.00	0.00%
100.1430.52200.21.00000 Social Security Summer School Elementary	\$0.00	\$1,268.69	\$1,268.69	(\$1,268.69)	\$0.00	0.00%
100.1430.52200.22.00000 Social Security Summer School Middle/High	\$0.00	\$355.73	\$355.73	(\$355.73)	\$0.00	0.00%
100.1430.52320.21.00000 Teacher Retirement Summer School Elementary	\$0.00	\$2,944.82	\$2,944.82	(\$2,944.82)	\$0.00	0.00%
100.1430.52320.22.00000 Teacher Retirement Summer School Middle/High	\$0.00	\$894.20	\$894.20	(\$894.20)	\$0.00	0.00%
100.1430.56100.22.00000 Supplies Summer Middle/High	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	100.00%
100.2120.51100.21.00000 Guidance Salaries Elementary	\$208,703.00	\$12,033.30	\$12,033.30	\$196,669.70	\$196,044.66	\$625.04 0.30%
100.2120.51100.22.00000 Guidance Salaries Middle/High	\$272,200.00	\$28,158.10	\$28,158.10	\$244,041.90	\$233,886.86	\$10,155.04 3.73%
100.2120.52110.21.00000 Health Insurance Guidance Elementary	\$70,652.00	\$0.00	\$0.00	\$70,652.00	\$0.00	\$70,652.00 100.00%
100.2120.52110.22.00000 Health Insurance Guidance Middle/High	\$87,526.00	\$5,669.75	\$5,669.75	\$81,856.25	\$0.00	\$81,856.25 93.52%
100.2120.52120.21.00000 Dental Insurance Guidance Elementary	\$2,007.00	\$50.45	\$50.45	\$1,956.55	\$0.00	\$1,956.55 97.49%
100.2120.52120.22.00000 Dental Insurance Guidance Middle/High	\$3,286.00	\$332.80	\$332.80	\$2,953.20	\$0.00	\$2,953.20 89.87%
100.2120.52200.21.00000 Social Security Guidance Elementary	\$15,966.00	\$920.56	\$920.56	\$15,045.44	\$0.00	\$15,045.44 94.23%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2120.52200.22.00000	\$20,824.00	\$2,049.75	\$2,049.75	\$18,774.25	\$0.00	\$18,774.25
Social Security Guidance Middle/High						90.16%
100.2120.52310.21.00000	\$0.00	\$937.30	\$937.30	(\$937.30)	\$0.00	(\$937.30)
Nonteacher Retirement						0.00%
100.2120.52310.22.00000	\$7,856.00	\$2,921.13	\$2,921.13	\$4,934.87	\$0.00	\$4,934.87
Nonteacher Retirement Guidance Middle/High						62.82%
100.2120.52320.21.00000	\$35,347.00	\$900.34	\$900.34	\$34,446.66	\$0.00	\$34,446.66
Teacher Retirement Guidance Elementary						97.45%
100.2120.52320.22.00000	\$36,160.00	\$1,009.06	\$1,009.06	\$35,150.94	\$0.00	\$35,150.94
Teacher Retirement Guidance Middle/High						97.21%
100.2120.53300.22.00000	\$1,500.00	\$1,478.34	\$1,478.34	\$21.66	\$0.00	\$21.66
Professional Services Guidance Middle/High						1.44%
100.2120.56100.21.00000	\$2,300.00	\$106.39	\$106.39	\$2,193.61	\$0.00	\$2,193.61
Supplies Guidance Elementary						95.37%
100.2120.56100.22.00000	\$638.00	\$91.77	\$91.77	\$546.23	\$0.00	\$546.23
Supplies Guidance Middle/High						85.62%
100.2120.56110.21.00000	\$3,625.00	\$0.00	\$0.00	\$3,625.00	\$0.00	\$3,625.00
Testing Map, Etc Elementary						100.00%
100.2120.56110.22.00000	\$4,345.00	\$2,812.50	\$2,812.50	\$1,532.50	\$0.00	\$1,532.50
Testing Map, Psat, Etc Middle/High						35.27%
100.2120.56410.21.00000	\$225.00	\$223.25	\$223.25	\$1.75	\$0.00	\$1.75
Books Guidance Elementary						0.78%
100.2120.56410.22.00000	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
Books Guidance Middle/High						100.00%
100.2120.56500.21.00000	\$2,595.00	\$0.00	\$0.00	\$2,595.00	\$1,080.00	\$1,515.00
Guidance Software						58.38%
100.2120.58100.21.00000	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00
Dues & Fees Guidance Elementary						100.00%

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Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2120.58100.22.00000	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
Dues & Fees Guidance Middle/High						100.00%
100.2130.51100.21.00000	\$53,800.00	\$0.00	\$0.00	\$53,800.00	\$0.00	\$53,800.00
School Nurse Salaries Elementary						100.00%
100.2130.51100.22.00000	\$67,768.00	\$2,606.46	\$2,606.46	\$65,161.54	\$65,161.54	\$0.00
School Nurse Salaries Middle/High						0.00%
100.2130.52110.21.00000	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
Health Insurance Nurse Elementary						100.00%
100.2130.52110.22.00000	\$29,483.00	\$0.00	\$0.00	\$29,483.00	\$0.00	\$29,483.00
Health Insurance Nurse Middle/High						100.00%
100.2130.52120.22.00000	\$1,080.00	\$0.00	\$0.00	\$1,080.00	\$0.00	\$1,080.00
Dental Insurance Nurse Middle/High						100.00%
100.2130.52200.21.00000	\$4,116.00	\$0.00	\$0.00	\$4,116.00	\$0.00	\$4,116.00
Social Security Nurse Elementary						100.00%
100.2130.52200.22.00000	\$5,184.00	\$199.39	\$199.39	\$4,984.61	\$0.00	\$4,984.61
Social Security Nurse Middle/High						96.15%
100.2130.52320.21.00000	\$10,346.00	\$0.00	\$0.00	\$10,346.00	\$0.00	\$10,346.00
Teacher Retirement Nurse Elementary						100.00%
100.2130.52320.22.00000	\$13,032.00	\$501.22	\$501.22	\$12,530.78	\$0.00	\$12,530.78
Teacher Retirement Nurse Middle/High						96.15%
100.2130.56100.21.00000	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$498.64	\$1,501.36
Supplies Nurse Elementary						75.07%
100.2130.56100.22.00000	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$653.95	\$346.05
Supplies Nurse Middle/High						34.61%
100.2130.56500.21.00000	\$850.00	\$850.00	\$850.00	\$0.00	\$0.00	\$0.00
Nursing Software						0.00%
100.2130.58100.21.00000	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Dues & Fees Nurse Elementary						100.00%

Hinsdale School District

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☐ Include PreEncumbrance

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2140.51100.20.00000	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
Psychologist Salaries						100.00%
100.2140.53000.20.00000	\$60,000.00	\$2,500.00	\$2,500.00	\$57,500.00	\$0.00	\$57,500.00
Purchased Services Psychological						95.83%
100.2140.56100.20.00000	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Supplies Psychologist						100.00%
100.2150.51100.20.00000	\$200,542.00	\$6,307.36	\$6,307.36	\$194,234.64	\$193,301.87	\$932.77
Speech & Language Salaries						0.47%
100.2150.52110.20.00000	\$98,768.00	\$0.00	\$0.00	\$98,768.00	\$0.00	\$98,768.00
Health Insurance Speech & Language						100.00%
100.2150.52120.20.00000	\$3,240.00	\$0.00	\$0.00	\$3,240.00	\$0.00	\$3,240.00
Dental Insurance Speech & Language						100.00%
100.2150.52200.20.00000	\$15,341.00	\$482.51	\$482.51	\$14,858.49	\$0.00	\$14,858.49
Social Security Speech & Language						96.85%
100.2150.52310.20.00000	\$4,660.00	\$365.34	\$365.34	\$4,294.66	\$0.00	\$4,294.66
Nonteacher Retirement						92.16%
100.2150.52320.20.00000	\$31,536.00	\$661.89	\$661.89	\$30,874.11	\$0.00	\$30,874.11
Teacher Retirement Speech & Language						97.90%
100.2150.53000.20.00000	\$4,500.00	\$7,066.22	\$7,066.22	(\$2,566.22)	\$0.00	(\$2,566.22)
Purchased Services Speech & Language						-57.03%
100.2150.55800.20.00000	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00
Travel Speech & Language						100.00%
100.2150.56100.20.00000	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00
Supplies Speech & Language						100.00%
100.2150.58100.20.00000	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
Dues & Fees Speech & Language						100.00%
100.2160.51100.20.00000	\$29,500.00	\$0.00	\$0.00	\$29,500.00	\$0.00	\$29,500.00
Occupational Therapist Salaries						100.00%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2025-2026

From Date: 7/1/2025

To Date: 9/30/2025

Account Mask: 100????????????????

Account Type: EXPENDITURE

☐ Print Detail

☐ Include PreEncumbrance

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2170.51100.20.00000	\$45,839.00	\$0.00	\$0.00	\$45,839.00	\$46,570.61	(\$731.61)
Certified OT Assistant Salaries						-1.60%
100.2170.52110.20.00000	\$14,675.00	\$0.00	\$0.00	\$14,675.00	\$0.00	\$14,675.00
Health Ins Certified OT Assistant						100.00%
100.2170.52120.20.00000	\$662.00	\$0.00	\$0.00	\$662.00	\$0.00	\$662.00
Dental Insurance Certified OT Assistant						100.00%
100.2170.52200.20.00000	\$3,507.00	\$0.00	\$0.00	\$3,507.00	\$0.00	\$3,507.00
Social Security Certified OT Assistant						100.00%
100.2170.52310.20.00000	\$5,844.00	\$0.00	\$0.00	\$5,844.00	\$0.00	\$5,844.00
Nonteacher Retirement						100.00%
100.2170.55800.20.00000	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00
Travel COTA						100.00%
100.2170.56100.20.00000	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Supplies COTA						100.00%
100.2170.58100.20.00000	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
Dues & Fees COTA						100.00%
100.2210.53200.20.00000	\$29,000.00	\$849.00	\$849.00	\$28,151.00	\$1,000.00	\$27,151.00
Teachers' Staff Development CBA Article V.O						93.62%
100.2210.53201.20.00000	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00
Support Staff Development Workshops						100.00%
100.2212.51100.20.00000	\$131,225.00	\$22,132.65	\$22,132.65	\$109,092.35	\$95,305.22	\$13,787.13
Salaries Curriculum						10.51%
100.2212.52110.20.00000	\$69,285.00	\$14,974.91	\$14,974.91	\$54,310.09	\$0.00	\$54,310.09
Health						78.39%
100.2212.52120.20.00000	\$2,160.00	\$589.18	\$589.18	\$1,570.82	\$0.00	\$1,570.82
Dental						72.72%
100.2212.52200.20.00000	\$10,039.00	\$1,481.45	\$1,481.45	\$8,557.55	\$0.00	\$8,557.55
Social Security Curriculum						85.24%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2212.52310.20.00000	\$11,184.00	\$2,072.34	\$2,072.34	\$9,111.66	\$0.00	\$9,111.66
Nonteacher Retirement Curriculum						81.47%
100.2212.53200.20.00000	\$13,600.00	\$0.00	\$0.00	\$13,600.00	\$0.00	\$13,600.00
Purchased Services District						100.00%
100.2212.55800.20.00000	\$2,200.00	\$0.00	\$0.00	\$2,200.00	\$0.00	\$2,200.00
Travel & Conferences Prof Dev District						100.00%
100.2212.56100.20.00000	\$3,000.00	\$40.00	\$40.00	\$2,960.00	\$273.92	\$2,686.08
Supplies Prof Dev District						89.54%
100.2212.56410.20.00000	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
Professional Learning Texts						100.00%
100.2212.56500.20.00000	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00
Software Prof Dev						100.00%
100.2212.58100.20.00000	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Dues & Fees Prof Dev District						100.00%
100.2222.51100.22.00000	\$59,600.00	\$2,326.92	\$2,326.92	\$57,273.08	\$58,173.08	(\$900.00)
Library Salaries Middle/High						-1.51%
100.2222.51150.21.00000	\$27,229.00	\$1,237.63	\$1,237.63	\$25,991.37	\$27,514.08	(\$1,522.71)
Library Salaries Elementary						-5.59%
100.2222.52110.21.00000	\$26,207.00	\$0.00	\$0.00	\$26,207.00	\$0.00	\$26,207.00
Health						100.00%
100.2222.52110.22.00000	\$39,622.00	\$0.00	\$0.00	\$39,622.00	\$0.00	\$39,622.00
Health Insurance Library Middle/High						100.00%
100.2222.52120.22.00000	\$662.00	\$0.00	\$0.00	\$662.00	\$0.00	\$662.00
Dental Insurance Library Middle/High						100.00%
100.2222.52200.21.00000	\$2,083.00	\$94.68	\$94.68	\$1,988.32	\$0.00	\$1,988.32
Social Security Library Elementary						95.45%
100.2222.52200.22.00000	\$4,559.00	\$178.01	\$178.01	\$4,380.99	\$0.00	\$4,380.99
Social Security Library Middle/High						96.10%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2222.52310.21.00000 Nonteacher Retirement Library Elementary	\$3,472.00	\$157.80	\$157.80	\$3,314.20	\$0.00	\$3,314.20 95.46%
100.2222.52320.22.00000 Teacher Retirement Library Middle/High	\$11,461.00	\$447.47	\$447.47	\$11,013.53	\$0.00	\$11,013.53 96.10%
100.2222.54300.22.00000 Repairs Library Equip Middle/High	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00 100.00%
100.2222.56100.21.00000 Supplies Library Elementary	\$500.00	\$133.29	\$133.29	\$366.71	\$39.56	\$327.15 65.43%
100.2222.56100.22.00000 Supplies Library Middle/High	\$400.00	\$234.27	\$234.27	\$165.73	\$0.00	\$165.73 41.43%
100.2222.56410.21.00000 Books & Information Resources Library Elementary	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00 100.00%
100.2222.56410.22.00000 Books & Information Resources Library Middle/High	\$5,000.00	\$2,900.05	\$2,900.05	\$2,099.95	\$0.00	\$2,099.95 42.00%
100.2222.56420.21.00000 Other Information Resources Library Elem	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00 100.00%
100.2222.56420.22.00000 Other Information Resources Library Middle/High	\$4,122.00	\$824.72	\$824.72	\$3,297.28	\$206.50	\$3,090.78 74.98%
100.2310.51100.20.00000 School Board & Others' Salaries	\$4,350.00	\$0.00	\$0.00	\$4,350.00	\$4,600.00	(\$250.00) -5.75%
100.2310.52200.20.00000 Social Security School Board	\$333.00	\$0.00	\$0.00	\$333.00	\$0.00	\$333.00 100.00%
100.2310.53000.20.00000 Purchased Services Election Officials	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00 100.00%
100.2310.53301.20.00000 Legal Expenses School Board	\$4,000.00	\$3,397.84	\$3,397.84	\$602.16	\$0.00	\$602.16 15.05%
100.2310.53302.20.00000 Audit Expenses School Board	\$22,000.00	\$0.00	\$0.00	\$22,000.00	\$0.00	\$22,000.00 100.00%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2310.55800.20.00000	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Travel & Conferences School Board						100.00%
100.2310.58100.20.00000	\$4,500.00	\$4,454.20	\$4,454.20	\$45.80	\$0.00	\$45.80
Dues & Fees School Board						1.02%
100.2310.58110.20.00000	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
Recognition & Awards School Board						100.00%
100.2320.51100.20.00000	\$166,446.00	\$37,808.85	\$37,808.85	\$128,637.15	\$134,437.15	(\$5,800.00)
SAU Salaries						-3.48%
100.2320.52110.20.00000	\$34,350.00	\$5,644.15	\$5,644.15	\$28,705.85	\$0.00	\$28,705.85
Health Insurance SAU						83.57%
100.2320.52120.20.00000	\$2,256.00	\$686.90	\$686.90	\$1,569.10	\$0.00	\$1,569.10
Dental Insurance SAU						69.55%
100.2320.52200.20.00000	\$12,733.00	\$2,830.90	\$2,830.90	\$9,902.10	\$0.00	\$9,902.10
Social Security SAU						77.77%
100.2320.52310.20.00000	\$7,834.00	\$1,506.60	\$1,506.60	\$6,327.40	\$0.00	\$6,327.40
NH Retirement SAU						80.77%
100.2320.53000.20.00000	\$73,575.00	\$2,500.00	\$2,500.00	\$71,075.00	\$0.00	\$71,075.00
Purchased Services SAU						96.60%
100.2320.53130.20.00000	\$4,000.00	\$177.00	\$177.00	\$3,823.00	\$0.00	\$3,823.00
Background Checks						95.58%
100.2320.53200.20.00000	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Staff Development SAU						100.00%
100.2320.55340.20.00000	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Postage SAU						100.00%
100.2320.55400.20.00000	\$23,000.00	\$0.00	\$0.00	\$23,000.00	\$0.00	\$23,000.00
Ads/Postings/Recruitment SAU						100.00%
100.2320.55500.20.00000	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00
Printing SAU						100.00%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2320.55800.20.00000	\$2,500.00	\$95.20	\$95.20	\$2,404.80	\$0.00	\$2,404.80
Travel SAU						96.19%
100.2320.56100.20.00000	\$4,250.00	\$363.30	\$363.30	\$3,886.70	\$340.94	\$3,545.76
Supplies SAU						83.43%
100.2320.56500.20.00000	\$3,900.00	\$1,599.75	\$1,599.75	\$2,300.25	\$0.00	\$2,300.25
Software SAU						58.98%
100.2320.57300.20.00000	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Furniture & Equipment SAU						100.00%
100.2320.58100.20.00000	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
Dues & Fees SAU						100.00%
100.2330.51100.20.00000	\$224,104.00	\$43,096.95	\$43,096.95	\$181,007.05	\$183,511.89	(\$2,504.84)
Special Services Admin Salaries						-1.12%
100.2330.52110.20.00000	\$73,641.00	\$8,491.85	\$8,491.85	\$65,149.15	\$0.00	\$65,149.15
Health Insurance Special Services Admin						88.47%
100.2330.52120.20.00000	\$2,822.00	\$383.25	\$383.25	\$2,438.75	\$0.00	\$2,438.75
Dental Insurance Special Services Admin						86.42%
100.2330.52200.20.00000	\$17,144.00	\$3,163.15	\$3,163.15	\$13,980.85	\$0.00	\$13,980.85
Social Security Special Services Admin						81.55%
100.2330.52310.20.00000	\$6,919.00	\$1,330.60	\$1,330.60	\$5,588.40	\$0.00	\$5,588.40
NH Retirement Special Services Admin						80.77%
100.2330.52320.20.00000	\$32,660.00	\$6,280.71	\$6,280.71	\$26,379.29	\$0.00	\$26,379.29
Teacher Retirement						80.77%
100.2330.55800.20.00000	\$2,000.00	\$1,013.62	\$1,013.62	\$986.38	\$0.00	\$986.38
Travel Special Services Admin						49.32%
100.2330.56100.20.00000	\$315.00	\$129.99	\$129.99	\$185.01	\$0.00	\$185.01
Supplies Special Services Admin						58.73%
100.2330.58100.20.00000	\$5,000.00	\$150.00	\$150.00	\$4,850.00	\$900.00	\$3,950.00
Dues & Fees Special Services Admin						79.00%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2400.51100.20.00000 Teacher Retirement Stipends CBA Appendix A.D	\$54,203.00	\$1,500.00	\$1,500.00	\$52,703.00	\$0.00	\$52,703.00 97.23%
100.2400.51100.21.00000 Admin Salaries Elementary	\$195,083.00	\$32,921.62	\$32,921.62	\$162,161.38	\$174,194.54	(\$12,033.16) -6.17%
100.2400.51100.22.00000 Admin Salaries Middle/High	\$269,376.00	\$48,581.03	\$48,581.03	\$220,794.97	\$225,191.13	(\$4,396.16) -1.63%
100.2400.52110.21.00000 Health Insurance Admin Elementary	\$69,285.00	\$13,203.72	\$13,203.72	\$56,081.28	\$0.00	\$56,081.28 80.94%
100.2400.52110.22.00000 Health Insurance Admin Middle/High	\$119,226.00	\$22,925.90	\$22,925.90	\$96,300.10	\$0.00	\$96,300.10 80.77%
100.2400.52120.21.00000 Dental Insurance Admin Elementary	\$2,822.00	\$634.95	\$634.95	\$2,187.05	\$0.00	\$2,187.05 77.50%
100.2400.52120.22.00000 Dental Insurance Admin Middle/High	\$3,240.00	\$771.45	\$771.45	\$2,468.55	\$0.00	\$2,468.55 76.19%
100.2400.52200.20.00000 Social Security CBA Appendix A.D	\$4,147.00	\$101.72	\$101.72	\$4,045.28	\$0.00	\$4,045.28 97.55%
100.2400.52200.21.00000 Social Security Admin Elementary	\$14,924.00	\$2,298.25	\$2,298.25	\$12,625.75	\$0.00	\$12,625.75 84.60%
100.2400.52200.22.00000 Social Security Admin Middle/High	\$20,607.00	\$3,324.34	\$3,324.34	\$17,282.66	\$0.00	\$17,282.66 83.87%
100.2400.52310.20.00000 Nonteacher Retirement	\$0.00	\$191.25	\$191.25	(\$191.25)	\$0.00	(\$191.25) 0.00%
100.2400.52310.21.00000 Nonteacher Retirement Admin Elementary	\$11,741.00	\$1,672.03	\$1,672.03	\$10,068.97	\$0.00	\$10,068.97 85.76%
100.2400.52310.22.00000 Nonteacher Retirement Admin Middle/High	\$6,813.00	\$1,295.34	\$1,295.34	\$5,517.66	\$0.00	\$5,517.66 80.99%
100.2400.52320.20.00000 Teacher Retirement CBA Appendix A.D	\$10,423.00	\$0.00	\$0.00	\$10,423.00	\$0.00	\$10,423.00 100.00%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2400.52320.21.00000 Teacher Retirement Admin Elementary	\$19,807.00	\$3,809.00	\$3,809.00	\$15,998.00	\$0.00	\$15,998.00 80.77%
100.2400.52320.22.00000 Teacher Retirement Admin Middle/High	\$37,408.00	\$7,193.80	\$7,193.80	\$30,214.20	\$0.00	\$30,214.20 80.77%
100.2400.53300.21.00000 Professional Svcs Contractorrs	\$0.00	\$0.00	\$0.00	\$0.00	\$798.00	(\$798.00) 0.00%
100.2400.55340.21.00000 Postage Admin Elementary	\$1,500.00	\$186.87	\$186.87	\$1,313.13	\$0.00	\$1,313.13 87.54%
100.2400.55340.22.00000 Postage Admin Secondary	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00 100.00%
100.2400.55800.21.00000 Travel & Conferences Admin Elementary	\$425.00	\$1,307.96	\$1,307.96	(\$882.96)	\$0.00	(\$882.96) -207.76%
100.2400.55800.22.00000 Travel & Conferences Admin Secondary	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00 100.00%
100.2400.56100.21.00000 Supplies Admin Elementary	\$3,600.00	\$0.00	\$0.00	\$3,600.00	\$585.03	\$3,014.97 83.75%
100.2400.56100.22.00000 Supplies Admin Middle/High	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00 100.00%
100.2400.58100.21.00000 Dues & Fees Admin Elementary	\$2,160.00	\$2,959.00	\$2,959.00	(\$799.00)	\$0.00	(\$799.00) -36.99%
100.2400.58100.22.00000 Dues & Fees Admin Middle/High	\$7,885.00	\$5,617.80	\$5,617.80	\$2,267.20	\$0.00	\$2,267.20 28.75%
100.2500.51100.20.00000 Salaries Business Office	\$190,542.00	\$34,636.90	\$34,636.90	\$155,905.10	\$157,671.30	(\$1,766.20) -0.93%
100.2500.52110.20.00000 Health	\$44,025.00	\$8,466.25	\$8,466.25	\$35,558.75	\$0.00	\$35,558.75 80.77%
100.2500.52120.20.00000 Dental	\$2,160.00	\$383.25	\$383.25	\$1,776.75	\$0.00	\$1,776.75 82.26%

