

Hinsdale School Board Meeting
May 8, 2024
SAU Conference Room
6:00 PM

This meeting is being held in person and via Zoom.

Use the link below to join via Zoom:

<https://us06web.zoom.us/j/83725067396?pwd=M3BwZTdiN3hqQTluSlQ4aUZPMUR3dz09>
Meeting ID: 837 2506 7396

In an effort to maximize our meeting time and make efficient our work on behalf of our students, Hinsdale School Board members have subscribed to the following meeting norms:

1. We will be respectful to all speakers.
2. We listen to understand and not to respond.
3. We will be fully present at the meeting by becoming familiar with materials before we arrive.
4. We will be attentive to how our physical and verbal expressions affect others.
5. Each of us is responsible for respectfully airing disagreements with each other in a timely manner rather than sharing them with others.
6. We will be responsible for examining all points of view before a consensus is accepted.

- | | |
|--|-------------|
| 1. Call to Order | A. Anderson |
| 2. Public Hearing (Swiftwater Scholarship Donation) | A. Anderson |
| 3. ELO Student Presentation: Kindness Day 2024 Recap | K. Thompson |
| 4. Review of the Manifests | A. Anderson |
| 5. Minutes | A. Anderson |
| <ol style="list-style-type: none">1. Motion to accept the public and non-public minutes of April 10, 2024.2. Motion to accept the public and non-public minutes of April 18, 2024. | |
| 6. Citizens' Comments | A. Anderson |
| <p>Citizen will state his or her name and then direct your comment to the Chair. If needed, the Chair will ask for Board or Administrative response. The Chair will respond at the next scheduled board meeting if required.</p> | |
| 7. Student Board Member Items | M. Phillips |
| 8. Superintendent's Report | D. Ryan |
| <ol style="list-style-type: none">1. Superintendent's Report – D. Ryan | |

2. Business Administrator's Report – J. Fortson
3. Director of Personalized Learning's Report (K. Thompson)
4. Principal's Report (J. Boggio - HES)
5. IT Director's Report (J. Therieau)

9. New Board Business

A. Anderson

1. Portrait of a Learner (POL) Presentation
2. Reaffirmation of:
 - a. DAB - Fund Balance Policy
 - b. DFA - Investment Policy
 - c. Data Governance Plan
3. Food Service Meal Prices
4. HES Lift:
 - a. Accept Bid
 - b. Approve Budget Transfer
5. Job Descriptions – First Readings:
 - a. ESOL Teacher
 - b. ESOL Tutor
6. Job Descriptions – Final Readings:
 - a. Director, Academics and Career Readiness
 - b. Digital Learning Specialist (DLS)

A. Anderson

Other Business

7. Any other business to be conducted by the Board

10. Committee Reports

A. Anderson

1. Behavioral Support Team (K. Hemlow; K. Gardner)
2. Budget Committee Representative (A. Anderson; K. Hemlow = alternate)
3. Community Connections (A. Anderson; K. Hemlow)
4. Facilities Maintenance/Emergency (M. Sprague; W. Dingman, Jr. = alternate)
5. HASP Advisory Board (K. Gardner; K. Hemlow)
6. Legislation/NHSBA (A. Anderson)
7. Personnel Committee (A. Anderson; W. Dingman, Jr.)
8. Policy Committee (K. Gardner)
9. Portrait of a Learner (POL) (K. Hemlow; K. Gardner)
10. Selectboard Representative (W. Dingman, Jr.; M. Sprague = alternate)
11. Staff Development (K. Hemlow; K. Gardner = alternate)
12. Tuition Exploratory Committee (K. Gardner; K. Hemlow)
13. Wellness (K. Hemlow; M. Sprague)

Vision Statement

Supporting students by providing personalized learning and creating connections with the greater community.

Mission Statement

The Hinsdale School District works collaboratively with the community to create a safe learning environment that supports opportunities for personalized learning for all students. Our students will be lifelong learners that will be prepared to succeed in an ever-changing and diverse world.

- 11. **Citizens' Comments** A. Anderson

Citizen will state his or her name and then direct your comment to the Chair. If needed, the Chair will ask for Board or Administrative response. The Chair will respond at the next scheduled board meeting if required.
- 12. **Non-public RSA 91 A:3 II (a) (b) (c) (d) (e) (i) (k) (l) (m) (as needed)** A. Anderson
- 13. **Adjournment** A. Anderson

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Mission Statement

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**Hinsdale School Board Public Hearing
May 8, 2024
SAU Conference Room
6:00 PM**

AGENDA

- | | |
|--|--------------------|
| 1. Call to Order | A. Anderson |
| 2. Swiftwater Scholarship | A. Anderson |
| 3. Non-public RSA 91 A:3 II (a)(b)(c)(d)(e)(i)(k)(l)(m)
(if needed) | A. Anderson |
| 4. Other Business | A. Anderson |
| 5. Adjournment | A. Anderson |

Hinsdale School District

Vision Statement

Supporting students by providing personalized learning and
creating connections with the greater community.

Mission Statement

The Hinsdale School District works collaboratively with the community to create a safe learning environment that supports opportunities for personalized learning for all students. Our students will be lifelong learners that will be prepared to succeed in an ever-changing and diverse world.

ANONYMOUS SCHOLARSHIP

The Swiftwater Scholarship will be awarded to a graduating senior from Hinsdale High School looking to pursue postgraduate education in either a trades school, 2- or 4-year college. This scholarship gives a deserving Hinsdale student a chance to financially achieve their dream of attending college.

Determining factors will be:

- High School graduate from Hinsdale, NH.
- GPA average or above. (2.0)
- Need-based.
- Half of the \$5,000.00 Scholarship will be awarded at Graduation and the other \$2,500.00 will be dispersed after successful completion of Semester 1. (GPA 2.0 or better)
- After successful completion of Semester 1, grades and S2 classes will need to be sent to Cathy Johnson, 49 School Street, Hinsdale, NH 03451.
- Selection Committee: Registrar, Principal, Guidance counselor.

TITLE XV
EDUCATION
CHAPTER 198
SCHOOL MONEY
Miscellaneous Provisions
Section 198:20-b

198:20-b Appropriation for Unanticipated Funds Made Available During Year. –

I. Notwithstanding any other provision of law to the contrary, any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year. The following shall apply:

(a) Such warrant article to be voted on shall read: "Shall the school district accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?"

(b) If a majority of voters voting on the question vote in the affirmative, the proposed warrant article shall be in effect in accordance with the terms of the article until such time as the school district votes to rescind its vote.

II. Such money shall be used only for legal purposes for which a school district may appropriate money. No funds disbursed from the education trust fund pursuant to RSA 198:42 shall, under any circumstances, emergency or otherwise, be deemed to be unanticipated money under the provisions of this section.

III. (a) For unanticipated funds in the amount of \$20,000 or more, the school board shall hold a prior public hearing on the action to be taken. Notice of the time, place, and subject of such hearing shall be published in a newspaper of general circulation in the relevant municipality at least 7 days before the meeting is held.

(b) A school board may establish the amount of unanticipated funds required for notice under this subparagraph, provided such amount is less than \$20,000. For unanticipated funds in an amount less than \$20,000, the school board shall post notice of the funds in the agenda and shall include notice in the minutes of the school board meeting in which such funds are discussed. The acceptance of unanticipated funds under this subparagraph shall be made in public session of any regular school board meeting.

IV. Action to be taken under this section shall:

(a) Not require the expenditure of other school district funds except those funds lawfully appropriated for the same purpose; and

(b) Be exempt from all provisions of RSA 32 relative to limitation and expenditure of school district moneys.

Source. 1981, 167:1. 1991, 329:1. 1993, 176:12, 13. 2000, 201:1. 2005, 188:1, eff. Aug. 29, 2005. 2023, 38:1, eff. July 18, 2023.

MINUTES

Hinsdale School Board Meeting
SAU Conference Room
April 10, 2024
6:00 PM

Join Zoom Meeting

<https://us06web.zoom.us/j/83725067396?pwd=M3BwZTdiN3hqQTluSIQ4aUZPMUR3dz09>

Meeting ID: 837 2506 7396

Board Members Present: April Anderson, Wayne Dingman, Jr., Kendra Gardner, Kaylah Hemlow, Michael Phillips, and Marc Sprague

Administration Present: John Barth, HMHS Principal; Joe Boggio, HES Principal; Jane Fortson, Business Administrator; Dr. David Ryan, Superintendent; Justin Therieau, Director of Technology; and Karen Thompson, Director of Personalized Learning

Minutes Recorded by: Maria Webb, Executive Assistant

Call to Order:

A. Anderson called the meeting to order at 6:00 pm.

A. Anderson reviewed the guidelines for holding the Zoom meeting.

Election of Officers:

A. Chair:

D. Ryan asked for nominations for Board Chair.

K. Hemlow MOVED to nominate A. Anderson as Board Chair. K. Gardner SECONDED. 5-0-0, MOTION PASSED.

B. Vice Chair:

Anderson asked for nominations for Board Vice Chair.

K. Gardner MOVED to nominate K. Hemlow as Board Vice Chair. M. Sprague SECONDED. 5-0-0, MOTION PASSED.

Review of the Manifests:

The Board signed the manifests. There were no questions.

Minutes:

1. Public and non-public minutes of the Board Work Session, March 10, 2024.
2. Public minutes of March 13, 2024.
3. Public and non-public minutes of March 14, 2024.

K. Hemlow MOVED to approve the group of minutes as written above. K. Gardner SECONDED. 3-0-2, MOTION PASSED.

Citizen's Comments:

A. Anderson opened Citizen's Comments for 30 minutes. Donna Foster welcomed the new Board Members.

Superintendent's Report:

D. Ryan reviewed his report with the Board. He congratulated the Board Chair and new Vice Chair.

Highlighted the following topics:

- Search Committees
- Minimum Standards for Public School Approval Process (NHed 306 Update)
- School-Based Mental Health Services Grant
- Town Emergency Operations Plan
- Snow day on 4/4/2024. Discussed impact on Paras.

After discussion, the following motions were made:

K. Hemlow MOVED to authorize Dr. Ryan to move forward with the School-Based Mental Health Services Grant application process. W. Dingman, Jr. SECONDED. 5-0-0, MOTION PASSED.

K. Hemlow MOVED to waive the requirement to make up the snow day, and to direct administration to explore options for Paras to make up the day. K. Gardner SECONDED. 5-0-0, MOTION PASSED.

Search Committees:

M. Sprague MOVED to nominate K. Hemlow to the HES Principal Search Committee. W. Dingman, Jr. SECONDED. 5-0-0-MOTION PASSED.

K. Hemlow MOVED to nominate A. Anderson to the HMHS Principal Search Committee. M. Sprague SECONDED. 5-0-0-MOTION PASSED.

W. Dingman, Jr. MOVED to nominate K. Gardner to the Facilities Director Search Committee. K. Hemlow SECONDED. 5-0-0-MOTION PASSED.

Business Administrator's Report:

J. Fortson reviewed her report with the Board. Highlighted:

- Facilities Director Hiring Team. Meeting soon to review applications.
- Community Eligibility Provision (CEP) for free meals. HES is eligible, but not the entire district. Discussed negative lunch balances.

Personalized Learning Report:

K. Thompson reviewed her report with the Board. Discussed the status of *The Portrait of a Learner*. Expects to have data to share at the May Board Meeting.

Principals' Reports:

J. Barth reviewed his report with the Board. Added that the NHS Induction ceremony is April 18th in the HMHS Library. Course scheduling is underway, and students will visit the Cheshire Career Center on Tuesday. Discussed questions on the office referral data.

