

HES Building Improvement Committee

Date: September 22, 2016

Present: Steve Fecto, Jim O'Malley, April Anderson, Kaylah Hemlow , Courtney Hodge , Sean Leary, Tom O'Connor

Absent: Joe Boggio, Deb Carrier, Shawn Lee, Wayne Woolridge, James MacDonell

1. **Call to Order.** Meeting was called to order at 6:12.
2. **Approval of Minutes.** Courtney Hodge was absent at the last meeting. Motion made and seconded to approve minutes. Motion passed.
3. **Review Presentation Plans.** Mr. O'Malley made changes to the power point presentation. Mr. Fecto and Mr. Boggio are working on the video as discussed. Recording will include the 1st grade space. It was pointed out we need to keep in mind guidelines for filming classrooms and students.

Outline was presented for the October 5th meeting.

Mr. O'Malley will start with an introduction to committee members and the purpose of the committee.

Architects will talk about the project.

There will be a sign-up sheet at the meeting for anyone to have the letter for legislators sent to them. Mrs. Anderson and Mr. Leary have been coordinating this. It was mentioned to have links included to legislators. People will be more apt to forward it the easier it is.

Mrs. Hemlow will send update Q & A sheet to Mr. O'Malley who will send it on to the committee.

We need to stress that something is going to need to be done. This is the best time to do it since we don't know what will change after elections.

There will be a 501C3 meeting Saturday to move forward with this.

4. **Other.** Letter has been signed. James MacDonell did some preliminary work, his estimates were more than 1 acre, we need to not exceed 1 acre. We need to make sure the footprint does not exceed land we can swap. Surveyor will establish boundaries when they come out so that Mr. Smith still retains two building lots. Mr. O'Malley asked to have Mr. MacDonell summarize his work and get it to him. Point was made that we go ahead with the land swap no matter the outcome of the project.

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Mr. Fecto presented work Mr. Boggio and Mr. Theriault did on the website.

Contractor updates: Electrical engineers feel there is enough power to run the new addition. Will need water heater and some technology connections. Phone and PA will work well. There will need to be some changes and additions for the cameras. We have no back up power. Will quote for generator for addition, kitchen and multipurpose spaces. Tom O'Connor asked are we paying for separate contractors, plumbing, etc.? He understood the initial money to the architects were to cover all preliminary work. We should contact Marinace and clear this up. Architects have some questions about the space needed.

Once 501C3 is filed with the state then they can set up a bank account. Then we can look for donations, ie whirlpool, lumber liquidators (free flooring for schools).

5. **Future Meeting Dates.** Committee will meet at 5:30 on 5th in the HES café. If any questions come up before that email Mr. O'Malley.
6. **Adjournment:** Meeting adjourned at 7:09.