

**Winchester Hinsdale Tuition Agreement Committee
Hinsdale SAU Office
February 5, 2025
3:30 PM**

Committee Members Present: April Anderson, Jane Fortson, Kaylah Hemlow, Dr. Karen Jerome, Dr. David Ryan, and Amanda Winchester

Members Excused: Cheryl Mayberry

Minutes Recorded by: Maria Webb, Executive Assistant

Call to Order:

Dr. Ryan called the meeting to order at 3:38 pm.

Citizens' Comments:

There were no citizens attending.

Non-public:

Entered a non-public session at 3:40 PM.

Adjournment:

Adjourned at 5:45 PM.

I attest that this is a true copy of the minutes:

_____ approved on _____
Maria A. Webb

**Winchester Hinsdale Tuition Agreement Committee
Minutes of Nonpublic Session**

Date: 2-5-2025

Present:	April Anderson	Y	Dr. Karen Jerome	Y
	Jane Fortson	Y	Cheryl Mayberry	N
	Kaylah Hemlow	Y	Amanda Winchester	Y
	Dr. David Ryan	Y		

Specific exemption relied upon as a foundation for the nonpublic session:

RSA 91-A:3 II

(k): Consideration by school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, **which, if discussed in public, would likely benefit** a party or parties whose interests are adverse to those of the general public or of district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.

The committee entered a nonpublic session at 3:40 PM.

Brief description of subject matter discussed:

Reviewed the committee meeting schedule. The group agreed that the February 24th meeting will be virtual.

Reviewed the timeline for approval of the Tuition Agreement at the June 12, 2025 NHBOE meeting. Will have Attorney Dean Eggert review the draft before March 17th.

Will draft MOUs for Special Education students who will remain at Keene through graduation.

Reviewed and made proposed updates to the draft agreement language.

- 4.a. Regular Education Tuition – The Business Administrators will discuss and provide information on the base rate per student.
- 4.b. Special Education Expenses – Winchester would like an itemized list of services for special education students. Jane will provide a list of average cost-per-hour for services.
- 4.b.i. State Special Education Reimbursement (formerly CAT Aid) – This will go to Winchester for Winchester to file their Medicaid logs. Will eliminate the first sentence in this paragraph. Dr. Jerome will send language to replace (i).

- 4.c. Special Education Staffing Levels – Will eliminate this paragraph.
- 4.d. Dr. Ryan will provide the RSA that applies here.
- 4.e. This will include capital costs. Will look at formulas in other tuition contracts. Plan to discuss on February 13th.
- 4.f. Financial Records – all agreed.
- 4.g. Tuition Payment – November 1 and April 1. 50%.
- 5. Tuition Notification – all agreed.
- 6.a. Student Count – November 1. Omit “regular and special education.”
- 6.b. Dual Enrollment - Hinsdale will track and communicate with Winchester.
- 7. Career & Technical Education – need to re-word. Jane volunteered to work on this for February 13th.
- 8. Conclusion of Contract – applies to any student in Winchester who starts high school in Hinsdale.
- 9. High School Accreditation – all agreed.
- 10. Joint School Board Meetings – 3x per year: August, January & May. Dr. Ryan will provide additional language for February 13th.
- 11. School Board Representation – Dr. Ryan will work on language here for February 24th.
- 12. Enrollment Schedule – Needs to go back to both Boards for discussion on February 24th.
- 13. Participation at School Board Meetings – all agreed.
- 14. Report Cards – Change to Summary of Student Progress. Dr. Jerome will email suggested language for February 13th.
- 15. Discipline – all agreed.
- 16. Disputes – all agreed.

- 17. Student Transportation – Up to the Winchester Board to determine whether to transport.
- 18. Curriculum Coordination – modified the language.
- 19. Special Education Liaison – Need language from Special Education for February 13th or 24th.
- 20. School Year Calendar – April to provide language for the Feb. 13th meeting.
- 21. Professional Development – all agreed.
- 22. Severability – all agreed.
- 23. State Board of Education Approval – all agreed.

Dr. Jerome discussed outreach options for families of 8th grade students. Will email language to review on February 13th.

The committee returned to public session at 5:45 pm.

I attest that this is a true copy of the minutes.

Maria A. Webb