

**Hinsdale School Board Meeting  
Robin Beauregard Gymnasium at HMHS  
April 9, 2025  
6:00 PM**

Zoom Link:

<https://us06web.zoom.us/j/83981747011?pwd=iqWf1UHUF4vLrz3pPiwQ8MRs49AaIq.1>

Meeting ID: 839 8174 7011

**Board Members Present:** April Anderson, Kaylah Hemlow, Wayne Dingman, Jr., Kendra Gardner, and Marc Sprague

**Board Members Excused:** Kaylee Howe

**Administration Present:** Nathan Boudreau, Facilities Director; Dr. Molly Bremner, HES Principal; Jane Fortson, Business Administrator; Anna Roth, HMHS Principal; Dr. David Ryan, Superintendent; Justin Therieau, Director of Technology; and Patty Wallace, Director of Student Services

**Administration Excused:** Karen Thompson, Director of Academics and Career Readiness

**Minutes Recorded by:** Maria Webb, Executive Assistant

**Call to Order:**

A. Anderson called the meeting to order at 6:07 pm.

A. Anderson reviewed the guidelines for holding the Zoom meeting.

**Review of the Manifests:**

The Board signed the manifests.

**Minutes:**

1. Public and non-public minutes of March 12, 2025.

**M. Sprague MOVED to approve the minutes listed above. W. Dingman, Jr. SECONDED.  
VOTE: 5-0-0, MOTION PASSED.**

**Citizens' Comments:**

A. Anderson opened Citizens' Comments for 30 minutes. There were no comments from those attending in person or online.

### **Winchester Hinsdale Tuition Agreement:**

The public hearing preceded this meeting. The Board would like all the plans to welcome the Winchester students to be made public, to help alleviate any concerns.

A. Anderson expressed that the Board is excited about beginning community building with Winchester and that the agreement will be beneficial for both districts.

After discussion, the following motions were made:

**K. Hemlow MOVED to move the Winchester Hinsdale Tuition Agreement forward. W. Dingman, Jr. SECONDED. VOTE: 5-0-0, MOTION PASSED.**

A. Anderson thanked all who have participated in the work toward this agreement since 2019.

### **Student Presentation - FBLA Students:**

Mr. Fraser introduced several of the students from the FBLA club. Our FBLA club is the 28<sup>th</sup> Chapter in NH. In March, the students attended the 2025 FBLA State Leadership Conference in Manchester, NH.

The Students shared about their experience at the state conference. In addition, two students qualified to attend the FBLA national conference this June in Anaheim, California. Mr. Fraser requested the Board's approval for them to attend the conference.

**W. Dingman, Jr. MOVED to approve the FBLA students' trip to the national conference in June. K. Hemlow SECONDED. VOTE: 5-0-0, MOTION APPROVED.**

The club plans to fundraise for the students and their parents to attend the national conference. Mr. Fraser shared a couple of fundraising events coming up. The Board expressed that they wish for the district to cover all the expenses for the flights and hotels. Mr. Fraser noted that they are also seeking funds via a grant.

### **Student Board Member Items:**

K. Howe was not present.

### **Superintendent's Report:**

Dr. Ryan reviewed his report with the Board. Highlighted:

- Title VI Certification Requirement
- Holt Fund Applications due May 1, 2025
- Safety & Security Task Force Meeting and upcoming staff training
- Winchester Hinsdale Tuition Agreement Process

The Board thanked Dr. Ryan for his report.

### **Business Administrator's Report:**

J. Fortson reviewed her report with the Board.

Regarding the 2023-2024 Audit Report, J. Fortson noted that we have already implemented the recommended changes.

The Board asked about the job description updates. K. Hemlow asked for confirmation that the staff performing the jobs were involved in the update process. J. Fortson noted that we are starting with the SAU positions and new vacancies.

J. Fortson shared a budget transfer request form. Requested Board approval for funds to move from HES regular ed para to the sub account, and from OT wages to services.

After discussion, the following motions were made:

**K. Hemlow MOVED to approve the two budget transfer requests as detailed on the form W. Dingman, Jr. SECONDED. VOTE: 5-0-0, MOTION PASSED.**

The Board thanked J. Fortson for her report.

### **Academics and Career Readiness Report:**

The Board reviewed K. Thompson's report. The Board thanked K. Thompson for her report.

### **Principals' Reports:**

A. Roth reviewed her HMHS report with the Board. Highlighted:

- NHIAA Scholar Athletes Awards Ceremony. Two students were recognized.
- End-of-year events and assemblies
- Staffing

A. Roth requested Board approval to purchase boys' soccer uniforms with unencumbered funds. After discussion, the following motions were made:

**K. Gardner MOVED to approve the purchase of both boys' and girls' soccer uniforms with unencumbered funds. K. Hemlow SECONDED. VOTE: 3-2-0, MOTION PASSED.**

The Board thanked A. Roth for her report.

Dr. Bremner reviewed her HES report with the Board. Highlighted:

- Distributed Leadership Committees
- Math Night. Thanked Ms. Snide and all the staff for putting on a great evening. 127 students from 88 families attended.
- Field Trips

- 2025-2026 Enrollment Statistics. Noted higher than usual preschool and kindergarten enrollment anticipated.
- Staffing

The Board thanked Dr. Bremner for her report.

### **Technology Report:**

J. Therieau reviewed his report with the Board. Welcomed our new Digital Learning Specialist, Daisy Frederick.

The Board thanked J. Therieau for his report. Dr. Ryan and the Board also thanked J. Therieau for all his work setting up the technical equipment for the public hearing and this meeting tonight.

