

## HES Building Improvement Committee Minutes

**Date:** May 24, 2016

**Present:** Joe Boggio, Steve Fecto, Jim O'Malley, April Anderson, Kaylah Hemlow, Tom O'Connor, Deb Carrier, Shawn Lee, Wayne Woolridge, Courtney Hodge, James MacDonell, Kathy Bean

**Absent:** Sean Leary

1. **Call to Order.** Meeting called to order 6:00
2. **Approval of Minutes-May 10, 2016.** Jim asked for any changes or comments. Nomination for Steve Fecto was 2nded by Sean Leary not Shawn Lee. Also name spelling, James MacDonell
3. **Timeline.** Mr. O'Malley proposed August 17<sup>th</sup> would be the first goal date to have something to present to the school board. Cost projections would be the 2<sup>nd</sup> step with a target of November. Need to have a board vote by December.

There was some discussion about architects, Mr. MacDonell suggested that this be a priority. Mr. O'Connor stated that Turner did the schools previous project. This would not a good fit due to issues with that project.

Tenant was also discussed. They have worked on other projects in town such as the police station. It was suggested it be put out to bid. Mr. O'Malley suggested we table this discussion for now.

Wayne discussed state aid. Amount is uncertain. There is a method to rank projects that would go well with our needs at this time. There will be a lot of competition. There is a good chance we would get something. Our code compliance needs will put us high on the list. A common thread among projects that were approved is a good support base.

We need to present a minimum needed to support the project. We need to move carefully so as not to build optimism. We have some funds already allocated.

Mr. Boggio presented a power point with a draft of a project timeline. This will be emailed to all committee members.

4. **Development of Questions for Fire Chief.** The Fire Chief is not able to make a night meeting. We need to have info on what we could do. Some issues may not be affordable. Think about what we need before we meet with the chief. Look to the future for things that may be an issue. Have him sign off to what his expectations would be. A big question is with a fire escape can we put Kindergarten to 2<sup>nd</sup> floor.

Steve Fecto discussed enrollment projections. The optimum number of students per class is 20. Mr. Boggio projects that Kindergarten will reach 55 this year.

We need to make sure during transition times that students are complying with codes. Rooms below ground level could be an issue for egress.

5. **Designation of DIC Subcommittees.** Sub committees were discussed and set. If we have a good solid committee base this would help to move along to solutions. Which committees do we need to have, who wants to be on each committee.

Finance—James MacDonell, Courtney Hodge, Tom O’Connor, Kaylah Hemlow. (Sean Leary)

Public Relations/Ascetics—April Anderson, Wayne Woolridge, Steve Fecto, Courtney Hodge, Kaylah Hemlow, (Sean Leary)

Curriculum—Deb Carrier, Joe Boggio

Facilities —Shawn Lee, James MacDonell, Wayne, James O’Malley, (Sean Leary)

Fire Chief, Architects- It was decided to make this part of facilities subcommittee although we may need to make this separate at some point.

Sean Leary was absent the committee felt he would be a good fit for the finance, public relations and facilities committees.

6. **Plan for Parent and Community Input.** Tabled until the next meeting.

7. **HES Building Improvement Committee Member Comments.**

Some things mentioned for the committees to consider were that the playground should not be touched. For ascetics, real brick is cheaper than the fake façade. Heating and ventilation etc., can new systems tie in to existing systems.

Need to have rough specs before we go to architects. Mr. O’Malley thought we should define 3 solutions:

Minimum-What is the lowest cost project that could be done to meet our needs.

Optimum-The most cost effective project while still meeting current needs. Mr. O’Malley thought the adjoining Smith land would be good for this.

Maximum Cost-The highest cost while meeting current and projected needs.

There was some discussion on the previous school project. How was it presented to public? It was presented about 5 times. It was a long process.

Access or space for (2) 1<sup>st</sup> grades. Music and Art need to be also on ground level.

Bring library back to 1<sup>st</sup> floor. Putting the library back would include having the computers available there.

Do we need a 5<sup>th</sup> room for preschool?

Portables were discussed, they do have bathrooms, and how does that affect safety, moving to specials, support services. We would need a sheltered corridor for access. One portable would run \$120,000 before slab, corridors, utilities etc. Airflow, sound, heating can be issues with portables. They comply with national codes, not state. How does that affect parking? It was asked would the portable option affect qualifying us for state aid. There is a whole scoring system for aid with many factors. Mr. Boggio listed some of the points for scoring,

Some felt a stick build would be a much better option. This would be longer lasting and a greater asset than a portable. There was discussion about how portables do not have a good chance of resale.

Need to contact dig safe to see where transformer wires enter the building. Mr. Boggio will contact this week.

Courtney Hodge asked could we consider using the gym space for classrooms. Would it be worth moving the gym? The cost to repurpose the gym space and rebuild would outweigh the cost of a whole new project. Courtney mentioned her suggestion was due to the location of the gym to the rest of the building.

Mr. O'Malley suggested the Smith land is an important factor in the project. This is a discussion that has happened with Mr. Smith no money was discussed. Are we acquiring the land or trading land. If we can do a trade this would be a minimum cost.

8. **Open Discussion.** [HESBIC@hnhdsd.org](mailto:HESBIC@hnhdsd.org) is the email for all members.

Mr. O'Malley researched and found an agency to help with planning guidance. Education Facilities Clearinghouse. Is this something we want to contact? Go through and look at website to discuss in the next meeting.

Kaylah Hemlow asked are there any grants out there or organizations that would donate money. We might qualify for a grant but what are the stipulations that go with it.

April Anderson wondered about local businesses, would they be willing to donate. Finance or PR committee can look at this.

9. **Future Meeting Dates.** Next meeting Tuesday, June 7<sup>th</sup>, 6:00 pm.
10. **Future Agenda Items.** Sub Committees need to bring goals to next meeting. Reports and progress.
11. **Adjourn.** Motion to adjourn and 2nded. Meeting adjourned 7:11

\*Addition\* Due to scheduling conflicts the next meeting has been moved to Thursday, June 9<sup>th</sup>.