

**Hinsdale School Board Meeting  
SAU Conference Room  
March 12, 2025  
6:00 PM**

Zoom Link:

<https://us06web.zoom.us/j/83981747011?pwd=iqWf1UHUF4vLrz3pPiwQ8MRs49AaIq.1>

Meeting ID: 839 8174 7011

**Board Members Present:** April Anderson, Wayne Dingman, Jr., Kaylah Hemlow, and Kaylee Howe

**Board Members Excused:** Kendra Gardner and Marc Sprague

**Administration Present:** Dr. Molly Bremner, HES Principal; Jane Fortson, Business Administrator; Anna Roth, HMHS Principal; Dr. David Ryan, Superintendent; Justin Therieau, Director of Technology; and Karen Thompson, Director of Academics and Career Readiness

**Administration Excused:** Nathan Boudreau, Facilities Director; and Patty Wallace, Director of Student Services

**Minutes Recorded by:** Maria Webb, Executive Assistant

**Call to Order:**

A. Anderson called the meeting to order at 6:02 pm.

A. Anderson reviewed the guidelines for holding the Zoom meeting.

**Review of the Manifests:**

The Board signed the manifests. There were no questions.

**Minutes:**

1. Public minutes of the work session on February 12, 2025.
2. Public and non-public minutes of February 12, 2025.
3. Public and non-public minutes of February 18, 2025.

**W. Dingman, Jr. MOVED to approve the group of minutes listed above. A. Anderson SECONDED. VOTE: 3-0-0, MOTION PASSED.**

**Citizens' Comments:**

A. Anderson opened Citizens' Comments for 30 minutes. There were no comments from those attending in person or online.

*K. Gardner joined the meeting remotely. She shared that she was attending from home due to illness, with no others present in the room.*

**Student Board Member Items:**

K. Howe shared concerns from students regarding:

- Library access
- Middle School phones

**Superintendent's Report:**

Dr. Ryan reviewed his report with the Board. Highlighted:

- Career and Technical programming: There will be a meeting at WRCC this week.
- Next Generation Learning Challenge: Our team will attend the high school learning excursion in AZ from 4/28/25 – 5/1/25.
- Campus Safety and Security Taskforce: Chris Ponce, SRO Moore, and Miriam Tallman attended ALICE training. The taskforce will meet again in April.
- Winchester Hinsdale Tuition Agreement Status: Meeting tomorrow to finalize the agreement.

The Board thanked Dr. Ryan for his report.

**Business Administrator's Report:**

J. Fortson reviewed her report with the Board. The budget (minus wage information) and MS-27 are on the website. Will discuss procurement cards and bus bids later in the meeting.

The Board thanked J. Fortson for her report.

**Academics and Career Readiness Report:**

K. Thompson reviewed her report with the Board. Highlighted the following:

- Meeting with WRCC later this week due to issues with the Cheshire Career Center.
- Portrait of a Learner
- Career Day will be held in September.

The Board thanked K. Thompson for her report.

**Principals' Reports:**

A. Roth reviewed her HMHS report with the Board.

- Academics: Master schedule planning is underway.
- End of Year/Transitions: Will conduct a survey.
- Prom: May 17<sup>th</sup> at the former Landmark College Campus. Working on a theme, such as Old Hollywood.
- High School Semi-Formal was held last week.

- Senior Class Trip to Boston in the planning stages for June 2<sup>nd</sup>.
- Planning the transition for Fifth Graders.

The Board thanked A. Roth for her report. Also expressed appreciation to Joe Smith and Barbara Geiss for their work in Guidance.

Dr. Bremner reviewed her HES report with the Board.

- Shared a presentation regarding the Reading with Ribby Program.
- Shared a presentation regarding the MOY Data Update. Discussed the need for improvement in reading.

The Board thanked Dr. Bremner for her report. Dr. Ryan emphasized the focus on reading improvement.

### **Election of Officers for 2025-2026:**

#### **A. Chair:**

D. Ryan asked for nominations for Board Chair.

**K. Hemlow MOVED to nominate A. Anderson as Board Chair. W. Dingman, Jr. SECONDED. VOTE: 4-0-0, MOTION PASSED.**

#### **B. Vice Chair:**

A. Anderson asked for nominations for Board Vice Chair.

**A. Anderson MOVED to nominate K. Hemlow as Board Vice Chair. W. Dingman, Jr. SECONDED. VOTE: 4-0-0, MOTION PASSED.**

### **Technology Report:**

J. Therieau reviewed his report with the Board. The Board thanked J. Therieau for his report.

### **Student Services Report:**

The Board reviewed P. Wallace's report. The Board thanked P. Wallace for her report.

