

**Hinsdale School Board Meeting
SAU Conference Room
August 14, 2024
6:00 PM**

Zoom Link:

<https://us06web.zoom.us/j/83981747011?pwd=iqWf1UHUF4vLrz3pPiwQ8MRs49AaIq.1>

Meeting ID: 839 8174 7011

Board Members Present: April Anderson, Kaylah Hemlow, and Marc Sprague

Board Members Attending Remotely: Wayne Dingman, Jr., and Kendra Gardner

Board Member(s) Excused: Michael Phillips

Administration Present: Dr. Molly Bremner, HES Principal; Jane Fortson, Business Administrator; Anna Roth, HMHS Principal; Dr. David Ryan, Superintendent; and Justin Therieau, Director of Technology

Administration Attending Remotely: Karen Thompson, Director of Academics and Career Readiness

Minutes Recorded by: Maria Webb, Executive Assistant

Call to Order:

A. Anderson called the meeting to order at 6:00 pm.

A. Anderson reviewed the guidelines for holding the Zoom meeting.

Review of the Manifests:

The Board signed the manifests. There were no questions.

Minutes:

1. Public and non-public minutes of June 12, 2024.
2. Public and non-public minutes of June 13, 2024.

M. Sprague MOVED to approve the group of minutes as written above. K. Hemlow SECONDED. 5-0-0, MOTION PASSED.

Citizen's Comments:

A. Anderson opened Citizen's Comments for 30 minutes. There were no comments from citizens attending in person, and there were no citizens attending via Zoom.

Superintendent's Report:

D. Ryan reviewed his report with the Board. Highlighted the following:

- First Student Contract Update
- Strategic Planning Process and Steering Committee
- Tuition Exploratory Committee
- Security Committee

M. Sprague MOVED to accept A. Anderson and K. Hemlow to the Strategic Planning Steering Committee. K. Gardner SECONDED. 5-0-0, MOTION PASSED.

K. Hemlow MOVED to accept M. Sprague to the School Security & Student Safety Committee. K. Gardner SECONDED. 5-0-0, MOTION PASSED.

D. Ryan recognized K. Gardner for being named as an Angels in Adoption honoree for the 2024 Congressional Coalition on Adoption Institute.

Business Administrator's Report:

J. Fortson reviewed her report with the Board. K. Hemlow expressed disappointment with the decision to not proceed with the CEP for the elementary school. J. Fortson explained the rationale for the decision.

Discussed the importance of increasing the numbers of free and reduced applications.

K. Hemlow MOVED to approve retaining \$50,000 in the fund balance for the year. M. Sprague SECONDED. 5-0-0, MOTION PASSED.

J. Fortson noted an estimated savings of \$20,229 in the 25/26 budget due to changes in the NHRS rates. Also, the independent auditors will begin their field work on October 21st.

Personalized Learning Report:

K. Thompson reviewed her report with the Board. Invited the Board to attend the breakfast with the new teachers on 8/21/24. A. Anderson, W. Dingman, Jr., and M. Sprague planned to attend.

K. Hemlow appreciated the OSTCP goals for this year.

Principals' Reports:

A. Roth reviewed her report with the Board. Highlighted the following:

- ESY and Credit Recovery
- School Counselor position (part-time) filled

M. Bremner reviewed her report with the Board. Highlighted the following:

- Redraft of attendance procedures in the Student Handbook

- Emergency Operations Plan (EOP) updates
- Open House August 27th
- Discussed staffing, including recent resignations from Grade 1 and Grade 2 teachers

Discussed the large size of the Grade 5 class. The Board noted that fifth grade is an important transitional year with preparing to go into Middle School. Noted that there are also factors to consider, such as the numbers of IEPs, etc.

The Board recommended replacing the open Grade 2 teacher position with a Grade 5 teacher. No Board action needed to be taken as it is not an increase to the budget.

D. Ryan discussed with the Board allowing him the opportunity to have some time to hold teachers to their contracts if they resign over the summer.

Board members expressed concern regarding the rolling dismissal. M. Bremner highlighted the safety aspects that were considered.

The Board requested to receive the Principals' weekly newsletters. The Board welcomed both new Principals to the district.

Technology Report:

J. Therieau reviewed his report with the Board. Discussed the E-Rate funding for schools.

K. Hemlow MOVED to approve the \$2,500.00 to contract with E-Rate online. M. Sprague. SECONDED. 5-0-0, MOTION PASSED.

School Board Retreat:

Rescheduled for September 16th at 5:00 PM. Location to be determined.

School Board Goal Setting:

To be discussed at the Retreat.

2024-2025 Updated Calendar:

Informational for the Board. Needed to change October 14th to Columbus Day, per NH Bill 1014. No Board action needed.

