

**Hinsdale School Board Meeting
March 12, 2025
SAU Conference Room
6:00 PM**

This meeting is being held in person and via Zoom.

Zoom Link:

<https://us06web.zoom.us/j/83981747011?pwd=iqWf1UHUF4vLrz3pPiwQ8MRs49AaIq.1>

Meeting ID: 839 8174 7011

In an effort to maximize our meeting time and make efficient our work on behalf of our students, Hinsdale School Board members have subscribed to the following meeting norms:

1. We will be respectful to all speakers.
2. We listen to understand and not to respond.
3. We will be fully present at the meeting by becoming familiar with materials before we arrive.
4. We will be attentive to how our physical and verbal expressions affect others.
5. Each of us is responsible for respectfully airing disagreements with each other in a timely manner rather than sharing them with others.
6. We will be responsible for examining all points of view before a consensus is accepted.

1. Call to Order A. Anderson

2. Review of the Manifests A. Anderson

3. Minutes A. Anderson

1. Motion to accept the public minutes of the work session on February 12, 2025.
2. Motion to accept the public and non-public minutes of February 12, 2025.
3. Motion to accept the public and non-public minutes of February 18, 2025.

4. Citizens' Comments A. Anderson

Citizens will state their name and then direct their comment to the Chair. If needed, the Chair will ask for Board or Administrative response. The Chair will respond at the next scheduled board meeting if required.

5. Student Board Member Items K. Howe

6. Superintendent's Report Dr. Ryan

1. Superintendent's Report – D. Ryan
2. Business Administrator's Report - J. Fortson
3. Director of Academics and Career Readiness' Report - K. Thompson

4. Principals' Reports - A. Roth (HMHS); Dr. Bremner (HES)
5. IT Director's Report - J. Therieau
6. Director of Student Services' Report – P. Wallace
7. Facilities Director's Report – N. Boudreau

7. New Board Business

A. Anderson

1. District Meeting Discussion
2. Prom and Class Trip
3. PCARD Program
4. Bus Bids
5. School Board Procedure Manual
6. Policies – Final Readings:
 - a. ACF – Food and Nutrition Antidiscrimination
 - b. ACN – Accommodation of Lactation Needs
 - c. Appendix IHBA-R(1) – Program for Pupils with Disabilities
 - d. Appendix IHBA-R(1) – Program for Pupils with Disabilities – Section 504 – Notice of Parent & Student Rights
 - e. JICG – Prohibitions Regarding Use and Possession of Tobacco Products, E-Cigarettes, and E-Liquids in and on School Facilities and Grounds
 - f. JLP – Parental Notification of and Involvement in Student Welfare

Other Business

A. Anderson

7. Any other business to be conducted by the Board

8. Committee Reports

A. Anderson

1. Budget Committee Representative (A. Anderson, K. Hemlow = alternate)
2. Community Connections (A. Anderson, K. Hemlow)
3. Facilities Maintenance/Emergency (W. Dingman, Jr.)
4. HASP Advisory Board (K. Gardner, K. Hemlow)
5. Legislation/NHSBA (A. Anderson)
6. Personnel Committee (A. Anderson, W. Dingman, Jr.)
7. Policy Committee (K. Gardner)
8. Selectboard Representative (W. Dingman, Jr., M. Sprague = alternate)
9. Strategic Plan Steering Committee (A. Anderson, K. Hemlow)
10. Tuition Exploratory Committee (K. Gardner, K. Hemlow)
11. Wellness (K. Hemlow, M. Sprague)
12. Winchester Hinsdale Tuition Agreement Committee (A. Anderson, K. Hemlow; M. Sprague = alternate)

Vision Statement

Supporting students by providing personalized learning and creating connections with the greater community.

Mission Statement

The Hinsdale School District works collaboratively with the community to create a safe learning environment that supports opportunities for personalized learning for all students. Our students will be lifelong learners that will be prepared to succeed in an ever-changing and diverse world.

9. Citizens' Comments

A. Anderson

Citizens will state their names and then direct comments to the Chair. If needed, the Chair will ask for Board or Administrative response. The Chair will respond at the next scheduled board meeting if required.

10. Non-public RSA 91 A:3 II (a)(b)(c)(d)(e)(i)(k)(l)(m) (as needed)

A. Anderson

11. Adjournment

A. Anderson

Vision Statement

Supporting students by providing personalized learning and creating connections with the greater community.

Mission Statement

The Hinsdale School District works collaboratively with the community to create a safe learning environment that supports opportunities for personalized learning for all students. Our students will be lifelong learners that will be prepared to succeed in an ever-changing and diverse world.

MINUTES

**Hinsdale School Board Work Session
SAU Conference Room
February 12, 2025
4:45 – 5:45 PM**

Board Members Present: April Anderson, Wayne Dingman, Jr., Kendra Gardner, Kaylah Hemlow, and Marc Sprague

Administration Present: Dr. David Ryan, Superintendent

Minutes Recorded by: A. Anderson

Call to Order:

A. Anderson called the meeting to order at 5:03 pm.

Citizens' Comments:

A. Anderson opened Citizens' Comments for 30 minutes.

There were no citizens present.

Board Self-Evaluations:

The Board reviewed and discussed their self-evaluations. Also discussed the evaluations received from the Administration.

**W. Dingman, Jr. MOVED to adjourn the meeting at 5:45 pm. M. Sprague SECONDED.
VOTE: 5-0-0, MOTION PASSED.**

I attest that this is a true copy of the minutes:

_____ approved on _____
Maria A. Webb

**Hinsdale School Board Meeting
SAU Conference Room
February 12, 2025
6:00 PM**

Zoom Link:

<https://us06web.zoom.us/j/83981747011?pwd=iqWf1UHUF4vLrz3pPiwQ8MRs49AaIq.1>

Meeting ID: 839 8174 7011

Board Members Present: April Anderson, Wayne Dingman, Jr., Kendra Gardner, Kaylah Hemlow, and Marc Sprague

Board Member Excused: Kaylee Howe

Administration Present: Nathan Boudreau, Facilities Director; Dr. Molly Bremner, HES Principal; Jane Fortson, Business Administrator; Anna Roth, HMHS Principal; Dr. David Ryan, Superintendent; Justin Therieau, Director of Technology; Karen Thompson, Director of Academics and Career Readiness; and Patty Wallace, Director of Student Services

Minutes Recorded by: Maria Webb, Executive Assistant

Call to Order:

A. Anderson called the meeting to order at 6:03 pm.

A. Anderson reviewed the guidelines for holding the Zoom meeting.

Review of the Manifests:

The Board signed the manifests. There were no questions.

Minutes:

1. Motion to accept the public and non-public minutes of January 8, 2025.
2. Motion to accept the public and non-public minutes of January 15, 2025.
3. Motion to accept the public and non-public minutes of January 29, 2025.
4. Motion to accept the public minutes of February 4, 2025.

M. Sprague MOVED to approve the group of minutes listed above. W. Dingman, Jr. SECONDED. 5-0-0, MOTION PASSED.

Citizens' Comments:

A. Anderson opened Citizens' Comments for 30 minutes. There were no comments from those attending in person or online.

Student Leader Seminar Presentation:

K. Thompson introduced two HHS Leadership Seminar students. The students presented what they learned from the class and how they were challenged. Shared regarding the *Eight Essentials* they learned.

The Board and Administration thanked the students for presenting.

Student Board Member Items:

K. Howe was not present due to her ELO internship. Dr. Ryan shared positive feedback regarding the school climate from K. Howe.

Superintendent's Report:

Dr. Ryan reviewed his report with the Board. Highlighted:

- AP Breakfast and Program
- HSD Staff Climate Survey
- Winchester Hinsdale Tuition Agreement Committee
- Strategic Planning
- Career and Technical Education (CTE)
- Doctoral Study Research Request from Holly Blais

K. Gardner MOVED to approve Holly Blais to conduct her doctoral study at Hinsdale Middle High School. K. Hemlow SECONDED. 5-0-0, MOTION PASSED.

The Board thanked Dr. Ryan for his report.

Business Administrator's Report:

J. Fortson reviewed her report with the Board. Shared the first monthly newsletter from The Abbey Group.

The Board thanked J. Fortson for her report.

Academics and Career Readiness Report:

K. Thompson reviewed her report with the Board. Highlighted the following:

- Professional Development Book Study
- Kindness Day 2025 will be district-wide this year
- Career Connected Learning

The Board thanked K. Thompson for her report.

Principals' Reports:

A. Roth reviewed her HMHS report with the Board.

- Purple Sarah Day Spa posted positive feedback on an ELO student and the district.
- The Brattleboro Reformer covered the pep rally and Unified game. The school band played at the pep rally and played at games.
- A Brattleboro Reformer reporter is coming to do an article on *A Day in the Life of a Hinsdale Student*.
- Shared discipline data.

The Board thanked A. Roth for her report.

Dr. Bremner reviewed her HES report with the Board.

- Operations – shared positive feedback on the coordination during two recent emergency situations.
- HES appreciated donations from the Brattleboro Elks, including snow pants, mittens, and hats.
- Shared discipline and attendance data. Four students with perfect attendance will be celebrated at the Valentine's Day celebration.
- HES earned Healthy Designation Badges.

The Board thanked Dr. Bremner for her report.

Technology Report:

J. Therieau reviewed his report with the Board. Discussed the laptop repairs.

The Board thanked J. Therieau for his report and expressed appreciation for his work at the Town Public Budget Hearing.

Student Services Report:

P. Wallace reviewed her report with the Board. The Board thanked P. Wallace for her report and also for her time covering at HES.

Facilities Report:

N. Boudreau reviewed his report with the Board. Shared regarding the monthly toolbox talks with staff.

The Board expressed appreciation for Dave Ricker's work during the winter storms.

W. Dingman, Jr. expressed appreciation for N. Boudreau working with the Town to decrease expenses. A. Anderson thanked the Town for working with the school district. M. Sprague shared savings from bringing cardboard to the Transfer Station for recycling.

The Board thanked N. Boudreau for his report.

Public Budget Hearing Discussion:

Discussed whether to hold a public budget forum for the school district this year. Discussed all of the information shared online and at the Town's Public Budget Hearing. Given that, the Board felt a separate public hearing would not be needed this year.

District Meeting Discussion:

The Board will direct specific budget questions to the Administration as needed.

Yearbook Ads:

The Board chose the designs for the yearbook ads.

Set 2025 Graduation Date:

After discussion the following motions were made:

W. Dingman, Jr. MOVED to set the graduation date as June 14, 2025. M. Sprague SECONDED. 5-0-0, MOTION PASSED.

Proposed 2025-2026 School Calendar:

After discussion, the following motions were made:

W. Dingman, Jr. MOVED to accept the calendar as presented. K. Hemlow SECONDED.

The Board then considered a request for early release on 12/23/25.

W. Dingman, Jr. MOVED to rescind his initial motion. K. Hemlow SECONDED. 5-0-0, MOTION PASSED.

K. Hemlow MOVED to accept the 2025-2026 School Calendar as amended to include early release on 12/23/2025. M. Sprague SECONDED. 5-0-0, MOTION PASSED.

2025-2026 Program of Studies:

After discussion, the following motions were made:

K. Hemlow MOVED to accept the Program of Studies as presented. K. Gardner SECONDED. 5-0-0, MOTION PASSED.

Policies – First Readings:

Dr. Ryan reviewed the policy drafts with proposed changes:

1. ACF – Food and Nutrition Antidiscrimination
2. ACN – Accommodation of Lactation Needs

3. Appendix IHBA-R(1) – Program for Pupils with Disabilities
4. Appendix IHBA-R(1) – Program for Pupils with Disabilities – Section 504 – Notice of Parent & Student Rights
5. JICG – Prohibitions Regarding Use and Possession of Tobacco Products, E-Cigarettes, and E-Liquids in and on School Facilities and Grounds
6. JLP – Parental Notification of and Involvement in Student Welfare

After discussion, the following motions were made:

M. Sprague MOVED to accept the policies above as First Readings. K. Gardner SECONDED. 5-0-0, MOTION PASSED.

W. Dingman, Jr. MOVED to accept the Title IX policy update. M. Sprague SECONDED. 5-0-0, MOTION PASSED.

Other Business:

There was no other business.

Dr. Bremner shared regarding today's HASP Committee meeting. There is a state site visit scheduled for April. There are new interns from the Monadnock United Way.

N. Boudreau, Dr. Bremner, A. Roth, J. Therieau, K. Thompson, and P. Wallace were excused at 7:29 pm.

Committee Reports:

1. **Budget Committee** – The Town's Public Hearing was held on 2/4th. Meeting next Wednesday.
2. **Community Connections** – A. Anderson is posting information from the newsletters.
3. **Facilities Maintenance/Emergency** – Meeting 2/14th for presentations on lighting.
4. **HASP Advisory Board** – Met today.
5. **Legislation/NHSBA** – A. Anderson shared there is a lot of legislation in process.
6. **Personnel Committee** – Meeting 2/18th.
7. **Policy Committee** – Met 2/7th. Meeting 3/18th.
8. **Selectboard** – M. Sprague shared that Benedict Enterprises is building a new transfer station with the ELO student at no cost to the Town.
9. **Strategic Planning Steering Committee** – Captain's meeting was held on 2/10th.
10. **Tuition Exploratory Committee** – no update.
11. **Wellness** – Met today. J. Fortson discussed policies that will be forwarded to the Policy Committee.
12. **Winchester Hinsdale Tuition Agreement Committee** – Began meetings with Winchester. The next meeting is 2/13th.

Citizens' Comments:

Donna Foster, attending in person, expressed appreciation to the Facilities staff for doing a great job during the winter storms.

The Board expressed thanks to N. Boudreau for his leadership, and to the entire team.

Karyn Hammond, attending online, shared feedback regarding the grading system. Asked the Board to consider using the same system in both schools.

Alex Duso, attending online, agreed with the Board that it is beneficial to be prepared for the Annual District Meeting.

Non-public:

K. Hemlow MOVED to go into a nonpublic session according to RSA 91 A:3 II (a) at 7:45 pm. W. Dingman, Jr. SECONDED. Roll Call: A. Anderson – yes, W. Dingman, Jr. – yes, K. Gardner – yes, K. Hemlow – yes, and M. Sprague - yes. VOTE: 5-0-0, MOTION PASSED.

W. Dingman, Jr. MOVED to reconvene the public session at 8:43 pm. M. Sprague SECONDED. Roll Call: A. Anderson – yes, W. Dingman, Jr. – yes, K. Gardner – yes, K. Hemlow – yes, and M. Sprague - yes. VOTE: 5-0-0, MOTION PASSED.

W. Dingman, Jr. MOVED to adjourn the meeting at 7:43 pm. M. Sprague SECONDED. VOTE: 5-0-0, MOTION PASSED.

I attest that this is a true copy of the minutes:

Maria A. Webb

approved on _____

**Hinsdale School Board Work Session
SAU Conference Room
February 18, 2025
5:00 PM**

Board Members Present: April Anderson, Wayne Dingman, Jr., Kendra Gardner, Kaylah Hemlow, and Marc Sprague

Administration Present: Jane Fortson, Business Administrator; and Dr. David Ryan, Superintendent

Minutes Recorded for the School Board by: Maria Webb, Executive Assistant

Call to Order:

A. Anderson called the meeting to order at 5:03 pm.

Citizens' Comments:

A. Anderson opened Citizens' Comments for 30 minutes.

There were no citizens present.

Non-public:

W. Dingman, Jr. MOVED to go into a nonpublic session according to RSA 91 A:3 II (k) at 5:03 pm. K. Hemlow SECONDED. Roll Call: A. Anderson – yes, W. Dingman, Jr. – yes, K. Gardner – yes, K. Hemlow – yes, and M. Sprague - yes. VOTE: 5-0-0, MOTION PASSED.

M. Sprague MOVED to reconvene the public session at 5:34 pm. W. Dingman, Jr. SECONDED. Roll Call: A. Anderson – yes, W. Dingman, Jr. – yes, K. Gardner – yes, K. Hemlow – yes, and M. Sprague - yes. VOTE: 5-0-0, MOTION PASSED.

Other Business:

The Board discussed waiving the two make-up days due to the snow days on 2/6/25 and 2/13/25.

K. Hemlow MOVED to approve waiving the two make-up days. W. Dingman, Jr. SECONDED. 5-0-0-MOTION PASSED.

Dr. Ryan presented an opportunity through Next Generation Learning to attend the Innovative Schools Learning Excursion to Tucson, Arizona, from 4/28/25 – 5/1/25. Discussed a Board member attending. A. Anderson volunteered to attend with K. Hemlow as an alternate.

M. Sprague MOVED to adjourn the meeting at 5:48 pm. W. Dingman, Jr. SECONDED. VOTE: 5-0-0, MOTION PASSED.

I attest that this is a true copy of the minutes:

_____ approved on _____
Maria A. Webb

Report from the SUPERINTENDENT

**Please see the end of this packet for Dr. Ryan's report
with live links.**

David Ryan, Ed.D.
Superintendent

Jane Fortson, CPA
Business Administrator

HINSDALE

SCHOOL DISTRICT

Patricia Wallace, M.Ed., CAGS
Director of Student Services

Karen Thompson, M.Ed.
Director of Academics and Career
Readiness

49 School Street, P.O. Box 27 | Hinsdale, NH 03451 | 603-336-5728 | www.hnhsd.org

Superintendent Report March 2025

Career and Technical Education

It has become more clear to us through our ongoing conversations with Keene High School's Cheshire Career Center that our students are not welcome to attend the CTE courses of their choosing. While Karen Thompson will provide the summary of her latest conversation with CTE Director Richard Towne, we are moving forward with pursuing CTE opportunities with [Windham Regional Career Center](#) in Brattleboro for the next academic year. We are scheduled to meet with their leadership on Friday, March 14, to discuss our vision for CTE and how we can combine our resources to serve expanded CTE needs of our students for a more affordable cost. We also are continuing to research program needs not currently offered at WRCC and eyeing the Winchester School campus as a possible location for one or two of them. We will continue to inform the board of the developments with WRCC as discussions continue.

Next Generation Learning Challenge

We were once again invited by Next Generation Learning to apply for one of ten spots in their upcoming high school learning excursion taking place in the [Sunnyside Unified School District in Tucson, AZ](#) from April 28 - May 1. After being told that there were more applicants than they had anticipated and that choosing schools was going to be a very tough decision, we received word that we had, in fact, been selected. Our team consists of myself, Principal Anna Roth, life sciences teacher Teresa Chirichella, health and physical education teacher Kaitlyn Leonard, Chair April Anderson, Vice Chair Kaylah Hemlow, and students Colton Bornkessel and Ari Lee. Originally, Winchester Chair Karen Jerome was invited to attend but she is not available for that timeframe, so we asked outboard's alternate, Kaylah Hemlow, if she would attend instead.

There are four goals to this learning excursion:

1. See high schools in the midst of transforming learning, focusing on next gen learning approaches;
2. Notice the school culture, the ways that adults and youth work together, and school and district policies; explore how these conditions support innovative teaching and learning;

3. Connect with others in similar roles—educator, student, parent, community partner—to understand how each role is involved in the work of transforming learning at the host school(s) and consider ways your role can be involved in redesigning the high school experience in your own community; and,
4. Develop strategies for applying what you learn during the learning excursion to your school/district and create an artifact to share what you learn with a wider group of colleagues and partners in your school/district community.

As a reminder, the excursion is a fully grant funded trip made possible through the work of the [Barr Foundation](#), and each member of the team receives a stipend of \$1400 to use towards travel, meals, ground transportation, and any other expenses incurred during the trip. Any balance of funds will be used towards the implementation of any program or project that results from this trip, and there will be no funds used for the support of a staff position, temporary or otherwise.

Campus Safety and Security Taskforce

Our safety and security task force will meet again in the first or second week of April so that Assistant Principal Ponce, SRO Moore, and office assistant Miriam Tallman can brief the team on their recent train-the-trainer sessions with [Alert, Lockdown, Inform, Counter, and Evacuate \(ALICE\)](#) over the winter break. All three staff members participated in the full hands-on training to learn the ins and outs of providing a timely and proven response to any type of intruder situation, and the training helped to update their understanding of what we should be changing in our current practice.

We will also use the meeting time to prioritize the improvement of our hardscape and security measures, and cost out each of those projects with an eye on applying for any upcoming statewide or federal security grants that are made available. The timing of this next meeting was designed purposefully to fall after the town has had the opportunity to vote on the school district budget. Once we have a full priority list of improvements or enhancements, we will brief the board fully.

Winchester Hinsdale High School Tuition Agreement Status

Both school board chairs signed a Waiver of Conflict earlier this week to permit the attorneys at [Wadleigh, Starr, and Peters in Manchester, NH](#) to review and make suggestions for improving the recently completed draft of the tuition agreement between Winchester and Hinsdale. Their role is to provide direction to the committee in partnership as opposed to representation in a standard bargaining process, and it is this relationship that the two boards have forged that we had hoped for when first discussing the process. Once legal counsel has reviewed and made suggestions for edit to the document, the committee will meet once more to review the edits and agree to the changes. It is still expected that the hearing notices for both towns will be posted for March 17, and that public hearings will be held just prior to the start of regularly scheduled school board meetings in Winchester on April 3, and in Hinsdale on April 9. Should anything change, we will certainly inform the board.

Report from the
BUSINESS
ADMINISTRATOR

David Ryan, Ed.D.
Superintendent

Jane Fortson, CPA
Business Administrator

HINSDALE

SCHOOL DISTRICT

Patricia Wallace, M.Ed., CAGS
Director of Student Services

Karen Thompson, M.Ed.
Director of Academics and Career
Readiness

49 School Street, P.O. Box 27 | Hinsdale, NH 03451 | 603-336-5728 | www.hnhsd.org

To: Hinsdale School Board
From: Jane Fortson, CPA
Business Administrator
and Title IX Coordinator
Re: Monthly Report – March 2025
Date: 3/5/2025

The Budget has been approved by both the Board and the Budget Committee. It is posted online (without the wage information). Should anyone have any questions regarding the budget feel free to direct them to me for responses. The MS27 (the recommended budget) which was signed by the Budget Committee, as well as the Warrant, which was signed by the School Board, have been posted.

We are hoping the audit will close soon, we seem to have questions or requests for documentation that come up from time to time but are in hopes we will receive our report soon.

We will be updating wage schedules over the next couple of months in anticipation of getting letters of assurance out prior to the April break (at least for those staff covered by collective bargaining agreements). Additionally, we have gotten the rate information put together for the various employee insurances offered during the open enrollment period in May. As part of this open enrollment process, we have planned for two representatives from Healthtrust to come on site April 14th, to explain and answer any questions regarding the health plans and wellness program. They will be onsite with two presentations, the first being at 3:00 pm and the second at 4:00 pm. To be held in the SAU Conference room unless a larger space is required. Sign-ups will be necessary to ensure we have enough staff commitment to have the representatives come onsite.

I am continuing to review the year-to-date budget to determine any shortfalls or excess balances in account lines and will be reporting to the Board in April to update you on the status of the nine months ending March 31, 2025.

The SAU has updated several job descriptions. Thanks to all who helped work on them, providing corrections, additions, deletions and questions. We will be moving them to the Personnel Committee for review once okayed by Dr. Ryan. Over the next year, we will be continuing to update more. These will be reviewed by the Personnel Committee before coming to the full board.