Hinsdale School District

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☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2500.52130.20.00000 Disability & Life Insurance	\$21,500.00	\$3,067.32	\$3,067.32	\$18,432.68	\$0.00	\$18,432.68 85.73%
100.2500.52200.20.00000 Social Security	\$14,576.00	\$2,558.79	\$2,558.79	\$12,017.21	\$0.00	\$12,017.21 82.45%
100.2500.52310.20.00000 Retirement	\$7,450.00	\$1,432.80	\$1,432.80	\$6,017.20	\$0.00	\$6,017.20 80.77%
100.2500.52320.20.00000 Teacher Retirement	\$22,497.00	\$4,326.30	\$4,326.30	\$18,170.70	\$0.00	\$18,170.70 80.77%
100.2500.52500.20.00000 Unemployment Insurance	\$10,219.00	\$0.00	\$0.00	\$10,219.00	\$0.00	\$10,219.00 100.00%
100.2500.52600.20.00000 Workers' Comp Ins	\$30,019.00	\$30,019.00	\$30,019.00	\$0.00	\$0.00	\$0.00 0.00%
100.2500.56500.20.00000 Business Software	\$17,300.00	\$0.00	\$0.00	\$17,300.00	\$0.00	\$17,300.00 100.00%
100.2500.58100.20.00000 Dues & Fees Business	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00 100.00%
100.2600.51100.20.00000 Custodian Salaries	\$423,904.00	\$75,606.41	\$75,606.41	\$348,297.59	\$308,534.83	\$39,762.76 9.38%
100.2600.52110.20.00000 Health Insurance Custodians	\$272,512.00	\$40,420.18	\$40,420.18	\$232,091.82	\$0.00	\$232,091.82 85.17%
100.2600.52120.20.00000 Dental Insurance Custodians	\$2,160.00	\$516.56	\$516.56	\$1,643.44	\$0.00	\$1,643.44 76.09%
100.2600.52200.20.00000 Social Security Custodians	\$32,429.00	\$5,367.81	\$5,367.81	\$27,061.19	\$0.00	\$27,061.19 83.45%
100.2600.52310.20.00000 Nonteacher Retirement Custodians	\$52,390.00	\$8,950.54	\$8,950.54	\$43,439.46	\$0.00	\$43,439.46 82.92%
100.2600.53000.20.00000 Building & Grounds Contract Services	\$62,000.00	\$21,482.75	\$21,482.75	\$40,517.25	\$0.00	\$40,517.25 65.35%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2025-2026

From Date: 7/1/2025

To Date: 9/30/2025

Account Mask: 100??????????????

Account Type: EXPENDITURE

☐ Print Detail

☐ Include PreEncumbrance

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2600.54110.20.00000	\$29,000.00	\$0.00	\$0.00	\$29,000.00	\$0.00	\$29,000.00
Water/Sewer						100.00%
100.2600.54210.20.00000	\$19,950.00	\$1,501.00	\$1,501.00	\$18,449.00	\$0.00	\$18,449.00
Disposal Services						92.48%
100.2600.54300.20.00000	\$60,000.00	\$2,064.32	\$2,064.32	\$57,935.68	\$0.00	\$57,935.68
Repairs & Maintenance						96.56%
100.2600.55200.20.00000	\$46,691.00	\$46,691.00	\$46,691.00	\$0.00	\$0.00	\$0.00
Property Insurance						0.00%
100.2600.55800.20.00000	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
Training & Travel						100.00%
100.2600.56100.20.00000	\$43,000.00	\$990.59	\$990.59	\$42,009.41	\$0.00	\$42,009.41
Supplies						97.70%
100.2600.56110.20.00000	\$38,000.00	\$3,951.29	\$3,951.29	\$34,048.71	\$158.75	\$33,889.96
Maintenance Supplies						89.18%
100.2600.56220.20.00000	\$188,000.00	\$16,411.26	\$16,411.26	\$171,588.74	\$0.00	\$171,588.74
Electricity						91.27%
100.2600.56230.20.00000	\$15,500.00	\$964.07	\$964.07	\$14,535.93	\$0.00	\$14,535.93
Bottled Gas						93.78%
100.2600.56240.20.00000	\$130,000.00	\$0.00	\$0.00	\$130,000.00	\$0.00	\$130,000.00
Heating Oil						100.00%
100.2600.56260.20.00000	\$3,900.00	\$58.44	\$58.44	\$3,841.56	\$0.00	\$3,841.56
Gasoline						98.50%
100.2600.57300.20.00000	\$9,500.00	\$699.00	\$699.00	\$8,801.00	\$0.00	\$8,801.00
Maintenance Equipment						92.64%
100.2600.57370.20.00000	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
Replacement Furniture/Fixtures						100.00%
100.2700.51100.20.00000	\$15,611.00	\$0.00	\$0.00	\$15,611.00	\$16,473.75	(\$862.75)
Transportation Salaries						-5.53%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2025-2026

From Date: 7/1/2025

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2700.52200.20.00000 Social Security	\$1,194.00	\$0.00	\$0.00	\$1,194.00	\$0.00	\$1,194.00 100.00%
100.2700.55191.20.00000 Regular Student Transportation	\$388,547.00	\$0.00	\$0.00	\$388,547.00	\$0.00	\$388,547.00 100.00%
100.2700.55192.20.00000 Special Education Transportation	\$408,000.00	\$16,243.84	\$16,243.84	\$391,756.16	\$0.00	\$391,756.16 96.02%
100.2725.55170.22.00000 Athletic Transportation	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00 100.00%
100.2725.55190.21.00000 Field Trips/Cocurricular	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00 100.00%
100.2725.55190.22.00000 Field Trips/Cocurricular	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00 100.00%
100.2725.55191.22.00000 Van Operating Costs	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00 100.00%
100.2840.51100.20.00000 Salaries Technology	\$163,640.00	\$38,877.35	\$38,877.35	\$124,762.65	\$161,076.00	(\$36,313.35) -22.19%
100.2840.52110.20.00000 Health Tech	\$68,782.00	\$12,666.06	\$12,666.06	\$56,115.94	\$0.00	\$56,115.94 81.59%
100.2840.52120.20.00000 Dental Tech	\$2,404.00	\$481.87	\$481.87	\$1,922.13	\$0.00	\$1,922.13 79.96%
100.2840.52200.20.00000 Social Security Tech	\$12,518.00	\$2,808.43	\$2,808.43	\$9,709.57	\$0.00	\$9,709.57 77.56%
100.2840.52310.20.00000 Nonteacher Retirement	\$20,864.00	\$4,292.65	\$4,292.65	\$16,571.35	\$0.00	\$16,571.35 79.43%
100.2840.53400.20.00000 Powerschool Annual Support	\$8,300.00	\$523.00	\$523.00	\$7,777.00	\$523.00	\$7,254.00 87.40%
100.2840.54300.20.00000 Repairs Tech	\$6,000.00	\$214.95	\$214.95	\$5,785.05	\$0.00	\$5,785.05 96.42%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2025-2026

From Date: 7/1/2025

To Date: 9/30/2025

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2840.54420.20.00000 Copier Lease/Maint.	\$18,274.00	\$704.29	\$704.29	\$17,569.71	\$0.00	\$17,569.71 96.15%
100.2840.55310.20.00000 Phone Internet	\$31,000.00	\$4,473.69	\$4,473.69	\$26,526.31	\$0.00	\$26,526.31 85.57%
100.2840.56100.20.00000 Supplies Tech	\$9,000.00	\$1,959.84	\$1,959.84	\$7,040.16	\$168.73	\$6,871.43 76.35%
100.2840.56500.20.00000 Software	\$34,211.00	\$19,057.20	\$19,057.20	\$15,153.80	\$0.00	\$15,153.80 44.30%
100.2840.57340.20.00000 IT Equipment	\$56,250.00	\$4,349.94	\$4,349.94	\$51,900.06	\$54,880.00	(\$2,979.94) -5.30%
100.3110.59300.20.00000 Food Service	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00 100.00%
100.4000.53200.20.00000 Facilities Construction & Remodeling	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00 100.00%
100.5100.58300.20.00000 Debt Service Principal	\$720,000.00	\$650,000.00	\$650,000.00	\$70,000.00	\$0.00	\$70,000.00 9.72%
100.5100.58400.20.00000 Debt Interest	\$37,178.00	\$20,423.75	\$20,423.75	\$16,754.25	\$0.00	\$16,754.25 45.06%
Fund: 100	\$15,469,017.00	\$1,768,333.88	\$1,768,333.88	\$13,700,683.12	\$5,798,748.67	\$7,901,934.45

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2025-2026

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Budget Balance

Account Number / Description

Budget

Range To Date

YTD

Balance

Encumbrance

% Remaining Bud

Grand Total:

\$15,469,017.00

\$1,768,333.88

\$1,768,333.88

\$13,700,683.12

\$5,798,748.67

\$7,901,934.45

End of Report

Report from the
DIRECTOR OF
ACADEMICS &
CAREER READINESS

HINSDALE

SCHOOL DISTRICT

49 School Street, P.O. Box 27 | Hinsdale, NH 03451 | 603-336-5728 | www.hnhsd.org

Curriculum

HMHS Social Studies is implementing new curriculum in three courses this fall: grade 6 Ancient Civilizations; grade 7 Geography; and the high school modern World Studies course. Over the summer, Social Studies teachers participated in a one-day SS Curriculum Institute to explore the new curriculum and the Active Classroom interface. Our Social Studies consultant worked with them to review and refine the course curricula with a focus on integrating opportunities for student-led inquiry throughout the courses. The Science Program Review team met at the end of June to draft Science competencies and will continue the Program Review process this fall.

Over the summer, a number of professional development activities were held across the district. Eight HES teachers representing grades K-5 participated in a full-day Mystery Science exploration. The goals of the Mystery Science PD day included: Deepening understanding of how the Mystery Science units and materials Packs can enhance students' learning in science; building capacity to implement high quality instructional materials aligned with NGSS and phenomena-based inquiry; Providing students with multi-disciplinary curriculum that integrates Mystery Science with the E/LA myView units. As one teacher noted in her reflection: "What a great program! I enjoyed exploring, thank you for the opportunity!"

Also, during the summer, MTSS-A Coordinator, Anna Bassett facilitated five days of intensive PD for HES teachers and Title I staff on the Science of Reading and MTSS. Ms. Bassett also secured a HQIM (High Quality Instructional Materials) grant through the Department of Education to build our capacity as a district for evaluating, selecting, and implementing Science of Reading-aligned curriculum materials.

A team of administrators that included Karen Thompson, Anna Roth and Jeanne Sturges attended a full-day workshop in July, "Mission 306: Collaborate, Prioritize, Transform," to help us guide the district's work to align to the new NH Minimum Standards ("306's"). The outcomes of the day were to: understand the new standards clearly—what's changed and why; Know what's urgent vs. longer-term for policy, curriculum, and programming; explore how current practices align with the updates; and identify required changes to HS credits & graduation pathways. The team left with an actionable roadmap that the Senior Leadership Team is working to implement.

As an outcome of the U.S. Supreme Court case, *Lau v Nichols* (1974), school districts in the U.S. are mandated to develop a Lau Plan to describe how they provide language instruction and educational accessibility to ML - EL (Multilingual - English Learner) students. This court case clarified that all students have the right to access a meaningful education, including programming for those acquiring English language proficiency. The Lau Plan goals for HSD are to:

- Identify students who qualify for ELL services
- Develop individualized ELL Service Plans for each qualifying student
- Ensure that students who qualify for ELL services are served by licensed ESOL teachers
- Ensure that the language instruction is aligned with WIDA proficiency standards
- Ensure that ELL students are administered ongoing authentic assessments to determine their growth in English language proficiency
- Ensure that ELL students are administered all state and federally required assessments

Hinsdale now has a Lau Plan in place that details how students are identified, enrolled, placed, assessed, instructed, and monitored in our English Language Learner (ELL) Program. In May, a Program Review team met to review the draft that is now revised and ready for Board review. Please see [Hinsdale School District EL Program Guide Sept 2025.pdf](#).

New Teacher Orientation was held in August which included ten teachers, school counselors, and other new staff. Over the course of three days, new staff were oriented to the mission, vision, goals, and priorities of the district as well as to key programs and district processes, including the Portrait of a Learner and Core Values, student services, technology, human resources, supervision and evaluation, the mentoring program, and professional development. They also participated in a half-day ALICE training.

Career Readiness

Most of my time since school has begun has been spent preparing ELO sites and students. Extended Learning Opportunities are in full swing. We have 25 students who have currently signed up and placements are going well. The time it takes to make placements happen takes about 2-3 weeks. We are moving as fast as we possibly can to get students placed in ELO's that match their wants and interests. It's going to be a great year in the ELO world for our kids.

Our WRCC students are off to a great start and are enjoying their experience. They feel welcomed report that everyone has been kind and inviting to them.

Dr. Ryan and I are co-teaching the Leadership class again this year. This will be another opportunity for us to work with our students around student agency. The more students that we can help to understand how student agency can be an avenue for them to make the school their own.

Although school has only been in session for a little over 5 days (when I wrote this report), I feel like the energy and excitement in the air is different this year. Our opening days were some of the best I have ever attended at HSD. Our students are already engaging in the principals of agency, and our teachers are reporting feeling calm and settled. It is such a nice feeling to be walking the walk not just talking the talk. This has been a long time coming. Thank you to our school board for supporting and co-creating a vision and a school where every voice matters.

Respectfully Submitted,

Karen Thompson

Report from the
PRINCIPAL

Hinsdale Middle High
School

HINSDALE MIDDLE / HIGH SCHOOL

49 School Street
Hinsdale, New Hampshire 03451

Anna M. Roth
Principal

Patricia A. Wallace
Director of Student Services

Christopher S. Ponce
Assistant Principal

Sam Kilelee
Athletic Director

HMHS Board Report for September 2025

Submitted 9/3/25 by Anna Roth

Academics

Classes are in full swing. Kate Allen has been running a marathon working through course change requests. We have scheduled our assessments for the year with an eye towards fewer disrupted days- -for example, we will have middle school students taking their fall benchmark assessments on the same day that grades 9 – 11 will participate in the PSAT/NMSQT.

Social Emotional

We are working on rolling out SAEBRS (Social, Academic, and Emotional Behavior Risk Screener) in the middle school. This is a universal screener for social and emotional behavior that teachers will complete regarding the students they work with. This tool will be used as part of our MTSS-B system which is being developed by our guidance department and Mr. Ponce.

Supervision / Evaluation

Teachers have been scheduling their monthly check-in meetings with me. These meetings will start in October and serve as a touchpoint for us to maintain communication, have time to discuss teachers' progress towards their goals, and to have any coaching conversations that come up based on walkthroughs. Some teachers are also in the process of choosing their evaluation track- -this applies to tenured teachers with satisfactory performance. They can choose a traditional formal evaluation, collaborative coaching, or a portfolio.

Staffing

We are excited to be welcoming several new staff to the building:

Perseverance Advocacy Collaboration Empathy Responsibility Scholarship

SAU 92 does not discriminate on the basis of race, color, national origin, gender, sex, sexual orientation, religion, nationality, ethnic origins, country of origin, economic status, status as a victim of domestic violence, harassment, sexual assault, or stalking, disability, age or other protected classes under applicable law in its educational programs and activities. SAU 92 also provides equal access to buildings for youth groups. Link to Training - <https://nhprimex.org/explore-training/single/understanding-sexual-harassment/> Questions about Title IX can be referred to the SAU 92 Superintendent, Dr. David Ryan, dryan@hnhsd.org or 603-336-5728

- Mark Phillips, Computer Science
- Cassie Castine, Paraprofessional
- Casey Truesdell, Paraprofessional

Remaining vacancies: paraprofessionals

Enrollment (as of 9/3/25)

6 th	46	
7 th	43	
8 th	38	
9 th	44	
10 th	38	
11 th	39	2 WRCC
12 th	35	5 WRCC
Total	283	

Upcoming Events

9/10 Picture Day

9/25 Open House 6 pm

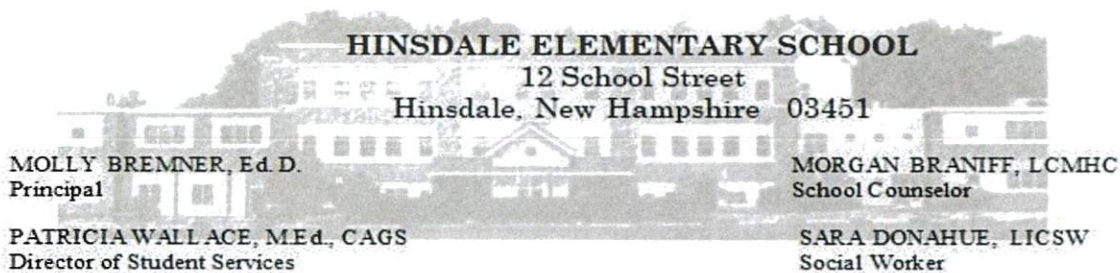
9/26 Construction Day Field Trip

10/3 Career Fair

10/4 Homecoming

Report from the
PRINCIPAL

Hinsdale Elementary
School



September 2025

Professional Learning:

The staff are energized by the cohesive professional learning they participated in at the district and school level. At HES we noted that our core values, the portrait of a learner, concepts of RIGOR (Relationships, Instruction, Goals, Organization, Relevance), learner agency, the standards of universal design and MTSS; and our duty to teach our academic standards all relate to three words. Our staff are ensuring that they intentionally focus on Purposeful, Efficient, and Joyful lesson planning and implementation.