J. Boggio reviewed his report with the Board. Shared that the dog tag was a gold paw print. Answered questions on the discipline data. Fifth Grade Graduation will be on Monday, June 17th. Field Day will be on June 14th.

Discussed activities planned for Community Kindness Day on April 19th. The Principals noted that the activities are student-driven.

Technology Report:

J. Therieau reviewed his report with the Board.

Discussed the sound system being off at the beginning in error. D. Ryan noted that the Board is not required to broadcast the meeting, so would advise community members to view the minutes.

Student Board Member Items:

M. Phillips joined the meeting at 6:36 PM.

Shared student input regarding scheduling of student lunches, Kindness Day, and Field Day.

Job Descriptions:

1. Director of Academics and Career Readiness: K. Thompson provided an overview.
2. Digital Learning Specialist (DLS): J. Therieau provided an overview.

K. Hemlow MOVED to accept the job description drafts above as first readings. K. Gardner SECONDED. 5-0-0, MOTION PASSED.

Board Committee Assignments:

- 1) **Behavioral Support Committee:** Kaylah Hemlow & Kendra Gardner
- 2) **Representatives to the Budget Committee:** April Anderson (Kaylah Hemlow = alternate)
- 3) **Community Connections Committee:** April Anderson & Kaylah Hemlow
- 4) **Facilities Committee:** Marc Sprague (Wayne Dingman, Jr. = alternate)
- 5) **HASP Advisory Board:** Kendra Gardner & Kaylah Hemlow
- 6) **Legislative/NHSBA Reporting:** April Anderson
- 7) **Personnel Committee:** April Anderson & Wayne Dingman
- 8) **Policy Committee:** Kendra Gardner
- 9) **Portrait of a Learner (POL) Committee:** Kaylah Hemlow & Kendra Gardner
- 10) **Selectboard Representative:** Wayne Dingman, Jr. (Marc Sprague = alternate)
- 11) **Staff Development:** Kaylah Hemlow (Kendra Gardner = alternate)
- 12) **Tuition Exploratory Committee:** Kendra Gardner & Kaylah Hemlow
- 13) **Wellness Committee:** Kaylah Hemlow & Marc Sprague

Acceptance of the 2022-2023 Audit Report:

J. Fortson provided an overview of the report findings.

K. Hemlow MOVED to approve the 2022-2023 Audit Report. M. Sprague SECONDED. 5-0-0, MOTION PASSED.

Anonymous Scholarship Donation:

J. Fortson shared that there will be a public hearing at the start of the May Board Meeting.

Food Service Meal Prices:

J. Fortson shared regarding the Paid Lunch Equity Tool (PLET). Asked the Board to approve a price increase for lunches.

K. Hemlow MOVED to table the vote on the Food Service meal prices to next month. K. Gardner SECONDED. 5-0-0, MOTION PASSED.

April 8th Solar Eclipse Information:

Discussed the activities on April 8th.

Other Business:

K. Gardner shared a request from Mr. Hartnett that the Principals and Board participate in the Memorial Day Parade. J. Barth shared that Mr. Thurston is planning to have the HMHS band march in the parade. Discussed uniforms for the band.

J. Barth, J. Boggio, M. Phillips, J. Therieau, and K. Thompson were excused from the meeting at 7:59 PM.

Committee Reports:

1. **Behavioral Support Team** – no update.
2. **Budget Committee** – no update.
3. **Community Connections** – A. Anderson asked for items to post.
4. **Facilities Maintenance/Emergency** – Meeting April 19th, 2:15 PM.
5. **HASP Advisory Board** – Meeting May 8th at 5:30 PM.
6. **Legislation/NHSBA** – Discussed NHed 306.
7. **Personnel Committee** – Meeting 4/23rd at 4:30 PM.
8. **Policy Committee** – no update.
9. **Selectboard** – K. Gardner shared an update.
10. **Staff Development** – no update.
11. **Tuition Exploratory Committee** - no update.
12. **Wellness** – Next meeting is April 17th at 3:30 PM.

Citizens' Comments:

There were no comments from the citizens attending in-person and via Zoom.

Non-Public Session:

K. Hemlow MOVED to go into a nonpublic session according to RSA 91 A:3 II (a)(c) at 8:06 pm. W. Dingman, Jr. SECONDED. Roll Call: A. Anderson – yes, W. Dingman, Jr. – yes, K. Gardner – yes, K. Hemlow – yes, and M. Sprague - yes. VOTE: 5-0-0, MOTION PASSED.

W. Dingman, Jr. MOVED to reconvene the public session at 8:36 pm. M. Sprague SECONDED. Roll Call: A. Anderson – yes, W. Dingman, Jr. – yes, K. Gardner – yes, K. Hemlow – yes, and M. Sprague - yes. VOTE: 5-0-0, MOTION PASSED.

K. Hemlow MOVED to adjourn the meeting at 8:36 pm. M. Sprague SECONDED. VOTE: 5-0-0, MOTION PASSED.

I attest that this is a true copy of the minutes:

Maria A. Webb

approved on _____

**Hinsdale School Board Special Meeting
SAU Conference Room
April 18, 2024
5:00 PM**

Board Members Present: April Anderson, Wayne Dingman, Jr., Kendra Gardner, Kaylah Hemlow, and Marc Sprague

Administration Present: Jane Fortson, Business Administrator; and Dr. David Ryan, Superintendent

Minutes Recorded by: Maria Webb, Executive Assistant

Call to Order:

A. Anderson called the meeting to order at 5:00 pm.

Non-Public Session:

W. Dingman, Jr. MOVED to go into a nonpublic session according to RSA 91 A:3 II (c) at 5:01 pm. M. Sprague SECONDED. Roll Call: A. Anderson – yes, W. Dingman, Jr. – yes, K. Gardner – yes, K. Hemlow – yes, and M. Sprague - yes. VOTE: 5-0-0, MOTION PASSED.

K. Hemlow MOVED to reconvene the public session at 5:55 pm. W. Dingman, Jr. SECONDED. Roll Call: A. Anderson – yes, W. Dingman, Jr. – yes, K. Gardner – yes, K. Hemlow – yes, and M. Sprague - yes. VOTE: 5-0-0, MOTION PASSED.

The Board noted that, for the record, they unanimously approved the leave of absence request from Mr. Barth.

K. Hemlow MOVED to adjourn the meeting at 5:57 pm. W. Dingman, Jr. SECONDED. VOTE: 5-0-0, MOTION PASSED.

I attest that this is a true copy of the minutes:

Maria A. Webb

approved on _____

SUPERINTENDENT'S REPORT

David Ryan, Ed.D.
Superintendent

Jane Fortson, CPA
Business Administrator

HINSDALE

SCHOOL DISTRICT

Patricia Wallace
Director of Student Service

Karen Thompson
Director of Personalized
Learning

49 School Street, P.O. Box 27 | Hinsdale, NH 03451 | 603-336-5728 | www.hnhsd.org

May 2024 Superintendent Report

Search Processes are Wrapping Up

We are excited to be making three nominations (HES Principal, 6-12 School Counselor, HES Behavior Interventionist) to you this evening as a result of a vibrant and intense set of search processes, and at the writing of this report we are completing round one of the HMHS principal interviews with a plan to conduct round two on May 8 and submit a nomination to you at a special meeting scheduled for May 15. As a matter of numbers, we can report the following data related to the number of applicants and the number selected to interview:

Position	Number of Applicants	Number Invited to Interview
HES Principal	9	4*
HMHS Principal	5	3
6-12 School Counselor	4	4*
Behavior Interventionist	8	3

- denotes one candidate withdrew from consideration after being invited to interview

The full day finalist visit at HES was executed with professionalism and investment from all staff members and so many people participated in keeping the sessions lively, moving and on time. Thank you to everyone who took turns meeting with the candidate and escorting her to each of the several sessions. The finalist visit for the HMHS candidate(s) will be conducted in a similar fashion with some tweaks to the schedule due to the different daily schedule. We will have shared the schedule with you by the time we have this board meeting.

Hinsdale School District Selected as Grant Recipient (Not That One)

Next Generation Learning Challenge has selected Hinsdale as one of its four national recipients for a grant that will enable the district to put its newly minted Portrait of a Learner in practice. [The grant program is called Bravely and is designed to present assistance and funds toward a transformative practice centered around a challenge question](#) (linked here for your review). We are so fortunate to have been selected and will work with a team of four teachers and three administrators to address how we shift our middle school to a more learner-centered focus and build greater autonomy and capacity of our middle school teachers to accomplish it. There is no financial obligation on behalf of the school district and there are no new positions that will result from the grant.

In our last meeting we discussed our candidacy for the School Mental Health Services Grant and if you recall, there was a 25% financial match if we were selected to join the application with the NH Education Department. Unfortunately, we were not selected to move forward in that grant program, and I did learn through the application process that much of the funding that we already commit to student mental health would have counted towards the 25% match, so any additional funding would have been minimal. We will continue to seek these types of grant opportunities that will best benefit our students.

Strategic Planning Process

In accordance with Hinsdale School Board goal:

1. The board will work with the superintendent to establish the structure for developing a five-year strategic plan

[I have included with my board report the draft](#) of the structure and plan for the arduous task of conducting a strategic planning process. The bulk of the work will be conducted by the Priority Area Teams following an orientation, planning session, and monthly updates/check-ins from each of the four areas. This document remains a draft until the Board has had the opportunity to review it, ask questions, make suggested edits, and approve it. This document is submitted with the intention of serving as the “structure for developing the five-year strategic plan” and not the actual detailed process that each team will follow. Once the structure is approved, we will dive into the phases that are outlined in the document.

Community of Kindness

As you know, we held our first Community of Kindness Day in our town, and it was well received and applauded by many in the school and community. Our students and staff were ROCK STARS in their volunteer efforts to make Hinsdale an extra special place for at least one day, and a ton of thanks goes to Karen Thompson, Liz Boggio, and their team of assistants and

community members who helped make it happen with sites, resources, and lots of cookies. [We shared a lot of feedback on the day in our April 2024 Superintendent's Update for Families which I have also linked here.](#) We will schedule this event annually and look forward to what our students and staff come up with next year!



BRAVELY™

2024-2025 Application Process

Tackle your highest-priority challenges for reimagining student success and make progress on your learning redesign with a team of your peers and skilled facilitators from NGLC. And do so in ways that build new systems and structures aligned with the equitable, deeper learning that you envision for students.

Reimagine student success with NGLC's Bravely.

[Complete the Application](https://www.bravely.org)

Who: Teams of 5-6 leaders in a public school, district, or charter organization who are committed to reimagining student success.

What: A year-long, hybrid, team experience to develop capacity in liberatory design and transformation design while addressing a high-priority challenge for reimagining student success. In addition to a small grant, Bravely provides monthly team meetings, coaching connections, access to tools and strategies, trying your change ideas and collecting data to understand them, and a celebratory Showcase of Learning.

How: Preference will be given to teams that **apply by 12:00 noon on April 15, 2024**, but we will accept applications on a rolling basis until we reach capacity.

2024-2025 BRAVELY

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[Selection Process](#) [Grants and Commitments](#) [Visual Timeline & Process](#) [About NGLC](#)

Overview

The national nonprofit [Next Generation Learning Challenges](#) (NGLC), with funding from [Carnegie Corporation of New York](#), is excited to announce this [Bravely](#) opportunity for the 2024-2025 school year! We invite applications from public school, district, or charter teams of 5-6 leaders each that are ready to engage in transformational change to reimagine and redefine student success.