I have supplied bus bids for the transportation to / from school. I am in hopes of having action(s) taken on these to ensure we are set for the 25/26 transportation and beyond.

I have provided a resolution for a vote, as well as an agreement with BMO Financial Group for the board to take action on. This will allow us to provide key positions with Procurement Cards

which act like credit cards, however, allow us to get rebates based on spending. I recommend moving forward with these as an alternative to credit cards.

Respectfully submitted,
Jane

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2024-2025

From Date: 7/1/2024

To Date: 3/31/2025

Account Mask: 100????????????????

Account Type: REVENUE

☐ Print Detail

☐ Include PreEncumbrance

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.0000.41111.00.00000 Hinsdale Assess.	\$0.00	(\$4,769,203.06)	(\$4,769,203.06)	\$4,769,203.06	\$0.00	\$4,769,203.06 0.00%
100.0000.41310.00.00000 Preschool Tuition	\$0.00	(\$5,160.00)	(\$5,160.00)	\$5,160.00	\$0.00	\$5,160.00 0.00%
100.0000.41700.00.00000 Yearbook	\$0.00	\$3,765.50	\$3,765.50	(\$3,765.50)	\$0.00	(\$3,765.50) 0.00%
100.0000.41980.00.00000 Refund Of A Prior Year Expenditure	\$0.00	(\$5,471.75)	(\$5,471.75)	\$5,471.75	\$0.00	\$5,471.75 0.00%
100.0000.41990.00.00000 Other Local Revenues	\$0.00	(\$5,490.30)	(\$5,490.30)	\$5,490.30	\$0.00	\$5,490.30 0.00%
100.0000.43111.00.00000 Adequate Education Aid	\$0.00	(\$3,396,267.00)	(\$3,396,267.00)	\$3,396,267.00	\$0.00	\$3,396,267.00 0.00%
100.0000.43112.00.00000 State Education Tax	\$0.00	(\$280,796.94)	(\$280,796.94)	\$280,796.94	\$0.00	\$280,796.94 0.00%
100.0000.43190.00.00000 Other State Aid	\$0.00	(\$15,100.56)	(\$15,100.56)	\$15,100.56	\$0.00	\$15,100.56 0.00%
100.0000.43210.00.00000 Building Aid	\$0.00	(\$231,401.00)	(\$231,401.00)	\$231,401.00	\$0.00	\$231,401.00 0.00%
100.0000.43230.00.00000 Catastrophic Aid	\$0.00	(\$215,826.72)	(\$215,826.72)	\$215,826.72	\$0.00	\$215,826.72 0.00%
100.0000.43241.00.00001 Voc Tuition Aid	\$0.00	(\$18,932.46)	(\$18,932.46)	\$18,932.46	\$0.00	\$18,932.46 0.00%
100.0000.44580.00.00000 Medicaid Reimbursement	\$0.00	(\$19,925.91)	(\$19,925.91)	\$19,925.91	\$0.00	\$19,925.91 0.00%
100.5200.49300.00.00000 TRANSFERS IN	\$0.00	(\$106,427.76)	(\$106,427.76)	\$106,427.76	\$0.00	\$106,427.76 0.00%
Fund: 100	\$0.00	(\$9,066,237.96)	(\$9,066,237.96)	\$9,066,237.96	\$0.00	\$9,066,237.96

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2024-2025 From Date:7/1/2024 To Date:3/31/2025

Account Mask: 100???????????????

Account Type: REVENUE

☐ Print Detail

☐ Include PreEncumbrance

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

End of Report

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2024-2025

From Date: 7/1/2024

To Date: 3/31/2025

Account Mask: 100???????????????

Account Type: EXPENDITURE

☐ Print Detail

☐ Include PreEncumbrance

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.0000.52120.00.00000 Dental	\$0.00	(\$329.16)	(\$329.16)	\$329.16	\$0.00	\$329.16 0.00%
100.0000.52200.00.00000 Social Security	\$0.00	\$219.50	\$219.50	(\$219.50)	\$0.00	(\$219.50) 0.00%
100.0000.52320.00.00000 Teacher Retirement	\$0.00	\$30.17	\$30.17	(\$30.17)	\$0.00	(\$30.17) 0.00%
100.1100.51100.21.00000 Teacher Salaries Reg Ed Elementary	\$1,099,946.00	\$570,854.73	\$570,854.73	\$529,091.27	\$487,079.27	\$42,012.00 3.82%
100.1100.51100.22.00000 Teacher Salaries Reg Ed Middle/High	\$1,478,419.00	\$797,540.75	\$797,540.75	\$680,878.25	\$686,952.60	(\$6,074.35) -0.41%
100.1100.51150.21.00000 Para Salaries Reg Ed Elementary	\$41,578.00	\$8,755.19	\$8,755.19	\$32,822.81	\$9,998.45	\$22,824.36 54.90%
100.1100.51150.22.00000 Para Salaries Reg Ed Middle/High	\$47,917.00	\$28,776.70	\$28,776.70	\$19,140.30	\$18,187.50	\$952.80 1.99%
100.1100.51200.21.00000 Substitutes Reg Ed Teacher Elementary	\$26,000.00	\$15,762.41	\$15,762.41	\$10,237.59	\$0.00	\$10,237.59 39.38%
100.1100.51200.22.00000 Substitutes Reg Ed Teacher Middle/High	\$40,000.00	\$29,400.20	\$29,400.20	\$10,599.80	\$0.00	\$10,599.80 26.50%
100.1100.51250.21.00000 Substitutes Reg Ed Para Elementary	\$5,000.00	\$15,981.50	\$15,981.50	(\$10,981.50)	\$0.00	(\$10,981.50) -219.63%
100.1100.51250.22.00000 Substitutes Reg Ed Para Middle/High	\$1,100.00	\$0.00	\$0.00	\$1,100.00	\$0.00	\$1,100.00 100.00%
100.1100.52110.21.00000 Health Insurance Regular Elementary	\$370,627.00	\$227,588.45	\$227,588.45	\$143,038.55	\$108,519.88	\$34,518.67 9.31%
100.1100.52110.22.00000 Health Insurance Regular Middle/High	\$585,492.00	\$310,235.66	\$310,235.66	\$275,256.34	\$134,074.90	\$141,181.44 24.11%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2024-2025

From Date: 7/1/2024

To Date: 3/31/2025

Account Mask: 100??????????????

Account Type: EXPENDITURE

☐ Print Detail

☐ Include PreEncumbrance

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.1100.52120.21.00000 Dental Insurance Regular Elementary	\$13,275.00	\$8,383.48	\$8,383.48	\$4,891.52	\$3,972.74	\$918.78 6.92%
100.1100.52120.22.00000 Dental Insurance Regular Middle/High	\$21,010.00	\$13,228.93	\$13,228.93	\$7,781.07	\$5,627.50	\$2,153.57 10.25%
100.1100.52200.21.00000 Social Security Reg Elementary	\$87,328.00	\$42,468.66	\$42,468.66	\$44,859.34	\$34,718.51	\$10,140.83 11.61%
100.1100.52200.22.00000 Social Security Reg Middle/High	\$116,765.00	\$60,494.47	\$60,494.47	\$56,270.53	\$43,545.78	\$12,724.75 10.90%
100.1100.52310.22.00000 Nonteacher Retirement Regular Middle/High	\$3,670.00	\$2,553.61	\$2,553.61	\$1,116.39	\$1,421.74	(\$305.35) -8.32%
100.1100.52320.21.00000 Teacher Retirement Regular Elementary	\$209,604.00	\$109,290.48	\$109,290.48	\$100,313.52	\$88,255.23	\$12,058.29 5.75%
100.1100.52320.22.00000 Teacher Retirement Regular Middle/High	\$290,361.00	\$155,665.54	\$155,665.54	\$134,695.46	\$112,972.13	\$21,723.33 7.48%
100.1102.53000.21.00000 Artist In Residence Elementary	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00 100.00%
100.1102.56100.21.00000 Supplies Art Elementary	\$2,250.00	\$2,006.67	\$2,006.67	\$243.33	\$0.00	\$243.33 10.81%
100.1102.56100.22.00000 Supplies Art Middle/High	\$3,669.00	\$448.00	\$448.00	\$3,221.00	\$0.00	\$3,221.00 87.79%
100.1105.56100.22.00000 Supplies Language Arts Middle/High	\$1,050.00	\$53.59	\$53.59	\$996.41	\$0.00	\$996.41 94.90%
100.1105.56410.21.00000 Books Lang Arts Elementary	\$3,137.00	\$0.00	\$0.00	\$3,137.00	\$0.00	\$3,137.00 100.00%
100.1105.56410.22.00000 Books Lang Arts Middle/High	\$3,275.00	\$2,972.88	\$2,972.88	\$302.12	\$0.00	\$302.12 9.23%
100.1106.56100.22.00000 Supplies Modern Language Middle/High	\$308.00	\$255.60	\$255.60	\$52.40	\$0.00	\$52.40 17.01%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2024-2025

From Date: 7/1/2024

To Date: 3/31/2025

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☐ Print Detail

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.1107.56100.22.00000	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
Supplies In School Suspension Middle/High						100.00%
100.1108.56100.21.00000	\$1,528.00	\$1,485.88	\$1,485.88	\$42.12	\$0.00	\$42.12
Supplies Phys Ed Elementary						2.76%
100.1108.56100.22.00000	\$1,937.00	\$1,929.71	\$1,929.71	\$7.29	\$0.00	\$7.29
Supplies Phys Ed Middle/High						0.38%
100.1109.54300.22.00000	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
Repairs Life Sciences Middle/High						100.00%
100.1109.56100.22.00000	\$10,150.00	\$3,837.41	\$3,837.41	\$6,312.59	\$319.99	\$5,992.60
Supplies Life Sciences Middle/High						59.04%
100.1109.56410.22.00000	\$652.00	\$0.00	\$0.00	\$652.00	\$0.00	\$652.00
Books Life Sciences Middle/High						100.00%
100.1110.56100.22.00000	\$1,164.00	\$697.23	\$697.23	\$466.77	\$0.00	\$466.77
Supplies Tech Ed Middle/High						40.10%
100.1111.56100.22.00000	\$2,335.00	\$2,087.76	\$2,087.76	\$247.24	\$0.00	\$247.24
Supplies Mathematics Middle/High						10.59%
100.1111.56410.21.00000	\$1,267.00	\$1,477.44	\$1,477.44	(\$210.44)	\$0.00	(\$210.44)
Books Mathematics Elementary						-16.61%
100.1111.56410.22.00000	\$2,450.00	\$2,520.00	\$2,520.00	(\$70.00)	\$0.00	(\$70.00)
Books Mathematics Middle/High						-2.86%
100.1112.53000.21.00000	\$700.00	\$764.59	\$764.59	(\$64.59)	\$0.00	(\$64.59)
Repairs & Other Services Music Elementary						-9.23%
100.1112.53000.22.00000	\$2,000.00	\$785.50	\$785.50	\$1,214.50	\$0.00	\$1,214.50
Repairs & Other Services Music Middle/High						60.73%
100.1112.56100.21.00000	\$479.00	\$580.37	\$580.37	(\$101.37)	\$0.00	(\$101.37)
Supplies Music Elementary						-21.16%
100.1112.56100.22.00000	\$5,000.00	\$1,230.02	\$1,230.02	\$3,769.98	\$0.00	\$3,769.98
Supplies Music Middle/High						75.40%

Hinsdale School District

General Ledger - On Demand Report

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☐ Print Detail

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.1112.58100.22.00000	\$835.00	\$100.00	\$100.00	\$735.00	\$0.00	\$735.00
Dues & Fees Music Middle/High						88.02%
100.1113.56100.21.00000	\$270.00	\$194.62	\$194.62	\$75.38	\$39.95	\$35.43
Supplies Science Elementary						13.12%
100.1113.56100.22.00000	\$6,993.00	\$2,480.42	\$2,480.42	\$4,512.58	\$112.29	\$4,400.29
Supplies Science Middle/High						62.92%
100.1113.56410.21.00000	\$448.00	\$0.00	\$0.00	\$448.00	\$0.00	\$448.00
Books Science Elementary						100.00%
100.1113.56500.21.00000	\$1,475.00	\$0.00	\$0.00	\$1,475.00	\$0.00	\$1,475.00
Mystery Science Software						100.00%
100.1115.56100.22.00000	\$1,126.00	\$721.84	\$721.84	\$404.16	\$0.00	\$404.16
Supplies Social Studies Middle/High						35.89%
100.1115.56410.21.00000	\$1,318.00	\$2,292.45	\$2,292.45	(\$974.45)	\$0.00	(\$974.45)
Books Social Studies Elementary						-73.93%
100.1116.56100.22.00000	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00
Supplies ELO						100.00%
100.1125.56410.21.00000	\$1,368.00	\$0.00	\$0.00	\$1,368.00	\$0.00	\$1,368.00
Books Reading Imp Elementary						100.00%
100.1126.53290.21.00000	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
Assemblies Elementary						100.00%
100.1126.55910.21.00000	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
Field Trip Entry Fees Elementary						100.00%
100.1126.56100.21.00000	\$22,624.00	\$9,184.40	\$9,184.40	\$13,439.60	\$9.59	\$13,430.01
Supplies General Expense Elementary						59.36%
100.1126.56100.22.00000	\$22,553.00	\$13,115.53	\$13,115.53	\$9,437.47	\$0.00	\$9,437.47
Supplies General Expense Secondary						41.85%
100.1126.56101.22.00000	\$8,110.00	\$1,273.26	\$1,273.26	\$6,836.74	\$0.00	\$6,836.74
Graduation & Special Events Middle/High						84.30%

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Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2024-2025

From Date: 7/1/2024

To Date: 3/31/2025

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Account Type: EXPENDITURE

☐ Print Detail

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.1126.56410.22.00000	\$7,000.00	\$711.41	\$711.41	\$6,288.59	\$0.00	\$6,288.59
Yearbook						89.84%
100.1200.51100.21.00000	\$230,620.00	\$113,939.04	\$113,939.04	\$116,680.96	\$106,139.27	\$10,541.69
Teacher Salaries SPED Elementary						4.57%
100.1200.51100.22.00000	\$203,200.00	\$108,207.74	\$108,207.74	\$94,992.26	\$98,784.66	(\$3,792.40)
Teacher Salaries SPED Middle/High						-1.87%
100.1200.51150.21.00000	\$431,107.00	\$243,094.21	\$243,094.21	\$188,012.79	\$152,576.65	\$35,436.14
Para Salaries SPED Elementary						8.22%
100.1200.51150.22.00000	\$317,264.00	\$170,096.94	\$170,096.94	\$147,167.06	\$109,598.95	\$37,568.11
Para Salaries SPED Middle/High						11.84%
100.1200.51200.21.00000	\$2,400.00	\$215.00	\$215.00	\$2,185.00	\$0.00	\$2,185.00
Substitutes SPED Teacher Elementary						91.04%
100.1200.51200.22.00000	\$3,000.00	\$837.50	\$837.50	\$2,162.50	\$5,460.00	(\$3,297.50)
Substitutes SPED Teacher Middle/High						-109.92%
100.1200.51250.21.00000	\$5,000.00	\$822.50	\$822.50	\$4,177.50	\$0.00	\$4,177.50
Substitutes SPED Para Elementary						83.55%
100.1200.51250.22.00000	\$500.00	\$87.50	\$87.50	\$412.50	\$0.00	\$412.50
Substitutes SPED Para Middle/High						82.50%
100.1200.52110.21.00000	\$139,833.00	\$81,106.73	\$81,106.73	\$58,726.27	\$47,627.82	\$11,098.45
Health Insurance SPED Teachers Elementary						7.94%
100.1200.52110.22.00000	\$136,956.00	\$78,069.28	\$78,069.28	\$58,886.72	\$39,846.01	\$19,040.71
Health Insurance SPED Teachers Middle/High						13.90%
100.1200.52120.21.00000	\$3,902.00	\$1,877.26	\$1,877.26	\$2,024.74	\$938.54	\$1,086.20
Dental Insurance SPED Teachers Elementary						27.84%
100.1200.52120.22.00000	\$3,484.00	\$2,061.05	\$2,061.05	\$1,422.95	\$797.14	\$625.81
Dental Insurance SPED Teachers Middle/High						17.96%
100.1200.52200.21.00000	\$50,622.00	\$25,421.65	\$25,421.65	\$25,200.35	\$14,732.28	\$10,468.07
Social Security SPED Elementary						20.68%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.1200.52200.22.00000	\$39,816.00	\$19,725.97	\$19,725.97	\$20,090.03	\$11,641.20	\$8,448.83
Social Security SPED Middle/High						21.22%
100.1200.52310.22.00000	\$0.00	\$605.42	\$605.42	(\$605.42)	\$0.00	(\$605.42)
Nonteacher Retirement SPED Middle/High						0.00%
100.1200.52320.21.00000	\$45,294.00	\$22,377.58	\$22,377.58	\$22,916.42	\$16,046.17	\$6,870.25
Teacher Retirement SPED Elementary						15.17%
100.1200.52320.22.00000	\$39,908.00	\$22,753.78	\$22,753.78	\$17,154.22	\$14,179.35	\$2,974.87
Teacher Retirement SPED Middle/High						7.45%
100.1200.53001.20.00000	\$52,500.00	\$25,131.14	\$25,131.14	\$27,368.86	\$0.00	\$27,368.86
Related Services SPED Out Of District						52.13%
100.1200.53001.21.00000	\$165,000.00	\$75,597.01	\$75,597.01	\$89,402.99	\$0.00	\$89,402.99
Related Services In District Elem						54.18%
100.1200.53001.22.00000	\$0.00	\$1,400.00	\$1,400.00	(\$1,400.00)	\$0.00	(\$1,400.00)
Related Services In District Middle/High						0.00%
100.1200.53002.20.00000	\$0.00	\$1,066.55	\$1,066.55	(\$1,066.55)	\$0.00	(\$1,066.55)
Charter School Special Ed Services						0.00%
100.1200.53300.20.00000	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Legal SPED Out Of District						100.00%
100.1200.55601.20.00000	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00
Tuition SPED Public						100.00%
100.1200.55602.20.00000	\$931,300.00	\$733,250.13	\$733,250.13	\$198,049.87	\$0.00	\$198,049.87
Tuition SPED Private						21.27%
100.1200.56100.20.00000	\$850.00	\$68.88	\$68.88	\$781.12	\$0.00	\$781.12
Supplies & Medical Hardware Out Of District						91.90%
100.1200.56100.21.00000	\$2,000.00	\$1,038.00	\$1,038.00	\$962.00	\$0.00	\$962.00
Supplies & Medical Hardware Elementary						48.10%
100.1200.56100.22.00000	\$1,089.00	\$966.14	\$966.14	\$122.86	\$0.00	\$122.86
Supplies & Medical Hardware Middle/High						11.28%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.1210.51100.21.00000 Salaries	\$20,000.00	\$10,204.38	\$10,204.38	\$9,795.62	\$0.00	\$9,795.62 48.98%
100.1210.51100.22.00000 Salaries	\$12,000.00	\$3,183.50	\$3,183.50	\$8,816.50	\$0.00	\$8,816.50 73.47%
100.1210.52200.21.00000 Social Security	\$1,530.00	\$778.45	\$778.45	\$751.55	\$0.00	\$751.55 49.12%
100.1210.52200.22.00000 Social Security	\$918.00	\$243.54	\$243.54	\$674.46	\$0.00	\$674.46 73.47%
100.1210.52320.21.00000 Retirement	\$3,928.00	\$865.14	\$865.14	\$3,062.86	\$0.00	\$3,062.86 77.98%
100.1210.52320.22.00000 Retirement	\$2,357.00	\$449.27	\$449.27	\$1,907.73	\$0.00	\$1,907.73 80.94%
100.1260.51100.20.00000 Teacher Salaries ESL	\$40,000.00	\$17,151.56	\$17,151.56	\$22,848.44	\$14,358.44	\$8,490.00 21.23%
100.1260.52200.20.00000 Social Security ESL	\$3,060.00	\$1,312.17	\$1,312.17	\$1,747.83	\$0.00	\$1,747.83 57.12%
100.1300.55610.22.00000 Tuition Vocational Middle/High	\$48,000.00	\$12,512.50	\$12,512.50	\$35,487.50	\$0.00	\$35,487.50 73.93%
100.1310.54300.22.00000 Repairs & Maintenance Driver Ed Secondary	\$0.00	\$811.69	\$811.69	(\$811.69)	\$0.00	(\$811.69) 0.00%
100.1310.55800.22.00000 Gas & Oil Driver Ed Secondary	\$0.00	\$644.03	\$644.03	(\$644.03)	\$0.00	(\$644.03) 0.00%
100.1400.51190.22.00000 Advisors Stipends	\$152,864.00	\$82,242.00	\$82,242.00	\$70,622.00	\$5,034.24	\$65,587.76 42.91%
100.1400.52200.22.00000 Social Security CoCurricular	\$11,695.00	\$5,929.03	\$5,929.03	\$5,765.97	\$0.00	\$5,765.97 49.30%
100.1400.52310.22.00000 Nonteacher Retirement CoCurricular	\$3,500.00	\$3,617.78	\$3,617.78	(\$117.78)	\$0.00	(\$117.78) -3.37%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.1400.52320.22.00000	\$9,000.00	\$3,266.11	\$3,266.11	\$5,733.89	\$0.00	\$5,733.89
Teacher Retirement CoCurricular						63.71%
100.1400.53000.22.00000	\$1,250.00	\$14.95	\$14.95	\$1,235.05	\$0.00	\$1,235.05
Sports Physicals/Doctors' Services						98.80%
100.1400.53900.22.00000	\$17,000.00	\$13,457.50	\$13,457.50	\$3,542.50	\$0.00	\$3,542.50
Officials/Police Coverage						20.84%
100.1400.54300.22.00000	\$2,500.00	\$300.00	\$300.00	\$2,200.00	\$0.00	\$2,200.00
Repairs & Maintenance						88.00%
100.1400.55800.22.00000	\$6,310.00	\$4,085.00	\$4,085.00	\$2,225.00	\$0.00	\$2,225.00
Dues & Fees CoCurricular						35.26%
100.1400.56100.22.00000	\$19,871.00	\$6,487.34	\$6,487.34	\$13,383.66	\$832.12	\$12,551.54
Supplies/Awards CoCurr Secondary						63.17%
100.1400.58100.22.00000	\$2,000.00	\$791.13	\$791.13	\$1,208.87	\$0.00	\$1,208.87
Conferences CoCurr Secondary						60.44%
100.1430.56100.22.00000	\$7,000.00	\$1,540.00	\$1,540.00	\$5,460.00	\$0.00	\$5,460.00
Supplies Summer Middle/High						78.00%
100.2120.51100.21.00000	\$215,416.00	\$95,183.64	\$95,183.64	\$120,232.36	\$78,071.09	\$42,161.27
Guidance Salaries Elementary						19.57%
100.2120.51100.22.00000	\$272,910.00	\$127,245.38	\$127,245.38	\$145,664.62	\$86,963.39	\$58,701.23
Guidance Salaries Middle/High						21.51%
100.2120.52110.21.00000	\$54,751.00	\$32,363.94	\$32,363.94	\$22,387.06	\$16,181.87	\$6,205.19
Health Insurance Guidance Elementary						11.33%
100.2120.52110.22.00000	\$77,666.00	\$41,675.72	\$41,675.72	\$35,990.28	\$19,831.10	\$16,159.18
Health Insurance Guidance Middle/High						20.81%
100.2120.52120.21.00000	\$2,007.00	\$1,157.24	\$1,157.24	\$849.76	\$578.56	\$271.20
Dental Insurance Guidance Elementary						13.51%
100.2120.52120.22.00000	\$2,552.00	\$2,365.78	\$2,365.78	\$186.22	\$895.33	(\$709.11)
Dental Insurance Guidance Middle/High						-27.79%

Hinsdale School District

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☐ Print Detail

☐ Include PreEncumbrance

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2120.52200.21.00000 Social Security Guidance Elementary	\$16,479.00	\$6,720.81	\$6,720.81	\$9,758.19	\$4,371.54	\$5,386.65 32.69%
100.2120.52200.22.00000 Social Security Guidance Middle/High	\$20,878.00	\$8,918.66	\$8,918.66	\$11,959.34	\$5,040.60	\$6,918.74 33.14%
100.2120.52310.22.00000 Nonteacher Retirement Guidance Middle/High	\$8,337.00	\$5,765.07	\$5,765.07	\$2,571.93	\$2,913.56	(\$341.63) -4.10%
100.2120.52320.21.00000 Teacher Retirement Guidance Elementary	\$37,211.00	\$13,371.64	\$13,371.64	\$23,839.36	\$11,955.81	\$11,883.55 31.94%
100.2120.52320.22.00000 Teacher Retirement Guidance Middle/High	\$22,828.00	\$7,839.38	\$7,839.38	\$14,988.62	\$6,847.90	\$8,140.72 35.66%
100.2120.53000.21.00000 Guidance Contracted Svcs	\$0.00	\$2,164.62	\$2,164.62	(\$2,164.62)	\$0.00	(\$2,164.62) 0.00%
100.2120.53300.22.00000 Professional Services Guidance Middle/High	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00 100.00%
100.2120.56100.21.00000 Supplies Guidance Elementary	\$2,325.00	\$2,246.93	\$2,246.93	\$78.07	\$0.00	\$78.07 3.36%
100.2120.56100.22.00000 Supplies Guidance Middle/High	\$638.00	\$0.00	\$0.00	\$638.00	\$0.00	\$638.00 100.00%
100.2120.56110.21.00000 Testing Map, Etc Elementary	\$3,625.00	\$0.00	\$0.00	\$3,625.00	\$0.00	\$3,625.00 100.00%
100.2120.56110.22.00000 Testing Map, Psat, Etc Middle/High	\$7,095.00	\$3,348.62	\$3,348.62	\$3,746.38	\$0.00	\$3,746.38 52.80%
100.2120.56410.21.00000 Books Guidance Elementary	\$225.00	\$0.00	\$0.00	\$225.00	\$0.00	\$225.00 100.00%
100.2120.56410.22.00000 Books Guidance Middle/High	\$350.00	\$0.00	\$0.00	\$350.00	\$0.00	\$350.00 100.00%
100.2120.56500.21.00000 Guidance Software	\$2,595.00	\$120.00	\$120.00	\$2,475.00	\$0.00	\$2,475.00 95.38%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2024-2025

From Date: 7/1/2024

To Date: 3/31/2025

Account Mask: 100????????????????