Operations:

The building looks great, and staff are continuing to focus on safety and instruction in their classroom set up. We set an expectation of some TIER 1 SEL supports: morning meeting space and a calm area for all classes. We also are ensuring that furniture placement is intentional in case we need to enter a lock-down. We are entering help tickets to address locks and other needs as they are noticed. We also are excited to see collaborative and flexible seating arrangements to promote student discussions throughout the day.

Our lunches and recess were designed with mixed grades to provide opportunities for student leadership from older children to younger children as the year goes on.

We have rolled out Incidents+ at HES as well!

We are rounding out our MTSS universal screeners with SAEBRS, this is a social-emotional screener and will be used at HMHS as well.

Hiring updates:

Welcome/d two new case managers: Cassie Moore supports our PreK plus additional students with higher support needs; and Tina McCosker, a familiar face, will be providing supports for primarily students in K and 1st.

We have welcomed back Tasia Kirkwood and Brittary Mercier as special education paraprofessionals.

We continue to have three open special education paraprofessional positions which we are currently covering through: general education paraprofessionals, sub, and a contracted RBT.

We continue to seek a school nurse. We have had 3 applications since posting and continue to be hopeful. We have had a near daily nurse substitute and can call Jan for questions.

Enrollment:

PreK - 3=17, 4=15

K - 28

1 - 37

2 - 36

3 - 34

4 - 28

5 - 44

Total 239

Upcoming Events:

PTA Meeting: September 18: 6-7

All School Meeting: September 26: 1:50-2:30

Pumpkin Carving: October 16 time TBD (PTA)

Ice Cream Social: October 13 time TBD (PTA)

Craft Night: December 18 time TBD (PTA)

PTA Meeting: January 15 6-7

PTA Meeting: March 19 6-7

PTA Meeting: May 21 6-7

Report from the
DIRECTOR OF
TECHNOLOGY

David Ryan, Ed.D.
Superintendent

Jane Fortson, CPA
Business Administrator

HINSDALE

SCHOOL DISTRICT

Patricia Wallace, M.Ed., CAGS
Director of Student Services

Karen Thompson, M.Ed.
Director of Academics and Career
Readiness

49 School Street, P.O. Box 27 | Hinsdale, NH 03451 | 603-336-5728 | www.hnhsd.org

Justin Therieau
Director of Technology
September 2025 Technology Report

Hinsdale School Board,

Another year is off and running. We successfully deployed 280 new laptops at HMHS with a minor hiccup due to enrollment being up by 4 students overall vs the summer count we used for purchasing. We purchased 10 more laptops to meet the demand and provided us with a little headroom for any new enrollments this year. We have provided 4 students with older working laptops until the new laptops arrive in the next couple of weeks.

The two middle school science classrooms have their new interactive projectors installed. The immediate feedback was enthusiasm from the teachers to have their entire whiteboard free for marker use, the brightness of the new projectors was beneficial, and ability to cast their laptop screen was very helpful. I plan on having two more projectors installed by the end of this month.

As of Thursday, September 4th, the technology department handled 182 tickets with 28 active tickets remaining open. The total is down from 219 tickets at this time last year. I would like to attribute this decrease to Drew's proactive approach to setting up teachers' computers before they arrived and the new laptops.

Daisy and I provided our new staff with a "Getting Started" PD time during the new teacher orientation. We ensured they had a laptop and could login and cover topics that ranged from district websites and policy to the different Microsoft products available to them. Drew and I supported the Convocation and district day activities by providing audio and visual equipment.

We look forward to continuing our support of our students and staff as we settle into the new school year.

Report from the
DIRECTOR OF
STUDENT SERVICES

David Ryan, Ed.D.
Superintendent

Jane Fortson, CPA
Business Administrator

HINSDALE SCHOOL DISTRICT

Patricia Wallace, M.Ed., CAGS
Director of Student Services

Karen Thompson, M.Ed.
Director of Academics and Career
Readiness

49 School Street, P.O. Box 27 | Hinsdale, NH 03451 | 603-336-5728 | www.hnhsd.org

Student Services Board Report for September 2025

Submitted September 3, 2025, by Patricia Wallace, M.Ed., CAGS

Highlights about indicator reports received from the New Hampshire Department of Education:

- Nothing new about any indicators as it is the beginning of the year.

Ongoing projects through Special Education:

- LEA Determinations Leadership group will start meeting again next week to review data and update the root cause analysis that was completed last school year. This will be continual project that we will be presenting with finds and data to the Department of Education throughout school year.

Numbers in Special Education for Summer 2025:

- Number of Special Education Students that moved out of district: 5-10
- Number of Special Education Students that moved into the district: 10-15 (1-5 being in Charter schools)
- Number of new referrals made in March: 0
 - Preschool – Early Childhood supports referral: 0
 - Elementary School: 0
 - Middle/High School: 0
- Number of Students Evaluated (new or part of a 3-year eval) that do not meet criteria: 0

Celebrations:

- The featured staff member for this Month is Tara Conway. She is a Special Educator/Case Manager at the High School.
- Special Education students are transitioning well along with all other students to the routines of being back to school.
- We have hired a Special Education/Case Manager at the Elementary School: Cassie Moore

- We have hired Paraeducators Elementary School: Nichole Ramono; Brittany Mercier and Tasha Kirkwood have returned as Paraeducators. At the Middle/High School: Lily Briggs returned; Sandy Johnson transferred from a regular ed Paraeducator to a Special Education Paraeducator; new hire Cassie Castine and Casey Trisdell. We continue to be short on Paraeducator, please encourage people to apply.
- Rolled out the terminology change to all district employees that was presented at the last school board, using Special Education, to great success and appreciation.

Individual Employee Plan (I.E.P)

Hi, I'm Tara Conway

What is your fight song? The Eye of the Tiger

What is one thing about you that you want the school committee to know about you? I have been to 25 states and 2 different countries.

Why is this important to you? It's just fun fact

I work best when I can drown out the noise around me.

My unique talent/character is I like to separate colored candy into piles of coordinated colors before I eat them, and then eat them so that there is an even amount of each color.

My family members are Telitha Lucier (sister), Carolyn Conway (grandmother) & Patrick (cat)

What is your best professional accomplishment I can't think of anything in particular, I would, however say, that it's my ability to visualize what I want or where I want to be and then do what I need to in order to get myself to that place.

I like to receive recognition Private a small gift, kudos or private email.

My preferred learning style is kinesthetic

My favor memory teaching Many years ago, a group of students were discussing the fact that they were convinced that a person couldn't feel it if they weren't paying attention and someone licked their elbow. I didn't think anything of it, because we hear strange things as teachers. A group of 3 students developed a sudden interest in the front of my desk, picking up things and trying their best to distract me. That should have been my clue, I should have known right then that something was amiss. I was young and focused on trying to corral the students away from my desk. Suddenly, my right elbow felt a little wet, another student had actually licked my elbow! They were very disappointed when I told them that I could, in fact, feel it.

I manage a stressful situation by A lot of deep breathing, and at times removing myself from the situation for a brief moment to regroup.

I relax by taking my cat for a walk, gardening, pretending I'm a plant and photosynthesizing, anything where I can spend a few moments by myself.

I can live without t.v.

I can't live without books

I prefer Iced Coffee over tea, Bagel over donut, Salty over sweet and staying up late over getting up early.

If I won the lotto for \$200 million the first three things I would buy are: 1) My own air space, 2) A new vehicle 3) Pay my house off

I went to High school Pioneer Valley Regional High School.

I went to college Bachelors of Science in Criminal Justice w/a Minor in Psychology - Bay Path University, Masters of Arts in Teaching and Learning - Ashford University,

I started by career as an educator because I feel like I kinda fell into it. I initially wanted to be a juvenile probation officer, and then I made some not great life choices that ultimately lead me to education.

As the Director of Student Services, I appreciate

I appreciate Tara for her ability to facilitate and coordinate special education meetings. She has a wonderful way of building trust with both students and parents. One of the key things that Tara really has taken the initiative with is getting students complete a comprehensive transition survey and then working with them for their future goals. Completing these surveys is a requirement for the district to stay in compliance with Indicator 13 for students over the age of 16.

Report from the
FACILITIES
DIRECTOR

David Ryan, Ed.D.
Superintendent

Jane Fortson, CPA
Business Administrator

HINSDALE SCHOOL DISTRICT

Patricia Wallace, M.Ed., CAGS
Director of Student Services

Karen Thompson, M.Ed.
Director of Academics and Career
Readiness

49 School Street, P.O. Box 27 | Hinsdale, NH 03451 | 603-336-5728 | www.hnhsd.org

Nathan Boudreau
Facilities Director
Hinsdale School District
September 2nd, 2025, Facilities Report

The Facilities dept continued to be very busy with our normal summer tasks along with other small projects all the way up to the beginning of school. Attached are before and after pictures of some of our summer projects.

-Playground chips

We completed this project just before the beginning of the new school year.

Facilities would like to thank Wayne Dingman and Tyler Blood for volunteering their time on a Friday to deliver 2 Loads of additional chips, the use of the town's bucket loader for dispersing and clean-up of new and old material as well as grabbing a shovel and helping with the removal of the rubber mulch that only could be removed by hand. Because of this the main area of the playground under the large equipment was completed in half a day.

Additionally, Facilities would like to thank Tom Tetrault and his crew from 2K3 who volunteered 2 whole days in the middle of the week to complete the Toddler area of the playground start to finish utilizing their trucks and dump trailers.

Without these volunteers' help and equipment this would have taken our facilities dept many additional hours to complete.

-Pressure washing

Currently we have completed all the highest priority areas and are continuing to work on this project after school hours in smaller sections.

The main goal was to have the middle high school portion completed for the "Hinsdale goes back to school" event in which we were successful.

-Other small projects

Besides the 2 major Projects listed above we also completed or have begun many other small items within the school and the grounds listed below.

- HMHS kitchen patch and paint (see pictures)
- HMHS library insulating and patching (see pictures)
- HES door casing and stair railing painting
- District ceiling tile replacement (ongoing)
- District lamp replacement
- SAU garden bed clean-up and other grounds clean-up
- District wide paint touch-up (ongoing)

-Help Desk

Typically, the week before the start of school facilities will see a large amount of incoming help desk tickets, mostly staff wants and needs for new classroom items. This summer was no different as we saw an additional 40~ tickets come in. With the efforts of both the custodial and maintenance depts we were able to close majority of these before the start of school.

Now that students have returned we will be shifting back into our normal custodial roles and the maintenance dept will continue to work on small help desk tickets along with other small non-classroom invasive projects.

BOARD BUSINESS



New Hampshire School Boards Association

Barrett M. Christina, Executive Director

Matt Pappas, President, Rochester

Ege Cordell, First Vice President, Chesterfield

James Noyes, Second Vice President, Bethlehem and Profile Regional

Holly Kennedy, Immediate Past-President, Hinsdale

25 Triangle Park Drive, Suite 101

Concord, NH 03301

Phone: (603) 228-2061

www.nhsba.org

2025 NHSBA Delegate Assembly

Saturday October 25, 2025

10:30am

Grappone Conference Center – Concord, NH

PROPOSED RESOLUTIONS

13. Submitted by the Hanover & Dresden School Boards

Proposed Resolution:

Whereas Open Enrollment further diminishes local budget control, creates serious funding challenges for sending school districts, fails to address how a receiving school district will make up the gap between received tuition and total cost, and as currently written does not provide clarity on process, standards, or behavior expectations;

Be it resolved that the NHSBA finds legislation to promote open enrollment raises significant fiscal challenges for school districts and is a solution in search of a problem.

Rationale:

1. The bill says the sending school provides up to 80% of the cost of the sending district. What happens with the remainder? No reference to family being charged.
2. What are the implications for Dresden taxpayers, and how is this missing revenue made up? Does receiving district have to absorb the cost?
3. It requires districts (Dresden and Hanover) to expand our operating budget to include estimates we have no way to anticipate. How many students might we receive? Do we need to budget based on the total number we could squeeze into a building?
4. Does it apply k-12?
5. If passed, the bill goes into effect January 1, 2026.

6. There isn't a clear process for handling "applications" from prospective students.
7. What are the rights of the receiving district?
8. The language suggests students with disabilities can participate but educational decision-making remains with the sending district. How does this work for a student on an IEP? How is that monitored? Imagine the complexity of meeting to review an IEP.
9. There is nothing in the language of the bill about transportation or clarity around the receiving district's obligations. What about extracurricular opportunities - for example: would an open enrollment student be eligible to participate on sports teams? Attend March Intensive? Receive scholarship money for that purpose?
10. There are enormous potential impacts on school districts that lose students, both in terms of their costs, staffing, and ability to offer programming.
11. What are the disciplinary expectations - must a receiving school accept an applicant regardless of behavior?
12. There is no fiscal note attached to this bill.

NHSBA Board of Directors Recommendation:

Support Alternative Resolution.

Alternative Resolution Recommended by the NHSBA Board of Directors:

NHSBA opposes any open enrollment legislation that would have the effect of further undermining the reliability of projecting revenues and expenses in setting of school district budgets, and/or the effect of impacting revenues and expenses once school district budgets have been passed by the community funding the majority of those budgets with local property taxes.

NHSBA Rationale:

Legislation such as 2025's HB741 (proposing universal open enrollment) would allow for a wholly unpredictable migration of students, after the Legislative Body has approved a budget. For a sending district, the loss of one enrolled student results in both the 80% tuition mandated by the state, but also the state adequacy funds for each of those students, without any real reduction in the fixed costs. Although receiving districts will not suffer that impact, the tuition rates will more often than not be lower than the cost per pupil for which the taxpayers in that community are paying for resident students. Finally, whether receiving or sending, the unpredictable impacts on expenses and revenues will result in greater swings in local tax rates. Further, the few states that have successful open

enrollment programs have school funding frameworks which have the states funding public schools at a far greater ratio than New Hampshire's local tax structure.

14. Submitted by the Dover School Board

Proposed Resolution:

The statewide open enrollment provision in this year's budget was retained, but the legislative push for open enrollment will return in the 2026 session, likely with more political pressure to pass. It is imperative NHSBA has some footing on which to stand when testifying. The language in this resolution deliberately does not address the specifics of the language inserted into various open enrollment bills (i.e. HB 771 and 741, and SB 101) during the 2025 session, but takes a more global stance in naming the pitfalls of the system as a whole.

Rationale:

The statewide open enrollment provision in this year's budget was retained, but the legislative push for open enrollment will return in the 2026 session, likely with more political pressure to pass. It is imperative NHSBA has some footing on which to stand when testifying. The language in this resolution deliberately does not address the specifics of the language inserted into various open enrollment bills (i.e. HB 771 and 741, and SB 101) during the 2025 session, but takes a more global stance in naming the pitfalls of the system as a whole.

NHSBA Board of Directors Recommendation:

The NHSBA Board of Directors recommends adopting the Alternative Resolution discussed previously, relative to the Proposal from the Hanover and Dresden School Boards.

15. **Submitted by the Oyster River Cooperative School Board**

Proposed Resolution:

NHSBA opposes legislation that promotes or mandates open enrollment.

Rationale:

Open enrollment will cause significant financial difficulties for public school districts. The structure of taxation for public schooling is not compatible with open enrollment in New Hampshire. Unlike other states that may have open enrollment, the majority of funds for public education in New Hampshire are raised specifically through local property taxes rather than state level funding. There is a significant gap between what the state provides in adequacy funding versus the actual per pupil cost. Individual school districts independently set their rate of taxation to make up the shortfall. No legislation to date has meaningfully addressed or provided for the budgetary shortfalls and differential district financial responsibilities, particularly regarding special education, that will inevitably arise if open enrollment is mandated. In addition, the added administrative burden including tracking and advertising classroom and enrollment space, as well as added transportation cost and logistical needs, is untenable and an unfunded mandate.

Open enrollment is another direct challenge to local educational control. School districts already have processes in place for locally controlled tuition agreements and policies for individual best interests and manifest hardships.

In sum, open enrollment causes many problems but solves none and therefore should not be supported by the NHSBA.

NHSBA Board of Directors Recommendation:

The NHSBA Board of Directors recommends adopting the Alternative Resolution discussed previously, relative to the Proposal from the Hanover and Dresden School Boards.

16. **Submitted by the Chesterfield School Board**

Proposed Resolution:

NHSBA proposes that the state fully fund all state public education aid formulas before the funding of any other state obligation.

Rationale:

This resolution as written as an amendment to perennial Resolution II:A (1994) in the NHSBA Policies, Resolutions and Statements of Belief Manual does not specify public education. We feel it is important to specify the prioritization of public education aid formulas as recent legislative efforts have diverted funding to non-public schools in New Hampshire.

NHSBA Board of Directors Recommendation:

Support Alternative Resolution.

Alternative Resolution Recommended by the NHSBA Board of Directors:

Amend existing Resolution II:A to read as follows:

*II:A• NHSBA proposes that the state fully fund all **state public schools, public school districts and public education** aid formulas before the funding of any other state obligation.*

(New language is in bold, italic, highlight)

NHSBA Rationale:

The NHSBA Board of Directors believes this minor change is important given the rise of school privatization in New Hampshire the last eight years, as well as the rationale given by the Chesterfield School Board.

17. Submitted by the Chesterfield School Board

Proposed Resolution:

NHSBA opposes the inclusion of amendments to proposed bills that are not germane to the subject matter of the proposed bill.

Rationale:

The impetus for this resolution was the addition by the NH House of a non-germane amendment to SB 210, relative to bullying and cyberbullying prevention. That non-germane amendment sought to include open enrollment and had no direct connection to bullying and cyberbullying. Each Bill should be evaluated and decided based on the language that was included in the original submission. Amendments should improve the focus of a Bill. We feel that the addition of non-germane amendments devalues the intent of the original proposed Bill and serves as a backdoor way to include previously unsuccessful legislation. This practice has led to a lack of transparency in our elected officials and has compromised strong legislation on a partisan basis that would otherwise support New Hampshire public schools and students.

NHSBA Board of Directors Recommendation:

Not support.

NHSBA Rationale:

While NHSBA certainly appreciates the intent of this proposal, we believe that the proposed resolution is too limiting in directing NHSBA's legislative advocacy.

First, non-germane amendments are required to have a public hearing. While this is not always helpful and does not give advocates or legislators time to fully comprehend the amendment, there is still some level of transparency.

Second, there may be times when NHSBA would want to support a non-germane amendment, depending on the nature of the amendment and the bill.

For these reasons, the NHSBA Board of Directors does not support this Proposed Resolution.

18. **Proposed Resolution Submission #6 (Raymond School Board)**

Proposed Resolution:

All schools that receive state and/or federal funding shall comply with all applicable state and federal laws regarding testing, hiring practices, and special education inclusion.

Rationale:

When schools elect to receive state and/or federal funds, including funds received through state vouchers for individual student tuition, they assume a public responsibility to adhere to the legal and educational standards that govern public schools. These funds are intended to serve the public good - namely, ensuring all students have access to a fair, equitable, and high-quality education. As such, any institution benefiting from public resources must be held to the same expectations regarding student assessment, hiring practices, and the inclusion of students with disabilities.

Requiring all schools to comply with state and federal testing, hiring, and special education inclusion laws promotes consistency, accountability, and fairness across all educational settings. It ensures that students receiving publicly funded education, regardless of the type of school they attend, are subject to the same protections and opportunities.

Without such requirements, there is a risk of creating a dual system in which some schools benefit from public funds without meeting the obligations those funds are meant to support. Ensuring compliance with these laws is not only a legal necessity but also a matter of educational equity and public trust.

NHSBA Board of Directors Recommendation:

Not support.

