

HES Building Improvement Committee

Date: March 30, 2017

Present: Joe Boggio, Steve Fecto, Jim O'Malley, Kaylah Hemlow, Wayne Woolridge, Tom O'Connor, Courtney Hodge, April Anderson and Shawn Lee, James MacDonell and Sean Leary.

Absent: Deb Carrier

1. **Call to Order:** Mr. O'Malley called the meeting to order at 6:02 pm.
2. **Approval of Minutes:** 3/2 amend minutes to include attendance. Present were, Joe Boggio, Steve Fecto, Jim O'Malley, Kaylah Hemlow, Wayne Woolridge, Deb Carrier, Tom O'Connor, Courtney Hodge, April Anderson, Shawn Lee, James MacDonell and Sean Leary. 3/11 no changes. Motion to approve by Steve Fecto 2nd by James MacDonell, approved.
3. **Architect Discussion.** With the assumption of funding we need to get going. There was discussion on whether we should keep Marinace or go through the RFP process again. We are not required to do this. Shawn Lee made a motion to go to the school board with Marinace to move forward and Sean Leary 2nded it. Motion carried. Possible startup date will be July 1st.
4. **Review of Membership and Goals:** Current committee members are not obligated to stay. Next group will be more involved with the actual project. There was discussion on what the boards involvement would be regarding design, construction, site visits etc. The committee would meet to make decisions. 1st phase would be detailed design, hiring engineers, costs etc. The 2nd phase would be the start of construction.

Two other possible members were brought up. Jason Sisko has been involved with school constructions previously and Alan Putnam is the district's Maintenance Supervisor. Mr. Sisko will be attending meetings and Mr. Putnam will be included on emails and may sometimes attend meetings and site visits.

5. **Clerk of the Works:** This is a position that this type of project would have. There was discussion on what the duties would be. Important for communication between the project and committee side.
6. **Next Steps:** Wayne shared an email from Marinace with an outline for the project. Construction manager must be put out to bid. There was discussion on the email. The last paragraph would be a good point for Public Relations. It stated on how yes the vote passed but the trucks won't be here tomorrow.
7. **Sub-committee Reports/Goal Setting:**
 - a. Public Relations – Discussed moving forward with donation letter. We need to be careful with the wording. Should discuss with the 501C3 committee first. The goal of the PR committee will be more to update the public on our progress.
 - b. Finance – Meeting Wednesday the 5th at 6:30. Any Donations would go to the 501C3. Their next meeting is scheduled for May 8th. Holly Kennedy was in the audience and said she would see if they can meet earlier.
 - c. Education: Marinace will have discussion with the school for input on design.

- d. Facility – Should have members available daily once construction begins. The committee meets the last Friday of each month. Joe Boggio, Steve Fecto and Courtney Hodge are available.
8. **Other:** Discussion about the land survey status. Smokey Smith would like a final agreement. There needs to be a discussion with him so that we can have exact lines. This will also need to go through the school board. Would like to have the fire department involved. It was decided that Mr. Boggio will continue to be the contact with Mr. Smith to keep consistency. The planned actions are.
- a. Mr. Boggio speaks to Mr. Smith, create a draft of an agreement. Have attorney go over.
 - b. School Board and Fire Chief to sign off on agreement (hope to have for May 12th meeting)
 - c. Confirm revenue from the state and bond.
 - d. Building process can begin. It is hoped we could break ground July 1st.

State funding update. Email from Amy Clark, the House finance committee passed the budget. It now goes through the house. There are some bills in the works that could mess up the budget. Such as Senate bill 193 to fund students not in a public school. Mr. Abbott said we are the talk of the state department because of the landslide vote.

The 501C3 now has a Certificate as the Hinsdale Education Foundation. Discussed selling bricks to put in walkway to building with names on them. The existing tiles in the Elementary School done by students were also brought up.

9. **Next Meeting Date:** April 26 at 6:30, SAU conference room with. Architects may be in attendance.
10. **Adjournment:** Motion to adjourn by James MacDonell and 2nded by April Anderson. Meeting adjourned 7:07.