Bravely enables school, district, and charter leaders to work in their teams with NGLC’s skilled facilitators to tackle their highest-priority challenges—and do so in ways that build new operating norms aligned with the equitable, deeper learning that they envision for students. Teams will experience, learn, and apply effective change practices to work on one or more self-identified systemic challenges or inequities in a 12-month time period—all with a long-term vision of transformed learning and improved student outcomes in mind. Bravely teams will engage in a learning journey grounded in the integration of National Equity Project’s [liberatory design](#) and NGLC’s research-based [transformation design](#).

NGLC asks participating teams to make a general commitment to three “Brave Agreements,” representing a common basis and vision for all parties involved in Bravely:

- To re-envision success comprehensively and equitably, enabling core academic and life skills for each and every student.
- To transform learning fundamentally, putting students at the center, as the only way to bring our revitalized vision of success to life.
- To lead, learn, and model our vision of success organizationally, as our operating norms, to ensure that these changes endure.

Although Bravely is a one-year commitment, there is no set timeline to accomplish these vision statements; NGLC, in fact, views this work as fluid and never-ending—more of a continuous journey than a goal with an endpoint. Participating teams agree to choose, with support provided by NGLC, a high-priority challenge grounded in these agreements, and to work throughout the Bravely year to address that challenge making progress toward the long-term goals articulated by the agreements.

Reimagining Student Success

Our education spaces currently lag behind the changing world, and it’s time to rethink what outcomes define student success and how schools nationwide can better address diverse learner needs. Teams participating in Bravely will design and implement transformational

2024-2025 BRAVELY

changes in teaching and learning practices and think through the systemic changes needed so that ALL students have an opportunity to find success as a thriving, contributing citizen of the 21st century. We invite teams to join Bravely in 2024-2025 to collaboratively design inclusive systems for equitable, just, and liberatory learning experiences that bring a new vision for student success to life. Public school, district, and charter teams making a Bravely commitment may select a specific challenge of reimagining student success based on their own interests, goals, and aspirations. Challenges may include, but are not limited to:

- **From Portrait to Practice**—activate your graduate portrait so that every student has high-quality learning experiences that help them continuously develop the skills in your graduate portrait.
- **Reimagine Success for Multilingual Learners**—apply strategies that tap into the strengths of multilingual learners and remove barriers to their success.
- **Centering Equity in Learning**—redefine student success in culturally-responsive ways, develop learning experiences that recognize the unique gifts and talents of all students, or redesign structures, policies, and practices that sustain inequitable experiences and outcomes.
- **Growing a Safe & Healthy Culture**—reimagine your school environments so that students have transformational experiences and all students and adults feel seen, heard, and valued and are respected, supported, and engaged.
- **A Self-Identified Challenge**—work on any challenge of reimagining student success that your community identifies as high-priority.

Brave Outcomes

- **Outcome 1:** Participating teams will develop expertise in catalyzing meaningful, lasting change to improve academic and life-skill outcomes equitably for all students. This expertise generally requires one year to take root among teams participating in Bravely, and several more years to spread through a school district.
- **Outcome 2:** Participating teams will apply this expertise to a high-priority challenge of its own selection, thereby deepening its Bravely team's skill-set, developing and widening staff/student/community-member understanding of research-based change practices, and making significant progress in addressing an important problem or task. As in well-designed student learning, organizations develop key capacities by practicing their application in authentic, purposeful contexts.
- **Outcome 3:** Participating teams will apply liberatory and transformation design mindsets and practices as they envision, frame, and take action on their selected high-priority challenge ("Brave Question") in a cycle of inclusive inquiry and design. While the Brave Question deliberately focuses on a key, current, tactical challenge, addressing it is meant to serve as a "fractal" of a team's larger goals and strategies for transformation of student outcomes. Developing the mindsets and practices necessary for deep, lasting, productive change within an explicit, defined context will help participating teams address their larger transformation goals over time.

2024-2025 BRAVELY

Bravely Supports

- **Team Meetings:** To develop trust and a sense of community, NGLC and partners design and facilitate monthly hybrid (virtual & in-person) convenings for Bravely teams within a school, district, or charter organization. Team meetings focus on building capacity in using liberatory transformation design practices to address the challenges teams identify as highest priority in reimagining student success. **Communal Learning Journal:** NGLC builds in opportunity for reflection around the ways participants are using the transformation design practices and liberatory mindsets. Participants use the journal to reflect on their growth and to aid in the creation of the Showcase of Learning work. This is one way to live out a shared commitment to making learning visible.
- **District/Charter Leadership Coaching & Support:** NGLC provides customized support to district/charter leadership in order to develop the vision and establish the norms/conditions/structures that can transform student learning through quarterly meetings with participating district/charter's Bravely point of contact.
- **Coaching Connections:** Focused on the implementation of transformation design and liberatory design processes and aimed at improving research-based organizational conditions, coaching connections give NGLC facilitators an opportunity to develop deeper relationships with individual team members to expand on team meeting learning, where needed.
- **Resources, Tools, and Templates:** NGLC provides Bravely participants with a range of resources, tools, and strategy templates for understanding and developing expertise in catalyzing change in student learning, school design, and adult culture and professional norms. This may include use of materials created specifically for Bravely participants as well as access to materials provided by partners (for example, survey instruments and methods). This includes a set of data-gathering tools measuring conditions for learning and transformation, from the perspectives of school leaders, teachers, and district/charter leaders.
- **Showcase of Learning:** The Showcase of Learning marks a transition into the next steps of your public school, district, or charter's learning transformation. This is a celebration of growth. Celebration helps people feel positive emotions about new mindsets and practices they are using during any change process. The Showcase of Learning models the transformation design practice "Embed a Culture of Innovation" by celebrating the journey to create more equitable learning experiences and outcomes for your students! We see this as a way to help prepare participating teams for what will come next in their journey to scale this work more deeply within your school, district, or charter organization.
- **Grant Funds:** Teams are provided \$12,500 to support personnel and the costs related to their Bravely commitment. See the [Grants](#) and [Commitments](#) section for more information.

Application and Eligibility

NGLC is committed to an inclusive and equitable selection process; [applications](#) will be reviewed on a set of criteria to make selections.

Eligibility

- The application is open to all public school types in the U.S. at any K-12 grade level.

2024-2025 BRAVELY

- Teams can apply as a school or district/charter organization.
 - School-based teams require approval from the district/charter and a district/charter-level point of contact.
 - District/Charter-level teams must identify the schools participating and secure commitment from school leaders.
- We recommend team size to be 5-6 members. This applies to both school-based and district/charter-based teams. *If your team is less than 5 or more than 6, please provide a rationale in the application. If selected, we may limit the size of your team to fewer members than requested in order to provide inclusive access to other applicants.*

Application Details

The [application form](#) collects the following information:

- Basic information about the lead applicant and your team's school/district/charter.
- Team type, size, and the members of your team. *Preference will be given to fully assembled teams.*
- The vision and goals to reimagine student success that your team will address with Bravely.
- Your team's context for change.
- Letter of support from a senior district/charter administrator, assurances of support from key staff, and agreement to commitments for participation.

Selection Process

Preference will be given to teams that apply by **Monday, April 15, 2024 at 12:00 p.m. ET**, but we will accept applications on a rolling basis until we reach capacity using the required application form. NGLC will conduct calls with finalist teams to gather more information related to the selection criteria; for teams that apply by April 15, **calls will be scheduled April 22-April 24**. NGLC will contact all teams that apply by the deadline with selection decisions no later than **May 1, 2024**. At that time, information about next steps will be provided. Teams must submit a grant information form to NGLC to indicate their formal acceptance into Bravely.

Selection Criteria

- Eligibility for team participation, including public school type and team type and size.
- Quality of the application responses.
- Documented interest in reimaging student success and a demonstrated commitment to the 3 Brave Agreements.
- Strength of foundational structures known to support effective change efforts, implementation, and long-term sustainability.
- Support from a senior district/charter administrator and school leaders, and agreement to team member commitments.

2024-2025 BRAVELY

Grants and Commitments

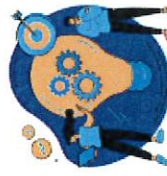
To relieve costs for participating personnel, as well as to support learning, collaboration, engagement, planning, and implementation of learning, we offer each participating team a grant of **\$12,500**. Grant funds will be distributed in two equal payments: one at the time of the grant award and one upon completion of all commitments. In order to receive the full grant, we kindly request the following commitments from **each participating team and team member**:

1. Form a team composed of 5-6 individuals to lead your school/district/charter's Bravely commitment. This team should include individuals who are charged with leading the work at each school in reimagining student success.
2. All Bravely team members participate fully, except in circumstances of extreme exigency, in all agreed-upon Bravely team meetings and coaching connections. The Bravely team meets as a group as needed on their own to complete related work in their schools.
 - a. May 2024 - Team lead orientation meeting - virtual
 - b. June 2024 - Bravely kickoff session - virtual
 - c. August 2024-June 2025 - Monthly team meetings and coaching connections - virtual, with one in-person team meeting at your site; Quarterly district/charter leadership coaching - virtual
 - d. June 2025 - Showcase of Learning in-person at your site
3. Share data collected as part of the team's Bravely work with NGLC, guided by your school/district/charter policies. Any individual-level data that is collected to support the team's Bravely work will not contain identifiable information and may be aggregated as needed when shared with NGLC. NGLC commits to preserving the confidentiality of all data.
4. Review and pilot the use of one or more data-gathering tools. NGLC commits to preserving the confidentiality of all data gathered.
5. All Bravely team members communicate with NGLC in a timely way, especially as it pertains to decision-making that affects all who participate.
6. District/charter point of contact acts as a liaison between the Bravely team and district/charter administration, keeps informed of the Bravely team's work, and meets at least quarterly with NGLC to monitor growth.
 - a. Participating teams identify one person on the team to serve as its main contact with NGLC. This member must have decision-making power. *School-based teams also identify a district/charter-level administrator as a point of contact.*
7. Each team member completes participant surveys to provide feedback to NGLC to improve Bravely and the participant experience.
8. Develop and deliver the Showcase of Learning at the end of the Bravely commitment.

Following your school/district/charter's policies, grant funds may be used to cover costs for participants, including but not limited to associated costs of coverage, food for meetings, stipends for coaching sessions, and costs related to applying the learning and continuing the work through the community learning journal and Showcase of Learning.

2024-2025 BRAVELY

Visual Timeline & Process



BRAVE QUESTION

Development and examination of the Brave question with a larger team in order to build a collective vision and leading to an imagination of possibilities.

PROTOTYPING

Development of one prototype aligned to each community's brave question stemming from inquiry and imagination.

IMPLEMENTATION

Implementation/delivery of a small scale change idea aligned to your community's brave question.

ANALYSIS

An analysis of impact of the change idea and refinement of the prototype based on that reflection.

IMPLEMENTATION

An opportunity to implement the refined changed idea based on reflection from the first prototype.

SHOWCASE

A showcase of learning that highlights successes and opportunities for growth. Next steps beyond official brave programming are identified.