### **Facilities Report:**

The Board reviewed N. Boudreau's report. The Board thanked N. Boudreau for his work during the recent inspections.

### **District Meeting Discussion:**

Reviewed the plan for Saturday's Annual District Meeting. The Board requested that a student to lead the Pledge of Allegiance.

### **Prom and Class Trip:**

Discussed during A. Roth's report.

### **Individual Procurement Cards:**

Reviewed the information on the BMO Bank Corporate MasterCard Program for individual procurement cards (p-Cards). J. Fortson shared the potential cost savings with this program.

After discussion the following motions were made:

**W. Dingman, Jr. MOVED to approve the procurement cards program. K. Gardner SECONDED. VOTE: 4-0-0, MOTION PASSED.**

### **Bus Bids:**

To be discussed in the nonpublic session.

### **School Board Procedure Manual:**

Discussed developing a procedure manual for the School Board. Dr. Ryan will provide sample templates for the Board to consider.

### **Policies – Final Readings:**

Reviewed the policy drafts:

1. ACF – Food and Nutrition Antidiscrimination
2. ACN – Accommodation of Lactation Needs
3. Appendix IHBA-R(1) – Program for Pupils with Disabilities
4. Appendix IHBA-R(1) – Program for Pupils with Disabilities – Section 504 – Notice of Parent & Student Rights
5. JICG – Prohibitions Regarding Use and Possession of Tobacco Products, E-Cigarettes, and E-Liquids in and on School Facilities and Grounds
6. JLP – Parental Notification of and Involvement in Student Welfare

After discussion, the following motions were made:

**K. Hemlow MOVED to accept the policies above as Final Readings as a group. W. Dingman, Jr. SECONDED. VOTE: 4-0-0, MOTION PASSED.**

### **Other Business:**

Discussed the Town's fuel pumps. W. Dingman, Jr. advised that the school discontinue use of them.

**W. Dingman, Jr. MOVED to discontinue use of the pumps, barring the existence of an MOU requiring it. K. Hemlow SECONDED. VOTE: 4-0-0, MOTION PASSED.**

J. Fortson shared that HealthTrust representatives will be on-site in April to present benefits information to employees.

*K. Howe, J. Therieau, and K. Thompson were excused at 7:44 pm.*

**Committee Reports:**

- 1. Budget Committee** – Annual District Meeting is Saturday, 3/15<sup>th</sup>.
- 2. Community Connections** – A. Anderson is posting information from the newsletters.
- 3. Facilities Maintenance/Emergency** – Meeting 3/14<sup>th</sup>. W. Dingman, Jr. shared regarding lighting projects to help with cost savings.
- 4. HASP Advisory Board** – Meeting 4/9<sup>th</sup>.
- 5. Legislation/NHSBA** – A. Anderson shared that the spending cap passed the House. There are many bills currently being considered.
- 6. Personnel Committee** – Meeting 3/25<sup>th</sup>. Updating job descriptions.
- 7. Policy Committee** – Meeting 3/18<sup>th</sup>.
- 8. Selectboard** – M. Sprague attended the meeting (not present tonight).
- 9. Strategic Planning Steering Committee** – No update.
- 10. Tuition Exploratory Committee** – No update.
- 11. Wellness** – Meeting 4/9<sup>th</sup>.
- 12. Winchester Hinsdale Tuition Agreement Committee** – The next meeting is 3/13<sup>th</sup>.

**Citizens' Comments:**

None at this time.

**Non-public:**

**K. Hemlow MOVED to go into a nonpublic session according to RSA 91 A:3 II (b)(c) at 8:00 pm. W. Dingman, Jr. SECONDED. Roll Call: A. Anderson – yes, W. Dingman, Jr. – yes, K. Gardner – yes, and K. Hemlow – yes. VOTE: 4-0-0, MOTION PASSED.**

**K. Hemlow MOVED to reconvene the public session at 8:42 pm. K. Gardner SECONDED. Roll Call: A. Anderson – yes, W. Dingman, Jr. – yes, K. Gardner – yes, and K. Hemlow – yes. VOTE: 4-0-0, MOTION PASSED.**

The Board reviewed the proposed budget highlights in preparation for the Annual District Meeting.

**K. Hemlow MOVED to adjourn the meeting at 8:56 pm. W. Dingman, Jr. SECONDED. VOTE: 4-0-0, MOTION PASSED.**

I attest that this is a true copy of the minutes:

\_\_\_\_\_  
Maria A. Webb

approved on \_\_\_\_\_