NHSBA Rationale:

The NHSBA Board of Directors wholeheartedly agrees with the sentiment and intent of this Proposed Resolution. However, NHSBA has unwaveringly opposed vouchers since at least 2005. NHSBA's concern if this Proposed Resolution is adopted is that it might lend to the position or point of view the NHSBA's has no objection to vouchers, provided certain criteria or conditions are placed upon schools receiving the vouchers. NHSBA does not want our firm stance opposing vouchers to be misconstrued.

By way of example, since New Hampshire's voucher system was implemented in 2021, there have been many bills trying to put parameters, conditions or criteria around schools that accept voucher students. NHSBA has not testified or taken a position on any of

those bills out of a concern NHSBA does not object to vouchers if those criteria and conditions are met.

19. Submitted by the Raymond School Board

Proposed Resolution:

New Hampshire's public school infrastructure is a critical component of delivering a high-quality, equitable education to all students. However, many districts across the state face significant challenges due to aging facilities, inadequate learning environments, and limited local capacity to fund necessary capital improvements. To address these disparities and ensure all students have access to safe, modern, and efficient educational facilities, we propose a strengthened school building aid program, starting with \$60 million annually, with a scheduled increase every two years based on the New England Consumer Price Index to reflect growing needs and inflationary pressures.

Rationale:

Providing \$60 million annually in school building aid with incremental increases every two years is a strategic and fiscally responsible approach to addressing longstanding infrastructure needs. School districts with lower property wealth are disproportionately affected by inadequate buildings. These districts struggle to pass bonds or raise sufficient local funds for capital projects, perpetuating inequity across communities. By establishing a baseline of \$60 million annually, the state can provide predictable and sustainable support for capital investments, enabling long-term planning at the district level.

Construction costs have risen steadily in recent years due to inflation, labor shortages, and supply chain challenges. Without regular adjustments, static funding levels lose their purchasing power and limit the number of projects that can be supported. The inclusion of incremental biennial increases ensures that the aid program keeps pace with rising construction costs and inflation.

NHSBA Board of Directors Recommendation:

Not support.

NHSBA Rationale:

NHSBA believes two existing Resolutions already address the topic in this proposed resolution:

II:C• NHSBA supports additional appropriations under RSA 198:15-a, IV, the state's Building Aid Program to adequately fund all necessary school facility needs. This program has effectively created local and state partnerships in financing school building improvements that benefit all students of New Hampshire, and which should be considered a significant part of fulfilling the State's constitutional duty to provide an adequate

education to all children. (First Adopted in 2000; Revised 2014; Revised 2020; Revised 2023)

II:Q• NHSBA supports fully funding the School Building Aid program pursuant to RSA 198:15-a. Furthermore, NHSBA believes that an adequate school building is a component of the requirement to provide an adequate education and therefore the state is obligated to provide funding for adequate school facilities. The state has failed to meet this obligation since 2009. (2017)

20. **Submitted by the Concord School Board**

Proposed Resolution:

1. "Whereas the Concord School Board recognizes the importance of nutrition for supporting the development and learning potential of New Hampshire students.
2. Whereas the Concord School Board believes it is critical to tackle childhood hunger and food insecurity.
3. Therefore, we submit a resolution to the NHSBA to advocate to the NH State Legislature to create a universal and subsidized meal program for NH public school students."

Rationale:

The Concord Board is committed to ensuring that all children receive nutritious meals while at school. In seeking support from the state to fund breakfast and lunches, the Board offers the following rational.

The Board acknowledges that every student needs to start the day with a healthy breakfast and a healthy lunch to sustain learning throughout the day

Schools in the city of Concord have a significant number of students with food insecurity. The district faced a deficit in revenues from the food service program due to the inability of families to afford the meal program

The district provides breakfast and lunch to students attending summer programs at the school.

The board realizes that not all families fill out the required paperwork for a variety of reasons, having state support would lessen the burden of filing the application.

NHSBA Board of Directors Recommendation:

Not support.

NHSBA Rationale:

The NHSBA Board of Directors believes the following, existing NHSBA Resolution addresses this subject.

II:X• NHSBA supports that the state and federal government seek and provide viable, sustainable, permanent funding to provide a school breakfast and lunch at no cost to students and at no cost to local school districts. (2022; amended 2024)

21. Proposed Resolution #9 (Concord School Board)

Proposed Resolution:

A RESOLUTION of the Concord Board of Education in Concord, New Hampshire supports New Hampshire State Legislation that will enforce the Federal Gun Free School Zone Act.

WHEREAS, the Concord Board of Education has an obligation to ensure that all students are provided a safe, secure, and supportive environment in which education and school activities are conducted; and

WHEREAS, legislators are accountable to create a safe or unsafe environment in our schools, as evidenced by increasing incidents of gun violence threats and gun violence in schools; and

WHEREAS, so far this year in 2024, the United States has experienced 88 incidents of shooting in schools with 78 victims of these shootings; and

WHEREAS, the presence of firearms increases risk of such harm; and WHEREAS, the Concord Board of Education policies #544 prohibits weapons including firearms on school properties unless under the control of law enforcement personnel; and

WHEREAS the federal government has designated schools as gun-free zones; and

WHEREAS, the federal Gun Free Schools Act prohibits students from bringing firearms into schools, and the federal Gun Free Schools Zone Act prohibits all other persons from bringing firearms within 1,000 feet of school property; and WHEREAS, any bill set before New Hampshire Legislators that does not enforce federal law of gun free school zones, compromises the ability to maintain a safe environment.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

The Concord Board of Education:

- Opposes current New Hampshire state law that does not require state and local law enforcement to enforce federal law of gun free school zones.
- Urges all City of Concord's elected representatives serving in the New Hampshire State Legislature to pass legislation to keep firearms out of school zones.
- Urges New Hampshire State Legislature to pass a bill that enforces federal Gun Free School and Gun Free School Zone Acts in order to create and maintain a safe education environment.

- Commits to creation and revision of Concord School District policies that prohibit students, staff, and civilians from bringing firearms within a school zone.
- Directs the Concord School District Superintendent to distribute this resolution to city, state, and local policy makers, all members of the State Board of Education (New Hampshire); New Hampshire State School Board Association; New Hampshire Association of School Administrators; New Hampshire State Teachers Association; local print, voice, and internet media.

Adopted the day of 2024, the Concord Board of Education voted at a dully called meeting at which a quorum was present with in favor, opposed, and abstained from the Resolution.

Resources:

K-12 School Shooting Database; <https://k12ssdb.org/>

Concord School District Policy #544 Weapons on School Property NH RSA 192 D:2 Federal Gun Free School Zone Act 1990 Federal Gun Free Schools Act 1994

Rationale:

The Concord Board of Education is committed to providing a safe and secure environment for children and staff and in doing so supports a gun free school zone. The Board offers the following rational.

The rules that apply to students attending schools should apply to adults who enter school grounds.

The Board was faced with a situation when adults (some carrying weapons) were using a school facility over a weekend at the same time students were in the building at an event. Students observed the adults carrying a weapon and sent panic among the students and parents. The situation was quickly resolved but not without heightened anxiety on the part of students.

The district receives federal funds to support school programs and is cognizant of the rules around the Federal "Safe and Gun Free Zones" and yet NH laws allow for concealed weapons as well as open cany.

NHSBA Board of Directors Recommendation:

Not support.

NHSBA Rationale:

The Concord School Board submitted a similar, if not the same, Proposed Resolution for the 2024 Delegate Assembly. Last year, the NHSBA Board of Directors responded that the Association has two Resolutions relative to guns and firearms on school grounds. Those existing Resolutions are:

Resolution VI:I• NHSBA will advocate for legislative action that ensures local school boards comply with federal firearm laws and policies. (2022)

Resolution VI:G• NHSBA supports legislation to restrict possession of firearms on school property, limiting possession to certified police officers only. (2020)

Additionally, at the 2024 Delegate Assembly, the NHSBA Board of Directors proposed the following Alternative Resolution Recommended by NHSBA Board of Directors:

VI:G• NHSBA supports legislation to restrict possession of firearms on school property, limiting possession to certified police officers only. NHSBA further supports state legislation that would allow enforcement of the federal Gun Free School Zones Act within New Hampshire.

After much discussion at the 2024 Delegate Assembly, a motion was made to vote on the alternative language suggested by the NHSBA Board of Directors. The motion was withdrawn. The Proposed Resolution was not recommended by the NHSBA Board of Directors as submitted, so it was not voted upon as submitted and no amendments received a majority vote.

Since the Delegates did not support last year's Proposed Resolution nor the Proposed Alternative Resolution, the NHSBA Board of Directors does not believe another Resolution on this topic is necessary.

22. Submitted by the Hooksett School Board

Proposed Resolution:

NHSBA should advocate for legislation to amend current statutes to allow a simple majority (50% +1) vote threshold for the approval of school infrastructure projects that support the maintenance, repair, or improvement of existing facilities, ensuring that essential investments in public education are not obstructed by unnecessarily high voter requirements.

Rationale:

Under current New Hampshire law (RSA 33:8 and RSA 49-D:3), bond articles and other warrant articles that raise funds for school infrastructure improvements or maintenance require a supermajority (60% affirmative vote) to pass. This high threshold applies even when funding is directed toward existing, aging school facilities that require urgent repairs or modernization to ensure safety and educational adequacy. As construction costs rise and school buildings age, this supermajority requirement disproportionately hinders a community's ability to maintain the infrastructure already in place to serve its students.

NHSBA Board of Directors Recommendation:

Support Alternative Resolution.

Alternative Resolution Recommended by the NHSBA Board of Directors:

NHSBA supports legislation that would allow for lower voter/legislative body thresholds to approve bonds intended for the maintenance, repair, or improvement of existing school district facilities, especially when the major portion of the borrowed funds are essential to bring such facilities up to fire and other safety requirements, or improvements necessary to meet the requirements of the minimum standards for school facilities.

NHSBA Rationale:

The NHSBA Board of Directors supports the purpose of the Proposed Resolution but felt the language needed slight minor amendments to capture the intent and purpose of the Proposal.

23. **Submitted by the Hooksett School Board**

Proposed Resolution:

NHSBA should advocate for legislation requiring the State of New Hampshire to fully and consistently fund the Catastrophic Special Education Fund, ensuring districts are reimbursed in accordance with existing statutes and that students with high-cost educational needs receive the services they are entitled to without compromising other local educational priorities.

Rationale:

New Hampshire's Catastrophic Special Education Fund was established to support districts with extraordinary special education costs that exceed local budgets. However, in recent years, the state has failed to fully fund this obligation, forcing local districts to absorb significant, unpredictable costs. This underfunding jeopardizes district financial stability and limits educational resources for all district students.

NHSBA Board of Directors Recommendation:

Not support.

NHSBA Rationale:

The NHSBA Board of Directors believes the Association has numerous existing Resolutions that speak to full funding – both for adequacy aid and special education aid. The NHSBA Board of Directors further believe that these existing Resolutions address the matter in the Proposed Resolution. The pertinent existing Resolutions are:

II:A• NHSBA proposes that the state fully fund all state education aid formulas before the funding of any other state obligation. (1994)

II:B• NHSBA supports reducing the threshold for determining the local share of a catastrophic aid special education placement to 2 times the state average elementary and secondary costs of general education. (1998)

II:F• NHSBA opposes the dramatic and unpredictable changes in educational funding each year – often with solid information only coming to the school districts after the balloting or school district meetings are done. NHSBA also opposes any new educational funding legislation, passed and enacted by the Legislature, which takes effect any earlier than the next biennium. School boards cannot be expected to work with legislation passed after the budget cycle for the following year is completed. (2005)

II:N• NHSBA opposes legislation that would directly or indirectly divert state costs or responsibilities to local school districts, including unfunded state aid programs (e.g. catastrophic aid and building aid), and the state share of retirement contributions. (2011)

IX:A• NHSBA urges the U.S. Congress to appropriate funds to pay 40% of the cost of implementing IDEA, and to fully fund any additional requirements in the area of special education and to provide financial impact statements. (1990)

24. Submitted by the Monadnock School Board

Proposed Resolution:

NHSBA supports amendments of RSA 91-A to allow individuals with a disability as defined by the Americans with Disabilities Act or because they are caring for a household member with such a disability to be counted as attending "in person" for the purpose of the establishment of a quorum.

Rationale:

This resolution solidifies and formalizes NHSBA's commitment to language that was proposed under SB259 in the 2024/25 legislative season. SB259 proposed to amend RSA 91-A by adding the language "Members who are not able to be physically present at a meeting due to an Americans with Disabilities Act-eligible disability or that of a household member in their care shall be counted as attending "in person" for the purpose of the establishment of a Quorum."

This bill was sponsored by Senators and Representatives on both sides of the aisle and was also supported by the Disabilities Rights Center and the New Hampshire Municipal Association, among other interested organizations. Together representatives from these organizations workshopped the language and proposed the slightly modified criteria stated here.

In their testimony, NHSBA stated that NHSBA's support for SB 259 stems from the following NHSBA Statement of Belief:

VI:F• NHSBA supports equity and inclusion in all aspects of education, including curricular programs, extra-curricular programs and co-curricular programs. NHSBA supports adherence to all anti-discrimination laws, rules and statutes ensuring that no student is excluded or discriminated against on the basis of sex, gender identity, race, religious creed, color, marital status, physical or mental disability, national origin, economic status, familial status, sexual orientation, health condition, or native language. (January 2021; amended 2024)

NHSBA written testimony continued:

While this Statement of Belief is not necessarily directly on point with SB 259, we believe it expresses NHSBA's unwavering commitment to supporting individuals and students with disabilities, especially as it relates to school district programming and school board service.

NHSBA further believes that SB 259 will assist and allow greater opportunity for school board members who either have a disability or have a child or family member with a disability from participating on local school boards. Individuals who have a disability and parents who have a child or children with disabilities offer great perspective,

experiences and familiarities with the special education system. Special education can be complex, frustrating for parents, and challenging. Parents with a child or children with disabilities can bring their specialized expertise to local school boards, which NHSBA and local school districts welcome.

Of course, as the Committee heard during the hearing, having a disability or a child with a disability may have unique challenges at home or with their child that can make attending school board meetings in person difficult. NHSBA believes that this simple change to RSA 91-A:2, III found in SB 259 can help alleviate and lessen some of those challenges, allowing for such individuals to participate fully on their local school boards.

Although the bill was voted Inexpedient to Legislate, there was no opposition in committee. The Senate Judiciary Committee notes read “Senate Bill 259 absolves certain individuals from in-person quorum standards assuming they, or someone they care for is qualified under the Americans with Disabilities Act. The legislation intended on improving the productivity and participation of certain bodies which faced difficulty satisfying current standards”

A similar bill will be proposed in the future, and when it is, this resolution will allow NHSBA testimony to reference this section rather than referencing VI:F with the caveat that “this Statement of Belief is not necessarily directly on point”--

NHSBA Board of Directors Recommendation:

Support Alternative Resolution.

Alternative Resolution Recommended by the NHSBA Board of Directors:

The NHSBA Board of Directors recommends amending two existing NHSBA Resolutions and eliminating one existing NHSBA Resolution as follows:

Amend Resolution V:U to read as follows:

V:U• NHSBA supports amendments of **amending** RSA 91-A to allow for remote participation of all public body members in official meetings of ~~full boards~~ **public bodies and committees** without having a quorum physically present, while still ensuring that full notice and full transparency are satisfied. (2021)

Amend Resolution VI:F to read as follows:

VI:F• NHSBA supports equity and inclusion in all aspects of education, including curricular programs, ~~co-~~extra-curricular programs and ~~eo-curricular programs~~, **governance**. NHSBA supports adherence to all anti-discrimination laws, rules and statutes ensuring that no student **person** is excluded or discriminated against on the basis of sex, gender identity, race, religious creed, color, marital status, physical or mental

disability, national origin, economic status, familial status, sexual orientation, health condition, or native language. (January 2021; amended 2024)

Rescind Resolution V:V:

~~V:V• NHSBA supports amending RSA 91-A to allow committees, subcommittees, and advisory committees to hold meetings without having a quorum physically present, while still ensuring that full notice and full transparency requirements are satisfied. (2022)~~

NHSBA Rationale:

The NHSBA Board of Directors believes having multiple Resolutions relative to board members participating at public meetings is unnecessary and seeks to combine two existing Resolutions on this topic with the Proposed Resolution into a single Resolution.

Further, NHSBA believes that broadening Resolution VI:F to include anti-discrimination language to include “persons” and not just students captures the intent of the Proposed Resolution in recognizing that persons with disabilities or individuals who have a child or family member with a disability should have an equal opportunity to serve on local school boards, with the understanding that personal and familial circumstances may require certain accommodations.

AB NEW HAMPSHIRE PARENTAL BILL OF RIGHTS

Category: Required by Law

A. New Hampshire Parental Bill of Rights

1. All parental rights are reserved to the parents of a minor child in this state without obstruction or interference from any school. These rights include, but are not limited to, the right:
 1. To direct the upbringing and moral or religious training.
 2. To direct the education, including the right to choose to enroll the minor child in an assigned resident public school, a public charter school, a non-public school, including a religious school, a home education program, or any other state-based education program, as authorized by law, as an alternative to public education, as set forth in RSA 193:1 and RSA 194-F:1, et seq.
 3. To request that a minor child be enrolled in a public school other than the public school assigned to them by their residence to avoid a manifest educational hardship, as set forth in RSA 193:3.
 4. To enroll his or her minor child in gifted or special education programs if the child qualifies for such programs.
 5. To inquire of the school or school personnel and promptly receive accurate, truthful, and complete disclosure regarding any and all matters related to their minor child, unless an immediate answer cannot be provided when the initial request is made, in which case, the answer shall be provided no later than 10 business days after the request.
 6. To be informed of the school's policy regarding discipline policies and procedures, as set forth in RSA 193:13.
 7. To obtain access for a minor child to public curricular courses and co-curricular programs offered by the local school district where the student resides while choosing to enroll their child in a non-public, public chartered, home education, or any other state-based education program, as set forth in RSA 193:1-c and RSA 194-F:2, II(d).
 8. To inspect any instructional material used as part of the educational curriculum within a reasonable period following a request, as set forth in 20 U.S.C. section

Commented [DR1]: NHSBA revision notes: New policy - July 2025, sample AB was created in response to the passage of the New Hampshire Parental Bill of Rights (HB2, chaptered as 2025 N.H. Laws 141:455 and codified in new RSA 189-B).

1232h(c)(1)(C).

9. To opt out of health or sex education and any other objectionable material, as set forth in RSA 186:11, IX-b and IX-c.
10. To be advised of and have the right to opt the minor child out of any nonacademic survey or questionnaire.
11. To opt out of any district-level data collection relating to his or her minor child not required by federal or state law.
12. To exempt their public-school minor child from participating in required statewide assessments in English, language arts, mathematics, and/or science, as set forth in RSA 193-C:6.
13. To receive information regarding the level of achievement and academic growth of their minor child in the state academic assessments in English, language arts, mathematics, and/or science, as set forth in the Every Student Succeeds Act, 20 U.S.C. section 1112 (e)(1)(B)(i).
14. To receive a school report card and be informed of his or her minor child's attendance requirements and compliance with such requirements.
15. To access and review all education records relating to their minor child within 10 business days after the day the school receives a request for access, as set forth in RSA 189:66, IV and 34 C.F.R. 99.5.
16. To consent in writing before the state or any of its political subdivisions, including, without limitation, any school pursuant also to the provisions of RSA 189:68, III-V, makes a video or voice recording, unless such recording is made during or as part of a court proceeding or part of a forensic interview in a criminal or other investigation by the bureau of child protective services or it is to be used solely for the purpose of a safety demonstration, including the maintenance of order and discipline in the common areas of a school or on student transportation vehicles.
17. To be notified whenever seclusion or restraint has been used on their minor child as set forth in RSA 126-U:7.

18. To access and review all medical records of their minor child maintained by a school or school personnel, unless otherwise prohibited by law.

19. To exempt their minor child from immunizations if, in the opinion of a physician, the immunization is detrimental to the child's health or because of religious beliefs, as set forth in RSA 141-C:20-a and RSA 141-C:20-c.