### **Student Services Report:**

P. Wallace reviewed her report with the Board. Highlighted staff member, Nichole Clark, in her report. The idea was from a recent conference. Noted that special education staff are behind the scenes and wanted to thank the staff member for doing all she does for the students and the community.

The Board thanked P. Wallace for her report.

### **Facilities Report:**

N. Boudreau reviewed his report with the Board. The Board congratulated N. Boudreau on his Certified School Facility Manager (CSFM) certification.

The Board also thanked N. Boudreau for his report and for all his work and his team's work setting up the public hearing and tonight's meeting.

### **Board Committee Assignments 2025-2026:**

The Board agreed to keep the same assignments for 2025-2026, with the adjustment that W. Dingman Jr. and M. Sprague will share the Selectboard Representative assignment, with no alternate.

### **Annual Audit Report:**

After discussion, the following motions were made:

**W. Dingman, Jr. MOVED to accept the 2023-2024 Annual Audit Report. M. Sprague SECONDED. VOTE: 5-0-0, MOTION PASSED.**

The Board thanked J. Fortson and G. Higgins for all their work on the audit.

### **Job Description Updates:**

1. Title I Tutor
2. HES Student Services Coordinator
3. SAU Office Assistant
4. Staff Accountant
5. Business Administrator

The Board reviewed the group of job description updates that the Personnel Committee recommended.

K. Hemlow asked if the staff performing the jobs were given the opportunity to provide input. It was noted that they had.

After discussion, the following motions were made:

**W. Dingman, Jr. MOVED to accept the group of job description updates as listed. K. Hemlow SECONDED. VOTE: 5-0-0, MOTION PASSED.**

### **Policies – First Readings:**

Reviewed the policy drafts:

1. ACAC – Title IX Sexual Harassment Policy and Grievance Process
2. BBBF – Student Board Members
3. IMGB – Therapy Animals
4. JFABE – Foster Children
5. JI – Student Rights and Responsibilities
6. JICD – Student Discipline and Due Process
7. JJJ – Access by Nonpublic Students
8. JKAA – Use of Restraints
9. JRA – Access to Student Records – FERPA
10. KEE – Website Accessibility and Grievance

Dr. Ryan shared that the updates are based on the NHSBA sample policy manual and included some policies that we didn't have previously.

After discussion, the following motions were made:

**W. Dingman, Jr. MOVED to accept the group of policies as First Readings. M. Sprague SECONDED. VOTE: 5-0-0, MOTION PASSED.**

### **Other Business:**

A. Anderson mentioned the Mt. Pisgah ATV Club scholarship. A. Roth was aware of it.

J. Fortson shared that she has updated the first three quarters of the year as promised. Approximately \$359,500 remains positive, in part due to positions that have been unfilled all year. She is tracking some negatives and will have more information soon.

W. Dingman, Jr. asked about fuel. J. Fortson noted that two installments have been paid so far. She is not able to see what we have used yet.

### **Committee Reports:**

1. **Budget Committee** – Meeting 4/15<sup>th</sup> at 6:30 pm.
2. **Community Connections** – A. Anderson is posting information from the newsletters. Looking at how to make it easier for the public to search.
3. **Facilities Maintenance/Emergency** – Meeting 6/13<sup>th</sup>. W. Dingman, Jr. shared regarding the recent training.
4. **HASP Advisory Board** – Meeting 5/14<sup>th</sup>. K. Gardner shared that the Dept. of Education visit went well. The Drama Club play starts on 5/1<sup>st</sup>.
5. **Legislation/NHSBA** – A. Anderson shared that there is a lot going on and encouraged the Board to review the NHSBA bulletins.
6. **Personnel Committee** – Met 4/1<sup>st</sup>. Updating job descriptions. Next meeting is 5/6<sup>th</sup>.
7. **Policy Committee** – Meeting was rescheduled to 5/6<sup>th</sup>.
8. **Selectboard** – M. Sprague shared that Mike Carrier is the new Selectboard representative to the School Board.
9. **Strategic Planning Steering Committee** – Captains met 4/14<sup>th</sup>.
10. **Tuition Exploratory Committee** – No update.
11. **Wellness** – Met 4/9<sup>th</sup>. K. Hemlow shared the committee has revisions to the Wellness Policy (JLCF) to recommend to the Policy Committee.
12. **Winchester Hinsdale Tuition Agreement Committee** – The Public Hearing was earlier this evening. The Hinsdale School District Special Meeting will be 5/13<sup>th</sup> for voting on the Winchester Hinsdale Tuition Agreement.

### **Citizens' Comments:**

None at this time.

### **Non-public:**

**K. Hemlow MOVED to go into a nonpublic session according to RSA 91 A:3 II (a) at 7:18 pm. W. Dingman, Jr. SECONDED. Roll Call: A. Anderson – yes, W. Dingman, Jr. – yes, K. Gardner – yes, K. Hemlow – yes, and M. Sprague - yes. VOTE: 5-0-0, MOTION PASSED.**

**W. Dingman, Jr. MOVED to reconvene the public session at 7:50 pm. K. Hemlow SECONDED. Roll Call: A. Anderson – yes, W. Dingman, Jr. – yes, K. Gardner – yes, K. Hemlow – yes, and M. Sprague. VOTE: 5-0-0, MOTION PASSED.**

M. Sprague noted that he couldn't attend the Safety & Security Task Force meeting due to a schedule conflict. He can attend at 10:00 AM. Is waiting to hear back from the team.

**K. Hemlow MOVED to adjourn the meeting at 7:52 pm. W. Dingman, Jr. SECONDED.  
VOTE: 5-0-0, MOTION PASSED.**

I attest that this is a true copy of the minutes:

\_\_\_\_\_ approved on \_\_\_\_\_  
Maria A. Webb