PLAN/SEE

- **Liberatory Mindsets:** Build Relational Trust, Focus on Human Values, Attend to Healing
- **Transformation Design Practices:** Invite and Empower Stakeholders, Define the Problem

PLAN/SEE

- **Liberatory Mindsets:** Exercise Creative Courage, Seek Liberatory Collaboration, Work to Transform Power
- **Transformation Design Practices:** Collaboratively Re-Envision Student Success, Start With a Shared Priority

DO

- **Liberatory Mindsets:** Recognize Oppression, Work with Fear and Discomfort, Embrace Complexity
- **Transformation Design Practices:** Listen. Then Communicate., Establish Cycles of Improvement

STUDY

- **Liberatory Mindsets:** Take Action to Learn, Practice Self-Awareness
- **Transformation Design Practices:** Invite and Empower Stakeholders, Define the Problem

DO

- **Liberatory Mindsets:** Recognize Oppression, Work with Fear and Discomfort, Embrace Complexity
- **Transformation Design Practices:** Listen. Then Communicate., Establish Cycles of Improvement

ACT/PLAN

- **Liberatory Mindsets:** Share - Don't Sell, Practice Self-Awareness
- **Transformation Design Practices:** Measure Progress and Celebrate People, Deepen Collective Responsibility, Move Forward - Learning from Setbacks

2024-2025 BRAVELY

About NGLC

Next Generation Learning Challenges is a community of forward-leaning educators who are working in their communities and together as a network on the most urgent challenges in public education today. A non-profit organization, NGLC was founded in 2010 with the understanding that, while we all have a role to play, it is the educators who should lead the transformation to next gen learning, because they are closest to the students and the learning.

NGLC's role is to enable those educators with the vision to transform their schools and the passion and courage to pursue it. Our efforts are organized within three distinct but mutually reinforcing labs; Bravely is part of our Apply Lab.

- **Catalyze Lab** - Catalyzing innovation through educator-driven research and development
- **Apply Lab** - Supporting redesign through whole change for whole learning and designing and supporting educator-led communities of practice that reflect all of the attributes of next gen learning for students
- **Amplify Lab** - Amplifying and connecting the voices of innovative educators to inform and shape the direction of school transformation nationally and locally

Visit www.nextgenlearning.org to learn more!

SAU 92 Strategic Planning Process

Our students can.



2024 - 2029

Our Strategic Planning Purpose

Evaluation

We want to take a true picture of where we are currently and see what we have done well and need to challenge. Feedback is critical to the process.

Portrait to Practice

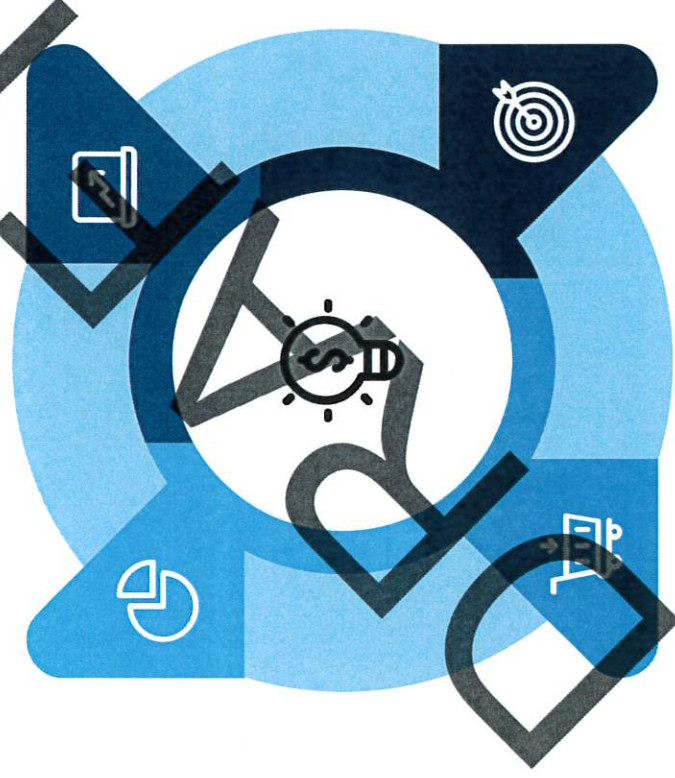
Our Portrait of a Learner gets life through the planning and organizing process of what's most important to us

Development

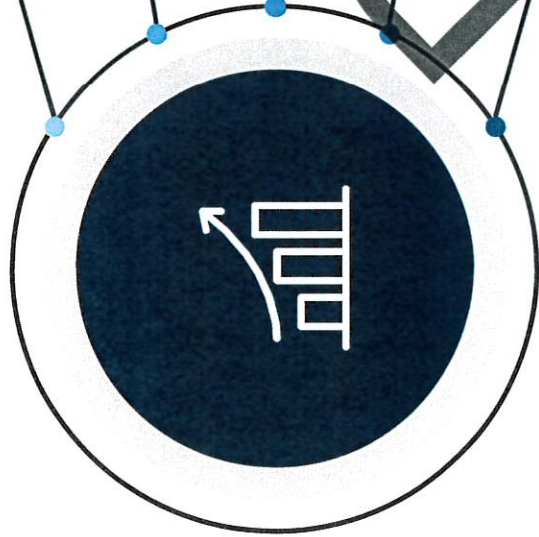
Establishing objectives and key results will serve as the architecture for how we operate, budget, and govern moving forward.

Be Future Ready

Building a plan to achieve a vision puts our students' futures at the forefront of what we are doing now.



Strategic Planning Goals



Examine the current position and direction of the school district framed by our priority areas.

Establish a Theory of Action and supporting evidence for its development.

Design a collaborative approach to completing the work with representative stakeholders.

Organize our best thinking around the vision and goals moving forward.

Build objectives and key results that indicate successful execution.



Hinsdale School District Priorities

Priority Area I	Priority Area II	Priority Area III	Priority Area IV
● ○ ○ ○ ○	● ○ ○ ○ ○	● ○ ○ ○ ○	● ○ ○ ○ ○
SAU Representative - Karen Thompson, Jeanne Sturges, Lisa Kuenzler	SAU Representative - Jane Fortson, Justin Therneau	SAU Representative - Chris Ponce, Karen Thompson	SAU Rep., Patty Wallace; Parent Rep., Justin Therieau; Community Rep., Joe Boggio
Learning and Teaching	Finance and Facilities	Culture and Climate	Community Relations




Strategic Planning Timeline



Summer 2024
Recruitment
campaign for
Priority Area
Team
Members.



October 2024
First meeting for
priority area
teams.



September 2024
Priority Area
Teams
Orientation and
Norm Setting



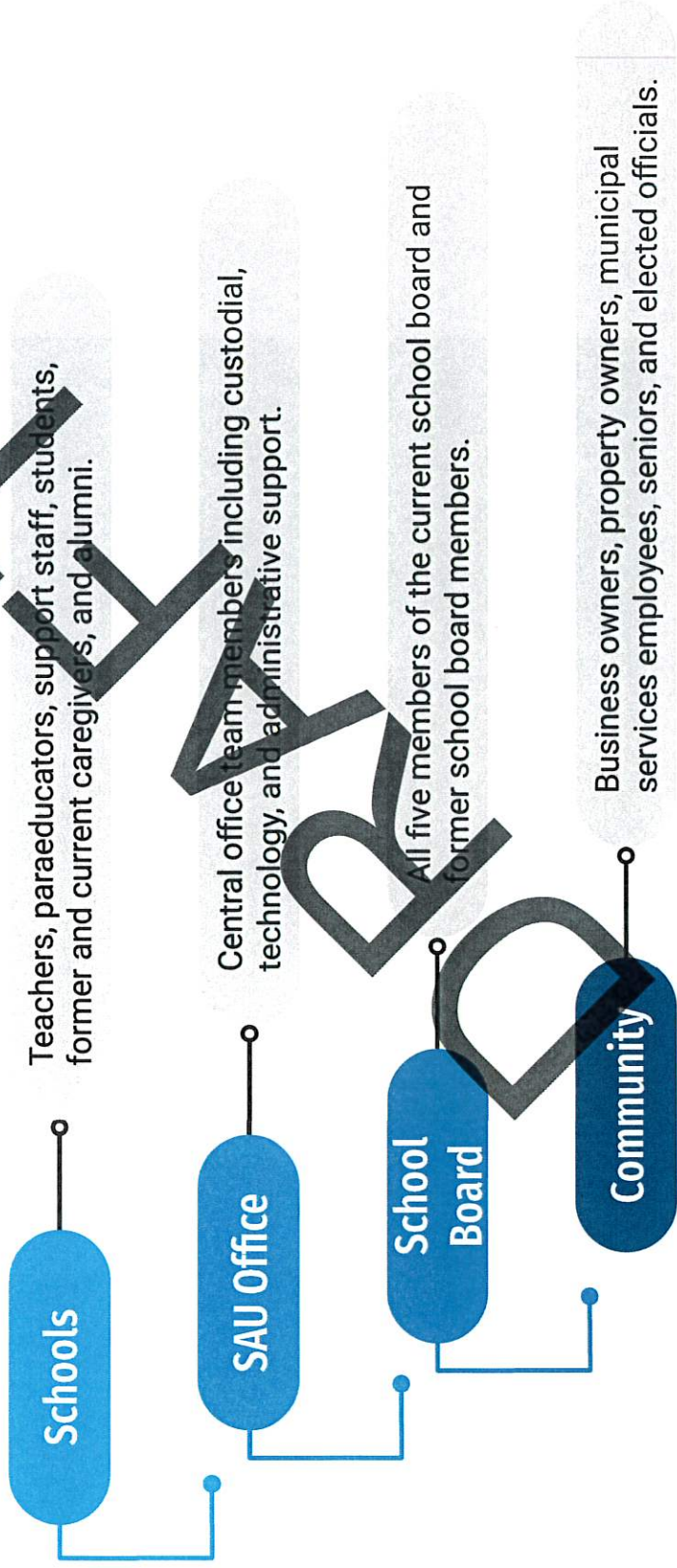
Winter 2024-25
Data gathering,
coding,
development of
OKRs.



May 2025
Unveiling to all
stakeholder
groups



Priority Area Team Membership



Resources

- District 99 (2002). CHSD Strategic Plan, Downers Grove, IL.
- Hayden, J. G. (1993). Strategic Planning: It's Essential for Rural Schools. If You Fail To Plan, You Plan To Fail.
- Socorro Independent School District (2023). 2023-2027 Strategic Plan, El Paso, TX.
- Winand, B. L., & Edlelfson, C. (2008). Rural community input to school district strategic planning: An action research model using focus groups. *The Rural Educator*, 30(1), 32-38.
- Zalaznick, M. (2023). Bolder visions: What six new strategic plans look like online. *District Administration*, January/February 2024.

BUSINESS
ADMINISTRATOR'S
REPORT

David Ryan, Ed.D.
Superintendent

Jane Fortson, CPA
Business Administrator

HINSDALE

SCHOOL DISTRICT

Patricia Wallace
Director of Student Services

Karen Thompson
Director of Personalized
Learning

49 School Street, P.O. Box 27 | Hinsdale, NH 03451 | 603-336-5728 | www.hnhsd.org

To: Hinsdale School Board

From: Jane Fortson, CPA

Business Administrator

Re: Monthly Report – May 2024

Date:05/03/2024

We continue to work with TD Bank, to implement the positive pay program as an additional fraud prevention procedure, however, our check stock and the security features built into it have caused a delay, as we have two more years of check stock remaining, if it cannot be overcome we will need to postpone until such a time as we are using different check stock.

We had gone out and sought a bid for health insurance with New Hampshire Interlocal Trust. Our efforts to go out to bid for health insurance did not yield any additional savings so for the time being we will remain obtaining our coverage through HealthTrust. Although we were unable to secure additional savings, the work done and the effort was worth it.