Account Type: EXPENDITURE

☐ Print Detail ☐ Include PreEncumbrance

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Filter Encumbrance Detail by Date Range

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2120.58100.21.00000 Dues & Fees Guidance Elementary	\$250.00	\$826.30	\$826.30	(\$576.30)	\$0.00	(\$576.30) -230.52%
100.2120.58100.22.00000 Dues & Fees Guidance Middle/High	\$358.00	\$0.00	\$0.00	\$358.00	\$0.00	\$358.00 100.00%
100.2130.51100.21.00000 School Nurse Salaries Elementary	\$51,150.00	\$27,542.34	\$27,542.34	\$23,607.66	\$23,607.66	\$0.00 0.00%
100.2130.51100.22.00000 School Nurse Salaries Middle/High	\$65,118.00	\$35,063.56	\$35,063.56	\$30,054.44	\$30,054.44	\$0.00 0.00%
100.2130.52110.21.00000 Health Insurance Nurse Elementary	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00 100.00%
100.2130.52110.22.00000 Health Insurance Nurse Middle/High	\$26,173.00	\$17,448.76	\$17,448.76	\$8,724.24	\$8,724.28	(\$0.04) 0.00%
100.2130.52120.22.00000 Dental Insurance Nurse Middle/High	\$1,080.00	\$720.02	\$720.02	\$359.98	\$359.98	\$0.00 0.00%
100.2130.52200.21.00000 Social Security Nurse Elementary	\$3,913.00	\$2,107.00	\$2,107.00	\$1,806.00	\$2,257.10	(\$451.10) -11.53%
100.2130.52200.22.00000 Social Security Nurse Middle/High	\$4,982.00	\$2,363.04	\$2,363.04	\$2,618.96	\$2,143.16	\$475.80 9.55%
100.2130.52320.21.00000 Teacher Retirement Nurse Elementary	\$10,046.00	\$5,409.32	\$5,409.32	\$4,636.68	\$5,794.78	(\$1,158.10) -11.53%
100.2130.52320.22.00000 Teacher Retirement Nurse Middle/High	\$12,789.00	\$6,886.46	\$6,886.46	\$5,902.54	\$5,902.68	(\$0.14) 0.00%
100.2130.56100.21.00000 Supplies Nurse Elementary	\$1,175.00	\$962.81	\$962.81	\$212.19	\$29.52	\$182.67 15.55%
100.2130.56100.22.00000 Supplies Nurse Middle/High	\$1,050.00	\$511.90	\$511.90	\$538.10	\$0.00	\$538.10 51.25%
100.2130.56500.21.00000 Nursing Software	\$825.00	\$825.00	\$825.00	\$0.00	\$0.00	\$0.00 0.00%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2024-2025

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Account Type: EXPENDITURE

☐ Print Detail

☐ Include PreEncumbrance

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2130.58100.21.00000	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Dues & Fees Nurse Elementary						100.00%
100.2140.51100.20.00000	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
Psychologist Salaries						100.00%
100.2140.53000.20.00000	\$38,000.00	\$45,471.33	\$45,471.33	(\$7,471.33)	\$0.00	(\$7,471.33)
Purchased Services Psychological						-19.66%
100.2140.56100.20.00000	\$500.00	\$100.00	\$100.00	\$400.00	\$0.00	\$400.00
Supplies Psychologist						80.00%
100.2150.51100.20.00000	\$126,042.00	\$70,139.09	\$70,139.09	\$55,902.91	\$55,289.82	\$613.09
Speech & Language Salaries						0.49%
100.2150.52110.20.00000	\$52,346.00	\$31,497.00	\$31,497.00	\$20,849.00	\$16,371.60	\$4,477.40
Health Insurance Speech & Language						8.55%
100.2150.52120.20.00000	\$2,160.00	\$1,388.61	\$1,388.61	\$771.39	\$719.99	\$51.40
Dental Insurance Speech & Language						2.38%
100.2150.52200.20.00000	\$9,650.00	\$4,585.13	\$4,585.13	\$5,064.87	\$3,821.81	\$1,243.06
Social Security Speech & Language						12.88%
100.2150.52310.20.00000	\$4,945.00	\$2,970.03	\$2,970.03	\$1,974.97	\$1,867.08	\$107.89
Nonteacher Retirement						2.18%
100.2150.52320.20.00000	\$17,576.00	\$9,464.01	\$9,464.01	\$8,111.99	\$8,112.03	(\$0.04)
Teacher Retirement Speech & Language						0.00%
100.2150.53000.20.00000	\$84,500.00	\$57,424.37	\$57,424.37	\$27,075.63	\$0.00	\$27,075.63
Purchased Services Speech & Language						32.04%
100.2150.55800.20.00000	\$600.00	\$590.00	\$590.00	\$10.00	\$0.00	\$10.00
Travel Speech & Language						1.67%
100.2150.56100.20.00000	\$1,200.00	\$1,612.71	\$1,612.71	(\$412.71)	\$0.00	(\$412.71)
Supplies Speech & Language						-34.39%
100.2150.58100.20.00000	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
Dues & Fees Speech & Language						100.00%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2024-2025

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2160.51100.20.00000 Occupational Therapist Salaries	\$20,000.00	\$3,684.00	\$3,684.00	\$16,316.00	\$0.00	\$16,316.00 81.58%
100.2160.52200.20.00000 Social Security Occupational Therapist	\$1,530.00	\$281.81	\$281.81	\$1,248.19	\$0.00	\$1,248.19 81.58%
100.2160.53000.20.00000 Purchased Services Occupational Therapy	\$0.00	\$13,231.39	\$13,231.39	(\$13,231.39)	\$0.00	(\$13,231.39) 0.00%
100.2170.51100.20.00000 Certified OT Assistant Salaries	\$45,839.00	\$27,454.72	\$27,454.72	\$18,384.28	\$18,286.89	\$97.39 0.21%
100.2170.52110.20.00000 Health Ins Certified OT Assistant	\$13,212.00	\$8,178.95	\$8,178.95	\$5,033.05	\$4,404.05	\$629.00 4.76%
100.2170.52120.20.00000 Dental Insurance Certified OT Assistant	\$662.00	\$405.99	\$405.99	\$256.01	\$218.61	\$37.40 5.65%
100.2170.52200.20.00000 Social Security Certified OT Assistant	\$3,507.00	\$2,015.45	\$2,015.45	\$1,491.55	\$1,335.51	\$156.04 4.45%
100.2170.52310.20.00000 Nonteacher Retirement	\$6,202.00	\$3,714.64	\$3,714.64	\$2,487.36	\$0.00	\$2,487.36 40.11%
100.2170.52320.20.00000 Teacher Retirement Certified OT Assistant	\$0.00	\$0.00	\$0.00	\$0.00	\$3,543.66	(\$3,543.66) 0.00%
100.2170.55800.20.00000 Travel COTA	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00 100.00%
100.2170.56100.20.00000 Supplies COTA	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00 100.00%
100.2170.58100.20.00000 Dues & Fees COTA	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00 100.00%
100.2210.51150.20.00000 Professional Dev. Paras wage	\$0.00	\$176.39	\$176.39	(\$176.39)	\$0.00	(\$176.39) 0.00%
100.2210.52200.20.00000 Social Security	\$0.00	\$11.77	\$11.77	(\$11.77)	\$0.00	(\$11.77) 0.00%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2024-2025

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2210.52310.20.00000	\$0.00	\$9.03	\$9.03	(\$9.03)	\$0.00	(\$9.03)
Nonteacher Retirement						0.00%
100.2210.53200.20.00000	\$29,000.00	\$7,880.48	\$7,880.48	\$21,119.52	\$316.00	\$20,803.52
Teachers' Staff Development CBA Article V.O						71.74%
100.2210.53201.20.00000	\$8,000.00	\$1,025.63	\$1,025.63	\$6,974.37	\$0.00	\$6,974.37
Support Staff Development Workshops						87.18%
100.2212.51100.20.00000	\$118,036.00	\$148,078.22	\$148,078.22	(\$30,042.22)	\$65,732.80	(\$95,775.02)
Salaries Curriculum						-81.14%
100.2212.51101.20.00000	\$0.00	\$350.00	\$350.00	(\$350.00)	\$0.00	(\$350.00)
Curriculum Stipends						0.00%
100.2212.52110.20.00000	\$66,512.00	\$50,569.94	\$50,569.94	\$15,942.06	\$15,211.12	\$730.94
Health						1.10%
100.2212.52120.20.00000	\$2,160.00	\$2,214.76	\$2,214.76	(\$54.76)	\$407.45	(\$462.21)
Dental						-21.40%
100.2212.52200.20.00000	\$9,030.00	\$10,485.39	\$10,485.39	(\$1,455.39)	\$4,446.03	(\$5,901.42)
Social Security Curriculum						-65.35%
100.2212.52310.20.00000	\$11,869.00	\$17,195.43	\$17,195.43	(\$5,326.43)	\$6,456.26	(\$11,782.69)
Nonteacher Retirement Curriculum						-99.27%
100.2212.52320.20.00000	\$0.00	\$68.74	\$68.74	(\$68.74)	\$0.00	(\$68.74)
Teacher Retirement Curriculum						0.00%
100.2212.53200.20.00000	\$31,600.00	\$10,231.56	\$10,231.56	\$21,368.44	\$0.00	\$21,368.44
Purchased Services District						67.62%
100.2212.55800.20.00000	\$5,200.00	\$3,194.23	\$3,194.23	\$2,005.77	\$0.00	\$2,005.77
Travel & Conferences Prof Dev District						38.57%
100.2212.56100.20.00000	\$3,000.00	\$251.59	\$251.59	\$2,748.41	\$0.00	\$2,748.41
Supplies Prof Dev District						91.61%
100.2212.56410.20.00000	\$1,500.00	\$586.80	\$586.80	\$913.20	\$0.00	\$913.20
Professional Learning Texts						60.88%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2212.56500.20.00000 Software Prof Dev	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00 100.00%
100.2212.58100.20.00000 Dues & Fees Prof Dev District	\$500.00	\$275.00	\$275.00	\$225.00	\$0.00	\$225.00 45.00%
100.2222.51100.22.00000 Library Salaries Middle/High	\$53,600.00	\$22,466.53	\$22,466.53	\$31,133.47	\$79,390.00	(\$48,256.53) -90.03%
100.2222.51150.21.00000 Library Salaries Elementary	\$26,291.00	\$16,857.15	\$16,857.15	\$9,433.85	\$10,378.14	(\$944.29) -3.59%
100.2222.52110.21.00000 Health	\$22,942.00	\$14,202.11	\$14,202.11	\$8,739.89	\$8,739.69	\$0.20 0.00%
100.2222.52110.22.00000 Health Insurance Library Middle/High	\$23,423.00	\$15,240.00	\$15,240.00	\$8,183.00	\$11,777.82	(\$3,594.82) -15.35%
100.2222.52120.22.00000 Dental Insurance Library Middle/High	\$1,080.00	\$341.67	\$341.67	\$738.33	\$359.98	\$378.35 35.03%
100.2222.52200.21.00000 Social Security Library Elementary	\$2,011.00	\$897.68	\$897.68	\$1,113.32	\$510.25	\$603.07 29.99%
100.2222.52200.22.00000 Social Security Library Middle/High	\$4,100.00	\$1,510.24	\$1,510.24	\$2,589.76	\$1,962.22	\$627.54 15.31%
100.2222.52310.21.00000 Nonteacher Retirement Library Elementary	\$0.00	\$1,622.84	\$1,622.84	(\$1,622.84)	\$0.00	(\$1,622.84) 0.00%
100.2222.52320.22.00000 Teacher Retirement Library Middle/High	\$10,527.00	\$4,412.43	\$4,412.43	\$6,114.57	\$5,654.04	\$460.53 4.37%
100.2222.54300.22.00000 Repairs Library Equip Middle/High	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00 100.00%
100.2222.56100.21.00000 Supplies Library Elementary	\$500.00	\$189.84	\$189.84	\$310.16	\$69.90	\$240.26 48.05%
100.2222.56100.22.00000 Supplies Library Middle/High	\$850.00	\$452.57	\$452.57	\$397.43	\$0.00	\$397.43 46.76%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2222.56410.21.00000	\$3,000.00	\$1,678.00	\$1,678.00	\$1,322.00	\$1,403.24	(\$81.24)
Books & Information Resources Library Elementary						-2.71%
100.2222.56410.22.00000	\$6,000.00	\$3,393.78	\$3,393.78	\$2,606.22	\$3,011.31	(\$405.09)
Books & Information Resources Library Middle/High						-6.75%
100.2222.56420.21.00000	\$1,600.00	\$1,347.38	\$1,347.38	\$252.62	\$0.00	\$252.62
Other Information Resources Library Elem						15.79%
100.2222.56420.22.00000	\$4,122.00	\$3,888.21	\$3,888.21	\$233.79	\$0.00	\$233.79
Other Information Resources Library Middle/High						5.67%
100.2310.51100.20.00000	\$4,350.00	\$1,200.00	\$1,200.00	\$3,150.00	\$2,800.00	\$350.00
School Board & Others' Salaries						8.05%
100.2310.52200.20.00000	\$356.00	\$91.80	\$91.80	\$264.20	\$130.06	\$134.14
Social Security School Board						37.68%
100.2310.53000.20.00000	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
Purchased Services Election Officials						100.00%
100.2310.53301.20.00000	\$6,000.00	\$7,716.90	\$7,716.90	(\$1,716.90)	\$0.00	(\$1,716.90)
Legal Expenses School Board						-28.62%
100.2310.53302.20.00000	\$22,000.00	\$19,917.20	\$19,917.20	\$2,082.80	\$0.00	\$2,082.80
Audit Expenses School Board						9.47%
100.2310.55800.20.00000	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Travel & Conferences School Board						100.00%
100.2310.58100.20.00000	\$4,500.00	\$4,013.52	\$4,013.52	\$486.48	\$0.00	\$486.48
Dues & Fees School Board						10.81%
100.2310.58110.20.00000	\$6,000.00	\$1,961.12	\$1,961.12	\$4,038.88	\$624.00	\$3,414.88
Recognition & Awards School Board						56.91%
100.2320.51100.20.00000	\$166,446.00	\$128,158.02	\$128,158.02	\$38,287.98	\$58,063.02	(\$19,775.04)
SAU Salaries						-11.88%
100.2320.52110.20.00000	\$31,425.00	\$18,293.94	\$18,293.94	\$13,131.06	\$8,130.64	\$5,000.42
Health Insurance SAU						15.91%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2320.52120.20.00000 Dental Insurance SAU	\$2,256.00	\$2,472.84	\$2,472.84	(\$216.84)	\$841.86	(\$1,058.70) -46.93%
100.2320.52200.20.00000 Social Security SAU	\$12,733.00	\$9,604.31	\$9,604.31	\$3,128.69	\$4,071.80	(\$943.11) -7.41%
100.2320.52310.20.00000 NH Retirement SAU	\$8,314.00	\$5,755.68	\$5,755.68	\$2,558.32	\$2,558.07	\$0.25 0.00%
100.2320.53000.20.00000 Purchased Services SAU	\$63,000.00	\$6,225.00	\$6,225.00	\$56,775.00	\$0.00	\$56,775.00 90.12%
100.2320.53130.20.00000 Background Checks	\$5,000.00	\$3,874.75	\$3,874.75	\$1,125.25	\$0.00	\$1,125.25 22.51%
100.2320.53200.20.00000 Staff Development SAU	\$500.00	\$245.00	\$245.00	\$255.00	\$0.00	\$255.00 51.00%
100.2320.55340.20.00000 Postage SAU	\$500.00	\$168.60	\$168.60	\$331.40	\$0.00	\$331.40 66.28%
100.2320.55400.20.00000 Ads/Postings/Recruitment SAU	\$35,000.00	\$4,439.64	\$4,439.64	\$30,560.36	\$0.00	\$30,560.36 87.32%
100.2320.55500.20.00000 Printing SAU	\$4,200.00	\$0.00	\$0.00	\$4,200.00	\$0.00	\$4,200.00 100.00%
100.2320.55800.20.00000 Travel SAU	\$2,500.00	\$2,253.74	\$2,253.74	\$246.26	\$0.00	\$246.26 9.85%
100.2320.56100.20.00000 Supplies SAU	\$4,250.00	\$3,997.45	\$3,997.45	\$252.55	\$35.97	\$216.58 5.10%
100.2320.56500.20.00000 Software SAU	\$3,900.00	\$1,176.00	\$1,176.00	\$2,724.00	\$0.00	\$2,724.00 69.85%
100.2320.57300.20.00000 Furniture & Equipment SAU	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00 100.00%
100.2320.58100.20.00000 Dues & Fees SAU	\$5,000.00	\$25.34	\$25.34	\$4,974.66	\$0.00	\$4,974.66 99.49%

Hinsdale School District

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2320.58400.20.00000	\$0.00	\$150.00	\$150.00	(\$150.00)	\$0.00	(\$150.00)
Contingency						0.00%
100.2330.51100.20.00000	\$220,601.00	\$136,560.43	\$136,560.43	\$84,040.57	\$55,487.63	\$28,552.94
Special Services Admin Salaries						12.94%
100.2330.52110.20.00000	\$65,558.00	\$37,083.61	\$37,083.61	\$28,474.39	\$12,118.44	\$16,355.95
Health Insurance Special Services Admin						24.95%
100.2330.52120.20.00000	\$2,822.00	\$1,791.14	\$1,791.14	\$1,030.86	\$356.02	\$674.84
Dental Insurance Special Services Admin						23.91%
100.2330.52200.20.00000	\$16,876.00	\$9,814.39	\$9,814.39	\$7,061.61	\$3,197.36	\$3,864.25
Social Security Special Services Admin						22.90%
100.2330.52310.20.00000	\$7,342.00	\$5,078.79	\$5,078.79	\$2,263.21	\$2,126.14	\$137.07
NH Retirement Special Services Admin						1.87%
100.2330.52320.20.00000	\$32,668.00	\$19,444.74	\$19,444.74	\$13,223.26	\$5,610.26	\$7,613.00
Teacher Retirement						23.30%
100.2330.55800.20.00000	\$2,000.00	\$2,411.86	\$2,411.86	(\$411.86)	\$704.00	(\$1,115.86)
Travel Special Services Admin						-55.79%
100.2330.56100.20.00000	\$315.00	\$100.62	\$100.62	\$214.38	\$0.00	\$214.38
Supplies Special Services Admin						68.06%
100.2330.58100.20.00000	\$5,000.00	\$2,060.59	\$2,060.59	\$2,939.41	\$0.00	\$2,939.41
Dues & Fees Special Services Admin						58.79%
100.2400.51100.21.00000	\$197,538.00	\$140,090.43	\$140,090.43	\$57,447.57	\$64,895.80	(\$7,448.23)
Admin Salaries Elementary						-3.77%
100.2400.51100.22.00000	\$268,976.00	\$191,880.50	\$191,880.50	\$77,095.50	\$86,937.09	(\$9,841.59)
Admin Salaries Middle/High						-3.66%
100.2400.52110.21.00000	\$88,182.00	\$43,894.60	\$43,894.60	\$44,287.40	\$18,925.12	\$25,362.28
Health Insurance Admin Elementary						28.76%
100.2400.52110.22.00000	\$109,394.00	\$73,620.36	\$73,620.36	\$35,773.64	\$32,720.08	\$3,053.56
Health Insurance Admin Middle/High						2.79%

