

**Hinsdale School Board Meeting
SAU Conference Room
August 13, 2025
6:00 PM**

Zoom Link:

<https://us06web.zoom.us/j/88075005127?pwd=XoWLTes9JBs7WSfwL1bmQV24LMVYS.1>

Meeting ID: 880 7500 5127

Board Members Present: April Anderson, Kendra Gardner, and Kaylah Hemlow

Board Members Excused: Wayne Dingman, Jr., and Marc Sprague

Administration Present: Nathan Boudreau, Facilities Director; Dr. Molly Bremner, HES Principal; Jane Fortson, Business Administrator; Anna Roth, HMHS Principal; Dr. David Ryan, Superintendent; Justin Therieau, Director of Technology; Karen Thompson, Director of Academics and Career Readiness; and Patty Wallace, Director of Student Services

Administration Excused: N/A

Minutes Recorded by: Maria Webb, Executive Assistant

Call to Order:

A. Anderson called the meeting to order at 6:00 pm.

A. Anderson reviewed the guidelines for holding the Zoom meeting.

Review of the Manifests:

The Board signed the manifests. There were no questions.

Minutes:

1. Public and non-public minutes of June 11, 2025.
2. Public and non-public minutes of July 29, 2025.

K. Hemlow MOVED to approve the minutes listed above. K. Gardner SECONDED. VOTE: 3-0-0, MOTION PASSED.

Citizens' Comments:

A. Anderson opened Citizens' Comments for 30 minutes. There were no comments at this time.

Student Board Member Items:

The new Student Board Member will be attending starting with the September meeting.

Superintendent's Report:

Dr. Ryan reviewed his report with the Board. Highlighted:

- Final Forms for online student registration platform
- Law prohibiting cell phones in school. Our Principals will determine the protocol for the schools. Reviewed Policy JICJ – Unauthorized Communication Devices.

After discussion, the following motions were made:

K. Gardner MOVED to accept Policy JICJ. K. Hemlow SECONDED. VOTE: 3-0-0, MOTION PASSED.

- Attended updated Title IX Training for 2025.
- Attended Non-violent Crisis Intervention Instructor Training.
- The Senior Leadership Retreat was held earlier this week.
- Back-to-School Night Event will be held on August 18th. Dr. Ryan expressed thanks to J. Fortson and K. Thompson for arranging funds, including the OSTCP and Title I funds, to purchase back-to-school items for the students. Noted the generous donations from community businesses and groups.

The Board thanked Dr. Ryan for his report.

Business Administrator's Report:

J. Fortson reviewed her report with the Board. Administration is reviewing the draft operating budgets for 2026-2027.

The Board thanked J. Fortson for her report.

Academics and Career Readiness Report:

K. Thompson shared her report with the Board. Highlighted upcoming events, including:

- Alumni Career Fair on October 3, 2025
- New Teacher Orientation starting on August 20, 2025

The Board thanked K. Thompson for her report.

Principals' Reports:

A. Roth reviewed her HMHS report with the Board. Highlighted:

- Has arranged a motivational speaker for the First Day of School using Holt funds.
- Attended a workshop regarding the updated NH Ed306 rules.

The Board thanked A. Roth for her report.

Dr. Bremner reviewed her HES report with the Board. Highlighted:

- Attended the National School Safety Symposium.
- Attended a national Principals Conference in Seattle.
- MTSS-Reading Professional Development was held this summer.
- Shared enrollment data for the school year so far.
- Open House will be held on Tuesday, August 26th.

The Board thanked Dr. Bremner for her report.

Technology Report:

J. Therieau reviewed his report with the Board. The department is now fully staffed. New laptops will be provided to all students in Grades 6-12. Two HMS Science classrooms will have new smartboards.

The Board thanked J. Therieau for his report.

Student Services Report:

P. Wallace reviewed her report with the Board. Presented data regarding the numbers of cases and the disability categories.

Proposed eliminating the term “SPED” as this can sound offensive. Request that all use “Special Ed” or “Special Education.”

Dr. Ryan supported this. Did not require a vote, so no action needed.

The Board thanked P. Wallace for her report.

Facilities Report:

The Board reviewed N. Boudreau’s report. The rubber mulch on the HES playground base was replaced with wood chips.

The Affinity Lighting Proposal submitted an estimate for the incentive from Eversource is approximately \$155,000.

The Board thanked N. Boudreau for his report.

School Board Retreat & Goal Setting:

This will be rescheduled to Monday, September 15th. The location will be determined.

School Board Handbook:

No discussion needed.