II. Federal law provides for additional parent and family involvement for schools that are receiving Title I, Part A; Title I, Part C (migrant); Title III, Part A (EL) funds, including:

1. The right to receive information, including student reports, in an understandable and uniform format and to the extent practicable, in a language that parents can understand, as set forth in 20 U.S.C. sections 1112(e)(4); 1114(b)(4); 1116(e)(5); and 1116(f).
2. Upon request of the parent, the right to receive information regarding state qualifications of the student's classroom teachers and paraprofessionals providing services to their minor child, as set forth in 20 U.S.C. section 1112(e)(1)(A)(i-ii).
3. The right to receive an annual local educational agency report card that includes information on such agency as a whole and each school served by the agency, as set forth in 20 U.S.C. section 1111(h)(2)(A-B)(i-iii).

B. Dissemination

Pursuant to RSA 189-B:5, II, the Board directs that the Superintendent cause a complete copy of Section A (the Parental Bill of Rights) of this policy to be published:

1. Each year in the School District's annual report each year;
2. Permanently on the District's website; and
3. Each year in every student and employee handbook.

District Policy History: New policy on September 4, 2025

First reading: September 10, 2025

Second reading/adopted:

NH Statutes	Description
RSA 126-U	Limiting the Use of Child Restraint Practices
RSA 141-C:20-a	Immunization
RSA 141-C:20-c	Exemptions
RSA 186:11, IX-b	Health and Sex Education
RSA 186:11, IX-c	Objectionable Course Material
RSA 186:11, IX-d	Duties of State Board of Education
RSA 186:11, IX-e	Notice to Parents/Guardian Required
RSA 189-B:2 PENDING LINK	Parental Bill of Rights: Definitions
RSA 189-B:4 PENDING LINK	Parental Rights
RSA 189:66	Data Inventory and Policies Publication
RSA 189:67	Limits on Disclosure of Information
RSA 189:68	Student Privacy
RSA 193:1	Duty of Parent; Compulsory Attendance by Pupil
RSA 193:13	Suspension and Expulsion of Pupils
RSA 193:3	Change of School or Assignment, Manifest Educational Hardship or Best Interest, Excusing Attendance
Federal Regulations	Description
34 CFR. Part 99	Family Educational Rights and Privacy Act Regulations
Federal Statutes	Description
20 U.S.C. § 1232h	Protection of Pupil Rights Amendment (PPRA)
Cross References	
Code	Description
ECAF	Audio and Video Surveillance on School Buses
EEAA	Video and Audio Surveillance on School Property
IGE	Parental Objections to Specific Course Material
IHAM	Health Education and Exemption From Instruction
IHAM-R(1)	Health Education and Exemption From Instruction - Health and Sex Education Exemption/Objectionable Course Material: Opt-Out Form
IHBB	Programs for Gifted and Talented Students

IK	<u>Earning of High School Credit - Achievement of Competencies</u>
ILD	<u>Non-Educational/Non-Academic Questionnaires, Surveys & Research</u>
ILD-R(1)	<u>Non-Educational/Non-Academic Questionnaires, Surveys & Research - Protection of Pupil Rights Amendment - Supporting Forms</u>
JCA	<u>Change of Class or School Assignment - Best Interests and Manifest Hardship</u>
JIC	<u>Student Conduct</u>
JICD	<u>Student Discipline and Due Process</u>
JICD-R(1)	<u>Student Discipline and Due Process - Memorandum of Understanding</u>
JJJ	<u>Access to Public School Programs by Nonpublic, Charter School and Home Educated Pupils</u>
JJJ-R(1)	<u>Access to Public School Programs by Nonpublic, Charter School and Home Educated Pupils - Administrative Regulations</u>
JKAA	<u>Use of Restraints and Seclusion</u>
JLCB	<u>Immunizations of Students</u>
JRA	<u>Student Records and Access (FERPA)</u>
JRA-R(1)	<u>Student Records and Access (FERPA)</u>

BEDG- MEETING MINUTES

Category: Recommended

Related Policy: BEC & EH

Related Administrative Procedure: EH-R

A. Minutes Required.

Under RSA 91-A, the school board, and each of the school board's committees (*irrespective of* whether standing or ad hoc, and *irrespective of* whether deemed a sub-committee or an advisory committee) is required to keep minutes for every "meeting" as defined under 91-A:2. As used below, "Board" shall mean and include the district school board, and each such board committee.

The Board will appoint a recording clerk to prepare the minutes of each meeting. Should the person so appointed be absent from all or part of a meeting (e.g., non-public session), the Chair, subject to being overruled by the Board, shall appoint a person to take the minutes.

In addition to "minutes" as described below, a more comprehensive "record" and/or "decision" may be required in the event of a "hearing" regarding individual rights/claims (e.g., teacher non-renewal, student expulsion, manifest educational hardship, etc.). In such instances, the Board and or Superintendent should consult with counsel to assure that any statutory or regulatory requirements are satisfied.

B. Required Content of Minutes.

At a minimum, all minutes, including minutes of non-public sessions, must include:

1. the names of members participating;
2. persons appearing before or addressing the School Board (members of the public who do not address the board, and are there as attendees only, do not need to be identified);
3. a brief description of each subject matter discussed,
4. identification of each member who made a first or second of any motion;
5. a record of all final decisions;
6. when a recorded or roll call vote on a motion is required by law or called for by the Chair (or other presiding officer), a record of how each board member voted on the motion; and
7. in the event that a board member objects to the subject matter discussed by the board, if the board continues the discussion above the member's objection, and upon the request of the objecting member, then - and irrespective of whether the objection/discussion occurred in public or non-public session - the public minutes shall also reflect (i) the objecting member's name, (ii) a statement that the member objected, and (iii) a "reference to the provision of RSA 91-A:3, II that was the basis for the objection and discussion." (See RSA 91-A:2, II-a.),
8. The name of the person who produced or prepared the minutes (i.e. minute taker/recording clerk), and
9. The start and end times of the meeting.

Commented [DR1]: NHSBA revision notes: July 2025
- ¶B.8-B.9 were added to reflect the passage of HB231 (amending RSA 91-A:2, II relative to the requirements for public meeting minutes). September 2023 - ¶4.2.c and §5 of sample BEDG were revised to reflect the passage of HB321 (amending RSA 91-A:3, III relative to reviewing previously sealed minutes), with additional minor grammatical or formatting revisions throughout, e.g., §4, and ¶4.2.c.

See Section D below for additional content requirements for minutes of any meeting at which the Board enters a non-public session.

C. Approval and Access to Minutes.

Approval and availability of minutes will depend in part on whether the minutes are of a public or non-public session, and as to non-public minutes, whether they are sealed or not. "*Approved minutes*" refers to the final version of minutes approved by vote of the Board. "*Draft minutes*" refers to minutes that have not been formally approved by the Board. "*Sealed minutes*" refers to minutes from a non-public session and which the Board has determined should not be disclosed pursuant to RSA 91-A:3, III and as discussed in Section D, and paragraph C, below.

1. Location and Retention of Minutes. In accordance with Board policy EH, and NH. Dept. of Education rule Ed 302.02 (j), all minutes will be kept at the office of the Superintendent. Minutes for non-public sessions that have not been sealed shall be kept in the same location and indexed in the same manner as for public minutes.
2. Access to Approved & Unsealed Minutes. Approved and unsealed minutes shall be available for inspection by the public during the normal business hours of the SAU office, and in accordance with RSA 91-A:2 through 91-A:4 (subject to the exemptions stated in RSA 91-A:5), and Board policy EH. Requests for access to minutes shall be processed in accordance with District administrative procedures EH-R.

Additionally, all approved and unsealed minutes shall be posted in a consistent and reasonably accessible location on the District's web site, or the web site shall contain a notice describing where the minutes may be reviewed and copies requested.

3. Access to Draft Minutes and Minute Preparation Materials. "Draft" or "unapproved" minutes that have not been sealed will be available for inspection upon request at the SAU office during normal business hours. Drafts for public sessions must be available within 5 business days of the meeting, while drafts of non-public session minutes that have not been sealed by the Board must be available within 72 hours (3 calendar days) of the meeting.

Notes and other materials used in the preparation of the minutes must be retained until the minutes are approved or finalized and shall likewise be available for inspection during that period.

4. Approval of All Minutes Other Than Sealed. Draft public minutes and non-public minutes that were not sealed will be sent to the members of the Board before the meeting at which they are to be approved. Changes made by the Board to draft minutes shall be recorded either by (i) retaining the draft with the final approved minutes, (ii) including notations (e.g., "redline" edits) in the final approved minutes, or (iii) outlined in the minutes of the meeting at which the Board approved.
5. Approval of Sealed Non-Public Minutes of Non-Public Sessions. Unless previously sealed by the Board, draft minutes for all non-public sessions will be made available for public inspection within seventy-two (72) hours after the non-public session.

Drafts of non-public minutes will be provided to the Board, either (i) at the conclusion of the non-public session and may be approved at the time, prior to any vote to seal, or (ii) if sealed, provided to Board at the meeting, if any, at which they are to be approved. If copies of draft

sealed minutes are provided to Board members for the purpose of review and/or approval, the copies shall be recovered by the Chair or recording clerk and destroyed. Only the official record copy may be retained, with a list maintained for sealed non-public minutes as described in Section D, below.

D. Special Provisions for Minutes Relating to Non-Public Sessions.

For any public meeting that includes a non-public session (see Board policy BEC for statutorily required procedures relative to entering and exiting non-public sessions), additional information beyond that discussed in paragraphs B.1- 7, is required both for the public meeting minutes, and for minutes specific to the non-public session, irrespective of whether the non-public minutes are “sealed” (see discussion below).

1. Information Regarding Non-Public Session Included in Public Minutes. The public minutes of the meeting at which the non-public session occurs must include the statutory reason given in the motion as the foundation for each non-public session, as well as a roll call record of how each Board member voted on the motion to enter. Public minutes must also reflect any motion to seal (described in paragraph C.2., above), along with the statutory reason permitting the sealing (see below), and record how each member voted on the motion to seal.
2. Sealing Non-Public Minutes. As used in this policy, “sealed” minutes in reference to minutes of non-public sessions, means that the Board determined by 2/3 majority vote in public session that “divulgence of the information” (i.e., information in the minutes of the non-public session):
 - i. Would affect adversely the reputation of a person other than a Board member;
 - ii. Would render ineffective the action/proposed action taken in non-public session; or
 - iii. Pertains matters relating the preparation for and carrying out of all emergency functions intended to thwart a deliberate act intended to result in widespread or severe damage to property or widespread injury or loss of life (i.e., terrorism).
 - a. A motion to seal, if any, should be the first item of public business after the Board exits the non-public session, and must state one of the three grounds above allowing sealing.
 - b. If the minutes are not prepared/approved during the non-public sessions itself, the Board should discuss the content of the minutes prior to exiting so that any vote to seal will be an informed vote.
 - c. When making or voting upon a motion to seal, the movant/Board should consider and state the duration that minutes be sealed based upon the grounds supporting the sealing. *This can be done either by stating a date they sealed until, or a date by which the Board might review the minute's status.* For instance, minutes sealed because divulgence of the information would likely affect adversely the reputation of a person other than a member of the Board might be remain sealed permanently, while minutes sealed because disclosure would “render the action

ineffective” should be sealed only for as long as that reason exists or is anticipated to exist. *Pursuant to RSA 91-A:3, III, non-public minutes relating to discussion about lease, purchase or sale of property (91-A:3, II(d)) must be made available “as soon as practicable after the transaction has closed or the Board has decided not to proceed with the transaction.”*

3. Minutes of the Non-Public Session Itself. In addition to the information included in all minutes as described in paragraphs B.1-7, above, minutes of the non-public session must include “all actions” and decisions (i.e., votes, including negative votes) taken by the Board, with a record of how each member voted. If the Board does not “seal” the minutes of the non-public session, then such information must be disclosed to the public within 72 hours of the close of the meeting.
4. Sealed Minutes List. In order to comply with RSA 91-A:3, III, the Superintendent is directed to maintain a list of all sealed minutes for non-public sessions occurring after July 1, 2021. The list (referred to as the “Sealed Minutes List”) shall include:
 - a. the name of the public body (e.g., School Board, Policy Committee, etc.);
 - b. the date, time and location of the public meeting (from meeting notice);
 - c. the start and end times of the non-public session;
 - d. the specific grounds upon which the non-public session occurred (e.g., RSA 91-A:3, II (b) and (c), etc.);
 - e. the specific grounds upon which the minutes were sealed (e.g., “disclosure would render the action ineffective” or “disclosure would likely adversely affect the reputation of a non-board member,” etc.);
 - f. the date the vote to seal the minutes occurred;*
 - g. the date, if any stated in the original motion or subsequently, on which the sealed minutes will be unsealed; the motion to seal should, when possible, state the date the minutes should be unsealed or at least reviewed by the Board or other public body; and
 - h. the date, if any, of a subsequent decision to unseal the minutes.

The Sealed Minutes List shall be updated each time the public body seals non-public minutes, and the updated List shall be made as soon as practicable for public disclosure.

5. Reviewing Sealed Minutes.

The Board may appoint a delegate the authority to review previously sealed minutes to one or more Board members, the Superintendent or other appropriate administrator. Sealed minutes shall be reviewed periodically and unsealed by majority vote of the Board if the circumstances justifying sealing the minutes no longer apply. Although discussion of whether to unseal such minutes can occur in non-public session pursuant to RSA 91-A:3, II (m), any vote to unseal must occur in public session.

District Policy History:

First reading: October 13, 2021

Second reading/adopted: November 10, 2021

District revision history: September 10, 2025

Legal References:

RSA 91-A:2, Meetings Open to Public

RSA 91-A:3, Nonpublic Sessions

RSA 91-A:4, Minutes and Records available for Public Inspection

RSA 189:29-a, Records Retention and Disposition

N.H. Dept. of Education regulation Ed 302.02 (j), Substantive Duties of Superintendents

NH Dept of Ed Regulation:

NH Code Admin Rules Ed 302.02 (j)

DID - FIXED ASSETS (Inventories) INVENTORY AND MANAGEMENT ASSETS

Category Recommended- While these policies are not required by law, they are highly recommended for effective school board operations

To serve the functions of conservation and control, a running inventory of fixed assets with appraised values will be maintained by the Superintendent's office on buildings and contents including (1) buildings and grounds equipment, (2) furniture, (3) administrative equipment, (4) educational equipment, (5) vehicles, and (6) textbooks and supplementary books.

The Superintendent will designate the person responsible for maintaining an inventory of equipment, materials, and supplies in his/her shop, laboratory, or classroom.

These inventories will be brought up to date as needed, but no less than once per fiscal year. Two copies of the inventory will be filed with the building administrator.

Category: Recommended

NOTE: Any property purchased in whole or in part with Federal funds must be managed in accordance with Board policy DAF, with specific fidelity to DAF-6 {**}.

The District's capital assets include, but are not necessarily limited to, land, land improvements, buildings, building improvements, and infrastructure, as well as vehicles and certain machinery, equipment, software, works of art, and other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond one fiscal year. Capital assets also include certain improvements, modifications, replacements, or renovations to capital assets that materially increase their value or useful life. The School Board's expectation for the District's capital asset management and accounting process is to ensure that the District's procedures are sufficiently formalized and implemented to allow for adequate financial reporting, as assessed by the District's auditors.

The Business Administrator and approved by the Superintendent, in consultation with the District's financial auditors, shall be responsible for establishing a written schedule of capitalization thresholds applicable to particular capital asset classes. The schedule shall be structured to capture at least 80% of the value of the District's total assets. The capitalization threshold established for single items within any of the asset classes shall not be less than \$25,000 including:

1. Computing devices, computer peripherals, and any instructional technology capital assets with an individual item value in excess of \$5,000 shall be capitalized.
2. When qualifying as capital assets, the following shall be capitalized in groups without regard to the acquisition cost of individual items within a group:

Commented [DR1]: May 2024, re-titled and completely replaced previous language to provide more detailed guidance related to requirements for reporting the value of certain assets in financial statements as required by Governmental Accounting Standards Board Statement 34 (GASB 34).

- a. Furniture;
- b. Textbooks;
- c. Library books/library media acquisitions

Capital assets having an acquisition cost (or other relevant valuation) above the capitalization threshold of the applicable asset class shall be valued, inventoried, depreciated for financial accounting purposes when appropriate, and regularly tracked over time through the point of retirement, sale, or other disposition.

District procedures related to capital asset management shall also account for the appropriate identification, recording, and tracking of capital assets that are acquired using (1) federal funds, (2) capital borrowing, or (3) referendum funds that are subject to specific restrictions on use.

Nothing in this policy prevents the District from otherwise inventorying (recording, counting, and tracking) supplies, equipment, and other items that are not capitalized for financial reporting purposes. Further, the District shall appropriately inventory any such non-capitalized items if required by law or by the terms of any grant or contract.

District Policy History:

First reading: September 10, 2025

Second reading/adopted:

District revision history: July 1998, March 2004

Legal	Description
GASB 54	Governmental Standards Board Statement 54 (GASB 54) Link effective as of 2024.4.4
Federal Regulations	Description
2 CFR Part 200	2 CFR Part 200
Cross References	
Code	Description
DAF	Administration of Federal Grant Funds

DN

Equipment and Supplies Sales

EHAG - USE OF GENERATIVE ARTIFICIAL INTELLIGENCE

Category: *Recommended*

A. **PURPOSE AND GENERAL POLICY STATEMENT**

The School Board recognizes the potential that Generative Artificial Intelligence ("Generative AI") offers in enhancing educational opportunities, streamlining operations and preparing students for a future that demands adaptability, critical thinking and digital literacy. When incorporated and used in a responsible and ethical manner, Generative AI can support dynamic education and working experiences.

The ultimate goal of this policy is to support learning, creativity, and innovation, all the while safeguarding student and employee data, academic integrity, and digital citizenship. The policy establishes the general guidelines for the responsible, ethical, and equitable selection and use of Generative AI in the District's educational and working environments, and directs the Superintendent to create and maintain a Plan for the Responsible Use of Generative AI.

The Board directs that the use of Generative AI in the educational and working environments shall be limited, as provided in this policy, to approved Generative AI tools or resources and approved purposes.

B. **DEFINITIONS**

"Artificial Intelligence (AI)" – means technology designed to mimic human intelligence and perform tasks requiring human-like intelligence, such as reasoning, learning, and decision-making, such as analyzing data, recognizing patterns and making decisions

"Generative Artificial Intelligence (Generative AI)" – is an advanced subset of AI that is capable of displaying human-like capabilities for cognitive tasks such as reasoning, learning, planning, and creativity. Generative AI tools and resources may adapt their behavior to a certain degree by analyzing the effects of previous actions and operating under varying and unpredictable circumstances without significant human oversight. As such, Generative AI tools and resources have the capacity to generate **new** content from learned data and pattern recognition across various mediums such as text, code, images, audio and video data. *The focus of this policy is Generative AI.*

"Non-generative Artificial Intelligence" means AI technology/applications which can analyze, classify, or make decisions based on existing data, *but, unlike Generative AI, is unable to create new content.*

"AI Literacy" means the ability to understand, use and interact with AI systems effectively, efficiently and responsibly.

"AI-generated content" refers to any text, image, audio, video, or code that is created in whole or in part by a Generative AI tool rather than being directly authored by a human.

Commented [DR1]: NHSBA Revision Notes: New policy: July 2025, This new policy has been added in response to requests by multiple districts. This policy addresses guidelines for the proper management and responsible use of Generative AI in the district's educational and working environments and directs the Superintendent to create and maintain a Plan for the Responsible Use of Generative Artificial Intelligence.

"Generative AI tool" means a software application or platform that uses generative AI to create new content (e.g., text, images, music). The user interacts directly with the Generative AI tool (e.g., ChatGPT, Google Gemini, Microsoft Copilot) to generate content based on prompts or inputs.

"Generative AI resource" means any material, guide, or support content that helps users understand, use, or teach about Generative AI tools. A Generative AI resource supports learning about or how to use generative AI tools (e.g., lesson plans on AI ethics, tutorials on using Generative AI, policy documents/videos, etc.), rather than generating content itself.

"Deepfake" means a video, audio, or any other media of a person in which their face, body, or voice has been digitally altered so that they appear to be someone else, they appear to be saying something that they have never said or to manipulate the actual statement to suggest a meaning that the original statement did not convey, or they appear to be doing something that they have never done.

C. APPROVAL OF GENERATIVE AI TOOLS AND RESOURCES

No Generative AI tool may be introduced into the District's computer and network systems without prior written approval from the Superintendent or designee. Prior to such approval, the Superintendent or designee will ensure that a Generative AI tool is (1) reviewed by personnel appropriate to the anticipated use of that Generative AI tool (e.g., Curriculum Coordinator, IT Director, Business Administrator, and (2) vetted and approved according to the provisions of Board policy EHAB and the District's Data Governance and Privacy Plan, and included in the District's Student Data Privacy Agreement Database.