Hinsdale School District

General Ledger - On Demand Report

Fiscal Year: 2024-2025

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2400.52120.21.00000 Dental Insurance Admin Elementary	\$2,822.00	\$2,354.51	\$2,354.51	\$467.49	\$561.71	(\$94.22) -3.34%
100.2400.52120.22.00000 Dental Insurance Admin Middle/High	\$3,240.00	\$2,777.22	\$2,777.22	\$462.78	\$514.21	(\$51.43) -1.59%
100.2400.52200.21.00000 Social Security Admin Elementary	\$15,112.00	\$9,872.45	\$9,872.45	\$5,239.55	\$4,593.69	\$645.86 4.27%
100.2400.52200.22.00000 Social Security Admin Middle/High	\$20,607.00	\$13,370.45	\$13,370.45	\$7,236.55	\$6,056.34	\$1,180.21 5.73%
100.2400.52310.21.00000 Nonteacher Retirement Admin Elementary	\$12,791.00	\$14,762.68	\$14,762.68	(\$1,971.68)	\$4,492.43	(\$6,464.11) -50.54%
100.2400.52310.22.00000 Nonteacher Retirement Admin Middle/High	\$7,229.00	\$5,379.10	\$5,379.10	\$1,849.90	\$2,526.51	(\$676.61) -9.36%
100.2400.52320.21.00000 Teacher Retirement Admin Elementary	\$20,229.00	\$15,114.91	\$15,114.91	\$5,114.09	\$6,224.39	(\$1,110.30) -5.49%
100.2400.52320.22.00000 Teacher Retirement Admin Middle/High	\$38,205.00	\$27,349.31	\$27,349.31	\$10,855.69	\$11,755.47	(\$899.78) -2.36%
100.2400.53300.22.00000 Professional Svcs Contractorrs	\$0.00	\$340.00	\$340.00	(\$340.00)	\$0.00	(\$340.00) 0.00%
100.2400.55340.21.00000 Postage Admin Elementary	\$1,500.00	\$560.61	\$560.61	\$939.39	\$0.00	\$939.39 62.63%
100.2400.55340.22.00000 Postage Admin Secondary	\$8,500.00	\$4,302.69	\$4,302.69	\$4,197.31	\$0.00	\$4,197.31 49.38%
100.2400.55800.21.00000 Travel & Conferences Admin Elementary	\$425.00	\$177.42	\$177.42	\$247.58	\$0.00	\$247.58 58.25%
100.2400.55800.22.00000 Travel & Conferences Admin Secondary	\$1,000.00	\$1,998.28	\$1,998.28	(\$998.28)	\$749.00	(\$1,747.28) -174.73%
100.2400.56100.21.00000 Supplies Admin Elementary	\$3,610.00	\$1,481.31	\$1,481.31	\$2,128.69	\$22.01	\$2,106.68 58.36%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

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100.2400.56100.22.00000	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
Supplies Admin Middle/High						100.00%
100.2400.58100.21.00000	\$2,160.00	\$89.00	\$89.00	\$2,071.00	\$600.00	\$1,471.00
Dues & Fees Admin Elementary						68.10%
100.2400.58100.22.00000	\$7,885.00	\$5,304.00	\$5,304.00	\$2,581.00	\$0.00	\$2,581.00
Dues & Fees Admin Middle/High						32.73%
100.2500.51100.20.00000	\$187,535.00	\$121,446.36	\$121,446.36	\$66,088.64	\$53,976.04	\$12,112.60
Salaries Business Office						6.46%
100.2500.52110.20.00000	\$45,127.00	\$33,843.60	\$33,843.60	\$11,283.40	\$15,041.60	(\$3,758.20)
Health						-8.33%
100.2500.52120.20.00000	\$2,160.00	\$1,851.48	\$1,851.48	\$308.52	\$308.52	\$0.00
Dental						0.00%
100.2500.52130.20.00000	\$21,845.00	\$12,312.31	\$12,312.31	\$9,532.69	\$0.00	\$9,532.69
Disability & Life Insurance						43.64%
100.2500.52200.20.00000	\$14,346.00	\$8,919.47	\$8,919.47	\$5,426.53	\$3,964.45	\$1,462.08
Social Security						10.19%
100.2500.52310.20.00000	\$7,906.00	\$5,473.62	\$5,473.62	\$2,432.38	\$2,432.72	(\$0.34)
Retirement						0.00%
100.2500.52320.20.00000	\$22,976.00	\$15,906.78	\$15,906.78	\$7,069.22	\$7,069.65	(\$0.43)
Teacher Retirement						0.00%
100.2500.52500.20.00000	\$9,486.00	\$10,219.00	\$10,219.00	(\$733.00)	\$0.00	(\$733.00)
Unemployment Insurance						-7.73%
100.2500.52600.20.00000	\$26,664.00	\$26,664.00	\$26,664.00	\$0.00	\$0.00	\$0.00
Workers' Comp Ins						0.00%
100.2500.56500.20.00000	\$17,300.00	\$474.66	\$474.66	\$16,825.34	\$0.00	\$16,825.34
Business Software						97.26%
100.2500.58100.20.00000	\$2,000.00	\$1,088.60	\$1,088.60	\$911.40	\$0.00	\$911.40
Dues & Fees Business						45.57%

Hinsdale School District

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Budget Balance

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100.2600.51100.20.00000 Custodian Salaries	\$401,468.00	\$268,258.58	\$268,258.58	\$133,209.42	\$137,971.54	(\$4,762.12) -1.19%
100.2600.52110.20.00000 Health Insurance Custodians	\$250,877.00	\$141,819.42	\$141,819.42	\$109,057.58	\$45,515.12	\$63,542.46 25.33%
100.2600.52120.20.00000 Dental Insurance Custodians	\$2,160.00	\$1,748.62	\$1,748.62	\$411.38	\$154.26	\$257.12 11.90%
100.2600.52200.20.00000 Social Security Custodians	\$30,712.00	\$19,054.73	\$19,054.73	\$11,657.27	\$7,296.79	\$4,360.48 14.20%
100.2600.52310.20.00000 Nonteacher Retirement Custodians	\$52,966.00	\$33,644.74	\$33,644.74	\$19,321.26	\$13,746.86	\$5,574.40 10.52%
100.2600.53000.20.00000 Building & Grounds Contract Services	\$68,600.00	\$39,027.74	\$39,027.74	\$29,572.26	\$0.00	\$29,572.26 43.11%
100.2600.54110.20.00000 Water/Sewer	\$25,000.00	\$9,659.79	\$9,659.79	\$15,340.21	\$0.00	\$15,340.21 61.36%
100.2600.54210.20.00000 Disposal Services	\$19,000.00	\$11,832.00	\$11,832.00	\$7,168.00	\$0.00	\$7,168.00 37.73%
100.2600.54300.20.00000 Repairs & Maintenance	\$55,500.00	\$35,810.66	\$35,810.66	\$19,689.34	\$0.00	\$19,689.34 35.48%
100.2600.55200.20.00000 Property Insurance	\$40,814.00	\$40,814.00	\$40,814.00	\$0.00	\$0.00	\$0.00 0.00%
100.2600.55800.20.00000 Training & Travel	\$1,000.00	\$3,064.23	\$3,064.23	(\$2,064.23)	\$0.00	(\$2,064.23) -206.42%
100.2600.56100.20.00000 Supplies	\$45,000.00	\$32,040.78	\$32,040.78	\$12,959.22	\$0.00	\$12,959.22 28.80%
100.2600.56110.20.00000 Maintenance Supplies	\$38,000.00	\$19,798.01	\$19,798.01	\$18,201.99	\$0.00	\$18,201.99 47.90%
100.2600.56220.20.00000 Electricity	\$190,000.00	\$133,648.37	\$133,648.37	\$56,351.63	\$0.00	\$56,351.63 29.66%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2600.56230.20.00000 Bottled Gas	\$15,835.00	\$7,331.73	\$7,331.73	\$8,503.27	\$0.00	\$8,503.27 53.70%
100.2600.56240.20.00000 Heating Oil	\$200,000.00	\$71,734.00	\$71,734.00	\$128,266.00	\$0.00	\$128,266.00 64.13%
100.2600.56260.20.00000 Gasoline	\$4,000.00	\$757.73	\$757.73	\$3,242.27	\$0.00	\$3,242.27 81.06%
100.2600.57300.20.00000 Maintenance Equipment	\$27,000.00	\$48,549.23	\$48,549.23	(\$21,549.23)	\$0.00	(\$21,549.23) -79.81%
100.2600.57370.20.00000 Replacement Furniture/Fixtures	\$22,001.00	\$22,846.41	\$22,846.41	(\$845.41)	\$0.00	(\$845.41) -3.84%
100.2700.51100.20.00000 Transportation Salaries	\$12,262.00	\$37,403.28	\$37,403.28	(\$25,141.28)	\$5,109.00	(\$30,250.28) -246.70%
100.2700.52200.20.00000 Social Security	\$938.00	\$519.80	\$519.80	\$418.20	\$385.63	\$32.57 3.47%
100.2700.55191.20.00000 Regular Student Transportation	\$352,232.00	\$153,391.91	\$153,391.91	\$198,840.09	\$0.00	\$198,840.09 56.45%
100.2700.55192.20.00000 Special Education Transportation	\$365,000.00	\$204,439.54	\$204,439.54	\$160,560.46	\$0.00	\$160,560.46 43.99%
100.2725.55170.22.00000 Athletic Transportation	\$50,000.00	\$13,393.72	\$13,393.72	\$36,606.28	\$0.00	\$36,606.28 73.21%
100.2725.55190.21.00000 Field Trips/Cocurricular	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00 100.00%
100.2725.55190.22.00000 Field Trips/Cocurricular	\$3,000.00	\$408.00	\$408.00	\$2,592.00	\$0.00	\$2,592.00 86.40%
100.2725.55191.22.00000 Van Operating Costs	\$5,000.00	\$1,653.85	\$1,653.85	\$3,346.15	\$0.00	\$3,346.15 66.92%
100.2840.51100.20.00000 Salaries Technology	\$194,172.00	\$94,912.62	\$94,912.62	\$99,259.38	\$45,706.97	\$53,552.41 27.58%

Hinsdale School District

General Ledger - On Demand Report

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Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
100.2840.52110.20.00000 Health Tech	\$61,507.00	\$24,696.72	\$24,696.72	\$36,810.28	\$10,976.32	\$25,833.96 42.00%
100.2840.52120.20.00000 Dental Tech	\$2,160.00	\$925.74	\$925.74	\$1,234.26	\$154.26	\$1,080.00 50.00%
100.2840.52200.20.00000 Social Security Tech	\$14,854.00	\$6,919.91	\$6,919.91	\$7,934.09	\$2,976.37	\$4,957.72 33.38%
100.2840.52310.20.00000 Nonteacher Retirement	\$26,271.00	\$12,803.41	\$12,803.41	\$13,467.59	\$5,514.24	\$7,953.35 30.27%
100.2840.53400.20.00000 Powerschool Annual Support	\$8,000.00	\$950.00	\$950.00	\$7,050.00	\$0.00	\$7,050.00 88.13%
100.2840.54300.20.00000 Repairs Tech	\$9,000.00	\$4,444.11	\$4,444.11	\$4,555.89	\$0.00	\$4,555.89 50.62%
100.2840.54420.20.00000 Copier Lease/Maint.	\$18,274.00	\$9,012.51	\$9,012.51	\$9,261.49	\$0.00	\$9,261.49 50.68%
100.2840.55310.20.00000 Phone Internet	\$32,799.00	\$20,234.98	\$20,234.98	\$12,564.02	\$0.00	\$12,564.02 38.31%
100.2840.55800.20.00000 Travel & Conferences Tech	\$4,250.00	\$4,748.57	\$4,748.57	(\$498.57)	\$0.00	(\$498.57) -11.73%
100.2840.56100.20.00000 Supplies Tech	\$9,500.00	\$9,587.42	\$9,587.42	(\$87.42)	\$78.74	(\$166.16) -1.75%
100.2840.56500.20.00000 Software	\$33,412.00	\$26,626.56	\$26,626.56	\$6,785.44	\$0.00	\$6,785.44 20.31%
100.2840.57340.20.00000 IT Equipment	\$73,394.00	\$9,471.26	\$9,471.26	\$63,922.74	\$180.96	\$63,741.78 86.85%
100.3110.57300.20.00000 Food Service Equipment	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00 100.00%
100.3110.59300.20.00000 Food Service	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00 100.00%

Hinsdale School District

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Budget Balance

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100.4000.53200.20.00000	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
Facilities Construction & Remodeling						100.00%
100.5100.58300.20.00000	\$720,000.00	\$720,000.00	\$720,000.00	\$0.00	\$0.00	\$0.00
Debt Service Principal						0.00%
100.5100.58400.20.00000	\$64,547.00	\$64,546.25	\$64,546.25	\$0.75	\$0.00	\$0.75
Debt Interest						0.00%
100.5220.59300.99.00000	\$729,500.00	\$0.00	\$0.00	\$729,500.00	\$0.00	\$729,500.00
Transfer To Grants						100.00%
100.5221.59300.99.00000	\$225,000.00	\$0.00	\$0.00	\$225,000.00	\$0.00	\$225,000.00
Transfer To Food Service Fund						100.00%
100.5252.59300.99.00000	\$0.00	\$25,000.00	\$25,000.00	(\$25,000.00)	\$0.00	(\$25,000.00)
Trsf To Sped Exp Trust						0.00%
100.5252.59310.99.00000	\$0.00	\$25,000.00	\$25,000.00	(\$25,000.00)	\$0.00	(\$25,000.00)
Trsf To Sch Maint Exp Fund						0.00%
Fund: 100	\$15,978,137.00	\$9,067,818.14	\$9,067,818.14	\$6,910,318.86	\$3,773,711.70	\$3,136,607.16

Hinsdale School District

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Budget Balance

Account Number / Description

Budget

Range To Date

YTD

Balance

Encumbrance %

Remaining Bud

Grand Total:

\$15,978,137.00

\$9,067,818.14

\$9,067,818.14

\$6,910,318.86

\$3,773,711.70

\$3,136,607.16

End of Report

Report from the
DIRECTOR OF
ACADEMICS &
CAREER READINESS

David Ryan, Ed.D.
Superintendent

Jane Fortson, CPA
Business Administrator

HINSDALE SCHOOL DISTRICT

Patricia Wallace, M.Ed., CAGS
Director of Student Services

Karen Thompson, M.Ed.
Director of Academics and Career
Readiness

49 School Street, P.O. Box 27 | Hinsdale, NH 03451 | 603-336-5728 | www.hnhsd.org

Director of Academics and Career Readiness
March 2025

It feels like Spring is in the air and that means we are entering the busiest season of the year:

Upcoming events from this department:

Social Studies Curriculum review process:

Our Social Studies curriculum work continues. As with any new process, this has had its challenges. We know that our Social Studies Curriculum needs to be aligned with C3 standards (College, Career and Civic Life). This framework is steeped in research and data that backs its effectiveness in our ever-changing world.

“IN THE COLLEGE, CAREER, AND CIVIC LIFE (C3) FRAMEWORK FOR SOCIAL STUDIES STATE STANDARDS, THE CALL FOR STUDENTS TO BECOME MORE PREPARED FOR THE CHALLENGES OF COLLEGE AND CAREER IS UNITED WITH A THIRD CRITICAL ELEMENT: PREPARATION FOR CIVIC LIFE. ADVOCATES OF CITIZENSHIP EDUCATION CROSS THE POLITICAL SPECTRUM, BUT THEY ARE BOUND BY A COMMON BELIEF THAT OUR DEMOCRATIC REPUBLIC WILL NOT SUSTAIN UNLESS STUDENTS ARE AWARE OF THEIR CHANGING CULTURAL AND PHYSICAL ENVIRONMENTS; KNOW THE PAST; READ, WRITE, AND THINK DEEPLY; AND ACT IN WAYS THAT PROMOTE THE COMMON GOOD. THERE WILL ALWAYS BE DIFFERING PERSPECTIVES ON THESE OBJECTIVES. THE GOAL OF KNOWLEDGEABLE, THINKING, AND ACTIVE CITIZENS, HOWEVER, IS UNIVERSAL.”

This work validates our need to review our current curriculum and create inquiry-based concepts. By focusing on inquiry, this framework emphasizes the disciplinary concepts and practices that support students as they develop the capacity to know, analyze, explain and debate challenges in our world. We believe that this alignment with the C3 framework will give our students rigorous Social Studies content that will prepare for life after High School as an active and engaged citizen in their community.

This is new for our teachers, and we are here to support this work. As I have previously mentioned, we have brought in an expert in social Studies curriculum alignment from NHLI that is working with our Social Studies department to guide them through this work. While the saying “out the old and in the new” is not always popular, it is important for us to continue to strive to be on the cutting edge of new concepts so keeping things “status quo” is no longer part of our vocabulary. Young people need strong tools for, and methods of, clear and disciplined thinking in order to navigate successfully the worlds of college, career, and civic life. This work will get us there.

Career and Technical Education-

Next week, Dr. Ryan and I will be meeting with Brattleboro Career Center to discuss the possibility of sending our students back there soon. It is incredibly disappointing that Cheshire Career Center is not working out, but it appears that space for our students will be extremely limited in most all these programs and they have informed me that there will be NO room for our students in at least 10 of their 16 programs.

Portrait of a Learner-

The student body has spoken, and they have chosen a winner for our visual of our Portrait of a Learner. Our definitions of each characteristic and our visual will be unveiled at the May School board meeting. Stay tuned!!!

ELO's Exhibition Day/ Mentor Dinner-

May 22nd- Mentor Dinner

May 29th- Exhibition Day.

I hope you can attend these events.

Career Day-

We have moved our career day event to September. Spring is extremely busy for everyone, especially business partners, who feel like fall is better for them. This also allows us to kick off our school year with an activity that can help our students think more about their career and college aspirations. This will give advisors some date to work with their students on career planning as part of their advisory activities. We currently have 14 alumni that have agreed to participate. We are hoping to have 20 alumni presenters.

We will be administering the Gallup Poll on hope and belonging this year as part of the OSTCP grant.

This year students are required to sign an opt-in form. This is a new directive given to us by the Commissioner of Education. This may skew our 3-year data comparisons as in the past it was only an opt-out form. We will do our best to get as many students as possible to opt-in. The poll will be administered in May.

Respectfully submitted,

Karen Thompson

Report from the
PRINCIPAL

Hinsdale Middle High
School

HINSDALE MIDDLE / HIGH SCHOOL

49 School Street
Hinsdale, New Hampshire 03451

Anna M. Roth
Principal

Patricia A. Wallace
Director of Student Services

Christopher S. Ponce
Assistant Principal

Sam Kilelee
Athletic Director

HMHS Board Report for March 2025

Submitted 3/5/25 by Anna Roth

Academics

Over the course of two weeks before break, guidance counselors met individually with each student who will be in 9th – 12th grade next school year. During these meetings, students' reviewed their course requests which were then entered into PowerSchool. Student requests will then be compared against teacher recommendations in order to inform course section needs. Having all this information in PowerSchool will allow us to create the master schedule matrix in the near future, which will then help us finalize teacher assignments. This pace is significantly ahead of schedule as compared to last school year. Kudos to Joe Smith and Barb Geis for getting this big chunk of work done!

Social Emotional

On the Friday before February break, students enjoyed a Winter Carnival afternoon. Activities included snowshoeing, identifying animal tracks in the snow, snow experiments, Zentangle, bracelet making, snow golf, and more. We were fortunate to have a beautiful day, sunny and not too cold, to enjoy indoors and outdoors.

End of Year/Transitions

It is hard to believe that we are already at the point of thinking about the end of the year. With the graduation date set for June 14th, we have started internal conversations regarding all school awards, class day, rehearsal schedule, and commencement exercises. We have also started thinking about the 5th grade transition to 6th grade and look forward to collaborating with Dr. Bremner on transitioning students in the most supportive way possible.

Staffing

We have begun to identify expected staff vacancies that will need to be filled for the 25 – 26 school year. As of the writing of this report, we expect to be posting for:

Perseverance Advocacy Collaboration Empathy Responsibility Scholarship

SAU 92 does not discriminate on the basis of race, color, national origin, gender, sex, sexual orientation, religion, nationality, ethnic origins, country of origin, economic status, status as a victim of domestic violence, harassment, sexual assault, or stalking, disability, age or other protected classes under applicable law in its educational programs and activities. SAU 92 also provides equal access to buildings for youth groups. Link to Training - <https://nhprimex.org/explore-training/single/understanding-sexual-harassment/> Questions about Title IX can be referred to the SAU 92 Superintendent, Dr. David Ryan, dryan@hnhsd.org or 603-336-5728

Tel. (603) 336-5984 – Fax (603) 336-7497 – E-mail aroth@hnhsd.org

- School Counselor (1, full time)
- High School Science
- Computer Science
- Special Ed Paraprofessionals

Enrollment

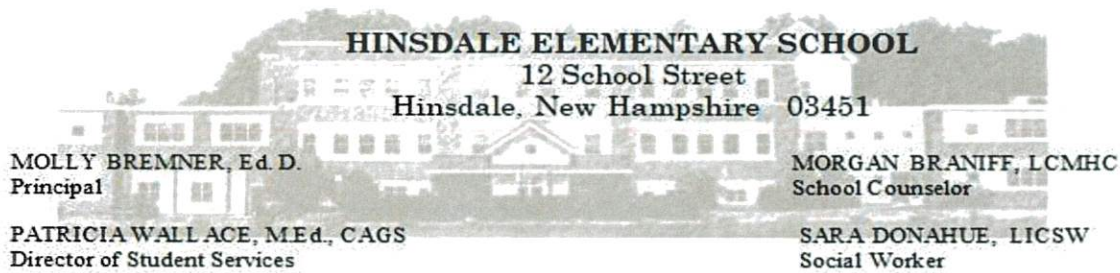
6 th	43	
7 th	40	
8 th	40	
9 th	45	
10 th	45	
11 th	30	2 CCC
12 th	36	2 WRCC
Total	270	

Upcoming Events

Band Concert 3/13 6 pm

Report from the
PRINCIPAL

Hinsdale Elementary
School



February 2025

Distributed Leadership Committees:

MTSS-B: We are working through the NHDOE MTSS-B toolkit. We are finding that we have some pieces in place, others that were and were stopped, and some that have never been in place.

MTSS-Academic:

- Math: We are exploring the interventions that are built in, but under-utilized in the BRIDGES curriculum.
- ELA: We have completed half of an MTSS-reading self- assessment and are starting to set action items.
- Science: We have completed the initial curation of the science content readers aligned to NGSS, MyView, and Mystery science.
- Social Studies: We are continuing to understand how MyView social studies topics align or don't with our report card standards.
- Systems: We are identifying ways that specialized support systems like Title and Special Education will need to align within a whole school MTSS system.

PLC & Data Teams: The new progress monitoring schedule for reading is in place. This includes differentiating based on performance and intensity of intervention/instruction. We continue to work to empower staff to consider a need and an evidenced activity or resource to support growth in that area. We continue to reflect and identify ways we are and are not aligning decision making that is data driven and student centered.

MOY data summary provided at meeting

Attendance:

We sent out another round of letters to support improved attendance. Our third attendance challenge week was a wild success! We had single digit absences all week!

Culture and Community:

Our Reading Across America week featured Reading with Ribby (presentation), Spirit Week, guest speakers, book giveaways, and very happy children.

Operations:

We currently have the following unfilled: * interviewed 1 candidate!

1 Sp. Ed. Paraprofessional

1 Gen. Ed. Paraprofessional

Upcoming:

Math Night: March 26th 6-7PM details TBD

Memorial Day Ceremony: May 23rd 1:15 details TBD

All School Meetings:

March 19th 8:50-9:30

April 18th 1:55-2:35

May- will be the Memorial Day ceremony

June- Last day of school TBD time

Report from the
DIRECTOR OF
TECHNOLOGY

David Ryan, Ed.D.
Superintendent

Jane Fortson, CPA
Business Administrator

HINSDALE

SCHOOL DISTRICT

Patricia Wallace, M.Ed., CAGS
Director of Student Services

Karen Thompson, M.Ed.
Director of Academics and Career
Readiness

49 School Street, P.O. Box 27 | Hinsdale, NH 03451 | 603-336-5728 | www.hnhsd.org

Justin Therieau
Director of Technology
March Technology Report

Hinsdale School Board,

Over the February break the technology department wiped and reset the Middle School student computers. This was done to help eliminate some of the slowness that was being reported by those teachers. The slowness was caused by the remnants of the temporary security software we used after last year's cyber-attack. There is no easy way to mass remove this software without re-imaging the computers.