Student Handbook Updates:

K. Hemlow MOVED to approve the HES and HMHS Student Handbooks. K. Gardner SECONDED. VOTE: 3-0-0, MOTION PASSED.

Fund Balance Vote:

J. Fortson shared regarding the status of the current budget. After discussion, the following motions were made:

K. Hemlow MOVED to approve retaining \$100,000 from the FY25 fund balance. K. Gardner SECONDED. VOTE: 3-0-0, MOTION PASSED.

Job Description Updates:

1. ESOL Teacher/Coordinator
2. Executive Assistant to the Superintendent
3. MTSS Academic Coordinator/Instructional Coach
4. Reading Interventionist
5. School Counselor – Middle High School
6. Speech Language Pathologist
7. Technical Support Specialist

After discussion, the following motions were made:

K. Gardner MOVED to accept as a group with an amendment to the MTSS position. K. Hemlow SECONDED. VOTE: 3-0-0, MOTION PASSED.

Policies – First Readings:

1. AC – Non-discrimination, Equal Opportunity Employment, and Anti-discrimination Plan
2. Appendix IHBA-R(1) – Programs for Pupils with Disabilities – Section 504 -Notice of Parent and Student Rights
3. DB – Annual Budget (reaffirmation)
4. DBC – Budget Preparation (reaffirmation)
5. DBI - Budget Implementation (reaffirmation)
6. DBJ – Transfer of Appropriation
7. DFGA – Crowd Funding
8. DIE – Audits
9. DIH – Fraud Prevention and Fiscal Management
10. DKC – Expense Reimbursements (reaffirmation)
11. JJE – Student Fundraising Activities
12. JLCG – Exclusion of Students Who Present a Hazard
13. KCD – Public Gifts/Donations

After discussion, the following motions were made:

K. Gardner MOVED to accept the policies as listed up as First Readings. K. Hemlow SECONDED. VOTE: 3-0-0, MOTION PASSED.

Other Business:

J. Fortson shared regarding the Hinsdale bid proposals for fuel oil. Recommended the Discount Oil proposal for the Board to consider.

K. Hemlow MOVED to approve Discount Oil as our fuel oil provider. K. Gardner SECONDED. VOTE: 3-0-0, MOTION PASSED.

J. Fortson shared the tax-exempt capital lease. No action needed.

N. Boudreau, M. Bremner, A. Roth, J. Therieau, K. Thompson, and P. Wallace were excused at 7:34 PM. The Board took a brief recess from 7:34 – 7:44 PM.

Committee Reports:

- 1. Budget Committee** – J. Fortson and A. Anderson will attend the August meeting.
- 2. Community Connections** – A. Anderson will post back-to-school events.
- 3. Facilities Maintenance/Emergency** – No update.
- 4. HASP Advisory Board** – No update.
- 5. Legislation/NHSBA** – A. Anderson shared that the Delegate Assembly is October 4th. A. Anderson will attend.
- 6. Personnel Committee** – Met July 29th. Will not meet in August. The next meeting will be on September 23rd.
- 7. Policy Committee** – Met July 8th.
- 8. Selectboard** – The Town approved closing School Street for the *Hinsdale Goes Back-to-School!* Night and use of the Pavilion, and also the use of the Town Hall for Convocation.
- 9. Strategic Planning Steering Committee** – Dr. Ryan shared that this was discussed at the Senior Leadership Retreat.
- 10. Tuition Exploratory Committee** – No update.
- 11. Wellness** – No update.

Dr. Ryan shared that on Thursday, September 4th at 6:00 PM, the Winchester School Board will hold their monthly meeting here. Dr. Ryan requested an HMHS student to provide a tour. The Hinsdale School Board members are invited to attend.

Citizens' Comments:

There were no citizens attending.

Non-public:

K. Hemlow MOVED to go into a nonpublic session according to RSA 91 A:3 II (a)(c) at 7:55 pm. K. Gardner SECONDED. Roll Call: A. Anderson – yes, K. Gardner – yes, and K. Hemlow – yes. VOTE: 3-0-0, MOTION PASSED.

K. Hemlow MOVED to reconvene the public session at 8:12 pm. K. Gardner SECONDED. Roll Call: A. Anderson – yes, K. Gardner – yes, and K. Hemlow – yes. VOTE: 3-0-0, MOTION PASSED.

K. Hemlow MOVED to adjourn the meeting at 8:12 pm. K. Gardner SECONDED. VOTE: 3-0-0, MOTION PASSED.

I attest that this is a true copy of the minutes:

_____ approved on _____
Maria A. Webb