We have a lift at the elementary school that is not functioning, which needs replacement in order to stay ADA compliant. The lift will be \$51,894 to purchase and install. We will be looking for an acceptance for the bid, no others could be obtained. Additionally, the funds needed for the purchase will need to be transferred to the equipment account from other accounts as there is no funding for it in the budget. We have the option of using the maintenance trust fund or monies that remain and can be transferred from other accounts. Upon review of the budget, we have two buildings and grounds lines that may have funds remaining at year end that we could safely transfer the funds out to cover this cost. We have included in your packet a budget transfer request for this transfer. These accounts were ones that were reduced for the 24-25 budget as we felt based on the historical costs could be reduced.

The decision to increase the cost of school meals was tabled until this next meeting, so I will be prepared to answer any additional questions that you may have regarding the request.

Hinsdale School District

Revenue Report with Detail Options

Fiscal Year: 2023-2024 From Date: 7/1/2023 To Date: 6/30/2024

Account Mask: 100????????????????? Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description Receipts PTD Original Budget Amended Budget Receipts YTD Encumbered YTD Uncollected % Collected

GENERAL FUND Fund

100.0000.41111.00.00000 / Hinsdale Assess.	(\$5,750,000.00)	\$0.00	(\$7,363,608.00)	(\$5,750,000.00)	\$0.00	(\$1,613,608.00)	78.09%
100.0000.41310.00.00000 / Preschool Tuition	(\$6,000.00)	\$0.00	(\$7,000.00)	(\$6,000.00)	\$0.00	(\$1,000.00)	85.71%
100.0000.41322.00.00000 / Sped Tuition LEA In State	(\$4,935.27)	\$0.00	(\$3,000.00)	(\$4,935.27)	\$0.00	\$1,935.27	164.51%
100.0000.41700.00.00000 / Yearbook	\$173.15	\$0.00	(\$3,000.00)	\$173.15	\$0.00	(\$3,173.15)	-5.77%
100.0000.41980.00.00000 / Refund Of A Prior Year Expenditure	\$665.02	\$0.00	\$0.00	\$665.02	\$0.00	(\$665.02)	0.00%
100.0000.41990.00.00000 / Other Local Revenues	(\$46,241.58)	\$0.00	(\$25,000.00)	(\$46,241.58)	\$0.00	\$21,241.58	184.97%
100.0000.43111.00.00000 / Adequate Education Aid	(\$3,396,267.00)	\$0.00	(\$4,851,811.00)	(\$3,396,267.00)	\$0.00	(\$1,455,544.00)	70.00%
100.0000.43112.00.00000 / State Education Tax	\$0.00	\$0.00	(\$485,203.00)	\$0.00	\$0.00	(\$485,203.00)	0.00%
100.0000.43190.00.00000 / Other State Aid	(\$13,141.67)	\$0.00	(\$8,900.00)	(\$13,141.67)	\$0.00	\$4,241.67	147.66%
100.0000.43210.00.00000 / Building Aid	(\$231,401.00)	\$0.00	(\$462,803.00)	(\$231,401.00)	\$0.00	(\$231,402.00)	50.00%
100.0000.43230.00.00000 / Catastrophic Aid	(\$123,603.79)	\$0.00	(\$92,500.00)	(\$123,603.79)	\$0.00	\$31,103.79	133.63%
100.0000.43241.00.00001 / Voc Tuition Aid	(\$35,719.20)	\$0.00	\$0.00	(\$35,719.20)	\$0.00	\$35,719.20	0.00%
100.0000.44580.00.00000 / Medicaid Reimbursement	(\$97,996.79)	\$0.00	(\$110,000.00)	(\$97,996.79)	\$0.00	(\$12,003.21)	89.09%
100.5200.49300.00.00000 / TRANSFERS IN	(\$77,096.53)	\$0.00	(\$95,000.00)	(\$77,096.53)	\$0.00	(\$17,903.47)	81.15%
Total For GENERAL FUND	(\$9,781,564.66)	\$0.00	(\$13,507,825.00)	(\$9,781,564.66)	\$0.00	(\$3,726,260.34)	72.41%

Hinsdale School District

Revenue Report with Detail Options

Account Mask: 100????????????????

Account Number / Description

Fiscal Year: 2023-2024 From Date: 7/1/2023 To Date: 6/30/2024
 Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance
Receipts YTD Encumbered YTD Uncollected % Collected
(\$9,781,564.66) (\$9,781,564.66) \$0.00 (\$3,726,260.34) 72.41%

Grand Total:

End of Report

Hinsdale School District

Expenditure Report with Detail Options

Fiscal Year: 2023-2024 From Date: 7/1/2023 To Date: 6/30/2024

Account Mask: 100????????????????? Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description Original Budget Amended Budget Expended YTD Encumbered YTD Unexpended Bal % Used

GENERAL FUND Fund	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
100.1100.51100.21.00000 / Teacher Salaries Reg Ed Elementary	\$0.00	\$1,146,409.00	\$744,913.54	\$348,538.66	\$52,956.80	95.38%
100.1100.51100.22.00000 / Teacher Salaries Reg Ed Middle/High	\$0.00	\$1,557,528.00	\$1,021,729.88	\$473,226.85	\$62,571.27	95.98%
100.1100.51150.21.00000 / Para Salaries Reg Ed Elementary	\$0.00	\$63,017.69	\$40,001.56	\$10,170.58	\$12,845.55	79.62%
100.1100.51150.22.00000 / Para Salaries Reg Ed Middle/High	\$0.00	\$43,016.00	\$35,680.05	\$7,924.00	(\$588.05)	101.37%
100.1100.51200.21.00000 / Substitutes Reg Ed Teacher Elementa	\$0.00	\$15,950.00	\$22,119.16	\$0.00	(\$6,169.16)	138.68%
100.1100.51200.22.00000 / Substitutes Reg Ed Teacher Middle/H	\$0.00	\$40,000.00	\$34,563.84	\$8,526.70	(\$3,090.54)	107.73%
100.1100.51250.21.00000 / Substitutes Reg Ed Para Elementary	\$0.00	\$1,500.00	\$1,424.60	\$0.00	\$75.40	94.97%
100.1100.51250.22.00000 / Substitutes Reg Ed Para Middle/High	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
100.1100.52110.21.00000 / Health Insurance Regular Elementary	\$0.00	\$249,268.18	\$232,374.62	\$0.00	\$16,893.56	93.22%
100.1100.52110.22.00000 / Health Insurance Regular Middle/Hig	\$0.00	\$444,264.15	\$326,812.45	\$0.00	\$117,451.70	73.56%
100.1100.52120.21.00000 / Dental Insurance Regular Elementary	\$0.00	\$11,536.38	\$9,600.30	\$0.00	\$1,936.08	83.22%
100.1100.52120.22.00000 / Dental Insurance Regular Middle/Hig	\$0.00	\$19,600.86	\$14,271.26	\$0.00	\$5,329.60	72.81%
100.1100.52200.21.00000 / Social Security Reg Elementary	\$0.00	\$92,521.14	\$57,982.32	\$0.00	\$34,538.82	62.67%
100.1100.52200.22.00000 / Social Security Reg Middle/High	\$0.00	\$125,919.81	\$79,591.86	\$0.00	\$46,327.95	63.21%
100.1100.52310.22.00000 / Nonteacher Retirement Regular Middl	\$0.00	\$3,413.89	\$2,730.56	\$0.00	\$683.33	79.98%
100.1100.52320.21.00000 / Teacher Retirement Regular Elementa	\$0.00	\$225,154.72	\$142,012.31	\$0.00	\$83,142.41	63.07%
100.1100.52320.22.00000 / Teacher Retirement Regular Middle/H	\$0.00	\$305,898.49	\$204,956.53	\$0.00	\$100,941.96	67.00%
100.1100.53300.22.00000 / Prof. Svcs/Tutoring	\$0.00	\$0.00	\$610.50	\$0.00	(\$610.50)	0.00%
100.1100.55800.21.00000 / Travel Reg Ed Elementary	\$0.00	\$0.00	\$752.81	\$0.00	(\$752.81)	0.00%
100.1100.55800.22.00000 / Travel Reg Ed Middle/High	\$0.00	\$0.00	\$165.71	\$0.00	(\$165.71)	0.00%
100.1102.53000.21.00000 / Artist In Residence Elementary	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	0.00%
100.1102.56100.21.00000 / Supplies Art Elementary	\$0.00	\$1,912.50	\$1,525.47	\$0.00	\$387.03	79.76%
100.1102.56100.22.00000 / Supplies Art Middle/High	\$0.00	\$2,966.93	\$2,562.44	\$450.44	(\$45.95)	101.55%
100.1103.56100.22.00000 / Supplies Business Ed Secondary	\$0.00	\$24.00	\$17.01	\$0.00	\$6.99	70.88%
100.1105.56100.21.00000 / Supplies Language Arts Elementary	\$0.00	\$1,615.66	\$695.48	\$0.00	\$920.18	43.05%
100.1105.56410.21.00000 / Books Lang Arts Elementary	\$0.00	\$0.00	\$357.78	\$0.00	(\$357.78)	0.00%

Hinsdale School District

Expenditure Report with Detail Options

Account Mask: 100????????????????? Fiscal Year: 2023-2024 From Date: 7/1/2023 To Date: 6/30/2024

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
100.1105.56410.22.00000 / Books Lang Arts Middle/High	\$0.00	\$4,394.50	\$1,501.64	\$0.00	\$2,892.86	34.17%
100.1106.56100.22.00000 / Supplies Modern Language Middle/Hig	\$0.00	\$159.72	\$0.00	\$0.00	\$159.72	0.00%
100.1107.56100.22.00000 / Supplies In School Suspension Middl	\$0.00	\$85.00	\$0.00	\$0.00	\$85.00	0.00%
100.1108.56100.21.00000 / Supplies Phys Ed Elementary	\$0.00	\$1,690.81	\$1,456.79	\$0.00	\$234.02	86.16%
100.1108.56100.22.00000 / Supplies Phys Ed Middle/High	\$0.00	\$2,121.75	\$2,137.41	\$0.00	(\$15.66)	100.74%
100.1109.54300.22.00000 / Repairs Life Sciences Middle/High	\$0.00	\$765.00	\$0.00	\$0.00	\$765.00	0.00%
100.1109.56100.22.00000 / Supplies Life Sciences Middle/High	\$0.00	\$8,954.75	\$5,877.64	\$142.86	\$2,934.25	67.23%
100.1109.56410.22.00000 / Books Life Sciences Middle/High	\$0.00	\$537.93	\$0.00	\$0.00	\$537.93	0.00%
100.1110.56100.22.00000 / Supplies Tech Ed Middle/High	\$0.00	\$1,020.00	\$1,010.88	\$0.00	\$9.12	99.11%
100.1111.56100.21.00000 / Supplies Mathematics Elementary	\$0.00	\$575.48	\$29.53	\$0.00	\$545.95	5.13%
100.1111.56100.22.00000 / Supplies Mathematics Middle/High	\$0.00	\$716.04	\$739.70	\$0.00	(\$23.66)	103.30%
100.1111.56410.21.00000 / Books Mathematics Elementary	\$0.00	\$1,228.59	\$1,520.00	\$0.00	(\$291.41)	123.72%
100.1111.56410.22.00000 / Books Mathematics Middle/High	\$0.00	\$2,862.50	\$2,551.45	\$0.00	\$311.05	89.13%
100.1112.53000.22.00000 / Repairs & Other Services Music Midd	\$0.00	\$680.00	\$400.00	\$0.00	\$280.00	58.82%
100.1112.56100.21.00000 / Supplies Music Elementary	\$0.00	\$406.84	\$0.00	\$0.00	\$406.84	0.00%
100.1112.56100.22.00000 / Supplies Music Middle/High	\$0.00	\$2,024.16	\$1,613.01	\$0.00	\$411.15	79.69%
100.1112.58100.22.00000 / Dues & Fees Music Middle/High	\$0.00	\$335.00	\$125.00	\$0.00	\$210.00	37.31%
100.1113.56100.21.00000 / Supplies Science Elementary	\$0.00	\$1,745.27	\$1,723.72	\$0.00	\$21.55	98.77%
100.1113.56100.22.00000 / Supplies Science Middle/High	\$0.00	\$1,330.78	\$747.09	\$0.00	\$583.69	56.14%
100.1115.56100.21.00000 / Supplies Social Studies Elementary	\$0.00	\$1,865.18	\$1,848.55	\$0.00	\$16.63	99.11%
100.1115.56100.22.00000 / Supplies Social Studies Middle/High	\$0.00	\$1,321.74	\$1,311.40	\$0.00	\$10.34	99.22%
100.1115.56410.22.00000 / Books Social Studies Middle/High	\$0.00	\$527.85	\$87.84	\$0.00	\$440.01	16.64%
100.1116.56100.22.00000 / Supplies ELO	\$0.00	\$4,143.00	\$133.02	\$0.00	\$4,009.98	3.21%
100.1126.53290.21.00000 / Assemblies Elementary	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	0.00%
100.1126.55910.21.00000 / Field Trip Entry Fees Elementary	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	0.00%
100.1126.55910.22.00000 / Field Trip Entry Fees	\$489.00	\$0.00	\$489.00	\$0.00	(\$489.00)	0.00%
100.1126.56100.21.00000 / Supplies General Expense Elementary	\$9,915.61	\$17,982.54	\$9,915.61	\$68.80	\$7,998.13	55.52%

