

Superintendent's Office

Patricia Wallace
Director of Special Services

Business Office

Wayne Woolridge
Superintendent

Deborah Child -Trabucco
Director of Technology

Jodie Holmquist
Business Administrator

Ann Marie Diorio
Director of Human Resources
Executive Assistant

Karen Thompson
Director of Curriculum, Instruction
and Assessment

Debbie Godin
Accountant

Dear Parents,

If an emergency or disaster situation ever arises while your child is in school, please be aware that our school has made preparations to respond effectively. Our school district has a detailed plan that has been formulated to respond to a large or small emergency and includes evacuation to an off-site location. This plan has been developed in conjunction with local emergency management teams.

The decisions to keep students at school or at an off-site location will be based upon recommendations from our local responders. In the event our students are evacuated to an off-site location and we have permission to dismiss them, we will release students **only to parents or the person(s) you have specified on the registration sheet** you completed at the beginning of the school year. Please keep this information up to date throughout the year. In such situations you should expect our dismissal process to be tightened to ensure student safety. Please be patient if staff members ask you for identification or you need to wait a few extra minutes. (Be sure to have identification available.)

Be assured, your child's safety is of paramount importance to us. Our entire staff is trained to respond to emergencies in a calm, reassuring manner. You can help us in an emergency situation by adhering to the following:

- **DO NOT telephone the school.**
 - Our telephone lines may be needed for emergency communication with police, fire, and other emergency personnel.
- **DO NOT come to the school until requested.**
 - During an emergency, access to the school must be kept clear for emergency vehicles. By "Self Responding" to the school you may jeopardize the safety of your child.
- **DO NOT call or text your child's cell phone.**
 - Not only can cell phone connections create an unsafe electrical charge (in the case of a bomb threat) but conflicting and unconfirmed information is better left to be sorted by the adults on site.
- **Be sure your child(ren) understands the need to follow the directions of any school personnel.** Failure to do so may result in disciplinary action.

Although no one likes to dwell on emergency situations, we believe that planning ahead will help alleviate additional stress and concern. You might want to assure your children that whether they are at home or at school, the adults in their lives are there to keep them safe.

Please feel free to call me if you have any questions regarding our emergency plans.

Sincerely,

Hinsdale School District

The Hinsdale School District
49 School Street P.O. Box 27 Hinsdale, NH 03451 603-336-5728 Fax: 603-336-5731
website: www.hnhsd.org
Home of the Hinsdale Pacers - Hinsdale Middle High School
Home of the Colts - Hinsdale Elementary School