When selecting and approving Generative AI tools and resources, the District will use the following as guiding principles:

1. Students and educators remain at the center of education;
2. Evidence-based AI technology can and should enhance the educational experience;
3. The District has a responsibility to ensure equitable access to and use of AI tools;
4. The District has a responsibility to protect student and employee data, and other confidential information (e.g., through using a "privacy-preserving AI interface" or "sandboxed AI deployment" rather than AI tools that are only "open-source");
5. The Board has a responsibility to use District resources efficiently; and
6. Effective, responsible and ethical use of Generative AI requires ongoing and meaningful training for students, educators and administrative personnel.

The District's technology protection measures, including content filters, shall be enforced during use of Generative AI tools or resources on District computers/devices and network resources.

The availability of access to Generative AI tools and resources provided to students and staff does not imply endorsement by the School Board or the District of a Generative AI tool or resource, nor does the District guarantee the accuracy of the information received from Generative AI tools or resources. The District shall not be responsible for any information that may be lost, damaged or unavailable when using a Generative AI tool or resource. The District shall not be responsible for the dissemination, replication or alteration of information or data input by any student or staff into any Generative AI tool or resource. Nothing in this policy is intended to limit the District's obligations under applicable law or regulations.

The District shall not be responsible for any unauthorized charges or fees resulting from access or use of Generative AI tools or resources.

D. GUIDELINES FOR TEACHERS

1. Teachers may only use generative AI tools that have been formally approved by the district or school.
2. Clearly communicate to students when and how AI tools are being used.
3. Ensure AI-generated content is age-appropriate and aligned with curriculum standards.
4. Avoid using AI to replace core instructional responsibilities unless explicitly approved.
5. Supervise student use and provide guidance on ethical and responsible use.
6. Participate in training on AI literacy and responsible classroom integration.

E. GUIDELINES FOR ADMINISTRATOR USE OF GENERATIVE AI

1. Ensure staff compliance with this policy.
2. Support the review and approval process.
3. Monitor the impact of AI tools on teaching and learning.
4. Inform parents and guardians about the use of generative AI in classrooms.
5. Maintain a public list of approved AI tools and their intended uses.
6. Ensure compliance with district data governance policies and applicable laws.

F. GUIDELINES FOR STUDENT USE OF GENERATIVE AI

1. Students may only use generative AI tools that have been reviewed and approved by the school or district.
2. Use must be directly tied to instructional goals.
3. Students must use AI tools ethically and honestly.
4. Clearly label or cite AI-generated content in assignments.
5. Follow teacher instructions regarding AI use.
6. Do not input personal or sensitive information into AI tools unless authorized.

G. EXAMPLES OF ACCEPTABLE USES OF GENERATIVE AI

1. Students.
 - a. Brainstorming ideas for essays or projects
 - b. Practicing writing or coding with AI feedback.
 - c. Exploring creative expression through AI-generated art or stories.
 - d. Using AI to summarize reading passages or generate quiz questions.

- e. Enhancing accessibility (g., text-to-speech or language translation).
- 2. Teachers.
 - a. Lesson planning, activities, or differentiated instructional strategies.
 - b. Assessment creation (quiz questions, writing prompts, or rubrics aligned with learning objectives).
 - c. Language support.
- 3. Administrators.
 - a. Drafting communications.
 - b. Policy summaries, and/or creation of policy aligned administrative regulations/procedures/forms.
 - c. Strategic planning.
 - d. Professional development and training.

H. **PROHIBITED USES OF GENERATIVE AI**

- 1. Using AI to complete assignments or work tasks without permission.
- 2. Submitting AI-generated work without proper attribution.
- 3. Generating or sharing inappropriate, violent, or discriminatory content.
- 4. Creating or spreading deepfakes or impersonations.
- 5. Using AI for cyberbullying or harassment.
- 6. Fabricating news, data, or sources.
- 7. Uploading or inputting any personal data or confidential information that is not solely owned by the person uploading/inputting.
- 8. Circumventing school filters or accessing restricted content.
- 9. Any other use that violates state or federal laws or regulations, Board policies, or any District, School or Teacher rules, regulations or procedures.

I. **CONSEQUENCES FOR VIOLATIONS OR IMPROPER USE**

Violations of this policy **can result in appropriate consequences as outlined in the student handbook and student code of conduct.**

J. **CREATION, REVIEW AND MAINTENANCE OF DISTRICT GENERATIVE AI USE PLAN.**

The Superintendent shall develop and maintain a Generative AI Use Plan that operationalizes this policy and provides clear guidance for implementation across the district. The Plan shall address and include:

- a. Procedures for ongoing review and approval of current and new Generative AI tools and resources;
- b. Specific acceptable use provisions for teachers, students and administrative personnel, age appropriate when necessary;

- c. Identification of methods of ensuring equitable access to Generative AI tools and resources;
- d. Provisions for improved and ongoing training in the responsible use of Generative AI;
- e. Dissemination of information regarding use of Generative AI in the District to students, parents, teachers and other appropriate groups;
- f. Integration of Generative AI information or provisions into the Districts Acceptable Use policies and agreements;
- g. [Other???]; and/or
- h. Provisions for obtaining stakeholder input (e.g., administrative committee(s), parent surveys/engagement, etc.).

The Superintendent in consultation with appropriate personnel (curriculum and building administrators, IT personnel, teacher representatives, shall review the District Use of Generative AI Plan annually. The then current Plan, and any recommendations for policy changes or required resources shall be reported to the School Board each year no later than November 1 so as to be included in the budget development cycle..

District Revision History

First Reading: September 10, 2025 [New Policy]

NH Statutes	Description
RSA 189:65	<u>Definitions</u>
RSA 189:66	<u>Data Inventory and Policies Publication</u>
RSA 189:67	<u>Limits on Disclosure of Information</u>
RSA 189:68	<u>Student Privacy</u>
RSA 189:68-a	<u>Student Online Personal Information</u>

Federal Statutes	Description
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15 U.S.C. §§ 6501-6506	<u>Children's Online Privacy Protection Act (COPPA)</u>
20 U.S.C. § 1232h	<u>Protection of Pupil Rights Amendment (PPRA)</u>
20 U.S.C. § 1400-1417	<u>Individuals with Disabilities Education Act (IDEA)</u>
20 U.S.C. §1232g	<u>Family Educational Rights and Privacy Act (FERPA)</u>

Cross References

Code	Description
EHAA	<u>Computer Security, E-Mail and Internet Communications</u>
EHAB	<u>Data Governance and Security</u>
JIC	<u>Student Conduct</u>
JICJ	<u>Unauthorized Communication Devices</u>
JICJ-R(1)	<u>Unauthorized Communication Devices - RESCINDED - Procedures for Handling Unauthorized Communication Devices</u>
JICK	<u>Pupil Safety and Violence Prevention</u>
JICK-R(1)	<u>Pupil Safety and Violence Prevention - Report Form</u>
JICK-R(2)	<u>Pupil Safety and Violence Prevention - Bullying Report Form</u>
JICK-R(3)	<u>Pupil Safety and Violence Prevention - School Board Notification of Bullying Report</u>
JICL	<u>School District Internet Access for Students</u>
JICL-R(1)	<u>School District Internet Access for Students - Acceptable Internet Use Procedures - Students</u>

**Appendix JICJ-R(1): Unauthorized Communication Devices -
RESCINDED - Procedures for Handling Unauthorized Communication
Devices**

Status: ADOPTED

Original Adopted Date: 02/01/2006 | Last Revised Date: 07/11/2025 | Last Reviewed Date:
07/11/2025

RESCINDED JULY 2025

As part of the 2025 Special Summer Policy Update, NHSBA rescinded sample JICJ-R(1). The amendment of RSA 189:1-a requiring a "bell-to-bell" cell phone ban, and the resulting policy changes conflicted with some of the information in this former sample regulation, and the remaining content was consolidated into the policy itself.

NHSBA suggests that boards retain a copy (hard copy or digital) of the last version of the district's approved policy in a separate location from current policies. It might be helpful to also retain a short statement in the current manual indicating the former policy was withdrawn by action of the board with a notation similar to the above. The notation should indicate the new policy in which the content appears.

Disciplinary Action

Any student who is in possession of, or uses an unauthorized beeper, portable cellular phone or similar portable communications device, may be suspended from school for up to two consecutive days by the superintendent or his/her designated representative. The superintendent or his/her designee will immediately notify the parent/guardian of the offense and disciplinary action. All such devices will be confiscated and turned over to the parent/guardian.

Authorization to Carry Portable Communications Devices

All beepers, portable cellular phones, and similar portable communications devices are unauthorized except as follows. The principal or principal's designee may authorize the carrying of portable communications device upon showing of good cause by a students' parent(s) or guardian(s). Any authorization, must and may specify conditions, including hours or allowed use. The student must carry the written authorization whenever s/he is in possession of the portable communications device. Failure to carry the written authorization shall result in the confiscation of the device but the student may avoid suspension by producing the written authorization. Abuse of an authorization is grounds for the revocation of the authorization. Any teacher or administrator may inspect the written authorization at any time.

Student Handbooks

Student handbooks shall include a rule prohibiting the use of beepers, Portable cellular phones, and other portable communications devices in School buildings pursuant to this regulation and policy JICJ.

***Legal References Disclaimer:** These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

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NH Statutes

RSA 189:68

Description

Student Privacy

RSA 189:68-a

Student Online Personal Information

RSA 189:70

Educational Institution Policies on Social Media

RSA 644:21

Searches of Portable Electronic Devices

Cross References

Code

EHAB

Description

Data Governance and Security

EHAG

Use of Generative Artificial Intelligence

JIC

Student Conduct

JICL

School District Internet Access for Students

JICL-R(1)

School District Internet Access for Students - Acceptable Internet Use Procedures - Students

AC - NON-DISCRIMINATION, EQUAL OPPORTUNITY EMPLOYMENT, AND ANTI-DISCRIMINATION PLAN

Category Priority-The subject matter of these policies is required by state and or federal law.

A. Prohibition Against Discrimination of Students in Educational Programs and Activities.

Under New Hampshire law and Board policy, no person shall be excluded from, denied the benefits of, or subjected to discrimination in the District's public schools because of their age, sex, gender identity, sexual orientation, race, color, marital status, familial status, disability, religion or national origin. Discrimination, including harassment, against any student in the District's education programs, on the basis of any of the above classes, or a student's creed, is prohibited. Finally, there shall be no denial to any person of the benefits of educational programs or activities, on the basis of any of the above classes, or economic status.

Harassment of students other than on the basis of any of the classes or categories listed above is prohibited under Board policy JICK Pupil Safety and Violence Prevention.

A. INTRODUCTION AND GENERAL POLICY AGAINST DISCRIMINATION AND HARASSMENT

The District recognizes the right of all students and staff members to learn and work in an environment free from discrimination or harassment, and likewise, that persons participating or attempting to participate in District programs, employment or activities have the right to do so free from discrimination or harassment.

Accordingly, the District prohibits any type of unlawful harassment or discrimination based on age, race, color, religion, creed, sex, national or ethnic origin, gender identity, sexual orientation, marital status, familial status, physical or mental disability, pregnancy, genetic information, or veteran status by employees, students, members of the school community, or by vendors or visitors on school property or at school-sponsored events. No person shall be excluded from or denied the benefits of educational programs or activities on the basis of any of the above classes or economic status.

As described above, the blanket prohibition afforded under this policy, as well as other Board policies, reflects, but goes further than, some of the same protections afforded under multiple State and Federal statutes or regulations, such as, but not limited to, NH RSA 354-A, and NH RSA 193:38-39, Titles IV, VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1972, the Americans with Disabilities Act of 1990, the Age Discrimination in Employment Act of 1967, and the Pregnant Worker Fairness Act. Additionally, bullying or general harassment of students unrelated to any of the characteristics ("protected classes") identified above, is further prohibited under Board policy JICK and RSA 193-F. Statutory and regulatory statements and notices of nondiscrimination are included in Section I of this policy.

Commented [1]: NHSBA revision notes: February 27, 2025, revised section I.3 to reflect changes in USDA required notice of non-discrimination (see also corresponding change to sample policy ACF. February 10, 2025, revised in response to nullification of 2024 Title IX regulations (described more fully in the introduction to the NHSBA 2025 Special Title IX Policy Update Summary), with additional revisions to clarify some responsibilities of districts. Revisions include: (a) removal of the specific Title IX notice formerly in Section I.4 that had been required under the now nullified 2024 Title IX regulations; and (b) added language in paragraph D(4) to reflect the Boy Scouts of America Equal Access Act, and added the Act as a reference. July 2024, Repealed and replaced to: (1) reflect changes to Title IX, (2) reflect passage HB1169 amending RSA 193:38 and adoption of RSA 275:37-e to include certain hairstyles as attributes of race and therefore protected from discrimination; and (3) aligning with new ACA, policy for a uniform grievance procedure.

The District has determined that the most effective way to limit harassing or discriminating statements or conduct that is illegal or unlawful under those statutes is to treat it as misconduct under Board policies even when such conduct or statements might not rise to the level of discrimination or harassment prohibited under federal or state law.

B. Equal Opportunity of Employment and Prohibition Against Discrimination in Employment

The School District is an Equal Opportunity Employer. The District ensures equal employment opportunities without regard to age, color, creed, disability, gender identity, marital status, national origin, pregnancy, race, religion, sex, or sexual orientation. The District will employ individuals who meet the physical and mental requirements, and who have the education, training, and experience established as necessary for the performance of the job as specified in the pertinent job description(s).

Discrimination against and harassment of school employees because of age, sex, race, creed, religion, color, marital status, familial status, physical or mental disability, genetic information, national origin, ancestry, sexual orientation, or gender identity are prohibited. Additionally, the District will not discriminate against any employee who is a victim of domestic violence, harassment, sexual assault, or stalking.

B. DEFINITIONS

The definitions found here apply to each Board policy unless and to the extent that such definition is contrary to specific language or context of that policy or other legal authority.

"Days" means calendar days, but excludes non-weekend days on which the SAU office is closed (e.g., holidays, office-wide vacations), or any weekday during the school year on which school is closed (e.g., snow days).

"Discrimination" is conferring benefits upon, refusing or denying benefits to, or providing differential treatment to a person or class of persons in violation of law based on race, color, religion, sex, national origin, ancestry, disability, age, genetic information, or any other characteristic protected by law, or based on a belief that such a characteristic exists.

A *"Grievance"* or *"Complaint"* is a verbal or written report or complaint of discrimination, harassment, or retaliation that objectively can be understood as a request for the District to investigate and make a determination about alleged discrimination. The required form and the specific process for making a report may vary depending on the nature of the conduct or issue. See Section D, below, for further information.

"Harassment" generally refers to the use of words or engaging in behaviors that annoy, threaten, intimidate, or demean a person without a legitimate purpose. Harassment will often constitute bullying prohibited under Board policy JICK. Additionally, harassment may constitute illegal discrimination if the harassing statements or behaviors include explicit or implicit reference to age, sex, gender identity, sexual orientation, race, color, marital status, familial status, disability, religion or national origin.

"Retaliation" means intimidation, threats, coercion, or discrimination against any person by the District, a student, or an employee or other person authorized by the District to provide aid, benefit, or service under the District's education program or activity, for the purpose of interfering with any right or privilege secured by state or federal law, or District policies, procedures, regulations or rules, or because the person has reported information, made a complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, hearing, or appeal under such policies, procedures, etc.

C. POLICY APPLICATION

This Policy is applicable to all persons employed or served by the District. It applies to all sites and activities the District supervises, controls, or where it has jurisdiction under the law, including where it (a) occurs on, or is delivered to, school property or a school-sponsored activity or event on or off school property; or (b) occurs off of school property or outside of a school-sponsored activity or event, if the conduct interferes with a student's educational opportunities or substantially disrupts the orderly operations of the school or school-sponsored activity or event, as set forth in Board policy JICK, Pupil Safety and Violence Prevention. Examples of sites and activities include all District buildings and grounds, school buses and other vehicles, field trips, and athletic competitions.

D. ~~REPORT, Complaint and Reporting Procedures,~~ COMPLAINT AND REPORTING PROCEDURES.

1. Reports or complaints of **sex discrimination, including** sexual ~~-based~~ harassment, or sexual violence ~~by employees or third-party contractors~~ should be made under Board policy ACAC;
- ~~2. Reports or complaints of sexual harassment or sexual violence by students should be made under Board policy ACAC;~~
2. Reports or complaints of discrimination on the basis of **educational** disability **under the IDEA** should be made under Board policy ACE, ~~except for complaints regarding facilities accessibility by students, employees, or other persons which should be made under Board policy KED;~~
3. Reports or complaints of bullying or other harassment of pupils should be made under Board policy JICK;
4. **Reports or complaints of discrimination, harassment, or retaliation not specified above, including, without limitation, claims relating to race, ethnicity, disability (e.g., ADA or 504), religion, access to the Boy Scouts of America or other Title 36 youth group listed in Title 36, Subtitle II, Part B of the United States Code (as a patriotic society) that is intended to serve young people under the age of 21, and not involving or relating to the District's food services (see number 5 below) should be made under the grievance procedure in Board policy ACA; and**
5. Reports or complaints of discrimination based upon protected classes relative to any of the District's food and nutrition services (FNS) programs (school lunches, etc.) should be made under Board policy ACF, unless the alleged discriminatory conduct relates to a class identified in Sections ~~A or B, but not in C.~~ **D.1 or D.2.**

Any person who believes that he or she has been discriminated against, harassed, or bullied in violation of this policy by any student, employee, or other person under the supervision

and control of the school system, or any third person who knows or suspects conduct that may constitute discrimination, harassment, or bullying, should contact the District Human Rights Officer, or otherwise as provided in the policies referenced below under this same heading.

Any employee who has witnessed, or who has reliable information that another person may have been subjected to discrimination, harassment, or bullying in violation of this policy has a duty to report such conduct to his/her immediate supervisor, the District Human Rights Officer, or as provided in one of the policies or administrative procedures referenced below under this same heading. Additionally, employees who observe an incident of harassment or bullying are expected to intervene to stop the conduct in situations in which they have supervisory control over the perpetrator and it is safe to do so. If an employee knows of an incident involving discrimination, harassment, or bullying and the employee fails to report the conduct or take proper action or knowingly provides false information in regard to the incident, the employee will be subject to disciplinary action up to, and including, dismissal.

Investigations and resolution of any complaints shall be according to the policies listed below and related administrative procedures or regulations. Complaints or reports regarding matters not covered in one or the other of those policies should be made to the District Human Rights Officer.

E. ALTERNATIVE COMPLAINT PROCEDURES AND LEGAL REMEDIES

At any time, whether or not an individual files a complaint or report under this Policy **or Policy ACA**, an individual may file a complaint with **an external agency, such as** the Office for Civil Rights (“OCR”), of the United States Department of Education, or with the New Hampshire Commissioner for Human Rights, **or another relevant authority. The contact information for such agencies is as follows:**

1. Office for Civil Rights, U.S. Department of Education, 5 Post Office Square, 8th Floor, Boston, MA 02109-3921; Telephone number: (617) 289-0111; Fax number: (617) 289-0150; Email: OCR.Boston@ed.gov

Note: Complaints to OCR must be filed in writing no later than 180 days after the alleged act(s) of discrimination. OCR may waive its 180 day time limit based on OCR policies and procedures.

2. New Hampshire Commission for Human Rights, 2 Industrial Park Drive, Concord, NH 03301; Telephone number: (603) 271-2767; Email: humanrights@nh.gov

Notwithstanding any other remedy, any person may contact the police or pursue a criminal prosecution under state or federal criminal law.

F. RETALIATION PROHIBITED

No reprisals or retaliation of any kind will be taken by the Board or by any District employee against the complainant or other individual on account of his or her filing a complaint or report or participating in an investigation of a complaint or report filed and decided pursuant to this policy, unless that person knew the complaint or report was false or knowingly provided false information.

G. HUMAN RIGHTS OR NON-DISCRIMINATION, TITLE IX, 504 AND OTHER COORDINATORS OR OFFICERS

The Superintendent shall assure that District and or building personnel are assigned to the positions listed below. Each year, the Superintendent shall prepare and disseminate as an Appendix AC-E **R(2)** to this Policy an updated list of the person or persons acting in those positions, along with their District contact information, including telephone number, email, postal and physical addresses.