Voting in November 2024:

D. Ryan shared the Town's request to use the HMHS Gymnasium for the General Election on November 5th.

After discussion, the following motions were made:

A. Anderson MOVED to approve the Town's request to use the Gymnasium on November 5th. K. Gardner SECONDED. 0-5-0, MOTION PASSED.

E-Rate Funding for Schools:

Discussed in the IT Director's Report.

Handbooks:

1. HES Student Handbook
2. HMHS Student Handbook
3. Staff Handbook

Informational for the Board. No Board action needed. M. Bremner and A. Roth highlighted the changes for the Board. Discussed attendance updates in the HES Student Handbook.

Policies - First Readings:

- a. AC – Non-Discrimination
- b. ACE- Procedural Safeguards: Non-discrimination on the Basis of Disability
- c. ADB/GBEC – Drug-Free Workplace and Drug-Free Schools
- d. ADC – Tobacco Products Ban Use and Possession in and on School Facilities and Grounds
- e. DK – Payments, Checks and Manifests
- f. EBB – School Safety
- g. EBBD – Indoor Air Quality & Water Quality
- h. EEAEA – Mandatory Drug and Alcohol Testing – School Bus Drivers and Contracted Carriers
- i. EFA – Availability and Distribution of Healthy Foods
- j. EHAB – Data Governance and Security
- k. GBCE – Background Investigation and Criminal History Records Check
- l. GBEC/ADB – Drug-Free Workplace and Drug-Free Schools
- m. GBED/ADC/JICD – Prohibitions Regarding Use and Possession of Tobacco Products, E-Cigarettes, and E-Liquids in and on School Facilities and Grounds
- n. GCO – Teacher Performance and Evaluations
- o. JICA – Student Dress Code
- p. JLCF – Wellness Policy

K. Hemlow MOVED to accept the policies listed above as First Readings as a group. M. Sprague. SECONDED. 5-0-0, MOTION PASSED.

Job Descriptions – Final Reading:

1. Multi-Tiered System of Support (MTSS-Reading) Coordinator for HES

M. Sprague MOVED to accept the job description draft above as a Final Reading. K. Hemlow SECONDED. 5-0-0, MOTION PASSED.

Other Business:

A. Anderson asked about the new BrightArrow system and parent notifications. J. Therieau shared how flexible the system is.

The Board would like a message to go out to Parents with a reminder to update their contact information with the schools.

Committee Reports:

1. **Behavioral Support Team** – no update.
2. **Budget Committee** – Met 7/8th.
3. **Community Connections** – Please send information to post.
4. **Facilities Maintenance/Emergency** – W. Dingman replaced M. Sprague. Next meeting will be Sept./Oct.
5. **HASP Advisory Board** – no update. Meeting on 9/11th.
6. **Legislation/NHSBA** – A. Anderson received an updated legislation list.
7. **Personnel Committee** – Reviewing the SAU 92 Manual and preparing for HFT negotiations.
8. **Policy Committee** – See First Readings above.
9. **Portrait of a Learner** – Will still meet yearly.
10. **Selectboard** – no update.
11. **Staff Development** – no update.
12. **Tuition Exploratory Committee** – discussed in the Superintendent's report.
13. **Wellness** – Wellness Fair planned for September.

Citizens' Comments:

Miriam Tallman, attending online, asked a question about the Student Handbooks regarding discipline and HES morning start and pick up procedures. Asked about emergency procedures and cameras. M. Tallman thanked the Board and administrators for all of their work.

J. Fortson shared regarding the recent Title IX training.

W. Dingman, Jr. noted that a meeting was scheduled regarding the MOU for the fields.

J. Fortson shared that new Facilities Director, Nate Boudreau, may attend the next Board meeting.

Non-public:

K. Hemlow MOVED to go into a nonpublic session according to RSA 91 A:3 II (c) at 8:43 pm. M. Sprague SECONDED. Roll Call: A. Anderson – yes, W. Dingman, Jr. – yes, K. Gardner – yes, K. Hemlow – yes, and M. Sprague - yes. VOTE: 5-0-0, MOTION PASSED.

W. Dingman, Jr. MOVED to reconvene the public session at 9:15 pm. K. Hemlow SECONDED. Roll Call: A. Anderson – yes, W. Dingman, Jr. – yes, K. Gardner – yes, K. Hemlow – yes, and M. Sprague - yes. VOTE: 5-0-0, MOTION PASSED.

K. Hemlow MOVED to adjourn the meeting at 9:15 pm. M. Sprague SECONDED. VOTE: 5-0-0, MOTION PASSED.

I attest that this is a true copy of the minutes:

_____ approved on _____
Maria A. Webb