The setup of the new 5th grade laptops has been completed. These devices, purchased with ESSER funds, will provide touchscreens to this grade level once again. It has been several years since they have had touchscreens, and it has been requested by the 5th grade teachers. I am happy to be able to provide devices with this functionality once again.

I began purchasing items I was introduced to at FETC back in January. One of these items is portable battery packs that have enough capacity and output to power and charge student laptops while being used. This will allow students to check out these "school bus yellow" bricks and bring them to class when they forget to charge their devices at home. The next product is called Unruly Math which are interactive tiles that sit on the floor and work with software projected on the smartboards. The tiles are used by students while standing to answer math questions in a competitive or cooperative manner. Ann King is going to be the first teacher to pilot these tiles, and we are both excited about the possibilities.

Report from the
DIRECTOR OF
STUDENT SERVICES

David Ryan, Ed.D.
Superintendent

Jane Fortson, CPA
Business Administrator

HINSDALE

SCHOOL DISTRICT

Patricia Wallace, M.Ed., CAGS
Director of Student Services

Karen Thompson, M.Ed.
Director of Academics and Career
Readiness

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Student Services Board Report for March 2025

Submitted March 5, 2025, by Patricia Wallace, M.Ed., CAGS

Some highlights about indicator reports received from the New Hampshire Department of Education:

- None this month

Ongoing projects through Special Education:

- The LEA Determinations work has been ongoing. I am working with Jennifer Taggart and Sarah Burgess, facilitators of the two subgroups in completing the final report for this process to be submitted to the state by the end of March.
 - Final thoughts and findings are that at preschool level students are coming in without knowing how to utilize imaginary play. Due to this the preschool team has incorporated more imaginary play into the curriculum, students are picking up this skill and we project that on the DRDP Spring students will show tremendous growth in this area.
 - For assessment, we are currently looking at including some of the past test questions from the NHSAS in warming up during their SDI time with students. This will enable students to be more familiar with how questions are set up. This has not started because the NH DOE has inactivated taking NHSAS Practice test site. Trying to work with the state on this concern
 - Discussion with Senior Leadership team:
 - about providing breakfast and/or snacks during the evaluations.
 - Principals will be sending out letters to parents before the test to assist in preparing the students for the test and getting a good night's sleep, etc.
 - Principals in both buildings are setting up other initiative that I will let them talk about in future reports.
- Case managers are all attending Department of Education Professional Development on how to properly complete a Written Prior Notices.
- Sarah Burgess will be starting to do Professional Developments with Para Educators and Case manager at the Elementary School.

Numbers in Special Education for February 2025:

- Number of Special Education Students that moved out of district: 0
- Number of Special Education Students that moved into the district: 0
- Number of new referrals made in February: 6-10
 - Preschool – Early Childhood supports referral: 1-5
 - Elementary School: 6-10 by parents
 - Middle/High School: 0 by parents
- Number of Students Evaluated (new or part of a 3 year eval) that do not meet criteria: 1-5

BOARD BUSINESS

**Resolution Authorizing Issuance
Of Individual Procurement Cards**

WHEREAS, the School Board of the Hinsdale School District has the authority to enter into an agreement with the Bank of Montreal for purchasing cards; NOW, THEREFORE, BE IT RESOLVED by the School Board of the Hinsdale School District, that the Superintendent or designee are authorized to enter into an Agreement with the Bank of Montreal to secure Procurement Cards for each authorized employee of the school district under such terms and conditions as approved by the School Board. The School Board authorizes the School District's Business Administrator to execute a p-Card program agreement on its behalf to participate)

Approved this _____ day of _____
2025. Ayes_____ Nays_____

School Board Chairperson Signature:

Date_____

BMO HARRIS BANK N.A.
CORPORATE MASTERCARD PROGRAM
MEMBER ACCOUNT AGREEMENT

THIS AGREEMENT made as of the __ day of __, 2025, between

HINSDALE SCHOOL DISTRICT with its principal office at

Street Address (No P.O. Box): 49 School Street

City, State, Zip: Hinsdale, NH 03451

Federal Tax ID Number: 02-6000397

(the above to be referred to as the "*Member*") and BMO HARRIS BANK N.A., located at 111 West Monroe Street, Chicago, IL 60603 (the "*Bank*").

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by each party, the parties agree as follows:

SECTION 1. MEMBER ACCOUNT AND CARDS.

The Bank has established a Corporate MasterCard program with the Illinois Association of School Business Officials (the "*Association*") for its qualified members. The Association has requested that the Bank establish a MasterCard account for you and the Bank has agreed to do so.

This Agreement between the Member and the Bank and the Agreement between the Bank and the Association set forth the terms and conditions under which the Bank will make its Corporate MasterCard program available to the Member.

The Bank will establish a Card Account for the Member (the "*Member Account*") under the Bank's Corporate MasterCard program with the Association as indicated in Schedule 1 with the initial **Monthly** credit limit of U.S. \$ 75,000 (the credit limit of the Member Account in effect at any time is herein called the "***Member Credit Limit***"). The Bank shall lend money to the Member and its Cardholders (as defined below) up to the Member Credit Limit by way of charges to the Member Account in accordance with this Agreement. The Bank reserves the right, in its sole discretion, to modify the Member Credit Limit and the Cardholder Credit Limits at any time.

1. Definitions and Interpretation

- (a) Capitalized terms used in this Agreement are defined as follows:

"Agreement" means this corporate card agreement (including all attached Schedules), as such agreement may be amended and restated from time to time;

"Bank" means BMO Harris Bank N.A.

"Billing Period" means the period beginning the day after the immediately preceding Monthly Billing Date and ending on the current Monthly Billing Date;

"BMO" means Bank of Montreal;

"Business Day" means a day on which Harris is generally open for business in Illinois, USA, and in each case does not include Saturdays, Sundays or statutory holidays;

"Card" means a corporate Mastercard credit card issued by the Bank in connection with the Member Account, which may be issued as a physical card or a card number including a Virtual Card;

"Card Account" means a sub-account of the Member Account which is established for each Card;

"Card Account Statement" means the monthly statement setting out the outstanding balance of a Card as of the stated Monthly Billing Date;

"Card Limit" means the credit limit established for a Card;

"Card Notice" has the meaning given to it in section 7(c);

"Cardholder" means an employee of, or a contractor providing services to, the Member to whom a Card is issued and in the case of a Non-Personalized Card, means any person using the Non-Personalized Card;

"Cash Advance" means an advance of cash obtained through the use of a Card from the Bank or another financial institution accepting the Card;

"Change" has the meaning given to it in section 15(g)(ii);

"Change Notice" has the meaning given to it in section 15(g)(ii)(A);

"Charges" means all charges posted to the Member Account including all Transactions, fees and service charges;

"Electronic Distribution" means distribution through e-mail or posting on the Program Website;

"F.I." means financial institution;

"Flexport" means the Bank's electronic purchasing gateway system known as BMO Flexport;

"Harris" means BMO Harris Bank N.A.;

"Insurance Certificates" means documents evidencing Program-related insurance coverage including insurance certificates, policies of insurance, and summaries of assistance services (any two or more of which may be combined into a single document) including any notices of amendment to any of the foregoing documents;

"Insurance Documents" means collectively Insurance Certificates and Insurance Notices;

"Insurance Notices" means any document relating to the Insurance Certificates that the Bank may send to either or both of the Member and the Cardholders including changes to insurance coverage, legal and regulatory information, or any insurance related offer;

"Material Adverse Change" means any change or event which constitutes a change in the business, operations, condition (financial or otherwise) or properties of a party which when taken as a whole would materially impair a party's ability to timely and fully perform its obligations under this Agreement or the ability of a party to enforce its rights and remedies under this Agreement;

"MCI" means Mastercard International Inc., which is the entity that administers the Mastercard program internationally;

"Member Account" means the corporate Mastercard account established by the Bank for the Member;

"Member Account Statement" means a monthly statement showing the outstanding balance of the Member Account as of a Monthly Billing Date;

"Member Credit Limit" means the Member Account credit limit established by the Bank from time to time, and which as of the date of this Agreement is shown in Schedule 1;

"Monthly Billing Date" means the approximate day in each month on which the Bank prepares the Statements;

"N.A." not applicable;

"Non-Personalized Card" means any Virtual Card and any Card that is not issued to a particular individual and does not bear an individual's name, such as a Card assigned to a department or vehicle of the Member;

"Objection Notice" has the meaning given to it in section 15(g)(ii)(B);

"Objection Period" has the meaning given to it in section 15(g)(ii)(B);

"Onboarding Documentation" means the documentation package delivered by the Bank to the Member which includes the following: the documents to be completed by the Member to set up the Member Account, the terms and conditions of the applicable liability waiver program referred to in section 7(e), and the terms and conditions of any features of the Card;

"Past Due Amount" has the meaning given to it in section 6(a);

"Payment Due Date" means the day by which full payment of the amount set out in a Statement is due, which will be approximately the number of days after the Monthly Billing Date shown in Schedule 1;

"PIN" means a personal identification number;

"Program" has the meaning given to it in the recitals;

"Program Administrator" means an individual appointed by the Member to act on behalf of the Member in connection with the operation and administration of the Member Account;

"Program Submission" means a submission by a Program Administrator to the Bank in connection with Routine Matters;

"Program Website" means the website established by the Bank through which the Member may access Statements, reports and other Program-related services;

"Purchase" means the use of a Card to charge to the Member Account the price of goods or services obtained from a Vendor;

"Routine Matters" refers to all matters relating to the day-to-day operation and administration of the Program, including: (a) issuing and cancelling Cards; (b) adding and removing Cardholders; (c) changing Cardholders' names, addresses, phone numbers, cost centres, departments and Card Limits; (d) changing the organizational or hierarchy set-up; (e) changing the Member Credit Limit;

"Schedule" means a schedule to this Agreement;

"Statements" means collectively the Card Account Statements and Member

Account Statements and a **"Statement"** refers to a Card Account Statement or Member Account Statement;

"Statement Review Period" means sixty (60) days from the Monthly Billing Date;

"T&E Card" means the travel and entertainment Card and includes Travel Accounts;

"TBD" means to be determined;

"Transaction" means any use of a Card which results in a charge to the Member Account including Purchases and Cash Advances, whether or not the Card was presented to a Vendor (such as in the case of an internet, mail or telephone order purchase) or the Cardholder's signature was obtained or by use of a PIN;

"Travel Account" means the T&E Card with corporate liability that can only be used to book air travel, train travel, common carrier travel and hotel or motel accommodations;

"U.S. Program" means the Program provided to a Member;

"Virtual Card" means a Card number that is generated from a Member's department Card number which in turn has certain Member designated functionality including limited use to a particular number of times (for example, one time use), a particular period of time (for example, a week), and for a particular amount of money (for example, \$1,000.00); and

"Vendor" means a merchant or supplier.

- (b) References to "includes" mean "includes, without limitation" and references to "including" mean "including, without limitation".
- (c) Words in the singular include the plural and words in the plural include the singular.
- (d) The Schedules constitute an integral part of this Agreement.
- (e) The division of this Agreement into sections and subsections and the insertion of headings are for convenience of reference only and do not affect the construction or interpretation of this Agreement.

2. Program Features

- (a) The Bank has sole discretion over the management, operation, content and features of the Program and the Cards. Subject to the terms of this Agreement, the Bank may modify any aspect of the Program. In the event that the Program is modified, the Bank will:

- (i) notify the Member of any material pricing or Program feature changes or otherwise as required by law; and
- (ii) will not notify the Member of any immaterial operational changes that would not adversely affect the Member (including for example a change to an interactive voice response menu).
- (b) The features of the Program selected by the Member, together with the Member Credit Limit and notice provisions are shown in Schedule 1.
- (c) Billing information and options, together with Member service and dispute settlement provisions are shown in Schedule 2.
- (d) Pricing and fees are shown in Schedule 3, and are subject to change by the Bank on thirty (30) days advance written notice to the Member.
- (e) Terms and conditions pertaining to the Electronic Distribution of Insurance Documents are set out in Schedule 4.
- (f) Program Administrator information is shown in Schedule 5.

3. Accounts and Cards

- (a) The Bank will establish a Member Account and extend credit to the Member by approving Transactions up to the Member Credit Limit. The Member Account must only be used for business purposes and not for personal, family or household purposes; provided however that any violation of this limited use commitment does not relieve the Member of its obligations to pay the Bank for all Charges.
- (b) The Bank will issue a Card to a Cardholder with a Card Limit pursuant to the terms of a Program Submission. If a physical Card is requested it will bear the name of the Cardholder and the Member's name or identifier, unless the Card is a Non-Personalized Card, in which case it will bear the name of the applicable department or the vehicle number.
- (c) The Member will use a Program Submission to direct the Bank to cancel a Card. The Member will continue to be liable for all Charges to the Member Account that occur through the use of any such Card before the Bank processes the Program Submission. The Bank will process the Program Submission in accordance with the service levels set out in section 2(a) of Schedule 2.
- (d) Cards are the property of the Bank and cannot be transferred.
- (e) The Member may request a Non-Personalized Card. The Member will be liable for all Purchases made with a Non-Personalized Card whether or not an authorized Cardholder made the Purchases.

- (f) If the credit extended by the Bank for the Program is unsecured, then the Bank may in its sole discretion change the Member Credit Limit without prior notice from time to time.
- (g) The Bank may in its sole discretion do each of the following without prior notice from time to time in order to manage credit risk or to facilitate the smooth operation of the Program for the Member:
 - (i) change the portion of the Member Credit Limit allocated to an Account;
 - (ii) change a Card Limit; and
 - (iii) issue renewal, replacement or temporary Cards.
- (h) The Bank may cancel or suspend the right to use a Card in each of the following instances:
 - (i) if the Bank detects unusual or suspicious activity on the Card Account;
 - (ii) if the outstanding balance of the Card Account is not paid in full within two billing cycles; or
 - (iii) if required by law.

4. Charges, Cash Advances and Foreign Exchange

- (a) Subject to the terms of this Agreement, a Cardholder may use a Card for the purpose of completing Transactions. All Charges incurred on a Card will be recorded on the corresponding Card Account.
- (b) The Bank may allow Cardholders to obtain Cash Advances only if the Member has selected a Cash Advance option in the Program features chart in Schedule 1 and the Program Administrator has authorized Cash Advances for that Cardholder. For the avoidance of doubt, Cash Advance features are not available for Non-Personalized Cards.
- (c) When a Card is used to make a Transaction in a foreign currency, MCI will convert the amount into the currency of the Card using a conversion rate in effect on the day MCI processes the Transaction. The MCI conversion rate is either a government-mandated rate or a wholesale market rate. The Bank will increase the converted amount by the foreign transaction fee set out in Schedule 3. The foreign currency conversion rate in effect on the processing date for a Transaction may differ from the rate in effect on the Transaction date.
- (d) When a foreign currency Transaction is refunded to a Card, MCI will convert the amount into the currency of the Card using the MCI conversion rate described

above. The Bank will reduce the converted amount by the foreign transaction fee set out in Schedule 3. The foreign currency conversion rate in effect on the processing date for a refund of a Transaction may differ from the rate in effect on the date on which the Transaction was refunded.

5. Statements

- (a) The Bank will prepare Statements on each Monthly Billing Date and make them available to the Member. Regardless of the billing option selected by the Member in Schedule 1 or whether the Member receives a Statement, the Member will be liable for payment of the aggregate outstanding balance of the Member Account every month.
- (b) The Member will ensure that each Statement is examined upon receipt.
 - (i) If the Member does not notify the Bank of an error or omission with regard to a Statement within the Statement Review Period, the Statement will be deemed conclusively to be correct.
 - (ii) If the Member does notify the Bank of an error or omission with regard to a Statement within the Statement Review Period, the dispute settlement procedures in section 2(c) of Schedule 2 will be followed.

6. Payments and Late Fees

- (a) Each month, the Member must pay in full the aggregate outstanding balance shown on each Member Account Statement on or before the Payment Due Date and the failure to do so will be a default by the Member. Full payment is required even if the Member or Cardholder expects to receive a credit from a Vendor. In the event of a disputed Charge, the Member is entitled to reduce the full payment by the amount credited pursuant to section 2(c)(ii) of Schedule 2. Any amount not paid by the Payment Due Date will be considered past due (the "**Past Due Amount**").
- (b) Each time that the Member does not pay in full on the Payment Due Date the amount due on a Statement, then the following will occur until the Card Account in question is brought current so that there are no Past Due Amounts:
 - A. The Member will be assessed a late fee on the Past Due Amount that is outstanding as of the Monthly Billing Date of each subsequent Statement until the Past Due Amount is paid in full.
 - B. Any late fees shown in a Statement that are not paid in full on the corresponding Payment Due Date are added to Past Due Amount and will be subject to the late fee.
 - C. The late fees are set out in Schedule 3.

- (c) The Bank may accept payments that are marked with restrictive endorsements such as "payment in full" without losing any of its rights under this Agreement.

7. Member Liability

- (a) The Member will be liable to pay the Bank for all Charges to the Member Account even if the aggregate of all outstanding Charges exceeds any Card Limit or the overall Member Credit Limit and even if as between the Member and a Cardholder any Charge resulted from improper use of a Card by the Cardholder.
- (b) The Member will be liable for any pre-authorized payments charged to a Card Account, even after the Card Account is cancelled, unless the Member provided a written cancellation request to the Vendor prior to being charged. If requested, the Member will provide the Bank with a copy of the written cancellation request to the Vendor.
- (c) The Member will: (i) promptly notify the Bank of any possible loss, theft, or unauthorized use of a Card (a "**Card Notice**"); (ii) where reasonably possible, destroy or return the Card in question; and (iii) cooperate with the Bank in its efforts to investigate the alleged unauthorized use.
- (d) The Member will not be liable for any unauthorized use of a Card, except that the Member will be liable for each of the following:
 - (i) the use of a Card by an individual who has been authorized by the Member or Cardholder to use the Member Account, even if that person is not a Cardholder or that person does not act in accordance with the Member's or Cardholder's instructions or expectations;
 - (ii) any use authorized by the Member or a Cardholder before the Bank receives a Card Notice; and
 - (iii) any Transaction completed with a PIN.
- (e) The Member may take advantage of the MasterCoverage Liability Protection Program for certain wrongful Transactions. The Bank will include copies of the terms and conditions of the applicable liability waiver program with the Onboarding Documentation.
- (f) The Member will pay all reasonable legal fees and disbursements that the Bank incurs in any legal action to recover money payable by the Member to the Bank pursuant to this Agreement.

8. Program Administrator

- (a) The Member will from time to time provide the Bank with written notice

specifying which individuals are to act as its Program Administrators. Those notices will be effective when the Bank receives them.

- (b) The Member consents to the Electronic Distribution of Insurance Documents on the terms and conditions set out in Schedule 4.
- (c) The Bank may deal with any Program Administrator with regard to Routine Matters. The Bank may rely on any Program Submission received from a Program Administrator through the Program Website, the Virtual Card Program related website, telephone, or e-mail.
- (d) An existing Program Administrator may establish a user identification and password for new Program Administrators. Program Administrators may change their passwords at any time and will do so when required by the Bank.
- (e) The Member will protect each user identification and password from fraudulent use and will immediately notify the Bank of any unauthorized disclosure of any user identification and password.
- (f) Program Administrators will provide the Bank with information that the Bank requires for the operation and administration of the Program.
- (g) The Bank will send each of the following to the Program Administrator, who will distribute the following to the appropriate individuals and provide responses to the Bank where required:
 - (i) all Cards, unless a Program Administrator directs the Bank to send a Card directly to a Cardholder;
 - (ii) correspondence pertaining to Routine Matters and Program-related information requests; and
 - (iii) notices regarding changes to the Program and changes to Program-related features and correspondence to Cardholders, including Insurance Documents.

9. Program Website

The Bank may post the information referred to in section 8(g)(iii) to the Program Website. The Member will provide each Cardholder with a copy of any posted information relating to Cardholders or provide each Cardholder with direct access to the Program Website so that the Cardholder can review the information directly.

10. Member Responsibilities

- (a) The Member will be solely responsible for establishing and monitoring its own internal Program-related procedures or guidelines for Cardholders to ensure compliance with this Agreement. The Bank will not inquire or verify whether any use of a Card, or any Charge to the Member Account, is in accordance with the Member's procedures or guidelines.
- (b) The Member will, and will require Cardholders to, abide by all written security instructions and directions provided by the Bank from time to time.
- (c) The Member shall provide the Bank with such financial information with respect to the Member as the Bank may from time to time reasonably request. The Member is required to provide the Bank with Audited statements within 30 days of completion or 180 days of the Member's fiscal year end. Failure to provide statements may result in program suspension up to and including termination of the Agreement.

Member's audited financials are available online? ☒ Yes ☐ No

If so, website address: www.hnhsd.org

11. Representations and Warranties

The Member represents and warrants to the Bank that as of the date of this Agreement:

- (a) it is duly organized, validly existing and in good standing under the laws of all necessary jurisdictions;
- (b) it has full power and authority to execute, deliver and perform its obligations under this Agreement;
- (c) that the execution of this Agreement has been duly authorized by all necessary action, and will create a valid and binding obligation of Member; and
- (d) all documents provided by the Member or its authorized officers or employees in connection with the signing of this Agreement including documents used to ascertain the existence of the Member and the authority of the signers of this Agreement to bind the Member are true and accurate as of the date that the Member signs this Agreement.

12. Term and Termination

- (a) Unless terminated earlier in accordance with the terms of this Agreement, the term of this Agreement shall commence as of the date of this Agreement and shall

continue until terminated by either party in accordance with the provisions hereof; *provided, however*, this Agreement shall terminate immediately upon termination of the Corporate MasterCard program between the Bank and the Association.

(b) Either party may terminate this Agreement as follows:

- (i) without cause, on ninety (90) days prior written notice to the other party;
- (ii) immediately and without prior notice in the event of a Material Adverse Change, bankruptcy or insolvency of the other party;
- (iii) on five (5) days prior written notice if the other party fails to make any payment when due under this Agreement; and
- (iv) immediately and without further notice if a party is in default in the performance of any of its other obligations and such default continues for thirty (30) days following receipt of a written notice regarding such default from the other party.

The right to terminate is in addition to any other right the non-defaulting party may have in respect of the default.

(c) Upon termination of this Agreement:

- (i) the Bank will cancel all outstanding Cards and revoke all rights and benefits of the Member and its Cardholders;
- (ii) the Member will have electronic access to the Card data through the Program Website for a period of 6 months following the termination date;
- (iii) the Bank will cooperate with the Member's commercially reasonable requests to assist with the orderly transfer of corporate card services to another financial institution. If the Member requests the Bank's assistance and in order to provide the assistance requested, the Bank would incur costs over and above its day-to-day operating costs (such costs, "**Transfer Costs**"), the Bank will advise the Member before the Transfer Costs are incurred. If the Member still requires the assistance requested, the Member will pay the Bank the Transfer Costs within 30 days of the date the Bank provides the Member with an invoice for the Transfer Costs; and
- (iv) the Member will continue to be liable for, and pay, the aggregate of all Charges on the Member Account whether or not then posted to the Member Account (including Charges not yet incurred and accrued fees) and all such Charges will immediately be due and payable.