Human Rights Officer, Director of Student Services

Title IX Coordinator, Business Administrator

504 Coordinator, Director of Student Services

The Appendix will also include current contact for relevant state and federal agencies including:

U.S. Department of Education, Office of Civil Rights
U.S. Department of Agriculture, Office of Civil Rights
N.H. Human Rights Commission
N.H. Department of Justice, Civil Rights Unit
N.H. Department of Education, Commissioner of Education

H. DISTRICT ANTI-DISCRIMINATION PLAN

No later than October 15, 2020, the Superintendent shall develop and provide to the Board for approval, a coordinated written District Anti-Discrimination Plan (the "Plan") to include guidelines, protocols and procedures intended to prevent, assess the presence of, intervene in, and respond to incidents of discrimination.

Among other things, the Plan should include provisions, and recommendations with respect to resources, policies, complaint procedures, student education programs, Plan dissemination and training appropriate to carrying out the Plan objectives stated in the preceding paragraph.

In developing the Plan, the Superintendent is encouraged to seek input from appropriate groups of the school and local community and coordinate with the District's Human Rights or Non-Discrimination Officer and Title IX and 504 Coordinators.

No less than once every two years (off years from review of the District's Suicide Prevention Plan per Policy JLDDBB, the Superintendent shall update the District Anti-Discrimination Plan, and present the same to the Board for review. Such Plan updates should be submitted to the Board in time for appropriate budget consideration.

I. STATUTORY AND REGULATORY NONDISCRIMINATION STATEMENTS AND NOTICES

1. Comprehensive Prohibition Against Discrimination in Educational Programs and Activities.

Under State or Federal law and Board policy, no person shall be excluded from, denied the benefits of, or subjected to discrimination in the District's public schools because of their age, sex, gender identity, sexual orientation, race, color, marital status, familial status, disability, religion or national origin. As used in this section, "race" means immutable traits associated with race, including hair texture and protective hairstyles and "protective hairstyles" means hairstyles or hair type, including braids, locs, tight coils or curls, cornrows, Bantu knots, Afros, twists, and headwraps. Discrimination, including harassment, against any person in the District's education programs, on the basis of any of the above classes, or a person's creed, is prohibited.

Finally, there shall be no denial to any person of the benefits of educational programs or activities, on the basis of any of the above classes, or economic status.

Harassment of students other than on the basis of any of the classes or categories listed above is prohibited under Board policy **JICK** Pupil Safety and Violence Prevention.

2. **Equal Opportunity of Employment and Prohibition Against Discrimination in Employment.**

The School District is an Equal Opportunity Employer. The District ensures equal employment opportunities without regard to age, color, creed, disability, gender identity, marital status, national origin, pregnancy, race, religion, sex, or sexual orientation. The District will employ individuals who meet the physical and mental requirements, and who have the education, training, and experience established as necessary for the performance of the job as specified in the pertinent job description(s).

Discrimination against and harassment of school employees because of age, sex, race, creed, religion, color, marital status, familial status, physical or mental disability, genetic information, national origin, ancestry, sexual orientation, or gender identity are prohibited. Additionally, the District will not discriminate against any employee who is a victim of domestic violence, harassment, sexual assault, or stalking.

3. **USDA Non-Discrimination Statement**

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: USDA Form AD-3027 (linked tested 2024/5/9), from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- a. **Mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- b. **Fax:**
(833) 256-1665 or (202) 690-7442; or
- c. **Email:**
Program.Intake@usda.gov

J. COLLABORATION WITH OUTSIDE AGENCIES

Information may be disclosed if necessary to further the investigation, appeal or resolution of a grievance, or if necessary to carry out interim or disciplinary measures. The District will disclose information to the District's attorney, law enforcement, and others when necessary to enforce this policy or when required by law. In implementing this policy, the District will comply with state and federal laws regarding the confidentiality of student and employee records. Information regarding any resulting employee or student disciplinary action will be maintained and released in the same manner as any other disciplinary record. The District will keep any documentation created in investigating the complaint including, but not limited to, documentation considered when making any conclusions, in accordance with Board policy, state and federal laws, and as advised by the District's attorney.

K. ADDITIONAL REPORTING REQUIREMENTS

Reports under this Policy are in addition to and do not replace other reporting requirements mandated by law or other policies - see, e.g., Educator Code of Conduct (see Board policy **§§**GBEAB), abuse or neglect of children (see RSA 169-C:29 and policy **§§**JLF), acts of "theft, destruction, or violence" (see RSA 193-D:4, I (a) and Ed 317.06), incidents of "bullying" (see RSA 193-F and policy **§§**JICK), and hazing (see RSA 671:7).

L. ADMINISTRATIVE PROCEDURES, REGULATIONS AND TRAINING PROGRAMS

The Superintendent shall develop such other procedures and regulations, **and shall ensure that training programs are provided** as are necessary and appropriate to implement this Policy **as well as the other policies referenced above.**

M. Notice of Compliance.

The Superintendent will provide notice of **the nondiscrimination statements and notices, and the Anti-Discrimination Plan**, ~~compliance with federal and state civil rights laws~~ to all applicants for employment, employees, students, parents, and other interested persons, as **required by statute, policy or regulation, or as the Superintendent may otherwise deem** appropriate.

District Policy History:

First reading: February 12, 2020

Second reading/adopted: March 11, 2020

District Revision History:

First Reading of the Hinsdale School Board 08-14-2024

Final Reading of the Hinsdale School Board 09-11-2024

First Revision Reading of the HSB: August 13, 2025

Final Reading of the Hinsdale School Board September 10, 2025

Legal References:

RSA 186:11, XXXIII	Discrimination
RSA 193-F	Student Safety and Violence Protection
RSA 193:38	Discrimination in Public Schools
RSA 275:71	Prohibited Conduct by Employer
RSA 275:78-83	Policies Relating to Nursing Mothers
RSA 354-A	State Commission for Human Rights
RSA 354-A:1	(Human Rights) Title and Purpose of Chapter
RSA 354-A:6	Opportunity for Employment without Discrimination a Civil Right
RSA 354-A:27	Opportunity for Public Education without Discrimination a Civil Right
NH Ed 303.01 (i)	School Board Substantive Duties
34 CFR 108	Equal Access to Public School Facilities for the Boy Scouts of America and Other Designated Youth Groups
89 CFR 29182	Pregnant Workers Fairness Act
20 U.S.C. § 1681, et seq.	Title IX of the Education Amendments of 1972
20 U.S.C. § 1400-1417	Individuals with Disabilities Act (IDEA)
29 U.S.C. § 621, et seq.	The Age Discrimination in Employment Act of 1967
29 U.S.C. § 705	The Rehabilitation Act of 1973 (Definitions)
29 U.S.C. § 794	Rehabilitation Act of 1973 (Section 504)
29 U.S.C. § 7905	Equal access to public school facilities ("Boy Scouts of America Equal Access Act")

42 U.S.C. § 2000c	Title IV of the Civil Rights Act of 1964
42 U.S.C. 12101, et seq.	Title II of the Americans with Disabilities Act of 1990
42 U.S.C. 2000d, et seq	Title VI of the Civil Rights Act of 1964
42 U.S.C. 2000e, et seq	Title VII of the Civil Rights Act of 1964
42 U.S.C. 2000gg	Pregnant Worker Fairness Act ("PWFA")
42 U.S.C. 218d	Pump for Nursing Mothers Act ("Pump Act")

APPENDIX IHBA-R(1): PROGRAMS FOR PUPILS WITH DISABILITIES - SECTION 504 - NOTICE OF PARENT & STUDENT RIGHTS

Notice of Parent and Student Rights under Section 504 Rehabilitation Act of 1973

The Rehabilitation Act of 1973, commonly referred to as "Section 504," is a nondiscrimination statute enacted by the United States Congress. The purpose of the act is to prohibit discrimination and to ensure that disabled students have educational opportunities and benefits comparable to those provided to non-disabled students.

An eligible student under Section 504 is a student who (a) has, (b) has a record of having, or (c) is regarded as having a physical or mental impairment that substantially limits a major life activity such as, but not limited to learning, self-care, walking, seeing, hearing, speaking, breathing, working, and performing manual tasks.

Dual Eligibility: Many students will be eligible for education services under both Section 504 and the Individuals With Disabilities Education Act (IDEA). Students who are eligible under IDEA have many specific rights that are not available to students who are eligible solely under Section 504. An explanation of procedural safeguards for New Hampshire students eligible for services under the IDEA may be found in the "New Hampshire Special Education Procedural Safeguards Handbook available through the school district's Student Services Office and sets out the rights assured by IDEA.

It is the purpose of this notice to set out the rights assured by Section 504 to those disabled students who do not qualify under IDEA. The enabling regulations for Section 504 as set out in 34 CFR Part 104 provides parents and/or students with the following rights:

1. You have a right to be informed by the school district of your rights under Section 504. (34 CFR §104.32)
2. Your child has the right to an appropriate education designed to meet his/her individual educational needs as adequately as the needs of non-disabled students are met. (34 CFR §104.33)
3. Your child has the right to free educational services except for those fees that are also imposed on non-disabled students or their parents. Insurers and similar third parties are not relieved from an otherwise valid obligation to provide or to pay for services provided to a disabled student. (34 CFR §104.34)
4. Your child has a right to placement in the least-restrictive environment. (34 CFR §104.34)
5. Your child has a right to facilities, services, and activities that are comparable to those provided for non-disabled students. (34 CFR §104.34)
6. Your child has a right to an evaluation prior to an initial Section 504 placement and prior to any subsequent significant change in placement. (34 CFR §104.34)

APPENDIX IHBA-R(1): PROGRAMS FOR PUPILS WITH DISABILITIES - SECTION 504 - NOTICE OF PARENT & STUDENT RIGHTS

7. Testing and other evaluation procedures must conform to the requirements of 34 CFR §104.35 as to validation, administration, areas of evaluation, etc. The district shall consider information from a variety of sources, such as assessment, aptitude and achievement tests, teacher recommendations, physical condition or medical reports, student grades, progress reports, parent observations, and anecdotal reports. (34 CFR §104.35)
8. Placement decisions must be made by a group of persons (i.e., the Section 504 Committee) including persons knowledgeable about your child, the meaning of the least-restrictive environment, and comparable facilities. (34 CFR §104.36)
9. If eligible under Section 504, your child has a right to periodic reevaluations, generally every three years. (34 CFR §104.35) You have the right to notice prior to any action by the district in regard to the identification, evaluation, or placement of your child. (34 CFR §104.36)
10. You have the right to examine relevant records. (34 CFR §104.36)
11. You have the right to an impartial hearing with respect to the district's actions regarding your child's identification, evaluation, or educational placement, with the opportunity for parental participation in the hearing and representation by an attorney. (34 CFR §104.36)
12. If you wish to challenge the actions of the district's Section 504 Committee in regard to your child's identification, evaluation, or educational placement, you should file a written Notice of Appeal with the district's Section 504 Coordinator within 30 calendar days from the time you receive written notice of the Section 504 Committee's action(s).

A hearing will be scheduled before an impartial hearing officer, and you will be notified in writing of the date, time, and place for the hearing.
13. If you disagree with the decision of the impartial hearing officer, you have a right to a review of that decision by a court of competent jurisdiction. (34 CFR §104.36)
14. On Section 504 matters other than your child's identification, evaluation, and placement, you have a right to file a complaint with the district's Section 504 Coordinator (or designee), who will investigate the allegations to the extent warranted by the nature of the complaint in an effort to reach a prompt and equitable resolution.
15. You also have the right to file a complaint with the Office of Civil Rights. The address of the Regional Office with jurisdiction in New Hampshire is:

Commented [DR1]: Essentially a completely rewritten policy from the 2016 version.

**APPENDIX IHBA-R(1): PROGRAMS FOR PUPILS WITH DISABILITIES - SECTION
504 - NOTICE OF PARENT & STUDENT RIGHTS**

Office for Civil Rights
U.S. Department of Education,
5 Post Office Square
Boston, Massachusetts 02109-3921
Tel: (617) 289-0111
TTY: (877) 521-2172
FAX: (617) 289-0150
OCR.Boston@ed.gov
Web Contact: www.ed.gov

District Policy History:

First reading: 8-13-2025

Second reading/adopted: 9-10-2025

District revision history:

NH Statutes	Description
RSA 186-C	<u>Special Education</u>
RSA 186-C:10-a	<u>Retention of Individualized Education Programs</u>
NH Dept of Ed Regulation	Description
N.H. Code Admin. Rules Ed 1100	<u>Standards for the Education of Students With Disabilities</u>
Federal Regulations	Description
34 CFR 104	<u>Nondiscrimination on the Basis of Handicap</u>
34 CFR 300 et seq.	<u>Assistance to the States for the Education of Children with Disabilities</u>
Federal Statutes	Description
20 U.S.C. § 1400-1417	<u>Individuals with Disabilities Education Act (IDEA)</u>

APPENDIX IHBA-R(1): PROGRAMS FOR PUPILS WITH DISABILITIES - SECTION 504 - NOTICE OF PARENT & STUDENT RIGHTS

20 U.S.C. §§1400 et seq.	<u>Individuals with Disabilities Education Law</u>
29 U.S.C. 794	<u>Rehabilitation Act of 1973 (Section 504)</u>
42 U.S.C. 12101, et seq.	<u>Title II of The Americans with Disabilities Act of 1990</u>

Cross References

Code	Description
AC	<u>Nondiscrimination, Equal Opportunity Employment, and Anti-Discrimination Plan</u>
AC-R(2)	<u>Nondiscrimination, Equal Opportunity Employment, and Anti-Discrimination Plan - Annual Notice of Contact Information</u>
ACE	<u>Procedural Safeguards: Nondiscrimination on the Basis of Disability</u>
IHBAA	<u>Evaluation Requirements for Children With Specific Learning Disabilities</u>
IHBAB	<u>Special Education Evaluations</u>
IHBAC	<u>Developmental Delay as Qualifying Disability</u>
IHBAM	<u>District Special Education Policy and Procedures Manual</u>
IKFC	<u>Alternative Diploma for Students with Cognitive Disabilities</u>
JICD	<u>Student Discipline and Due Process</u>
JICD-R(1)	<u>Student Discipline and Due Process - Memorandum of Understanding</u>
JICK	<u>Pupil Safety and Violence Prevention</u>
JICK-R(1)	<u>Pupil Safety and Violence Prevention - Report Form</u>
JICK-R(2)	<u>Pupil Safety and Violence Prevention - Bullying Report Form</u>
JICK-R(3)	<u>Pupil Safety and Violence Prevention - School Board Notification of Bullying Report</u>

DB - ANNUAL BUDGET

Category Recommended- While these policies are not required by law, they are highly recommended for effective school board operations

One of the primary responsibilities of the Hinsdale School Board is to secure adequate funds to carry out a high-level program of instruction.

The adopted annual school budget is the financial outline of the District's educational program; it is the legal basis for the establishment of tax rates. The annual school budget process is an important function of District operations and should serve as a means to improve communications within the school organization and with the residents of the community.

The Superintendent will be responsible for preparing, and presenting to the Board for adoption, the annual school budget. The Board expects the Superintendent to work closely with the principals and other administrators to assess the needs of the schools. The principals will confer with appropriate staff in getting budgetary requests and information on requirements.

Legal References:

RSA 32:4, Preparation of Budgets: Estimate of Expenditures and Revenues

RSA 32:5, Budget Preparation

RSA 197:5-a, School meetings and Officers: Budget

Final Reading of the Hinsdale School Board September 10, 2025

First Reading of the HSB: August 13, 2025

Revised March, 2004

Revised: November, 1999

Revised: July, 1998

DBC - BUDGET PREPARATION

***Category Recommended-** While these policies are not required by law, they are highly recommended for effective school board operations.*

The Superintendent may establish procedures for the involvement of staff in the development of the budget proposal.

The Hinsdale School Board will adopt guidelines and a schedule each year for the timely submission of the budget to the Board, and budget committee.

Legal References

RSA 195:12, Cooperative School District: Budget

RSA 197:5-a, School Meetings & Officers: Budget

RSA 32:4, Preparation of Budgets: Estimate of Expenditures and Revenues

RSA 32:5, Budget Preparation

NH Code of Administrative Rules- Section Ed 302:02 (a), Substantive Duties of the Superintendent.

Final Reading of the Hinsdale School Board September 10, 2025

First Reading of the HSB: August 13, 2025

Revised: March, 2004

Revised: November, 1999

DBI - BUDGET IMPLEMENTATION

***Category Recommended-** While these policies are not required by law, they are highly recommended for effective school board operations.*

The Superintendent will establish procedures for budget implementation, control, and reporting.

Legal References:

RSA 32:10, Transfer of Appropriations

NH Code of Administrative Rules Section Ed. 302:02 (e) (j) (o,) Substantive Duties of the Superintendent

Final Reading of the Hinsdale School Board September 10, 2025

First Reading of the HSB: August 13, 2025

Reviewed: August 2006

Revised: March, 2004

Revised: November, 1999

Revised: July, 1998

DBJ - TRANSFER OF APPROPRIATION

Category- Optional- These policies should be reviewed to determine whether they meet a particular local need. Most are informational in nature.

In the event it becomes necessary to expend an amount greater than what was appropriated for a specific purpose, the Board is authorized to transfer funds from an unexpended balance of one appropriation to a different appropriation that is in deficit. All transfers of appropriations will be made consistent with the provisions of RSA 32:10.

The Board authorizes the Superintendent to transfer funds between line items up to ~~\$5,000~~ **10,000**. **Any such transfers shall be reported to the school board at the board's next regularly scheduled meeting.** Any transfer in excess of ~~\$5,000~~ **10,000** shall first require Board approval and authorization. Any transfer of funds between line items by the Superintendent shall be done so only to achieve purposes set forth the goals or aims to be accomplished through the expenditure of public funds.

In no circumstance shall the total amount spent exceed the total amount appropriated at the school district annual meeting.

The Superintendent is authorized to develop administrative rules or regulations to accompany this Policy.

Legal References:

RSA 32:10, Transfer of Appropriations

RSA 282-A:71, III, Unemployment Compensation

Final Reading of the Hinsdale School Board September 10, 2025

First Reading of the HSB: August 13, 2025

Revised: May 2006

Revised: March 2004

Revised: November 1999

Revised: July 1998

DFGA - CROWD FUNDING

Category: Recommended - While these policies are not required by law, they are highly recommended for effective school board operations.

Related Policies: EHAB, GBEBC, JJE, JLCF,

JRA & KCD

A. Purpose and General Policy Statement.

The purpose of this policy is to establish and regulate parameters for use of crowdfunding or other forms of online fundraising and solicitations for classroom, school or district programs.

The School Board recognizes that crowdfunding campaigns and other forms of online fundraising have become an increasingly popular method by which teachers and school sponsored activities, or organizations can procure funding for specific projects and/or programs. The revenue-raising potential that crowdfunding campaigns may provide may be a benefit for District programs and classrooms. The Board further recognizes, however, that unregulated employee use of crowdfunding campaigns on behalf of the District can subject both the District and its employees to significant potential legal liability.

For purposes of this policy, “crowdfunding” is the practice of using online sites to solicit donations, whether monetary or in-kind, on behalf of the School District. A crowdfunding campaign is considered “to be on behalf of the School District” if it uses imagery, logos or language that would lead a reasonable person to believe that (1) the School District or any school within the District, or program/activity of a school within the District, is associated with the campaign or (2) the campaign has the purpose or effect of providing resources or a benefit to the District.

B. Unapproved Crowdfunding Prohibited.

Crowdfunding on behalf of the District is prohibited unless undertaken by an employee with prior written approval under this policy. No public action towards initiating a crowdfunding campaign on behalf of the District may be taken until the campaign is approved in writing pursuant to this policy.

No employee or student will be compelled to initiate or participate in a crowdfunding campaign on behalf of the District. Students are permitted to participate in publicizing an employee’s approved crowdfunding campaign but are prohibited from otherwise engaging in crowdfunding on behalf of the District. Employees or students who participate in crowdfunding on behalf of the District are acting in their capacity as employees or students and are subject to all rules governing employee and student conduct.

Except in furtherance of an approved campaign, employees are prohibited from doing any of the following as part of a crowdfunding campaign: identifying as an employee of or stating an association with the District; using a District email address, school name, logo, or mascot; or linking to or referencing any school website, social media site, platform, or account associated with the District.

Approved crowdfunding campaigns will operate in compliance with all laws and other Board policies and regulations.