Hinsdale School District

Expenditure Report with Detail Options

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance
 Fiscal Year: 2023-2024 From Date: 7/1/2023 To Date: 6/30/2024

Account Mask: 100????????????????	Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
100.1126.56100.22.00000 / Supplies General Expense Secondary		\$9,457.65	\$0.00	\$16,418.26	\$9,457.65	\$568.49	\$6,392.12	61.07%
100.1126.56101.22.00000 / Graduation & Special Events Middle/		\$1,927.74	\$0.00	\$7,064.99	\$1,927.74	\$0.00	\$5,137.25	27.29%
100.1126.56410.22.00000 / Yearbook		\$2,080.74	\$0.00	\$4,000.00	\$2,080.74	\$0.00	\$1,919.26	52.02%
100.1126.56500.21.00000 / General Expense Software		\$4,495.00	\$0.00	\$4,495.00	\$4,495.00	\$0.00	\$0.00	100.00%
100.1200.51100.21.00000 / Teacher Salaries SPED Elementary		\$191,686.12	\$0.00	\$291,991.00	\$191,686.12	\$73,689.48	\$26,615.40	90.88%
100.1200.51100.22.00000 / Teacher Salaries SPED Middle/High		\$170,277.29	\$0.00	\$211,100.00	\$170,277.29	\$46,707.71	(\$5,885.00)	102.79%
100.1200.51150.21.00000 / Para Salaries SPED Elementary		\$279,588.19	\$0.00	\$371,666.22	\$279,588.19	\$66,444.04	\$25,633.99	93.10%
100.1200.51150.22.00000 / Para Salaries SPED Middle/High		\$184,701.81	\$0.00	\$308,774.61	\$184,701.81	\$40,439.00	\$83,633.80	72.91%
100.1200.51200.21.00000 / Substitutes SPED Teacher Elementary		\$4,763.78	\$0.00	\$2,400.00	\$4,763.78	\$0.00	(\$2,363.78)	198.49%
100.1200.51200.22.00000 / Substitutes SPED Teacher Middle/High		\$1,470.00	\$0.00	\$3,000.00	\$1,470.00	\$0.00	\$1,530.00	49.00%
100.1200.51250.21.00000 / Substitutes SPED Para Elementary		\$1,179.80	\$0.00	\$10,000.00	\$1,179.80	\$0.00	\$8,820.20	11.80%
100.1200.51250.22.00000 / Substitutes SPED Para Middle/High		\$401.20	\$0.00	\$500.00	\$401.20	\$0.00	\$98.80	80.24%
100.1200.52110.21.00000 / Health Insurance SPED Teachers Elem		\$119,001.53	\$0.00	\$108,146.65	\$119,001.53	\$0.00	(\$10,854.88)	110.04%
100.1200.52110.22.00000 / Health Insurance SPED Teachers Midd		\$75,722.92	\$0.00	\$105,724.64	\$75,722.92	\$0.00	\$30,001.72	71.62%
100.1200.52120.21.00000 / Dental Insurance SPED Teachers Elem		\$2,976.30	\$0.00	\$4,666.24	\$2,976.30	\$0.00	\$1,689.94	63.78%
100.1200.52120.22.00000 / Dental Insurance SPED Teachers Midd		\$2,117.16	\$0.00	\$3,553.59	\$2,117.16	\$0.00	\$1,436.43	59.58%
100.1200.52200.21.00000 / Social Security SPED Elementary		\$34,021.91	\$0.00	\$50,772.08	\$34,021.91	\$0.00	\$16,750.17	67.01%
100.1200.52200.22.00000 / Social Security SPED Middle/High		\$20,677.03	\$0.00	\$39,770.43	\$20,677.03	\$0.00	\$19,093.40	51.99%
100.1200.52320.21.00000 / Teacher Retirement SPED Elementary		\$38,004.31	\$0.00	\$57,347.03	\$38,004.31	\$0.00	\$19,342.72	66.27%
100.1200.52320.22.00000 / Teacher Retirement SPED Middle/High		\$20,699.08	\$0.00	\$41,460.04	\$20,699.08	\$0.00	\$20,760.96	49.93%
100.1200.53001.20.00000 / Related Services SPED Out Of Distri		\$15,226.60	\$0.00	\$60,000.00	\$15,226.60	\$0.00	\$44,773.40	25.38%
100.1200.53001.21.00000 / Related Services In District Elem		\$2,231.00	\$0.00	\$7,000.00	\$2,231.00	\$0.00	\$4,769.00	31.87%
100.1200.53001.22.00000 / Related Services In District Middle		\$1,695.00	\$0.00	\$0.00	\$1,695.00	\$0.00	(\$1,695.00)	0.00%
100.1200.53300.20.00000 / Legal SPED Out Of District		\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
100.1200.55601.20.00000 / Tuition SPED Public		\$7,750.36	\$0.00	\$2,000.00	\$7,750.36	\$0.00	(\$5,750.36)	387.52%
100.1200.55602.20.00000 / Tuition SPED Private		\$777,907.58	\$0.00	\$851,683.00	\$777,907.58	\$0.00	\$73,775.42	91.34%
100.1200.56100.20.00000 / Supplies & Medical Hardware Out Of		\$466.78	\$0.00	\$850.00	\$466.78	\$0.00	\$383.22	54.92%

Hinsdale School District

Expenditure Report with Detail Options

Account Mask: 100????????????????

Fiscal Year: 2023-2024

From Date: 7/1/2023

To Date: 6/30/2024

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
100.1200.56100.21.00000 / Supplies & Medical Hardware Element	\$1,006.49	\$0.00	\$2,146.08	\$1,006.49	\$340.89	\$798.70	62.78%
100.1200.56100.22.00000 / Supplies & Medical Hardware Middle/	\$1,179.29	\$0.00	\$1,088.65	\$1,179.29	\$0.00	(\$90.64)	108.33%
100.1260.51100.20.00000 / Teacher Salaries ESL	\$637.50	\$0.00	\$17,613.00	\$637.50	\$1,006.25	\$15,969.25	9.33%
100.1260.52110.20.00000 / Health	\$0.00	\$0.00	\$10,469.22	\$0.00	\$0.00	\$10,469.22	0.00%
100.1260.52200.20.00000 / Social Security ESL	\$48.76	\$0.00	\$1,347.40	\$48.76	\$0.00	\$1,298.64	3.62%
100.1260.53000.22.00000 / Purchased Services	\$637.50	\$0.00	\$0.00	\$637.50	\$0.00	(\$637.50)	0.00%
100.1260.55800.20.00000 / Travel for ESL	\$178.76	\$0.00	\$0.00	\$178.76	\$0.00	(\$178.76)	0.00%
100.1260.56100.22.00000 / Supplies	\$292.37	\$0.00	\$0.00	\$292.37	\$0.00	(\$292.37)	0.00%
100.1300.55610.22.00000 / Tuition Vocational Middle/High	\$0.00	\$0.00	\$48,000.00	\$0.00	\$0.00	\$48,000.00	0.00%
100.1310.51100.22.00000 / Driver Education Salaries	\$0.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	0.00%
100.1310.54300.22.00000 / Repairs & Maintenance Driver Ed Sec	\$5,071.32	\$0.00	\$150.00	\$5,071.32	\$0.00	(\$4,921.32)	3380.88%
100.1310.55800.22.00000 / Gas & Oil Driver Ed Secondary	\$550.66	\$0.00	\$500.00	\$550.66	\$0.00	(\$50.66)	110.13%
100.1400.51190.22.00000 / Coaches/Advisors Stipends	\$83,387.80	\$0.00	\$150,232.33	\$83,387.80	\$5,413.60	\$61,430.93	59.11%
100.1400.52200.22.00000 / Social Security CoCurricular/Athlet	\$6,283.10	\$0.00	\$11,492.70	\$6,283.10	\$0.00	\$5,209.60	54.67%
100.1400.52310.22.00000 / Nonteacher Retirement CoCurricular/	\$4,174.14	\$0.00	\$0.00	\$4,174.14	\$0.00	(\$4,174.14)	0.00%
100.1400.52320.22.00000 / Teacher Retirement CoCurricular/Ath	\$3,449.76	\$0.00	\$12,539.81	\$3,449.76	\$0.00	\$9,090.05	27.51%
100.1400.53000.22.00000 / Sports Physicals/Doctors' Services	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
100.1400.53900.22.00000 / Officials/Police Coverage	\$13,504.63	\$0.00	\$13,550.00	\$13,504.63	\$0.00	\$45.37	99.67%
100.1400.54300.22.00000 / Repairs & Maintenance	\$173.60	\$0.00	\$3,000.00	\$173.60	\$0.00	\$2,826.40	5.79%
100.1400.55800.22.00000 / Dues & Fees CoCurr Secondary	\$1,790.00	\$0.00	\$6,260.00	\$1,790.00	\$0.00	\$4,470.00	28.59%
100.1400.56100.22.00000 / Supplies/Awards CoCurr Secondary	\$11,519.83	\$0.00	\$19,185.24	\$11,519.83	\$428.68	\$7,236.73	62.28%
100.1400.58100.22.00000 / Conferences CoCurr Secondary	\$1,450.47	\$0.00	\$1,700.00	\$1,450.47	\$0.00	\$249.53	85.32%
100.1430.51100.21.00000 / Summer School Stipends Elementary	\$14,006.73	\$0.00	\$20,000.00	\$14,006.73	\$0.00	\$5,993.27	70.03%
100.1430.51100.22.00000 / Summer School Stipends Middle/High	\$9,998.36	\$0.00	\$12,000.00	\$9,998.36	\$0.00	\$2,001.64	83.32%
100.1430.52200.21.00000 / Social Security Summer School Eleme	\$1,071.35	\$0.00	\$1,530.00	\$1,071.35	\$0.00	\$458.65	70.02%
100.1430.52200.22.00000 / Social Security Summer School Middl	\$764.90	\$0.00	\$918.00	\$764.90	\$0.00	\$153.10	83.32%
100.1430.52320.21.00000 / Teacher Retirement Summer School El	\$1,970.77	\$0.00	\$3,928.00	\$1,970.77	\$0.00	\$1,957.23	50.17%