13. Disclaimers

- (a) The Bank always attempts to ensure that the Program will be operational, and to respect any available Card Limit or any available transaction limit per Card or per day or any other available limit requested by the Member. However, due to the interconnectivity of the Mastercard, the Bank and Vendor systems and the inherent limitations and options of each system, the Bank cannot warrant that the Program will be uninterrupted or error-free or that any limits established by the Member (such as Card Limits) will always be respected. In addition, reports prepared at the Member's request are provided to the Member without representation or warranty as to accuracy of the information provided. Therefore, the Member waives any and all claims that it may have against the Bank arising out of the use and performance of the Program, except for claims for damages referred to in section 13(d).
- (b) The Bank is not responsible for any defects in, or the poor quality of, any merchandise or services obtained by means of any Card. The Member is responsible for settling any dispute between the Member and a Vendor, including with respect to a Vendor's right to compensation, and any such dispute will not affect the Member's obligation to pay all Charges to the Member Account in full to the Bank in accordance with the terms of this Agreement.
- (c) Third parties may provide some of the Program benefits and enhancements including reward programs as well as services and insurance coverage provided under separate certificates and policies. The Bank is not responsible or liable for anything in connection with those third party benefits and enhancements.
- (d) The Bank is not liable for any claim made, or loss or damages suffered by, the Member arising directly or indirectly from the Member's use of the Program, except for damages which the Member suffers as a result of the Bank's gross negligence or wilful misconduct related to the terms of the Agreement. In no event is the Bank liable for any special, indirect or consequential damages, including but not limited to, lost profits and lost revenues.

14. Confidential Information

- (a) The Member acknowledges that the terms of this Agreement, including information relating to pricing, are confidential, will not be disclosed and will be distributed only to its employees and agents who have a need to know the information.
- (b) The Bank acknowledges that any financial and other non-public information that the Member provides to the Bank about its business and its Cardholders is confidential to the Member. The Bank will use prudent measures to maintain that information securely, will distribute the information only to its employees and

agents who have a need to know it for the performance of their duties, and will use it only in connection with the services contemplated by this Agreement.

15. Miscellaneous

(a) Governing Law:

this Agreement will be interpreted in accordance with U.S. federal law and, to the extent state law must be applied, then the law of the State of Illinois. The Member submits to the jurisdiction of the courts of the State of Illinois and the United States District Court for the Northern District of Illinois and agrees that any legal action or proceeding with respect to this Agreement may be commenced in such courts. The parties each irrevocably waive any right to trial by jury in any proceeding related to this agreement.

(b) Assignment: The Member may not transfer or assign this Agreement without the prior written consent of the Bank, which will not be unreasonably withheld. The amalgamation, merger or consolidation of the Member will be deemed to be an assignment of this Agreement. If transferred or assigned without the Bank's prior written consent, this Agreement will be deemed to be terminated, unless the Bank agrees in writing otherwise.

(c) Severability: If any provision of this Agreement is illegal, prohibited or unenforceable in any jurisdiction, in whole or in part, the remaining provisions of this Agreement remain valid and enforceable in that jurisdiction, and such determination does not render the Agreement invalid or unenforceable in any other jurisdiction.

(d) Waiver: The failure or delay by either party in exercising any right or privilege with respect to the non-compliance with any provisions of this Agreement by the other party and any course of action on the part of either party, will not operate as a waiver of any rights of such party unless made in writing by such party. Any such waiver will be effective only in the specific instance and for the purpose for which it is given and will not constitute a waiver of any other rights and remedies of such party with respect to any other or future non-compliance of the other party.

(e) Time of the Essence: Time will be of the essence of this Agreement.

(f) Entire Agreement: This Agreement together with any Onboarding Documentation constitutes the entire agreement between the parties with respect to the subject matter and supersedes all previous corporate card agreements (without novation), negotiations, proposals, commitments, writings and understandings of any nature whatsoever, whether oral or written, pertaining to the subject matter herein, unless they have been expressly incorporated by additional reference in this Agreement.

(g) Amendment:

- (i) Subject to section 15(g)(ii), this Agreement may be amended only by a written agreement signed by both parties.
- (ii) If the Bank makes a change to the standard terms of the Program on a Program-wide basis (each such event, a **"Change"**), the following terms apply:
 - A. The Bank may change this Agreement at any time upon written notice to the Member (a **"Change Notice"**).
 - B. The Member may, within thirty (30) days of the effective date of the Change (the **"Objection Period"**) notify the Bank that it does not agree to the Changes set out in the Change Notice (the **"Objection Notice"**).
 - C. An Objection Notice constitutes notice of termination of the Agreement on a without cause basis in accordance with section 12(b)(i).
 - D. In the event that the Agreement is terminated as a result of the Bank's receipt of an Objection Notice, the Member must still pay all amounts owing to the Bank pursuant to the terms of the Agreement but without reference to the Changes to which the Member objected.
 - E. If the Bank does not receive an Objection Notice from the Member within the Objection Period, the Member will be deemed to have agreed to the Change indicated in the Change Notice.

(h) Survival: This section and the following sections will survive termination or expiration of this Agreement along with such definitions, interpretive provisions and such other terms and conditions in this Agreement as are necessary to give effect to the following sections: 3(e) (Card ownership), 4(c) and (d) (foreign exchange conversion), 6 (payments and late fees), 7 (Member liability), 12(c) (effect of termination), 13 (disclaimers) and 14 (confidential information).

(i) Counterparts: This Agreement may be executed in any number of counterparts, each of which will be an original, but all of which taken together will constitute one and the same Agreement. Delivery of an executed counterpart of this Agreement by facsimile or other electronic transmission will have the same force and effect as the delivery of an original executed counterpart of this Agreement. Any party delivering an executed counterpart of this Agreement by facsimile or other electronic transmission will also deliver an original executed counterpart,

but the failure to do so will not affect the validity, enforceability or binding effect of this Agreement.

- (j) Binding Effect: This Agreement will be binding upon and will enure to the benefit of the parties and their respective successors and permitted assigns; "successors" includes any corporation resulting from the amalgamation of any party with any other corporation.
- (k) **IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT**: Federal law requires the Bank to obtain, verify and record information that identifies each person or business that opens an account, in order to help the government fight the funding of terrorism and money laundering activities. To process the application the Bank must have the Member's and each Cardholder's name, street address, and other identifying information, and the Bank may ask for identifying documents from the Member and each Cardholder as well.

(The balance of this page is intentionally left blank; the signature page follows)

The parties have executed and delivered this Agreement as of the date first set out above and the parties further agree that this Agreement is in effect as of this date.

HINSDALE SCHOOL DISTRICT

Per: _____

Dr. David Ryan

Superintendent

Per: _____

April Anderson

Hinsdale School Board Chairperson

BMO HARRIS BANK N.A.

Per: _____

Name

Title

SCHEDULE 1

PROGRAM FEATURES AND TERMS REGARDING NOTICE

CARD PRODUCTS	CARD CURRENCY		CASH ADVANCES	BILLING OPTIONS				
	CDN\$	US\$		Central Billed		Individual Billed		Payment Due Date (Days) ²
				Selected	Paper Statements	Selected	Paper Statements	
U.S. PROGRAM								
One Card (Corp. ¹)		✓		✓				27

¹ "Corp" refers to Corporate Liability.² Payment must be received no later than 27 days after the Billing Date.Billing Date (5th or 20th):

5th

Monthly Payment Method:

ACH PUSH

Customized Payment Date
ACH PULL ONLY (1st thru 28th)

[BLANK]

Member Credit Limit:

US\$ 75,000

(2) Notice

- (a) The Bank will send all notices and correspondence pertaining to Routine Matters to a Program Administrator via one of the following: e-mail, letter, fax or courier.
- (b) For all notices pertaining to matters other than Routine Matters, the following terms apply:
 - (i) The Bank will send Change Notices to a Program Administrator via one of the following: e-mail, letter, fax or courier.
 - (ii) Any other notice or other communication by one party to another under this Agreement will be in writing and delivered by hand or sent by courier or fax (but not e-mail) at the addresses set forth below and will be deemed to have been received by the addressee: (i) if delivered by hand or by courier, on the day delivered or, if not a Business Day, on the next Business Day; and (ii) if transmitted by fax and receipt is confirmed prior to 3:00 p.m. ET on a Business Day, on such Business Day or, in any other case, at 10:00 a.m. ET on the Business Day next following the date of transmission.
 - (iii) A party may give notice of a change of address for the purposes of this section in the manner provided above, and thereafter any notices or communication will be given to that party at such changed address.

If to Harris:

BMO Harris Bank N.A.
Client Services
P.O. Box 6138
Carol Stream, Illinois
60197-6138
Fax Number: 1-855-803-7341

If to the Member:

Name:	<u>Accounts Payable</u>
Address (line 1):	<u>49 School Street</u>
Address (line 2):	<u>Hinsdale, NH 03451</u>
Address (line 3):	<u></u>
Fax Number:	<u>603-336-5731</u>

(3) Member's Head Office

Is the address set out in section 2 above the Member's head office? ☒ Yes ☐ No

If the response is no, then insert the Member's head office address below:

Address (line 1): _____
Address (line 2): _____
Address (line 3): _____

SCHEDULE 2**BILLING INFORMATION AND OPTIONS,
MEMBER SERVICE AND DISPUTE SETTLEMENT PROVISIONS****(1) Billing Information and Options**

- (a) Each of the following applies to a Member Account Statement:
 - (i) The Member Account Statement shows the aggregate outstanding balance of the Member Account, which is equal to the sum of all amounts owing in respect of each Card Account Statement.
 - (ii) The Member may choose to have one or more Member Account Statements. If the Bank issues more than one Member Account Statement, the aggregate amount owing by the Member to the Bank is the sum of all Member Account Statements issued.
 - (iii) Details of Charges are only set out on the Card Account Statement.
- (b) The Bank offers the following billing options described below:
 - (i) Central billing option: the Member pays the Bank the balance of the Member Account Statement (the central billing option always applies to Non-Personalized Cards);
 - (ii) Customized Centralized Billing: the Member may on at least 30 days advance written notice request that the Bank charge the Member Account (for payment by the Member) certain fees or other Charges that would otherwise be payable by a Cardholder with an individual billing option. Any request will be effective at the beginning of the applicable Cardholder's billing cycle following the notice period in this subsection.
- (c) With respect to the delivery of Statements:
 - (i) The Bank will deliver all Statements by posting them on the Program Website. The Member may also choose to have paper copies of Card Account Statements mailed to Cardholders.
 - (ii) Each Program Administrator will have access to the Program Website, where Card Account Statements and Member Account Statements can be accessed.
 - (iii) Each Program Administrator may allow a Cardholder access to the Program Website for the purpose of viewing the Card Account Statement for that Cardholder's Card Account.

(2) Member Service and Dispute Settlement Procedures**(a) Service Level Timelines**

Absent technical or other issues beyond the Bank's control, the Bank will endeavor on a commercially reasonable basis to process the following types of requests within the time period specified:

Description	Processing Time (Calculated from the time the Bank Receives the Request)
Card Cancellation – assisted by a Member service representative	Immediate
Card Cancellation – self-serve through the Program Website	1 Business Day
Card Replacement – standard	5 – 10 Business Days
Card Replacement – emergency	2 Business Days

(b) Lost or Stolen Cards

The Member and each Cardholder will notify the Bank as soon as it is aware that a Card is lost, stolen or missing and, if required, request a new Card. Upon receipt of the notice, the Bank will cancel the missing Card.

(c) Dispute Settlement Procedures

- (i) Transactions involving disputes between the Member and a Vendor are to be handled pursuant to section 13(b).
- (ii) Within the Statement Review Period, the Member or Cardholder will report to the Bank all disputed Charges. The Bank will then credit the appropriate Card Accounts the amount of the disputed Charges and commence an investigation with respect to those Charges.
- (iii) After the Bank investigates the disputed Charges, the Bank will re-post any valid Charges to the appropriate Card Accounts.

(d) Contact Particulars

The Bank's contact information for all Routine Matters is as follows:

Address:

In each case address to:
BMO Treasury & Payment
Solutions; Attn: Manager Client
Services Department

P.O. Box 6101
Carol Stream, IL
60197-6101

E-Mail:

corporate.clientservice@bmo.com

Telephone (General):

(a) Within Zones	(855) 825-9235	(855) 825-9236
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(b) Outside Zones (or if local)	(514) 881-3808	(262) 780-8662
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Telephone (Lost or Stolen):

(a) Within Zones	(844) 316-3760	(844) 227-0528
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(b) Outside Zones (or if local)	(514) 881-3808	(262) 780-8662
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Telephone (Disputes):

English - (866) 418-8154

SCHEDULE 3
PRICING AND FEES

#	CHARGE	DESCRIPTION	PROGRAM
			U.S.
			(\$=US\$)
1.	Annual Fee (per Card):	Standard Card:	Waived
2.	Statements (per Card per month):	Paper Statement:	\$3.00
		Electronic Statement:	\$0.00
3.	Cash Advance Fees:		
	(a) For all Cards	At a BMO branch or ATM:	4%*
	(*Refers to a percentage of the amount of the Cash Advance.)	Not at a BMO branch or ATM:	4%*
4.	Late Fees:	†Refers to a percentage of the amount of the unpaid balance in accordance with the terms of the Agreement.	1.75%†
5.	Foreign Transaction Fee:		2.0%
6.	Dishonoured Payment:		\$29.00
7.	Replacement ¹ :	Couriered Card ¹ :	TBD
8.	Liability Waiver Programs:	BMO Corporate Card Liability Waiver Program:	N.A.
		MasterCoverage Liability Protection Program:	\$0.00

#	CHARGE	DESCRIPTION	PROGRAM
			U.S.
			(\$=US\$)
9.	Technology Fees:	Third Party Integration (Standard File) Set-Up Fee:	\$500
		Minimum Flat or Standard File Set-Up Fee:	\$500
		Custom Training Services are billed at cost plus travel expenses:	TBD
		Flat File Automation:	\$3,000

¹ Requests to courier rush Cards or issue replacement Statements or reports will be subject to The Bank's standard service charge for such items at the time of the request.

SCHEDULE 4**DELIVERY OF INSURANCE DOCUMENTS****Distribution Protocol**

1. Insurance Documents applicable to the Member or otherwise for the Member's information will be posted to the Program Website and an e-mail will be sent to the Program Administrator advising of the posting of the Insurance Documents. The Program Administrator will provide the notice from the Bank to all Cardholders so that each Cardholder may directly access the Insurance Documents from the Program Website.
2. Where the Bank has sufficient Cardholder information, the Bank will endeavor to obtain the Cardholder's consent to the Electronic Distribution of Insurance Documents.
3. If the Bank has not obtained the Cardholder's consent to the Electronic Distribution of Insurance Documents or the Cardholder has withdrawn their consent to the Electronic Distribution of Insurance Documents, then the following terms apply:
 - (a) If the Bank has the Cardholder's mailing information, the Bank will mail Insurance Documents directly to that Cardholder.
 - (b) If the Bank does not have the Cardholder's mailing information, the Member will act as that Cardholder's agent (through the Program Administrator) for the purposes of receipt and distribution of Insurance Documents to that Cardholder. In such capacity as agent:
 - (i) Where the Cardholder has not expressed a preference to the Bank that they want to receive a hard copy of the Insurance Documents, the Member agrees to the Electronic Distribution of Insurance Documents; and
 - (ii) Where the Cardholder has expressed a preference to the Bank that they want to receive a paper copy of the Insurance Documents, the Bank will provide the Program Administrator with paper copies of the Insurance Documents for distribution to that Cardholder.
4. In addition to the Electronic Distribution of Insurance Documents, the Bank may provide Insurance Notices on Statements.
5. The Bank will at any time upon request provide the Program Administrator with paper copies of any Insurance Documents.

Miscellaneous Terms

6. Any Insurance Documents received through Electronic Distribution will be considered "in writing" and to have been signed and delivered by the Bank as though it were an original document.
7. The Member and each Cardholder may change their Insurance Document preference from electronic to paper copy at any time by contacting the Bank at the contact particulars set out in Schedule 2.
8. Insurance Documents will remain posted to the Program Website and will be available until the date that the Agreement is terminated. It is the responsibility of the Member and each Cardholder to retain a copy of each Insurance Document by saving or printing a copy while it is available to view.
9. The Bank may provide paper copies of Insurance Documents if the Bank is unable to provide the Insurance Documents through Electronic Distribution or for any other reason.

SCHEDULE 5**Program Administrator**

The Member hereby designates each of the persons whose name, title, address, numbers and signature appears below as its Program Administrator:

PRIMARY/LEAD

Name: Jane E. Fortson

Title: Business Administrator

Address, City, St., Zip: 49 School Street Hinsdale, NH 03451

Telephone number: (603) 336-5728

Fax number: (603) 336-5731

Email: jfortson@hnhdsd.org

Signature of Program Administrator: _____

Name: Gretchen Higgins

Title: Accountant

Address, City, St., Zip: 49 School Street Hinsdale, NH 03451

Telephone number: (603) 336-5728

Fax number: (603) 336-5731

Email: ghiggins@hnhdsd.org

Signature of Program Administrator: _____

Use of Email

The Member requests the Bank to accept
Requests sent via email by a Program
Administrator.

Yes (☒) No (☐)

Member Service Procedures

Notices to the Bank and Authorization Procedures. The Bank must be notified in writing when the Member wishes to amend the participation conditions of the Bank's Corporate MasterCard program under the Agreement. Documentation authorized by a Program Administrator must accompany requested changes to:

- add employees to the program;
- delete employees from the program;
- modify employees' names, addresses, phone numbers, cost centers, departments, etc.;
- adjust individual employee Card Limits.

ACF - FOOD AND NUTRITION SERVICES: ANTI-DISCRIMINATION AND CIVIL RIGHTS COMPLAINTS

A. USDA Non-Discrimination Statement.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. (*See note at end of this Section A.)

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: [USDA Form AD-3027](#) (linked tested 2024/5/9), from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. Mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. Fax:
(833) 256-1665 or (202) 690-7442; or
3. Email:
Program.Intake@usda.gov

B. Additional Discrimination Complaint Information.

1. Any person or representative alleging discrimination based on a prohibited basis relative to any of the District's food service programs has the right to file a complaint within 180 days of the alleged discriminatory action.
2. District staff who receive a complaint alleging illegal discrimination in the district's nutrition program will forward the complaint to the District's [Human Rights [or Non-Discrimination] Officer _____ [check district policies for title] immediately, who shall note whether the allegation was made

ACF - FOOD AND NUTRITION SERVICES: ANTI-DISCRIMINATION AND CIVIL RIGHTS COMPLAINTS

verbally or in person and will transcribe the complaint if it is not provided in writing. As required by the USDA, the [Human Rights [or Non-Discrimination] Officer _____ [check district policies for title] will forward the complaint to the USDA Office of the Assistant Secretary for Civil Rights immediately and will not first attempt to resolve the complaint prior to contacting the USDA.

C. Notice of Non-Discrimination Statement and Program Rights.

The Superintendent shall ensure that all materials and resources that are used to inform the public about any USDA supported Food and Nutrition Service (FNS) program include the complete, most current USDA non-discrimination statement in its exact wording. The statement may be accessed at: USDA Non-discrimination Statement (Other Programs).

At a minimum, the full USDA non-discrimination statement must be included on the following materials related to USDA programs:

- > FNS Application Form(s)
- > Notification of Eligibility or Ineligibility
- > Expiration of Certification Notification
- > Discontinuance Notification
- > Program (Home) Web Page
- > Other Public Information

If the size of the material is too small to include the full USDA Non-Discrimination statement (e.g., newspaper printing of menus), the material must at a minimum include the following statement in print the same size font as the main text: *"This institution is an equal opportunity provider."*

D. Display of "And Justice for All" Poster.

The USDA requires that its "And Justice for All" non-discrimination poster is prominently displayed in each location where FNS meals are most frequently provided (e.g., school cafeteria). Each poster must be no smaller than 11" x 17" and placed in a location that enables program participants to read the text regarding civil rights complaints without obstruction.

District Policy History:

First reading: 2/12/2025

Second reading/adopted: 3/12/2025

District revision history:

ACF - FOOD AND NUTRITION SERVICES: ANTI-DISCRIMINATION AND CIVIL RIGHTS COMPLAINTS

Code	Description
AC	<u>Nondiscrimination, Equal Opportunity Employment, and Anti-Discrimination Plan</u>
AC-R(2)	<u>Nondiscrimination, Equal Opportunity Employment, and Anti-Discrimination Plan - Annual Notice of Contact Information</u>
ACA	<u>Discrimination and Harassment Grievance Procedure</u>

Policy ACN - ACCOMMODATION OF LACTATION NEEDS

A. Statement of Purpose.

The District provides a supportive environment as to time and place for [students and] employees (collectively “people with lactation or lactation related needs”) to express milk and address other lactation related needs. Subject to the terms and exceptions set forth in this policy, the District will accommodate the needs of people with lactation or lactation related needs by providing reasonable times and suitable spaces for people with lactation or lactation related needs to express milk during school and work hours for one year after pregnancy. Lactation for purposes of this policy will include expression of milk by manual or mechanical means, medical conditions related to lactation, and other lactation related needs.

No person with lactation needs will be discriminated against for milk expression or related activities as provided in this policy, and reasonable efforts will be made to assist people with lactation needs in meeting their lactation needs while at work or school.

B. Accommodation Notice and Plans.

A person with lactation needs should contact the building Principal, school nurse or employee’s supervisor at least two weeks before the need for lactation accommodations arises. The District will endeavor to meet the break and space needs of each person with lactation needs. However, when ordinary accommodations (as discussed below) create undue hardship for the operations of the school/workplace, the District will work with the person with lactation needs to determine whether other reasonable accommodations may be made. Such other accommodations could include items like a change in work/class assignments, or schedules, additional break periods, permitted absences for medical appointments, or access to extra food and water throughout the day. When reasonable accommodations are unattainable, the school nurse, building Principal or other administrator working with the person with lactation needs should consult with the District’s Title IX Coordinator.

A lactation accommodation plan should be revisited upon request of the person with lactation needs, or at least every three months, with adjustments made to the accommodations for lactation breaks as lactation needs change.

C. Reasonable Time to Express Milk during the School Day.

Absent undue hardship other accommodations as established under Section B, above, a person with lactation needs will have a minimum of three opportunities (“lactation period”) during a work or school day, at agreed upon intervals (which should include flexibility as appropriate and practicable) for the purpose of lactation or to address other needs relating to lactation. An employee [or student] can choose to use usual break and meal periods.

A person with lactation needs who is an hourly employee [CHOOSE ONE OF TWO OPTIONS] [OPTION 1] will not be paid during lactation periods unless either (a) the

Policy ACN - ACCOMMODATION OF LACTATION NEEDS

lactation period falls during a regular paid break (e.g., a paid lunch), or the person is not completely relieved of duties during the lactation break. [OR OPTION 2] will be paid during lactation periods. People with lactation needs shall not be required to “make up” time relating to the use of unpaid lactation periods.

