

## HES Building Improvement Committee

Date: January 4, 2016

Present: Joe Boggio, Steve Fecto, Jim O'Malley, April Anderson, Kaylah Hemlow, Wayne Woolridge, Sean Leary, Tom O'Connor Deb Carrier, James MacDonell, Courtney Hodge

Absent: Shawn Lee

1. **Call to Order:** Meeting was called to order at 6:00.
2. **Approval of Minutes:** Motion to approve minutes for 12/16/16 as is by Sean Leary, seconded by Steve Fecto, approved.
3. **Sub-Committee Updates:**
  - a. Public Relations
    - i) Correspondence via Community Connection email: Someone had commented saying why can't we use the cafeteria space for a classroom.
    - ii) Review of Marinace Tri fold: Mr. Boggio corrected some of the labels on the no longer usable spaces. After discussion it was decided the Project Budget should have the total cost instead of a breakdown and a line stating the 1.5 million would be the bond amount. Please get any comments on the tri fold to Mr. Boggio by Friday afternoon.
    - iii) Video Viewing and plans: tabled for now. Mr. Boggio will send this to the committee. Please view and get any comments to Mr. Boggio by Monday. This will also be put on the website and Facebook site.
    - iv) Updates to Web Page: Tabled for now.
    - v) Next Steps: Community Forums and visits. Kaylah is putting together a calendar of school and town events. She will email to the committee to see who can attend events. Thursday January 26<sup>th</sup> at 6:30 was suggested as a date for a community forum. School board will need to approve. Mr. O'Connor reminded that there will need to be a separate bond forum between 1/28 and 2/23. Could do this on 2/7 piggyback with town 6:30 for budget, 7:30 for bond at the town hall. (this is a school board responsibility)
  - b. Facility
    - i) Land Survey: A new survey will need to be done because the pin will need to be moved.
  - c. Finance:
    - i) 501c3: We will be moving the money through the United Way fund for now. Finance can start looking for money. Mr. MacDonell asked for any tax id's etc.
    - ii) State Board of Education emergency funding: The letter was passed on to the state board lawyer to see if they interpret it to be an emergency funding need.
    - iii) State Board of Education Building Aid: They meet next week to then pass it on to the legislature. Amy Clark will be at this meeting and Mr. Woolridge and Mr. Boggio will also try and meet with Ron Anstey (State Fire Marshalls Office).
    - iv) Funds Expended: Nothing further. Expect the trifold materials to be around \$150.
    - v) Curriculum: Nothing to report. Mr. Boggio did mention that with the new addition this will also create some outside field space where children will not have to cross the street to access.
4. **Other Items:** Updated PowerPoint was handed out by Mr. O'Malley. Sean will give updated pages to Joe for Trifold. Let Mr. O'Malley know by Monday on any changes. There was some discussion on the warrant language. Mr. Woolridge and Mr. O'Connor will work with the school lawyer for this. There will be a meeting with Mr. Smith on the 9<sup>th</sup>. Jay Kahn (NH Senator) came and looked at 1<sup>st</sup> grade space. PTA Meeting, 19<sup>th</sup> at 6:00. Mr. Boggio will bring the tri fold and flyers.
5. **Next Meeting Date:** January 24<sup>th</sup> at 6:00, SAU Conference Room.
6. **Adjournment:** Motion to adjourn by Steve Fecto, 2nded by Tom O'Connor. Meeting adjourned at 6:42.