Hinsdale School District

Expenditure Report with Detail Options

Fiscal Year: 2023-2024

From Date: 7/1/2023

To Date: 6/30/2024

Account Mask: 100????????????????? Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
100.1430.52320.22.00000 / Teacher Retirement Summer School Mi	\$809.26	\$2,356.80	\$809.26	\$0.00	\$1,547.54	34.34%
100.1490.51000.20.00000 / Hinsdale School District	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	0.00%
100.2120.51100.21.00000 / Guidance Salaries Elementary	\$88,473.78	\$123,939.04	\$88,473.78	\$39,321.79	(\$3,856.53)	103.11%
100.2120.51100.22.00000 / Guidance Salaries Middle/High	\$191,017.67	\$253,429.23	\$191,017.67	\$51,998.82	\$10,412.74	95.89%
100.2120.52110.21.00000 / Health Insurance Guidance Elementary	\$33,288.48	\$38,836.75	\$33,288.48	\$0.00	\$5,548.27	85.71%
100.2120.52110.22.00000 / Health Insurance Guidance Middle/Hi	\$62,817.42	\$71,769.21	\$62,817.42	\$0.00	\$8,951.79	87.53%
100.2120.52120.21.00000 / Dental Insurance Guidance Elementary	\$1,362.96	\$1,637.83	\$1,362.96	\$0.00	\$274.87	83.22%
100.2120.52120.22.00000 / Dental Insurance Guidance Middle/Hi	\$3,435.44	\$4,141.06	\$3,435.44	\$0.00	\$705.62	82.96%
100.2120.52200.21.00000 / Social Security Guidance Elementary	\$6,202.95	\$9,768.14	\$6,202.95	\$0.00	\$3,565.19	63.50%
100.2120.52200.22.00000 / Social Security Guidance Middle/Hi	\$13,456.83	\$19,387.34	\$13,456.83	\$0.00	\$5,930.51	69.41%
100.2120.52310.22.00000 / Nonteacher Retirement Guidance Midd	\$6,923.63	\$8,093.25	\$6,923.63	\$0.00	\$1,169.62	85.55%
100.2120.52320.21.00000 / Teacher Retirement Guidance Element	\$17,376.30	\$25,077.95	\$17,376.30	\$0.00	\$7,701.65	69.29%
100.2120.52320.22.00000 / Teacher Retirement Guidance Middle/	\$20,161.98	\$28,396.87	\$20,161.98	\$0.00	\$8,234.89	71.00%
100.2120.53300.22.00000 / Professional Services Guidance Midd	\$1,514.37	\$3,700.00	\$1,514.37	\$0.00	\$2,185.63	40.93%
100.2120.56100.21.00000 / Supplies Guidance Elementary	\$1,218.04	\$2,337.50	\$1,218.04	\$0.00	\$1,119.46	52.11%
100.2120.56100.22.00000 / Supplies Guidance Middle/High	\$0.00	\$796.88	\$0.00	\$0.00	\$796.88	0.00%
100.2120.56110.21.00000 / Testing Map, Etc Elementary	\$5,535.00	\$3,995.50	\$5,535.00	\$0.00	(\$1,539.50)	138.53%
100.2120.56110.22.00000 / Testing Map, Psat, Etc Middle/High	\$4,208.14	\$5,082.17	\$4,208.14	\$0.00	\$874.03	82.80%
100.2120.56410.21.00000 / Books Guidance Elementary	\$149.51	\$127.50	\$149.51	\$0.00	(\$22.01)	117.26%
100.2120.56410.22.00000 / Books Guidance Middle/High	\$0.00	\$350.00	\$0.00	\$0.00	\$350.00	0.00%
100.2120.58100.21.00000 / Dues & Fees Guidance Elementary	\$527.30	\$250.00	\$527.30	\$0.00	(\$277.30)	210.92%
100.2120.58100.22.00000 / Dues & Fees Guidance Middle/High	\$348.00	\$358.00	\$348.00	\$0.00	\$10.00	97.21%
100.2130.51100.21.00000 / School Nurse Salaries Elementary	\$28,061.52	\$52,500.00	\$28,061.52	\$15,323.04	\$9,115.44	82.64%
100.2130.51100.22.00000 / School Nurse Salaries Middle/High	\$43,524.00	\$62,868.00	\$43,524.00	\$19,344.00	\$0.00	100.00%
100.2130.52110.21.00000 / Health Insurance Nurse Elementary	\$13,863.02	\$20,938.44	\$13,863.02	\$0.00	\$7,075.42	66.21%
100.2130.52110.22.00000 / Health Insurance Nurse Middle/High	\$17,947.26	\$20,938.44	\$17,947.26	\$0.00	\$2,991.18	85.71%
100.2130.52120.21.00000 / Dental Insurance Nurse Elementary	\$538.56	\$1,009.47	\$538.56	\$0.00	\$470.91	53.35%

Hinsdale School District

Expenditure Report with Detail Options

Fiscal Year: 2023-2024 From Date: 7/1/2023 To Date: 6/30/2024

Account Mask: 100????????????????? Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
100.2130.52120.22.00000 / Dental Insurance Nurse Middle/High	\$840.06	\$1,009.47	\$840.06	\$0.00	\$169.41	83.22%
100.2130.52200.21.00000 / Social Security Nurse Elementary	\$1,961.15	\$4,016.26	\$1,961.15	\$0.00	\$2,055.11	48.83%
100.2130.52200.22.00000 / Social Security Nurse Middle/High	\$3,008.50	\$4,809.41	\$3,008.50	\$0.00	\$1,800.91	62.55%
100.2130.52320.21.00000 / Teacher Retirement Nurse Elementary	\$5,511.27	\$10,311.00	\$5,511.27	\$0.00	\$4,799.73	53.45%
100.2130.52320.22.00000 / Teacher Retirement Nurse Middle/Hig	\$8,548.20	\$12,347.27	\$8,548.20	\$0.00	\$3,799.07	69.23%
100.2130.52900.21.00000 / Vaccinations Nurse Elementary	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
100.2130.56100.21.00000 / Supplies Nurse Elementary	\$2,424.07	\$1,700.00	\$2,424.07	\$0.00	(\$724.07)	142.59%
100.2130.56100.22.00000 / Supplies Nurse Middle/High	\$603.65	\$1,354.50	\$603.65	\$0.00	\$750.85	44.57%
100.2130.58100.21.00000 / Dues & Fees Nurse Elementary	\$1,425.00	\$1,555.00	\$1,425.00	\$0.00	\$130.00	91.64%
100.2140.51100.20.00000 / Psychologist Salaries	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	0.00%
100.2140.53000.20.00000 / Purchased Services Psychological	\$0.00	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
100.2140.56100.20.00000 / Supplies Psychologist	\$369.95	\$625.67	\$369.95	\$0.00	\$255.72	59.13%
100.2150.51100.20.00000 / Speech & Language Salaries	\$89,142.84	\$121,027.13	\$89,142.84	\$33,197.14	(\$1,312.85)	101.08%
100.2150.52110.20.00000 / Health Insurance Speech & Language	\$34,897.45	\$41,876.88	\$34,897.45	\$0.00	\$6,979.43	83.33%
100.2150.52120.20.00000 / Dental Insurance Speech & Language	\$1,680.12	\$2,018.94	\$1,680.12	\$0.00	\$338.82	83.22%
100.2150.52200.20.00000 / Social Security Speech & Language	\$6,194.83	\$9,258.57	\$6,194.83	\$0.00	\$3,063.74	66.91%
100.2150.52310.20.00000 / Nonteacher Retirement	\$3,883.73	\$4,653.43	\$3,883.73	\$0.00	\$769.70	83.46%
100.2150.52320.20.00000 / Teacher Retirement Speech & Languag	\$11,870.10	\$17,014.86	\$11,870.10	\$0.00	\$5,144.76	69.76%
100.2150.53000.20.00000 / Purchased Services Speech & Languag	\$112,107.32	\$90,000.00	\$112,107.32	\$0.00	(\$22,107.32)	124.56%
100.2150.55800.20.00000 / Travel Speech & Language	\$519.00	\$637.50	\$519.00	\$0.00	\$118.50	81.41%
100.2150.56100.20.00000 / Supplies Speech & Language	\$245.98	\$1,275.00	\$245.98	\$0.00	\$1,029.02	19.29%
100.2150.58100.20.00000 / Dues & Fees Speech & Language	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
100.2160.53000.20.00000 / Purchased Services Occupational The	\$51,702.50	\$40,000.00	\$51,702.50	\$0.00	(\$11,702.50)	129.26%
100.2170.51100.20.00000 / Certified OT Assistant Salaries	\$30,809.44	\$44,502.47	\$30,809.44	\$13,693.03	\$0.00	100.00%
100.2170.52110.20.00000 / Health Ins Certified OT Assistant	\$9,281.70	\$10,469.22	\$9,281.70	\$0.00	\$1,187.52	88.66%
100.2170.52120.20.00000 / Dental Insurance Certified OT Assis	\$437.04	\$525.18	\$437.04	\$0.00	\$88.14	83.22%
100.2170.52200.20.00000 / Social Security Certified OT Assis	\$2,196.22	\$3,404.44	\$2,196.22	\$0.00	\$1,208.22	64.51%