D. Suitable Private Areas for Lactation.

People with lactation needs will be provided with a private place, other than a bathroom, in each school district building in which a person with lactation needs spends the working or school day. The lactation area:

1. May be temporary or permanent;
2. Shall be shielded from view and free from intrusion by other persons, including without limitation other staff or students;
3. Shall be within a reasonable walk of the workstation or classroom of the person with lactation needs unless otherwise agreed by the person with lactation needs;
4. Have at a minimum:
 - a. An electrical outlet;
 - b. Appropriate seating;
 - c. A surface sufficient to place a breast pump;
 - d. A sink with running water or be in reasonable proximity to one;
 - e. A refrigerator for milk storage or be in reasonable proximity to one;
 - f. Shall be cleaned regularly by District staff assigned to that duty; [and
 - g. [this item is optional, delete/modify as desired] A District provided, hospital grade lactation pump for shared use].

E. Responsibilities of the Person with Lactation Needs.

A person with lactation needs will:

1. Provide at least two weeks' advance notice of the need for lactation accommodations, preferably prior to their return to school. This will allow school administrators the opportunity to establish a location and work out scheduling issues. Note that, notwithstanding the requested two weeks' notice, an unnecessary delay in making a reasonable accommodation for a person with lactation needs could constitute a violation of the PWFA and Title IX.
2. Maintain the lactation area by wiping down surfaces [including the shared pump] with antibacterial wipes so the area is clean for the next user.
3. Provide their own supplies as is necessary.

F. Prohibited conduct.

Any intentional act which violates a lactating person's privacy, aims to frustrate a lactating person's intentions to use the lactation space, or constitutes harassment on account of a lactating person's needs or lactating status is prohibited, and shall be treated as violation of the applicable code of conduct with possible disciplinary consequences, and may constitute sex discrimination and shall be reported to the Title IX Coordinator in

Policy ACN - ACCOMMODATION OF LACTATION NEEDS

accordance with policy {**} ACAC.

G. Dissemination of Policy.

This policy shall be printed or summarized in applicable employee and student handbooks. For employees, if the handbook is not provided at the time of hire, then the District will provide a copy of this policy at the time of hire.

District Policy History:

First reading: 2/12/2025

Second reading/adopted: 3/12/2025

District revision history:

NH Statutes	Description
RSA 275:78-83	<u>Policies Relating to Nursing Mothers (Scroll down to sections 275:78-83)</u>
Federal Regulations	Description
89 FR 29182	<u>Pregnant Workers Fairness Act ("PWFA")</u>
Federal Statutes	Description
20 U.S.C 1681, et seq	<u>Title IX of the Education Amendments of 1972</u>
42 U.S.C. 2000gg	<u>Pregnant Worker Fairness Act ("PWFA")</u>
42 U.S.C. 218d	<u>Pump for Nursing Mothers Act ("PUMP Act")</u>
Cross References	
Code	Description
AC	<u>Nondiscrimination, Equal Opportunity Employment, and Anti-Discrimination Plan</u>
AC-R(2)	<u>Nondiscrimination, Equal Opportunity Employment, and Anti-Discrimination Plan - Annual Notice of Contact Information</u>

Policy ACN - ACCOMMODATION OF LACTATION NEEDS

ACA	<u>Discrimination and Harassment Grievance Procedure</u>
ACAC	<u>Title IX Prohibition of Sex Discrimination and Sex-Based Harassment: Policy and Grievance Procedure</u>
GBEB	<u>Staff Conduct</u>
IHBCA	<u>Accommodation of Pregnancy and Related Medical Conditions: Students</u>
JIC	<u>Student Conduct</u>

APPENDIX IHBA-R(1) - PROGRAM FOR PUPILS WITH DISABILITIES - SECTION 504 - NOTICE OF PARENT AND STUDENT RIGHTS

A. Purpose.

As described in Board policy AC{**} and other policies referenced there, the District is committed to maintaining a workplace and educational environment that is free from discrimination, harassment, and retaliation* in admission or access to, or treatment or employment in, its programs, services, activities, and facilities.

This policy provides a grievance process for any complaints of illegal discrimination, harassment, or retaliation that are not addressed by other Board policies. For example, while race-based or ethnicity-based harassment or discrimination could be addressed through the grievance process in this policy, sex discrimination or sex-based harassment must be addressed under policy ACAC{**}.

The District does not assume responsibility or liability for actions that are unrelated to the District's programs or activities. However, the District may investigate any behavior that occurs on or off District property to the extent that such an investigation is necessary for the District to meet its legal obligations to address discrimination, harassment, and retaliation that negatively impact the education or work environment in the District. The District can address such behavior only when and to the extent that the District has the legal authority to do so.

B. Reports and Complaints of Discrimination or Harassment.

Under this policy, a **report** is nothing more than providing information to the District regarding conduct or statements that might constitute discrimination, harassment, or retaliation ("Discriminatory Conduct") as described below. A **grievance** or **complaint** (referred to in this policy as a "**Complaint**") is a verbal or written report or complaint of Discriminatory Conduct that objectively can be understood as a request for the District to investigate and make a determination about alleged Discriminatory Conduct. A Complaint is required to initiate the formal Grievance Process as described below.

C. Reports – Informal Process.

Contact information for the District's **Human Rights Officer**, Title IX Coordinator, and 504/ADA Coordinator can be found in AC-R(2).

- a. Reports of prohibited or illegal Discriminatory Conduct should be made to the District **[or building {if applicable}] Human Rights Officer** under this policy unless:
 - i. The report is about the **Human Rights Officer**, Title IX Coordinator, or 504/ADA Coordinator, in which case the report may be made directly to the Superintendent or Superintendent's designee, who shall then appoint an alternate to act in place of the disqualified officer.
 - ii. The report concerns potential **sex discrimination, sex-based harassment, or retaliation**, in which case the report should be made to the **District [or building {if applicable}] Title IX Coordinator** under policy ACAC{**}.

APPENDIX IHBA-R(1) - PROGRAM FOR PUPILS WITH DISABILITIES - SECTION 504 - NOTICE OF PARENT AND STUDENT RIGHTS

- iii. The report concerns potential discrimination, harassment, or retaliation related to a real or perceived **disability**, in which case the report should be made to the **District's 504/ADA Coordinator** under this policy.
 - iv. The report concerns **harassment that does not involve a protected class** (included in AC{**}), in which case the report shall be made to the **Building Principal** under policy **JICK{**}**.
- b. Any person who believes they have been subjected to prohibited or illegal Discriminatory Conduct may report the alleged acts to the District [or building {if applicable}] **Human Rights Officer** in accordance with this policy.

If a student is more comfortable reporting to a person other than the **Human Rights Officer** (e.g., guidance counselor, teacher, Principal), the student may tell any school district employee or volunteer. The employee or volunteer shall then make a report as discussed above and below in this Section C.

- c. Any person who witnesses or receives a report of behavior they believe to be Discriminatory Conduct should report the alleged acts immediately to the District [or building {if applicable}] **Human Rights Officer**.

If a student is more comfortable reporting to a person other than the **Human Rights Officer** (e.g., guidance counselor, teacher, Principal), the student may tell any school district employee or volunteer. The employee or volunteer shall then make a report per the following paragraph.

District employees and volunteers are required to report such conduct as soon as possible, but not later than the end of the next school or work day. This requirement does not apply if the employee or volunteer is the subject of the conduct, unless any student witnessed or was otherwise impacted by the conduct.

Upon receiving a report, the **Human Rights Officer** may determine that the incident has been appropriately addressed or may recommend additional action.

D. Definitions.

For the purposes of this policy and only this policy, terms are defined as follows.

“Complainant” is the person making a complaint. The Complainant may or may not be the Victim. If the Complainant is under 18 years of age, the Complainant’s parent(s) or legal guardian(s) shall also receive any communication regarding the Complaint or Grievance Process to which the Complainant is entitled.

“Discriminatory Conduct” refers to discrimination, harassment, or retaliation.

“Grievance Process” is the formal investigation and determination of whether prohibited or illegal discrimination, harassment, or retaliation occurred, and may include appeals.

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“Human Rights Officer” is the person assigned to that role in the District; contact information for this person can be found in policy AC-R(2){**}. If the Human Rights Officer designates another person to act as the Human Rights Officer, “Human Rights Officer” shall refer to that designee. Similarly, if the Human Rights Officer directs a Complaint to the 504/ADA Coordinator, “Human Rights Officer” as used in this policy refers to the 504/ADA Coordinator. If the report or Complaint of alleged discrimination, harassment, or retaliation involves the Human Rights Officer, “Human Rights Officer” shall refer to a person assigned by the Superintendent or the Superintendent’s designee to handle the report or Complaint.

“Report” is information provided to the District regarding conduct or statements that might constitute discrimination, harassment, or retaliation. A report does NOT prompt the Grievance Process; only a Complaint initiates the formal Grievance Process.

“Respondent” is the person who allegedly engaged in the prohibited or illegal discrimination, harassment, or retaliation. If a District policy, procedure, rule, custom, or practice is the subject of a report or Complaint and not a specific person, the District is considered the Respondent. If a Respondent is under 18 years of age, the Respondent’s parent(s) or legal guardian(s) shall also receive any communication regarding the Complaint or Grievance Process to which the Respondent is entitled.

“Victim” is the person who was allegedly subjected to the prohibited or illegal discrimination, harassment, or retaliation. The Victim may or may not be the Complainant. If a Victim is under 18 years of age, the Victim’s parent(s) or legal guardian(s) shall also receive any communication regarding the Complaint or Grievance Process to which the Victim is entitled.

“Witness” is a person who may have information regarding the alleged discrimination, harassment, or retaliation.

E. Complaints and Initiation of the Formal Grievance Process.

A person begins the formal grievance process by making a Complaint with the Human Rights Officer. If the Complaint is against the Human Rights Officer, the Title IX Coordinator, or the 504/ADA Coordinator, or if some other conflict of interest exists, the Complaint may be made to the Superintendent or Superintendent’s designee, who shall then appoint an alternate to act in place of the disqualified officer. For Complaints against the Human Rights Officer, the appointed alternate shall be deemed the “Human Rights Officer” for purposes of all the duties and powers of the Human Rights Officer as described below.

[The District’s Complaint form can be found here {insert website link to form} or obtained from the {Human Rights Officer}.] Written Complaints are strongly encouraged, as a written record provides certainty regarding the nature of the grievance. If an oral Complaint is made, the Human Rights Officer will offer to assist in the

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preparation of a written Complaint or, if assistance is refused, to create a recording of the oral Complaint. If both assistance and recording are refused by the Complainant, the District will investigate the expressed oral Complaint but, again, notes that an undocumented or unrecorded Complaint may result in uncertainty regarding the nature of the grievance.

The submission of a Complaint initiates Level 1 of the grievance process as described below. Upon receiving the Complaint, the Human Rights Officer will review the Complaint to determine whether it concerns allegations more appropriately addressed under a different procedure in accordance with policy AC{**}.

Complaints should be made as soon as possible. Complainants are advised that complaints to the Office for Civil Rights of the United States Department of Education (“OCR”) must be made within 180 days of the last act of alleged discrimination, harassment, or retaliation giving rise to the complaint or from the date the Complainant could reasonably have become aware of such occurrence.

If the person making the Complaint (the “Complainant”) or the person alleged to have committed the discriminatory conduct (the “Respondent”) is under 18 years of age, the Human Rights Officer shall notify their parent(s)/guardian(s) of the Complaint.

In determining whether the alleged actions constitute prohibited or illegal Discriminatory Conduct, the District will consider the surrounding circumstances, the nature of the behavior, the relationships between the parties involved, past incidents, the context in which the alleged incidents occurred, and all other relevant information. If, after investigation, school officials determine that it is more likely than not (the preponderance of the evidence standard) that Discriminatory Conduct or other prohibited behavior has occurred, the District will take prompt and effective corrective action in accordance with law and Board policy.

Level I – Investigation and Initial Determination:

The Human Rights Officer will initiate an impartial investigation within five days of receiving the Complaint. The Human Rights Officer may appoint another qualified person (e.g. Building Principal, etc.) to undertake the investigation. The Human Rights Officer or the appointed designee shall be known as the Investigator. The Investigator shall coordinate with the Superintendent with respect to assignment of persons or resources to fulfill the District’s obligations, both general and case specific, relative to this policy (e.g., supplemental investigators, specialists); this may involve the retention of third-party personnel or additional expenditure of resources.

The Investigator shall conduct a prompt, impartial, adequate, reliable, and thorough investigation, including the opportunity for the Complainant and other parties involved to identify witnesses and provide information and other evidence. The Investigator will evaluate all relevant information and documentation relating to the grievance.

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Within 30 working days of receiving the Complaint, the Investigator will complete a written report that summarizes the investigation and makes determinations as to whether the facts indicate a violation of this policy based on the appropriate legal standard. If someone other than the Human Rights Officer served as Investigator, the Human Rights Officer will receive the report and either adopt the report as submitted or modify and complete the report upon further investigation and/or review of applicable policy and law. If the determination is that prohibited or illegal Discriminatory Conduct occurred, the Human Rights Officer will recommend corrective action to the Superintendent to address the discrimination, harassment, or retaliation; prevent recurrence; and remedy its effects.

The Complainant(s), the victim(s) (if someone other than the victim(s) filed the Complaint), and the Respondent(s) will be notified of the determination in writing, within five working days of the completion of the investigatory report.

An extension of the investigation and any other deadlines/periods identified in this Section may be warranted if extenuating circumstances exist as determined by the Investigator. The Complainant(s), the victim(s) (if someone other than the victim(s) filed the Complaint), and the Respondent(s) will be notified when deadlines are extended.

Level II – Appeal:

Within five working days after receiving the Level I decision, the Complainant(s), the victim(s) (if someone other than the victim(s) filed the Complaint), or any Respondent may appeal the Investigator's decision to the Superintendent by notifying the Superintendent in writing. The Superintendent shall impartially review the matter or may designate another qualified person to conduct a prompt and impartial review.

Within ten working days, the Superintendent or designee will complete a written decision on the appeal, stating whether a violation of District policy is found and, if so, stating what corrective actions will be implemented. If someone other than the Superintendent conducts the appeal, the Superintendent will review and sign the report before it is given to the person appealing. A copy of the appeal and decision will be given to the Level I Investigator. The Complainant(s), the victim(s) (if someone other than the victim(s) filed the Complaint), and any Respondent will be notified in writing, within five working days of the Superintendent's decision, regarding whether the Superintendent or designee upheld, overturned, or modified the Level I decision.

Level III – Appeal:

Within five working days after receiving the Level II decision, the Complainant(s), the victim(s) (if someone other than the victim(s) filed the Complaint), or any Respondent may appeal the Superintendent's decision by notifying the Superintendent and School

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Board Chair in writing. Within 15 days, the School Board will determine whether to hear the appeal or submit it to an outside hearing officer.

The Complainant(s), the victim(s) (if someone other than the victim(s) filed the Complaint), and each Respondent will be allowed to address or otherwise submit information to the Board/hearing officer, and the Board/hearing officer may call for the presence of other persons the Board/hearing officer deems necessary. The Board/hearing officer will issue a decision within 30 working days for implementation by the administration. The Complainant(s), the victim(s) (if someone other than the victim(s) filed the grievance), and each Respondent will be notified in writing, within five working days of the Board/hearing officer's decision, subject to such confidentiality as is consistent with applicable policy and law. **The Level III decision is final.**

- Complaints involving sex discrimination, sex-based harassment, or retaliation must be referred to the Title IX Coordinator. See policy ACAC{**} for the Title IX Grievance Procedure.
- Complaints involving discrimination, harassment, or retaliation relative to a real or perceived disability must be referred to the 504/ADA Coordinator. Such complaints will be addressed in accordance with this policy and "Human Rights Officer" below shall refer to the 504/ADA Coordinator.
- Complaints of harassment that do not involve protected classes as identified in policy AC{**} should be processed under policy JICK{**}, the District's anti-bullying policy and procedures.
- All other Complaints will be managed by the Human Rights Officer.

F. Confidentiality.

Information contained in reports or Complaints, or the records relating to a formal grievance process, including, e.g., the identities of the Complainant(s), victim(s), Respondent(s), or witness(es), will only be disclosed as reasonably necessary in connection with the investigation or as required by law or policy. The District will make reports to appropriate authorities as necessary or as required by law.

G. District Actions in Absence of Formal Complaint.

Even if the person who is the subject of the alleged discriminatory conduct does not file a Complaint under this policy, if the District otherwise learns about possible discrimination, harassment, or retaliation, including violence, the Human Rights Officer will conduct a prompt, impartial, adequate, reliable, and thorough investigation to determine whether conduct in violation of law, District policy, or District [expectations, Code of Conduct] occurred, and will consult with the Building Principal and/or Superintendent regarding recommended supportive measures, remedies, and/or disciplinary consequences as deemed necessary or appropriate.

H. Interim and/or Supportive Measures.

When a report or Complaint is made or the District otherwise learns of potential

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discrimination, harassment, or retaliation, the District will take immediate action to protect the alleged victim(s), including implementing interim and/or supportive measures. Such measures may be provided on a temporary, long-term, or permanent basis and include, but are not limited to, altering a class seating arrangement, providing additional supervision, or suspending an employee pending an investigation. The District will also take immediate steps to prevent retaliation against the alleged victim(s) and/or Complainant(s), any person associated with the alleged victim(s) and/or Complainant(s), or any witness(es) or participant(s) in the investigation. These steps may include, but are not limited to, notifying students, employees and others that they are protected from retaliation, ensuring that they know how to make reports or Complaints, and initiating follow-up contact with the alleged victim(s) and/or Complainant(s) to determine if any additional acts of discrimination, harassment, or retaliation have occurred.

I. Consequences and Remedies.

If the District determines that prohibited or illegal Discriminatory Conduct has occurred, the District will take prompt, effective and appropriate action to address the behavior, prevent its recurrence, and remedy its effects.

Employees who violate this policy will be disciplined, up to and including employment termination. Students who violate this policy will be disciplined in accordance with applicable policies, **Codes of Conduct**, or school/classroom rules and regulations. Patrons, contractors, visitors, or others who violate this policy may be prohibited from District property or otherwise restricted while on District property. The Superintendent, **Human Rights Officer**, Building Principal, or designees will contact law enforcement or seek a court order to enforce this policy when necessary or when actions may constitute criminal behavior.

J. Training.

The District will provide training to employees on identifying and reporting acts that may constitute discrimination, harassment, or retaliation. The District will instruct employees to make all reports to proper personnel, specifically the Building Principal. The Building Principal will refer reports of illegal discrimination, harassment, or retaliation to the proper personnel, as found in policies AC{**} and AC-R(2){**}. The District will inform employees of the consequences of violating this policy and the remedies the District may use to rectify policy violations. All employees will have access to the District's current policies, required notices, and complaint forms. The District will provide training to any person responsible for investigating potential discrimination, harassment, or retaliation.

The District will provide information to parents/guardians and students regarding this policy and will provide age-appropriate instruction to students.

District Policy History:

First reading: 2/12/2025

Second reading/adopted: 3/12/2025

APPENDIX IHBA-R(1) - PROGRAM FOR PUPILS WITH DISABILITIES - SECTION 504 - NOTICE OF PARENT AND STUDENT RIGHTS

District revision history:

NH Statutes	Description
RSA 141-C:20-d	<u>Exclusion During Outbreak of Disease</u>
RSA 189:1-b	<u>Freedom of Assembly, Freedom of Religion</u>
RSA 193-F	<u>Student Safety and Violence Protection Act</u>
RSA 193:38	<u>Discrimination in Public Schools</u>
RSA 200:39	<u>Exclusion from School</u>
RSA 275:78-83	<u>Policies Relating to Nursing Mothers (Scroll down to sections 275:78-83)</u>

NH Dept of Ed Regulation	Description
N.H. Code Admin. Rules Ed 1100	<u>Standards for the Education of Students With Disabilities</u>
N.H. Code Admin. Rules Ed 1107.02(b)	<u>Evaluation Requirements for Children With Specific Learning Disabilities</u>
N.H. Code Admin. Rules Ed 303.01 (j)	<u>Substantive Duties of School Boards; Sexual Harassment Policy</u>
N.H. Code Admin. Rules Ed 306.04(a)(2022)	<u>Meeting the Special Physical Health Needs of Students</u>
N.H. Code Admin. Rules Ed 306.04(a)(8)	<u>Student Harassment</u>

Federal Regulations	Description
28 CFR Part 35	<u>Nondiscrimination on the Basis of Disability in State and Local Government Services</u>
28 CRF 35 - PENDING - 89 FR 31320	<u>Nondiscrimination on the Basis of Disability; Accessibility of Web Information and Services of State and Local Government Entities PENDING</u>
34 C.F.R. §§ 110.25	<u>Designation of responsible employee, notice, and grievance procedures</u>

APPENDIX IHBA-R(1) - PROGRAM FOR PUPILS WITH DISABILITIES - SECTION 504 - NOTICE OF PARENT AND STUDENT RIGHTS

34 CFR 104	<u>Nondiscrimination on the Basis of Handicap</u>
34 CFR 104.7(b)	<u>Adoption of Grievance Procedures</u>
34 CFR 106.30	<u>Definitions</u>
34 CFR 106.44	<u>Recipient's response to sexual harassment</u>
34 CFR 106.45	<u>Grievance process for formal complaints of sexual harassment</u>
34 CFR 106.71	<u>Retaliation</u>
34 CFR 300.307-.309	<u>Additional Procedures for Identifying Children With Specific Learning Disabilities</u>
7 CFR Part 15, Subpart A	<u>Nondiscrimination</u>
89 FR 29182	<u>Pregnant Workers Fairness Act ("PWFA")</u>

Federal Statutes	Description
20 U.S.C 1681, et seq	<u>Title IX of the Education Amendments of 1972</u>
20 U.S.C. § 1400-1417	<u>Individuals with Disabilities Education Act (IDEA)</u>
20 U.S.C. §§1400 et seq.	<u>Individuals with Disabilities Education Law</u>
20 U.S.C. §1232g	<u>Family Educational Rights and Privacy Act (FERPA)</u>
20 U.S.C. 1401(3)(B)	<u>Child with a Disability, Child Aged 3 through 9</u>
20 U.S.C. 1701-1758	<u>Equal Educational Opportunities Act of 1974 – "EEOA"</u>
29 U.S.C. 621, et seq.	<u>The Age Discrimination in Employment Act of 1967</u>
29 U.S.C. 705	<u>The Rehabilitation Act of 1973 - Definitions</u>
29 U.S.C. 794	<u>Rehabilitation Act of 1973 (Section 504)</u>
42 U.S.C. 12101, et seq.	<u>Title II of The Americans with Disabilities Act of 1990</u>
42 U.S.C. 1751 et seq.	<u>National School Lunch Act</u>
42 U.S.C. 2000c	<u>Title IV of the Civil Rights Act of 1964</u>

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42 U.S.C. 2000d et seq.	<u>Title VI of the Civil Rights Act of 1964</u>
42 U.S.C. 2000e et seq.	<u>Title VII of the Civil Rights Act of 1964</u>
42 U.S.C. 2000gg	<u>Pregnant Worker Fairness Act ("PWFA")</u>
42 U.S.C. 218d	<u>Pump for Nursing Mothers Act ("PUMP Act")</u>
42 USC 1751 – 66	<u>National School Lunch Act</u>
P.L. 110-233	<u>Genetic Information Nondiscrimination Act of 2008</u>

Cross References

Code	Description
AC	<u>Nondiscrimination, Equal Opportunity Employment, and Anti-Discrimination Plan</u>
AC-R(2)	<u>Nondiscrimination, Equal Opportunity Employment, and Anti-Discrimination Plan - Annual Notice of Contact Information</u>
ACAC	<u>Title IX Prohibition of Sex Discrimination and Sex-Based Harassment: Policy and Grievance Procedure</u>
ACD	<u>Commitment to Religious Neutrality</u>
ACE	<u>Procedural Safeguards: Nondiscrimination on the Basis of Disability</u>
ACF	<u>Food and Nutrition Services: Anti-Discrimination and Civil Rights Complaints</u>
ACN	<u>Accommodation of Lactation Needs</u>
DAF	<u>Administration of Federal Grant Funds</u>
GBAM	<u>Accommodation of Pregnancy and Related Medical Conditions: Personnel</u>
IHBCA	<u>Accommodation of Pregnancy and Related Medical Conditions: Students</u>

APPENDIX IHBA-R(1): PROGRAMS FOR PUPILS WITH DISABILITIES - SECTION 504 - NOTICE OF PARENT & STUDENT RIGHTS

Notice of Parent and Student Rights under Section 504 Rehabilitation Act of 1973

The Rehabilitation Act of 1973, commonly referred to as "Section 504," is a nondiscrimination statute enacted by the United States Congress. The purpose of the act is to prohibit discrimination and to ensure that disabled students have educational opportunities and benefits comparable to those provided to non-disabled students.