DFGA - CROWD FUNDING

C. Crowdfunding Request and Approval Procedures.

1. Crowdfunding Requests. Any request for approval of a crowdfunding campaign shall be in writing and shall include the following information:
 - a. the employee's name, job title, school, and email address;
 - b. the approved crowdfunding website to be used;
 - c. the nature and quantity or amount of donations being requested;
 - d. the classroom, program, or activity to be benefitted and the educational purpose to be served;
 - e. the exact language that will be used in the crowdfunding campaign, as well as any graphics that will be included;
 - f. the start and end dates of the crowdfunding campaign; and
 - g. a statement of recognition by the requester that any proceeds of the campaign are school property.

The Superintendent may create and make available a form, which may be online, to be used for such requests.

2. Approved Crowdfunding Sites

The Superintendent or designee shall create a list of approved crowdfunding sites. All approved crowdfunding sites must (1) be operated by an entity with no known significant history of fraud, unlawful activity, financial mismanagement, or other misconduct and (2) have a policy requiring all donations on behalf of the District to go directly to the District. The Superintendent/designee shall encourage the use of sites focused on K-12 education.

If no site meets these requirements or the Superintendent or designee does not approve any sites, no crowdfunding requests will be approved.

According to the definition of crowdfunding above, Wish Lists (i.e., Amazon, Target, Walmart, etc.) are not considered crowdfunding. Those who wish to offer gifts and donations through Wish Lists must comply with Policy KCD – Public Gifts/Donations.

3. Approval Process. Notwithstanding anything to the contrary in Board policy KCD, Gifts and Bequests, the terms of this section control the approval of proposed online crowdfunding campaigns.
 - a. Review by the Building Principal. To be eligible for approval under this policy, employees must submit in writing a fully completed approval request form to the building Principal. Notwithstanding any contrary provision in Board policy KCD, the building Principal has authority to approve proposed campaigns seeking a dollar value up to the amount of \$2500. Regardless of the amount sought to be donated, the Building Principal has authority to deny a proposed campaign because the campaign is not in compliance with the requirements of this policy or because, in the judgment of the Building Principal, the proposed campaign would produce unacceptable inequity in the educational environment.

If a proposed campaign seeks a dollar value in excess of \$2500, and the building Principal believes that the proposed campaign is in compliance with the

DFGA - CROWD FUNDING

requirements of this policy and should be accepted, the building Principal shall refer the proposed campaign to the Superintendent or designee.

- b. Review by the Superintendent. The Superintendent or designee shall review referred approval request forms and seek additional information about proposed campaigns as appropriate. The Superintendent or designee has authority to approve proposed campaigns seeking a dollar value up to \$2500. Regardless of the amount sought to be donated, the Superintendent or designee may deny a referred campaign because the campaign is not in compliance with the requirements of this policy or because, in the judgment of the Superintendent or designee, the proposed campaign would produce unacceptable inequity in the educational environment.

If a proposed campaign seeks a dollar value in excess of \$2500, and the Superintendent or designee believes that the proposed campaign is in compliance with the requirements of this policy and should be accepted, the Superintendent or designee shall refer the proposed campaign to the Board.

- c. Review by the Board. Subject to the requirements of RSA 198:20-b, ~~only the Board has the authority to approve a campaign that seeks a dollar value in excess of \$500.~~ to **Board policy KCD, the Board may approve a campaign that seeks a dollar value in excess of \$2,500, although pursuant to RSA 198:20-b, unanticipated funds of \$20,000 or more also require a public hearing before acceptance** After considering the Superintendent's or designee's recommendation, the Board will decide whether to approve or deny the proposed campaign.

- 4. Criteria of Approval of Crowdfunding Requests. Crowdfunding requests will not be approved unless the proposed campaign:
 - a. meets all requirements of applicable Board policies and administrative regulations, and is consistent with the requirements of Title IX, FERPA, the IDEA, and any other applicable state or federal laws or regulations;
 - b. uses a crowdfunding site that has been approved by the Superintendent pursuant to Section C.2, above;
 - c. is consistent with the District's approved curriculum;
 - d. does not create significant disparities or inequities among similarly situated students;
 - e. does not solicit funds for items or projects that are religious or political in nature or that have a religious or political purpose;
 - f. seeks donations that are compatible with the District's Data and Privacy Governance Plan, as confirmed by the District's Director of Technology or designee.
 - g. has a specific, pre-determined beginning and ending date;
 - h. does not disparage the District or any of its buildings, programs, representatives, employees, or students;
 - i. does not include pictures or the identifying or confidential information of any District student, unless specifically approved by the student's parent or guardian in writing and attached to the approval request form;
 - j. furthers the educational mission of the school and is not used for the unrelated

DFGA - CROWD FUNDING

- personal gain of any individual;
- k. does not result in donations being delivered directly to the requester;
- l. is not contingent on the District matching funds or making any expenditure;
- m. does not request food or beverage items inconsistent with the District Wellness Policy JLCF;
- n. does not suggest or state that the donation sought is required for or integral to a student's special education program, a student's ability to achieve his or her IEP goals, or the participation of students with disabilities in any school program.

Any crowdfunding campaign that does not fully comply with the requirements of this policy is prohibited. It is the responsibility of the employee implementing an approved crowdfunding campaign to ensure that all applicable policies, regulations, and laws, including the requirements of the crowdfunding site, are followed.

The Board reserves the right to terminate any approved crowdfunding campaign or refuse any donation for any reason and at any time.

D. Receipt and Allocation of Donations

All monetary donations will be made payable to and deposited into an account designated by the SAU business office. All in-kind donations must be inventoried in accordance with Board policy and District procedures.

All donations, regardless of their form, obtained through crowdfunding on behalf of the District are school property. As a general matter, the employee who completed an approved crowdfunding campaign should be given preference in the use of the donations obtained. Employees shall only use donations from a crowdfunding campaign for the approved purpose stated in the campaign. The Board reserves the right to transfer donations to a different use at the Board's sole discretion.

E. Record Keeping

After donations obtained through an approved crowdfunding campaign have been utilized, the employee must file a written report with the Superintendent or Building Principal detailing how the donations were used and how students benefited keep your receipts. Such records will be forwarded to the District's business office.

District Policy History:

Final Reading of the Hinsdale School Board September 10, 2025

First Reading of the HSB: August 13, 2025

Second reading/adopted: 12/14/2022

First reading: 9/14/2022

Legal References:

RSA 198:20-b – Appropriation for Unanticipated Funds Made Available During Year

DIE - AUDITS

~~*Category Recommended*~~ ~~*While these policies are not required by law, they are highly recommended for effective school board operations*~~

NHSBA revision notes: August 1, 2024 - minor change only. Changed classification from Recommended to Priority/Required by law. See RSA 197:25.

The books and accounts of the Hinsdale School District shall be audited yearly. The audit to be performed will meet the basic audit procedures prescribed by CPA standards.

The Hinsdale School Board shall select the auditors after hearing the recommendation from the Superintendent/Assistant Superintendent or business administrator. Such audit will be made in accordance with RSA 197:25.

Legal References:

RSA 197:25, Auditors

RSA 671:5, School District Elections: Auditors

Final Reading of the Hinsdale School Board September 10, 2025

First Reading of the HSB: August 13, 2025

Revised: March, 2004

Revised: July, 1998

DIH-FRAUD PREVENTION AND FISCAL MANAGEMENT

Category Recommended- While these policies are not required by law, they are highly recommended for effective school board operations.

Authority

The Board expects all Board members, district employees, volunteers, consultants, vendors, contractors and other parties that maintain a relationship with the school district to act with integrity, due diligence, and in accordance with law in their duties involving the districts' resources. The Board is entrusted with public funds, and no one connected with the district shall do anything to erode that trust.

Definitions

Fraud, financial improprieties, or irregularities include but are not limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the district.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.
3. Misappropriation of funds, securities, supplies, or other assets.
4. Impropriety in handling money or reporting financial transactions.
5. Profiteering because of insider information of district information or activities.
6. Disclosure of confidential and/or proprietary information to outside parties.
7. Acceptance or seeking of anything of material value, other than items used in the normal course of advertising, from contractors, vendors, or persons providing services to the district.
8. Destruction, removal, or inappropriate use of district records, furniture, fixtures, or equipment.
9. Failure to provide financial records to authorized state or local entities.
10. Failure to cooperate fully with any financial auditors, investigators or law enforcement.
11. Other dishonest or fraudulent acts involving district monies or resources.

Delegation of Responsibility

The Business Manager or designee shall be responsible to develop and implement internal controls designed to prevent and detect fraud, financial impropriety, or fiscal irregularities within the district, subject to review and approval by the Board.

The Business Manager **Administrator** shall be responsible for maintaining a sound system of internal controls that is designed to identify potential risks, evaluate the nature and extent of

those risks, and manage them effectively.

District administrators are responsible to be alert to an indication of fraud, financial impropriety, or irregularity within their areas of responsibility.

The Superintendent shall recommend to the Board for its approval, **the** completion of a forensic audit when it is deemed necessary and beneficial to the district.

The Superintendent shall ensure the appropriate authorities are notified, pursuant to state law, when cases of **fraud**, embezzlement or theft have been identified.

Guidelines

Reporting

An employee who suspects fraud, impropriety, or irregularity shall immediately report ~~his/her~~ **their** suspicions to the Superintendent. If the report involves the Superintendent, the employee shall report ~~his/her~~ **their** suspicions to the ~~(Board President)~~ **Board Chairperson**. Employees who bring forth a legitimate concern or suspicion about a potential impropriety shall not be retaliated against. Those who do retaliate against such an employee shall be subject to disciplinary action.

Investigation

The Superintendent shall have primary responsibility for conducting necessary investigations of reported fraudulent activity.

Based on ~~his/her~~ **their** judgment, the Superintendent shall coordinate investigative efforts with the district auditor, insurance agent, external agencies, and law enforcement officials, if applicable.

If the Superintendent is involved in the complaint, the ~~(Board President)~~ **Board Chairperson** is authorized to initiate investigation of the complaint and coordinate the investigative efforts with individuals and agencies ~~s/he~~ **they** deems appropriate.

Records shall be maintained for use in an investigation.

Individuals found to have altered or destroyed records shall be subject to disciplinary action.

If an investigation substantiates the occurrence of a fraudulent activity, the Superintendent shall present a report to the Board and appropriate personnel.

The Board shall determine the final disposition of the matter, if a criminal complaint will be filed, and if the matter will be referred to the appropriate law enforcement and/or regulatory agency for independent investigation.

Confidentiality

The Superintendent shall investigate reports of fraudulent activity in a manner that protects the confidentiality of the individuals and facts. All employees involved in the investigation are required to maintain confidentiality regarding all information about the matter during the investigation. Results of an investigation shall not be disclosed to or discussed with anyone other than those individuals with a legitimate right to know, until the results are made public.

Prevention

In order to prevent fraud, the Board directs that a system of internal controls be followed that include but are not limited to the following:

{ } Segregation of Duties - Where possible, more than one (1) person will be involved in pieces of financial transactions. No one (1) person shall be responsible for an entire financial transaction.

{ } Payments - Payments shall be made only by checks **or ACH transactions**. No cash transactions shall be permitted. Check signers shall be approved annually by the Board and will consist of persons not involved in the transaction. All checks shall be signed by the Treasurer.

{ } Bank Reconciliations - Bank statements and cancelled checks shall be reconciled by individuals who are not authorized to sign checks, nor involved in check processing.

{ } Access to Checks - Physical and electronic access to school district checks and accounts shall be limited to those employees with designated business functions.

{ } Capital Assets - The business office shall maintain updated lists of district capital assets.

{ } Training - Administrators shall be responsible for ensuring that employees under their supervision receive training regarding fraud prevention.

Revision History:

Final Reading of the Hinsdale School Board September 10, 2025

First Reading of the HSB: August 13, 2025

First Reading June 10, 2009

Final Reading August 12, 2009

New Policy: April 2009

DKC - EXPENSE REIMBURSEMENTS

Category- Optional- These policies should be reviewed to determine whether they meet a particular local need. Most are informational in nature.

Hinsdale School District personnel and officials who incur expenses in carrying out their authorized duties may be reimbursed by the District upon submission of a properly filled out and approved voucher and such supporting receipts as required.

When official travel by personally owned vehicle has been authorized, mileage payment shall be made at the rate currently approved by the Board.

All travel outside New Hampshire must have the prior written approval of the Superintendent.

Revision History:

Final Reading of the Hinsdale School Board September 10, 2025

First Reading of the HSB: August 13, 2025

Reviewed: March, 2004

Revised: November, 1999

Revised: July, 1998

JJE - STUDENT FUND-RAISING ACTIVITIES

***Category- Optional-** These policies should be reviewed to determine whether they meet a particular local need. Most are informational in nature.*

The Board recognizes that students may wish to engage in fundraising activities. All such fundraising activities require prior approval of the Superintendent.

Commented [DR1]: Revised to provide more clarity about student activity funds in accordance with auditing practices.

Student fundraising activities must be for the support of the school mission. Fundraising will not be school-sponsored unless it is approved by the Superintendent. All fundraising money must be deposited in the school activity accounts, which shall be maintained according to standards, and procedures established by the Superintendent—or his/her designee, and these accounts shall be audited annually.

The Board authorizes the establishment of Student Activity Funds. Such funds shall be organized and managed consistent with the provisions of this policy.

Student activity funds may be raised and spent to promote the general welfare, education of the student body and/or the extracurricular activities of student clubs, groups and organizations.

The Principal of the school shall be responsible for the proper administration of the financial activities of the Student activities fund in accordance with state law and appropriate accounting practices and procedures. The Principal is charged with establishing administrative regulations to carry out the provisions of this policy.

Student activity accounts are subject to auditing at any time by the Business Administrator or their designee.

Revision History:

Final Reading of the Hinsdale School Board September 10, 2025
First Reading of the HSB: August 13, 2025
Reviewed: October, 2004
Revised: November, 1999
Revised: July, 1998

JLCG- EXCLUSION OF STUDENTS WHO PRESENT A HAZARD

Category: Recommended

Related Policy: EBCG

A student may be excluded from school when he/she exhibits symptoms of a contagious or communicable illness, or is otherwise a hazard to him/herself or others. Determinations to exclude a child based upon a contagious or communicable illness, or other medical conditions shall be made pursuant to Board policy EBCG.

Exclusions based upon hazards other than contagious or communicable disease may only occur with the approval of the **Building Principal**. Parents will be notified if their child is excluded from school and provided with criteria for readmission. **Should the parents/guardians disagree with the Principal's decision to exclude their child, they may file an appeal with the Superintendent.**

If a student is disabled under the Individuals with Disabilities Act (IDEA), the New Hampshire RSA 186-C, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, or any other law providing special rights to any child with a disability as defined in Ed 1102.01(t), those laws shall govern and shall supersede this policy to the extent this policy may be inconsistent with those laws.

District Policy History:

Final Reading of the Hinsdale School Board September 10, 2025

First Reading of the HSB: August 13, 2025

First reading: September 9, 2020

Second reading/adopted: October 14, 2020

Legal and Other References:

RSA 186-C, Special Education

RSA 193:38, Discrimination in Public Schools

RSA 200:32, Physical Examination of Students

RSA 200:39, Exclusion from School

The Rehabilitation Act of 1973, 29 U.S.C. 705 and 794 Title II of The Americans with Disabilities Act of 1990, 42 U.S.C. 12101, et seq.

NH Dept of Ed. Rules 1102.01(t) and 1124.01

Commented [DR1]: Revised to provide the Principal more latitude when making decisions about students, and to install an appeal process thereby ensuring a check and balance in the operations.

KCD - PUBLIC GIFTS/DONATIONS

Category- Optional- These policies should be reviewed to determine whether they meet a particular local need. Most are informational in nature.

Gifts from organizations, community groups and/or outside individuals, which will benefit the District, shall be encouraged. A gift shall be defined as money, real or personal property, and personal services provided without consideration.

Individuals or groups contemplating presenting a gift to a school or the District shall be encouraged to discuss in advance with the Building Principal or the Superintendent what gifts are appropriate and needed.

The Board reserves the right to refuse any gift that does not contribute to the achievement of the District's goals, or in which the ownership of the gift would tend to deplete the resources of the District. In determining whether a gift will be accepted, consideration shall be given to District Policies, School District goals and objectives (with particular emphasis on the goal of providing equal educational opportunities to all students) and adherence to basic principles outlined in the regulation that accompanies this policy.

The Superintendent may accept gifts **subject to the terms in this policy** in the amount of **\$2,500** or less. **The Superintendent will advise the Board in advance of acceptance if possible, or if after acceptance, at the next regularly scheduled Board meeting.** Gifts in excess of **\$2,500** may only be accepted by the Board. Additionally, pursuant to RSA 198:20-b, III, gifts in the amount of ~~\$5000~~ **\$20,000** or more shall require the Board to hold a public hearing regarding any action to be taken with the gift. For gifts of less than ~~\$5000~~ **\$20,000**, the Board will post notice of the gift in the agenda of the next regularly scheduled Board meeting and will include notice in the minutes of the meeting in which the gift is discussed. The acceptance of all gifts will be made in public session.

Any gift accepted shall become the property of the district, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the District. The Board shall be responsible for the maintenance of any gift it accepts.

At the time of acceptance of the gift, there will be a definite understanding with regard to the use of the gift, including whether it is intended for the use of one particular school or all schools in the District. The Board will make every effort to honor the intent of the donor in its use of the gift, but reserves the right to utilize any gift it accepts in the best interest of the educational program of the District. In no case shall acceptance of a gift be considered to be an endorsement by the Board of a commercial product, business enterprise or institution of learning.

It is the responsibility of the Superintendent or designee to process the appropriate forms to update the District's inventory and to notify the donor of acceptance or rejection of a gift.

Voluntary contributions by District employees of supplies or other minor items of personal property to be used in classrooms or school programs with an aggregate value over the school year of less than \$250 are permitted without further approval or documentation. Receipt of voluntary contributions being made by District employees with a value of \$250 or more must be

Commented [1]: NHSBA revision notes, September 2023, sample was revised principally to reflect 2023 passage of HB207, which amended RSA 198:20-b, and increased the amount from \$5,000 to \$20,000 of unanticipated revenue a school board may accept without the need for 7 day notice and public hearing. Additional revisions made included: (1) change the classification from optional to recommended, (2) increasing amount Superintendent may accept from \$500 to \$2,500 (this amount is not one set by statute, but rather policy, so the board can allow any amount here up to \$19,999), and (3) language added to better coordinate the sample with the sample DFGA relative to crowdfunding efforts.

approved as required in this policy for gifts from individuals not employed by the District.

Active solicitation of gifts to be received by the District, including by any school, classroom, or program in the District, including soliciting gifts through online crowd funding web sites must be approved in advance by the Superintendent where the value of the gift sought is less than \$500 and by the Board where the value of the gift sought is \$500 or greater.

Appendix KCD-R

Policy Revision History:

Final Reading of the Hinsdale School Board September 10, 2025

First Reading of the HSB: August 13, 2025

Revised: September 2017

Revised: February 2008

New policy: March 2005

First Reading of the Hinsdale School Board 02-14-18

Final Reading of the Hinsdale School Board 03-14-18

PUBLIC DONATIONS TO SCHOOLS

ACCEPTANCE OF GIFTS

Any gift presented to the school district must be accompanied by a letter from the donor identifying the subject and purpose of the gift and any restriction that may apply for official action and recognition of the school board.

To be accepted, a gift must meet the following criteria:

- Have a purpose consistent with the mission and goals of the school district
- Be offered by a donor acceptable to the School Board
- Will not involve significant costs for installation or maintenance, or initial or continuing financial commitments from school funds
- Will not employ "regular" full or part-time personnel
- Will place no restrictions on the school program
- Will not be inappropriate or harmful to students
- Will not imply endorsement of any business or product
- Will not be in conflict with any provision of school policy or public law
- Gifts to individual members of the staff by pupils, parents, or organizations shall be discouraged.

Gifts to the school district become the property of the district and are subject to the same controls and regulations that govern the use of all district-owned property.

Donations of equipment shall be added to the district's inventory provided it is operative at the time of donation and meets an educational purpose of the district. Gifts which meet the definition of a fixed asset as outlined in district policy DID Inventories, must be added to the school's fixed assets inventory.

Any purchase to be funded by a cash donation must be processed in accordance with district policy.

Any gift rejected by the School Board shall be returned to the donor or the donor's estate within 60 days, with a statement indicating the reason for the rejection of the gift.

A letter of gratitude will be sent to the donor for accepted gifts.

See Policy KCD