An eligible student under Section 504 is a student who (a) has, (b) has a record of having, or (c) is regarded as having a physical or mental impairment that substantially limits a major life activity such as, but not limited to learning, self-care, walking, seeing, hearing, speaking, breathing, working, and performing manual tasks.

Dual Eligibility: Many students will be eligible for education services under both Section 504 and the Individuals With Disabilities Education Act (IDEA). Students who are eligible under IDEA have many specific rights that are not available to students who are eligible solely under Section 504. An explanation of procedural safeguards for New Hampshire students eligible for services under the IDEA may be found in the "New Hampshire Special Education Procedural Safeguards Handbook available through the school district's Student Services Office and sets out the rights assured by IDEA.

It is the purpose of this notice to set out the rights assured by Section 504 to those disabled students who do not qualify under IDEA. The enabling regulations for Section 504 as set out in 34 CFR Part 104 provides parents and/or students with the following rights:

1. You have a right to be informed by the school district of your rights under Section 504. (34 CFR §104.32)
2. Your child has the right to an appropriate education designed to meet his/her individual educational needs as adequately as the needs of non-disabled students are met. (34 CFR §104.33)
3. Your child has the right to free educational services except for those fees that are also imposed on non-disabled students or their parents. Insurers and similar third parties are not relieved from an otherwise valid obligation to provide or to pay for services provided to a disabled student. (34 CFR §104.34)
4. Your child has a right to placement in the least-restrictive environment. (34 CFR §104.34)
5. Your child has a right to facilities, services, and activities that are comparable to those provided for non-disabled students. (34 CFR §104.34)
6. Your child has a right to an evaluation prior to an initial Section 504 placement and prior to any subsequent significant change in placement. (34 CFR §104.34)

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7. Testing and other evaluation procedures must conform to the requirements of 34 CFR §104.35 as to validation, administration, areas of evaluation, etc. The district shall consider information from a variety of sources, such as assessment, aptitude and achievement tests, teacher recommendations, physical condition or medical reports, student grades, progress reports, parent observations, and anecdotal reports. (34 CFR §104.35)
8. Placement decisions must be made by a group of persons (i.e., the Section 504 Committee) including persons knowledgeable about your child, the meaning of the least-restrictive environment, and comparable facilities. (34 CFR §104.36)
9. If eligible under Section 504, your child has a right to periodic reevaluations, generally every three years. (34 CFR §104.35) You have the right to notice prior to any action by the district in regard to the identification, evaluation, or placement of your child. (34 CFR §104.36)
10. You have the right to examine relevant records. (34 CFR §104.36)
11. You have the right to an impartial hearing with respect to the district's actions regarding your child's identification, evaluation, or educational placement, with the opportunity for parental participation in the hearing and representation by an attorney. (34 CFR §104.36)
12. If you wish to challenge the actions of the district's Section 504 Committee in regard to your child's identification, evaluation, or educational placement, you should file a written Notice of Appeal with the district's Section 504 Coordinator within 30 calendar days from the time you receive written notice of the Section 504 Committee's action(s).

A hearing will be scheduled before an impartial hearing officer, and you will be notified in writing of the date, time, and place for the hearing.

13. If you disagree with the decision of the impartial hearing officer, you have a right to a review of that decision by a court of competent jurisdiction. (34 CFR §104.36)
14. On Section 504 matters other than your child's identification, evaluation, and placement, you have a right to file a complaint with the district's Section 504 Coordinator (or designee), who will investigate the allegations to the extent warranted by the nature of the complaint in an effort to reach a prompt and equitable resolution.
15. You also have the right to file a complaint with the Office of Civil Rights. The address of the Regional Office with jurisdiction in New Hampshire is:

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504 - NOTICE OF PARENT & STUDENT RIGHTS**

Office for Civil Rights
U.S. Department of Education,
5 Post Office Square
Boston, Massachusetts 02109-3921
Tel: (617) 289-0111
TTY: (877) 521-2172
FAX: (617) 289-0150
OCR.Boston@ed.gov
Web Contact: www.ed.gov

District Policy History:

First reading: 2/12/2025

Second reading/adopted: 3/12/2025

District revision history:

NH Statutes	Description
RSA 186-C	<u>Special Education</u>
RSA 186-C:10-a	<u>Retention of Individualized Education Programs</u>
NH Dept of Ed Regulation	Description
N.H. Code Admin. Rules Ed 1100	<u>Standards for the Education of Students With Disabilities</u>
Federal Regulations	Description
34 CFR 104	<u>Nondiscrimination on the Basis of Handicap</u>
34 CFR 300 et seq.	<u>Assistance to the States for the Education of Children with Disabilities</u>
Federal Statutes	Description
20 U.S.C. § 1400-1417	<u>Individuals with Disabilities Education Act (IDEA)</u>

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20 U.S.C. §§1400 et seq.	<u>Individuals with Disabilities Education Law</u>
29 U.S.C. 794	<u>Rehabilitation Act of 1973 (Section 504)</u>
42 U.S.C. 12101, et seq.	<u>Title II of The Americans with Disabilities Act of 1990</u>

Cross References

Code	Description
AC	<u>Nondiscrimination, Equal Opportunity Employment, and Anti-Discrimination Plan</u>
AC-R(2)	<u>Nondiscrimination, Equal Opportunity Employment, and Anti-Discrimination Plan - Annual Notice of Contact Information</u>
ACE	<u>Procedural Safeguards: Nondiscrimination on the Basis of Disability</u>
IHBAA	<u>Evaluation Requirements for Children With Specific Learning Disabilities</u>
IHBAB	<u>Special Education Evaluations</u>
IHBAC	<u>Developmental Delay as Qualifying Disability</u>
IHBAM	<u>District Special Education Policy and Procedures Manual</u>
IKFC	<u>Alternative Diploma for Students with Cognitive Disabilities</u>
JICD	<u>Student Discipline and Due Process</u>
JICD-R(1)	<u>Student Discipline and Due Process - Memorandum of Understanding</u>
JICK	<u>Pupil Safety and Violence Prevention</u>
JICK-R(1)	<u>Pupil Safety and Violence Prevention - Report Form</u>
JICK-R(2)	<u>Pupil Safety and Violence Prevention - Bullying Report Form</u>
JICK-R(3)	<u>Pupil Safety and Violence Prevention - School Board Notification of Bullying Report</u>

DAFB - EQUIVALENCE IN INSTRUCTIONAL STAFF MATERIALS

A. General Policy.

The Board directs that all schools within the District are, to the greatest extent possible, equivalent in teaching, administrative, and other staff, and in provision of curricular materials and instructional supplies so that programs and services throughout the schools of the District are substantially comparable.

In reaching this equivalency status, the Board recognizes that individual teacher salary differentials due to salary schedule, experience and longevity factors will not be included in the determination of staff equivalency. Further, the District recognizes that unpredictable changes in student enrollment and personnel assignments that occur after the beginning of the school year in determining comparability of services under this policy will not be included in an analysis of equivalency.

To promote this purpose, and to comply with applicable federal law, the Superintendent, to the maximum extent possible, shall ensure the District complies with the following:

1. Maintenance of effort. To the maximum extent possible, the District shall maintain its programs and expenditures in a consistent manner from year to year, unless changes to District funding or attendance make such allocations unfeasible.
2. Federal funds to supplement, not supplant, non-Federal funds. The District may use federal funds only to supplement the funds that would, in the absence of such federal funds, be made available from State and local sources for the education of students participating in programs assisted under this part, and not to supplant such funds. To demonstrate compliance with this requirement, the District shall maintain adequate accounting records to demonstrate that the methodology used to allocate State and local funds to each school receiving assistance under this part ensures that all schools receive all of the State and local funds it would otherwise receive if it were not receiving federal funds
3. Comparability of services. Except as provided in paragraph captioned "Compliance," below, the District shall ensure that State and local funds will be used in schools receiving federal funds to provide services that, taken as a whole, are at least comparable to services in schools that are not receiving federal funds. If the District is serving all of its schools with federal funds, it must ensure that State and local funds are used to provide services that, taken as a whole, are substantially comparable in each school.

B. Written assurances. The District shall provide the New Hampshire Department of Education (NHED) written assurances that the District has established and implemented:

1. A District-wide salary schedule;

DAFB - EQUIVALENCE IN INSTRUCTIONAL STAFF MATERIALS

2. A policy to ensure equivalence among schools in teachers, administrators, and other staff; and
3. A policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies.

C. Procedures and records. The Superintendent or the Superintendent's designee:

1. May adopt such written procedures as may be necessary to fully implement this policy and comply with the assurances provided to NHED;
2. Maintain records that are updated biennially documenting compliance with this Policy.

D. Compliance. For the purpose of determining compliance with the requirement to supplement and not supplant state funds with federal funds, the District is permitted to exclude State and local funds expended for:

1. Language instruction educational programs; and
2. The excess costs of providing services to children with disabilities as determined by the Superintendent or Superintendent's designee.

E. Exclusion of funds. For the purpose of complying with the requirements of comparable services, the District may exclude receipt of supplemental State or local funds expended in any school for programs that meet the intent and purpose of 20 USC § 6321.

District Policy History:

First reading: 2/12/2025

Second reading/adopted: 3/12/2025

District revision history:

Federal Statutes	Description
20 U.S.C. § 6321	<u>Fiscal Requirements (as amended by Every Student Succeeds Act of 2015)</u>

JICG: PROHIBITIONS REGARDING USE AND POSSESSION OF TOBACCO PRODUCTS, E-CIGARETTES, AND E-LIQUIDS IN AND ON SCHOOL FACILITIES AND GROUNDS

State law prohibits the use of any tobacco product, e-cigarette, or liquid nicotine in any facility or upon any grounds maintained by the District. Students and minors are further prohibited from possessing such items in or upon any facility, school vehicle, or grounds owned or maintained by the District.

- A. **Definitions.** These definitions shall also include any amendments to the referenced statutes as the same may be amended or replaced from time to time.

"Tobacco product(s)" means any product containing tobacco including, but not limited to, cigarettes, smoking tobacco, cigars, chewing tobacco, snuff, pipe tobacco, smokeless tobacco, and smokeless cigarettes, as well as any other product or item included in RSA 126-K:2, XI.

"Device" means any product composed of a mouthpiece, a heating element, a battery, and electronic circuits designed or used to deliver any aerosolized or vaporized substance including, but not limited to, nicotine or cannabis. Device may include, but is not limited to, hookah, e-cigarette, e-cigar, e-pipe, vape pen, e-hookah, as well as any other object or item defined in RSA 126-K:2, II-a.

"E-cigarette" means any electronic smoking device composed of a mouthpiece, a heating element, a battery, and electronic circuits that may or may not contain nicotine or e-liquid. This term shall include such devices whether they are manufactured as e-cigarettes, e-cigars, or e-pipes, or under any other product name as well as any other product or item included in RSA 126-K:2, II-b.

"E-liquid" means any liquid, oil, or wax product containing, but not limited to, nicotine or cannabis intended for use in devices used for inhalation as well as any other substance included or defined in RSA 126-K:2, II-c.

"Liquid nicotine" means any liquid product composed either in whole or in part of pure nicotine and propylene glycol and manufactured for use with e-cigarettes, as well as any other product or item included in RSA 126-K:2, III-a.

"Employee" shall include all persons within the definition of "covered person" under Board policy GBCD.

"Facility" is any place which is supported by public funds and which is used for the instruction of students enrolled in preschool programs and in all grades maintained by the District. This definition shall include all administrative buildings and offices and areas within facilities supportive of instruction and subject to educational administration, including, but not limited to, lounge areas, passageways, rest rooms, laboratories, classrooms, study areas, cafeterias, gymnasiums, maintenance rooms, and storage areas.

JICG: PROHIBITIONS REGARDING USE AND POSSESSION OF TOBACCO PRODUCTS, E-CIGARETTES, AND E-LIQUIDS IN AND ON SCHOOL FACILITIES AND GROUNDS

B. Students

No student shall purchase, attempt to purchase, possess or use any tobacco product, device, e-cigarette, e-liquid, or liquid nicotine in any facility, in any school building or vehicle, or anywhere on school grounds maintained by the District.

Students are also subject to the provisions of D.2, below.

Enforcement of the prohibition against students shall initially rest with building principals, or their designees, who may also report any violation to law enforcement, for possible juvenile, criminal or other proceedings as provided under state law. Additional consequences may be administered pursuant to printed student conduct rules.

C. Employees

No employee shall use any tobacco product, device, e-cigarette, e-liquid, or liquid nicotine, in any facility, in any school building or vehicle, or anywhere on school grounds maintained by the District.

Initial responsibility for enforcement of this prohibition shall rest with building principals, or their designees. Any employee(s) who violate(s) this policy is subject to disciplinary action which may include warning, suspension or dismissal. Violations may also be referred to appropriate law enforcement and/or other appropriate agencies for criminal or other proceedings as provided under state law.

Employees are also subject to the provisions of D.2, below.

D. All other persons

1. No visitor, contractor, vendor or other member of the public, shall use any tobacco product, device, e-cigarette, e-liquid, or liquid nicotine in any facility, in any school building or vehicle, or anywhere on school grounds maintained by the District.
2. Additionally, no person, including, without limitation, students or employees (as defined above), may sell, give or furnish tobacco products, e-cigarettes, or e-liquid to any person under 21 in or upon any school facility.
3. The building principal(s), and where appropriate, other site supervisor (athletic director, vehicle driver, etc.), or their designee(s), shall have the initial responsibility to enforce this section, by requesting that any person who is violating this policy to immediately cease the use of tobacco products, e-cigarette or liquid nicotine. After this request is made, if any person refuses to refrain from using such products in violation of this policy, the principal, site supervisor, or designee may contact the appropriate law enforcement agency(ies) for possible criminal or other proceedings as provided under state law.

JICG: PROHIBITIONS REGARDING USE AND POSSESSION OF TOBACCO PRODUCTS, E-CIGARETTES, AND E-LIQUIDS IN AND ON SCHOOL FACILITIES AND GROUNDS

E. Implementation and Notice - Administrative Rules and Procedures.

The Superintendent shall establish administrative rules and procedures to implement this policy, which rules and procedures may be building level and/or district-wide. Rules and procedures relating to student violations and resulting disciplinary consequences should be developed in consultation with building principal(s).

The Superintendent, working with the building principal(s), shall provide annual notice to employees, students and parents of the pertinent provisions of this policy (e.g., student or staff handbook) along with applicable administrative regulations and procedures, which may include prescribed consequences for violations of this policy. Such notice should include information that violation of this Policy could lead to criminal or other such proceedings.

Signs shall be placed by the District in all buildings, facilities and school vehicles stating that the use of tobacco products is prohibited.

District Policy History:

First reading: 2/12/2025

Second reading/adopted: 3/12/2025

District revision history:

NH Statutes	Description
RSA 126-K:2	<u>Definitions</u>
RSA 126-K:7	<u>Use of Tobacco Products on Public Educational Grounds Prohibited</u>
RSA 126-K:8	<u>Youth Access to and Use of Tobacco Products, Special Provisions</u>
RSA 126-K:6	<u>Possession and Use of Tobacco Products by Minors</u>
RSA 155:64 – 77	<u>Indoor Smoking Act (Act starts at section 155:64)</u>

JICG: PROHIBITIONS REGARDING USE AND POSSESSION OF TOBACCO PRODUCTS, E-CIGARETTES, AND E-LIQUIDS IN AND ON SCHOOL FACILITIES AND GROUNDS

Cross References

Code	Description
ADC	<u>Prohibitions Regarding Use and Possession of Tobacco Products, E-Cigarettes and E-Liquids in and on School Facilities and Grounds (tri-coded as ADC/GBED/JICG)</u>
GBED	<u>Prohibitions Regarding Use and Possession of Tobacco Products, E-Cigarettes and E-Liquids in and on School Facilities and Grounds (tri-coded as ADC/GBED/JICG)</u>
IHAMA	<u>Teaching about Alcohol, Drugs, and Tobacco</u>

JLP - PARENTAL NOTIFICATION OF AND INVOLVEMENT IN STUDENT WELFARE

Pursuant to New Hampshire RSA 186:11, IX-e, the District will not adopt policies, procedures, or student support forms that prohibit District personnel from answering questions from a parent/guardian about that parent's/guardian's student's mental, emotional, or physical health or well-being, sexuality, or a change in related services or monitoring, or that have the effect of encouraging a student to withhold from a parent/guardian such information.

District personnel will not discourage or prohibit parental/guardian notification of and involvement in critical decisions affecting that parent's/guardian's student's mental, emotional, or physical health or well-being.

The Superintendent is authorized to adopt procedures that permit District personnel to withhold any of the above information from a parent if a reasonably prudent person would believe that such disclosure would result in abuse, abandonment, or neglect of a student or other child as those terms are defined in RSA 169-C:3.

To the extent that any other school board/district/school/class policy, procedure, rule or regulation, conflicts with the above, this policy shall supersede - but not otherwise impact - such policy, procedure, rule or regulation.

District Policy History:

First reading: 2/12/2025

Second reading/adopted: 3/12/2025

District revision history:

NH Statutes		Description
RSA 169-C:3		<u>Definitions</u>
RSA 186:11, IX-e		<u>Notice to Parents/Guardian Required</u>
Cross References		
Code		Description
IHBCA		<u>Accommodation of Pregnancy and Related Medical Conditions: Students</u>

**JLP - PARENTAL NOTIFICATION OF AND INVOLVEMENT IN STUDENT
WELFARE**

JLDBB

Suicide Prevention and Response Plan

David Ryan, Ed.D.
Superintendent

Jane Fortson, CPA
Business Administrator

HINSDALE

SCHOOL DISTRICT

Patricia Wallace, M.Ed., CAGS
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Superintendent Report March 2025

Career and Technical Education

It has become more clear to us through our ongoing conversations with Keene High School's Cheshire Career Center that our students are not welcome to attend the CTE courses of their choosing. While Karen Thompson will provide the summary of her latest conversation with CTE Director Richard Towne, we are moving forward with pursuing CTE opportunities with [Windham Regional Career Center](#) in Brattleboro for the next academic year. We are scheduled to meet with their leadership on Friday, March 14, to discuss our vision for CTE and how we can combine our resources to serve expanded CTE needs of our students for a more affordable cost. We also are continuing to research program needs not currently offered at WRCC and eyeing the Winchester School campus as a possible location for one or two of them. We will continue to inform the board of the developments with WRCC as discussions continue.

Next Generation Learning Challenge

We were once again invited by Next Generation Learning to apply for one of ten spots in their upcoming high school learning excursion taking place in the [Sunnyside Unified School District in Tucson, AZ](#) from April 28 - May 1. After being told that there were more applicants than they had anticipated and that choosing schools was going to be a very tough decision, we received word that we had, in fact, been selected. Our team consists of myself, Principal Anna Roth, life sciences teacher Teresa Chirichella, health and physical education teacher Kaitlyn Leonard, Chair April Anderson, Vice Chair Kaylah Hemlow, and students Colton Bornkessel and Ari Lee. Originally, Winchester Chair Karen Jerome was invited to attend but she is not available for that timeframe, so we asked outboard's alternate, Kaylah Hemlow, if she would attend instead.

There are four goals to this learning excursion:

1. See high schools in the midst of transforming learning, focusing on next gen learning approaches;
2. Notice the school culture, the ways that adults and youth work together, and school and district policies; explore how these conditions support innovative teaching and learning;

3. Connect with others in similar roles—educator, student, parent, community partner—to understand how each role is involved in the work of transforming learning at the host school(s) and consider ways your role can be involved in redesigning the high school experience in your own community; and,
4. Develop strategies for applying what you learn during the learning excursion to your school/district and create an artifact to share what you learn with a wider group of colleagues and partners in your school/district community.

As a reminder, the excursion is a fully grant funded trip made possible through the work of the [Barr Foundation](#), and each member of the team receives a stipend of \$1400 to use towards travel, meals, ground transportation, and any other expenses incurred during the trip. Any balance of funds will be used towards the implementation of any program or project that results from this trip, and there will be no funds used for the support of a staff position, temporary or otherwise.

Campus Safety and Security Taskforce

Our safety and security task force will meet again in the first or second week of April so that Assistant Principal Ponce, SRO Moore, and office assistant Miriam Tallman can brief the team on their recent train-the-trainer sessions with [Alert, Lockdown, Inform, Counter, and Evacuate \(ALICE\)](#) over the winter break. All three staff members participated in the full hands-on training to learn the ins and outs of providing a timely and proven response to any type of intruder situation, and the training helped to update their understanding of what we should be changing in our current practice.

We will also use the meeting time to prioritize the improvement of our hardscape and security measures, and cost out each of those projects with an eye on applying for any upcoming statewide or federal security grants that are made available. The timing of this next meeting was designed purposefully to fall after the town has had the opportunity to vote on the school district budget. Once we have a full priority list of improvements or enhancements, we will brief the board fully.

Winchester Hinsdale High School Tuition Agreement Status

Both school board chairs signed a Waiver of Conflict earlier this week to permit the attorneys at [Wadleigh, Starr, and Peters in Manchester, NH](#) to review and make suggestions for improving the recently completed draft of the tuition agreement between Winchester and Hinsdale. Their role is to provide direction to the committee in partnership as opposed to representation in a standard bargaining process, and it is this relationship that the two boards have forged that we had hoped for when first discussing the process. Once legal counsel has reviewed and made suggestions for edit to the document, the committee will meet once more to review the edits and agree to the changes. It is still expected that the hearing notices for both towns will be posted for March 17, and that public hearings will be held just prior to the start of regularly scheduled school board meetings in Winchester on April 3, and in Hinsdale on April 9. Should anything change, we will certainly inform the board.