Hinsdale School District

Expenditure Report with Detail Options

Fiscal Year: 2023-2024 From Date: 7/1/2023 To Date: 6/30/2024

Account Mask: 100????????????????? Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
100.2170.52320.20.00000 / Teacher Retirement Certified OT Ass	\$6,050.98	\$0.00	\$8,740.29	\$6,050.98	\$0.00	\$2,689.31	69.23%
100.2170.55800.20.00000 / Travel COTA	\$220.00	\$0.00	\$340.00	\$220.00	\$0.00	\$120.00	64.71%
100.2170.56100.20.00000 / Supplies COTA	\$0.00	\$0.00	\$850.00	\$0.00	\$0.00	\$850.00	0.00%
100.2170.58100.20.00000 / Dues & Fees COTA	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
100.2210.51101.20.00000 / Support Staff PD Training	\$22.40	\$0.00	\$0.00	\$22.40	\$0.00	(\$22.40)	0.00%
100.2210.52200.20.00000 / Social Security	\$58.30	\$0.00	\$0.00	\$58.30	\$0.00	(\$58.30)	0.00%
100.2210.52310.20.00000 / Nonteacher Retirement	\$5.14	\$0.00	\$0.00	\$5.14	\$0.00	(\$5.14)	0.00%
100.2210.53200.20.00000 / Teachers' Staff Development CBA Art	\$17,471.74	\$0.00	\$29,000.00	\$17,471.74	\$0.00	\$11,528.26	60.25%
100.2210.53201.20.00000 / Support Staff Development Workshops	\$1,409.18	\$0.00	\$8,000.00	\$1,409.18	\$0.00	\$6,590.82	17.61%
100.2212.51100.20.00000 / Salaries Curriculum	\$190,654.30	\$0.00	\$204,855.14	\$190,654.30	\$34,612.87	(\$20,412.03)	109.96%
100.2212.52110.20.00000 / Health	\$53,790.04	\$0.00	\$60,487.29	\$53,790.04	\$0.00	\$6,697.25	88.93%
100.2212.52120.20.00000 / Dental	\$2,091.39	\$0.00	\$2,647.30	\$2,091.39	\$0.00	\$555.91	79.00%
100.2212.52200.20.00000 / Social Security Curriculum	\$13,760.19	\$0.00	\$15,671.42	\$13,760.19	\$0.00	\$1,911.23	87.80%
100.2212.52310.20.00000 / Nonteacher Retirement Curriculum	\$20,521.29	\$0.00	\$27,716.91	\$20,521.29	\$0.00	\$7,195.62	74.04%
100.2212.52320.20.00000 / Teacher Retirement Curriculum	\$29.46	\$0.00	\$0.00	\$29.46	\$0.00	(\$29.46)	0.00%
100.2212.53200.20.00000 / Purchased Services District	\$0.00	\$0.00	\$20,918.50	\$0.00	\$10,459.00	\$10,459.50	50.00%
100.2212.55800.20.00000 / Travel & Conferences Prof Dev Distr	\$4,828.08	\$0.00	\$2,000.00	\$4,828.08	\$0.00	(\$2,828.08)	241.40%
100.2212.56100.20.00000 / Supplies Prof Dev District	\$1,007.14	\$0.00	\$2,975.00	\$1,007.14	\$0.00	\$1,967.86	33.85%
100.2212.56500.20.00000 / Software Prof Dev	\$2,748.00	\$0.00	\$3,000.00	\$2,748.00	\$0.00	\$252.00	91.60%
100.2212.58100.20.00000 / Dues & Fees Prof Dev District	\$1,751.72	\$0.00	\$2,000.00	\$1,751.72	\$0.00	\$248.28	87.59%
100.2222.51100.22.00000 / Library Salaries Middle/High	\$41,676.94	\$0.00	\$60,200.00	\$41,676.94	\$18,523.06	\$0.00	100.00%
100.2222.51150.21.00000 / Library Salaries Elementary	\$17,380.21	\$0.00	\$24,662.48	\$17,380.21	\$4,628.14	\$2,654.13	89.24%
100.2222.52110.21.00000 / Health	\$16,248.45	\$0.00	\$18,094.94	\$16,248.45	\$0.00	\$1,846.49	89.80%
100.2222.52110.22.00000 / Health Insurance Library Middle/High	\$24,228.72	\$0.00	\$28,266.93	\$24,228.72	\$0.00	\$4,038.21	85.71%
100.2222.52120.22.00000 / Dental Insurance Library Middle/High	\$925.92	\$0.00	\$1,112.65	\$925.92	\$0.00	\$186.73	83.22%
100.2222.52200.21.00000 / Social Security Library Elementary	\$915.15	\$0.00	\$1,886.68	\$915.15	\$0.00	\$971.53	48.51%
100.2222.52200.22.00000 / Social Security Library Middle/High	\$2,720.30	\$0.00	\$4,605.30	\$2,720.30	\$0.00	\$1,885.00	59.07%

Hinsdale School District

Expenditure Report with Detail Options

Fiscal Year: 2023-2024 From Date: 7/1/2023 To Date: 6/30/2024

Account Mask: 100????????????????? Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
100.2222.52320.22.00000 / Teacher Retirement Library Middle/H	\$0.00	\$11,823.28	\$8,185.32	\$0.00	\$3,637.96	69.23%
100.2222.54300.22.00000 / Repairs Library Equip Middle/High	\$0.00	\$1,600.00	\$239.95	\$0.00	\$1,360.05	15.00%
100.2222.56100.21.00000 / Supplies Library Elementary	\$0.00	\$425.00	\$381.34	\$27.50	\$16.16	96.20%
100.2222.56100.22.00000 / Supplies Library Middle/High	\$0.00	\$850.00	\$0.00	\$0.00	\$850.00	0.00%
100.2222.56410.21.00000 / Books & Information Resources Libra	\$0.00	\$1.00	\$1,624.77	\$0.00	(\$1,623.77)	162477.00%
100.2222.56410.22.00000 / Books & Information Resources Libra	\$0.00	\$5,000.00	\$1,167.04	\$645.54	\$3,187.42	36.25%
100.2222.56420.21.00000 / Other Information Resources Library	\$0.00	\$3,399.00	\$1,347.38	\$0.00	\$2,051.62	39.64%
100.2222.56420.22.00000 / Other Information Resources Library	\$0.00	\$4,072.00	\$4,169.60	\$1,119.00	(\$1,216.60)	129.88%
100.2310.51100.20.00000 / School Board & Others' Salaries	\$0.00	\$4,350.00	\$4,600.00	\$0.00	(\$250.00)	105.75%
100.2310.52200.20.00000 / Social Security School Board	\$0.00	\$516.38	\$327.27	\$0.00	\$189.11	63.38%
100.2310.52310.20.00000 / Nonteacher Retirement	\$0.00	\$0.00	\$40.59	\$0.00	(\$40.59)	0.00%
100.2310.53000.20.00000 / Purchased Services Election Officia	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
100.2310.53301.20.00000 / Legal Expenses School Board	\$0.00	\$6,000.00	\$18,427.24	\$0.00	(\$12,427.24)	307.12%
100.2310.53302.20.00000 / Audit Expenses School Board	\$0.00	\$18,500.00	\$23,650.00	\$0.00	(\$5,150.00)	127.84%
100.2310.55800.20.00000 / Travel & Conferences School Board	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
100.2310.58100.20.00000 / Dues & Fees School Board	\$0.00	\$4,500.00	\$4,013.52	\$0.00	\$486.48	89.19%
100.2310.58110.20.00000 / Recognition & Awards School Board	\$0.00	\$6,000.00	\$3,922.35	\$0.00	\$2,077.65	65.37%
100.2320.51100.20.00000 / SAU Salaries	\$0.00	\$149,838.97	\$141,812.25	\$27,803.99	(\$19,777.27)	113.20%
100.2320.52110.20.00000 / Health Insurance SAU	\$0.00	\$47,781.60	\$19,224.27	\$0.00	\$28,557.33	40.23%
100.2320.52120.20.00000 / Dental Insurance SAU	\$0.00	\$2,018.94	\$1,261.04	\$0.00	\$757.90	62.46%
100.2320.52200.20.00000 / Social Security SAU	\$0.00	\$11,744.24	\$10,545.29	\$0.00	\$1,198.95	89.79%
100.2320.52310.20.00000 / NH Retirement SAU	\$0.00	\$26,575.70	\$7,253.54	\$0.00	\$19,322.16	27.29%
100.2320.53000.20.00000 / Purchased Services SAU	\$0.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
100.2320.53130.20.00000 / Background Checks	\$0.00	\$2,500.00	\$1,799.50	\$0.00	\$700.50	71.98%
100.2320.53200.20.00000 / Staff Development SAU	\$0.00	\$500.00	\$887.75	\$0.00	(\$387.75)	177.55%
100.2320.55340.20.00000 / Postage SAU	\$0.00	\$500.00	\$1,179.23	\$0.00	(\$679.23)	235.85%
100.2320.55400.20.00000 / Ads/Postings/Recruitment SAU	\$0.00	\$34,000.00	\$22,978.32	\$0.00	\$11,021.68	67.58%

Hinsdale School District

Expenditure Report with Detail Options

Fiscal Year: 2023-2024

From Date: 7/1/2023

To Date: 6/30/2024

Account Mask: 100????????????????

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description

Expended PTD Original Budget Amended Budget Expended YTD Encumbered YTD Unexpended Bal % Used

100.2320.55500.20.00000 / Printing SAU	\$2,201.94	\$0.00	\$4,200.00	\$2,201.94	\$0.00	\$1,998.06	52.43%
100.2320.55800.20.00000 / Travel SAU	\$628.90	\$0.00	\$1,500.00	\$628.90	\$0.00	\$871.10	41.93%
100.2320.56100.20.00000 / Supplies SAU	\$2,103.75	\$0.00	\$4,250.00	\$2,103.75	\$291.55	\$1,854.70	56.36%
100.2320.56500.20.00000 / Software SAU	\$0.00	\$0.00	\$3,900.00	\$0.00	\$0.00	\$3,900.00	0.00%
100.2320.57300.20.00000 / Furniture & Equipment SAU	\$79.99	\$0.00	\$400.00	\$79.99	\$0.00	\$320.01	20.00%
100.2320.58100.20.00000 / Dues & Fees SAU	\$524.00	\$0.00	\$2,600.00	\$524.00	\$175.89	\$1,900.11	26.92%
100.2330.51100.20.00000 / Special Services Admin Salaries	\$170,289.76	\$0.00	\$214,225.63	\$170,289.76	\$43,935.87	\$0.00	100.00%
100.2330.52110.20.00000 / Health Insurance Special Services A	\$46,139.16	\$0.00	\$52,446.70	\$46,139.16	\$0.00	\$6,307.54	87.97%
100.2330.52120.20.00000 / Dental Insurance Special Services A	\$2,101.10	\$0.00	\$2,544.12	\$2,101.10	\$0.00	\$443.02	82.59%
100.2330.52200.20.00000 / Social Security Special Services Ad	\$12,297.64	\$0.00	\$16,388.26	\$12,297.64	\$0.00	\$4,090.62	75.04%
100.2330.52310.20.00000 / NH Retirement Special Services Admi	\$6,080.46	\$0.00	\$7,135.26	\$6,080.46	\$0.00	\$1,054.80	85.22%
100.2330.52320.20.00000 / Teacher Retirement	\$24,872.42	\$0.00	\$31,716.45	\$24,872.42	\$0.00	\$6,844.03	78.42%
100.2330.55800.20.00000 / Travel Special Services Admin	\$1,021.64	\$0.00	\$2,000.00	\$1,021.64	\$0.00	\$978.36	51.08%
100.2330.56100.20.00000 / Supplies Special Services Admin	\$119.99	\$0.00	\$315.00	\$119.99	\$0.00	\$195.01	38.09%
100.2330.58100.20.00000 / Dues & Fees Special Services Admin	\$3,546.00	\$0.00	\$5,000.00	\$3,546.00	\$0.00	\$1,454.00	70.92%
100.2400.51100.20.00000 / Teacher Retirement Stipends CBA App	\$23,654.62	\$0.00	\$57,976.00	\$23,654.62	\$0.00	\$34,321.38	40.80%
100.2400.51100.21.00000 / Admin Salaries Elementary	\$172,938.57	\$0.00	\$211,823.52	\$172,938.57	\$18,070.93	\$20,814.02	90.17%
100.2400.51100.22.00000 / Admin Salaries Middle/High	\$227,598.16	\$0.00	\$270,327.67	\$227,598.16	\$29,877.38	\$12,652.13	95.25%
100.2400.52110.21.00000 / Health Insurance Admin Elementary	\$45,184.67	\$0.00	\$49,205.37	\$45,184.67	\$0.00	\$4,020.70	91.83%
100.2400.52110.22.00000 / Health Insurance Admin Middle/High	\$72,017.18	\$0.00	\$56,533.86	\$72,017.18	\$0.00	(\$15,483.32)	127.39%
100.2400.52120.21.00000 / Dental Insurance Admin Elementary	\$1,345.74	\$0.00	\$1,112.65	\$1,345.74	\$0.00	(\$233.09)	120.95%
100.2400.52120.22.00000 / Dental Insurance Admin Middle/High	\$2,356.00	\$0.00	\$2,225.30	\$2,356.00	\$0.00	(\$130.70)	105.87%
100.2400.52200.20.00000 / Social Security CBA Appendix A.D	\$0.00	\$0.00	\$4,435.18	\$0.00	\$0.00	\$4,435.18	0.00%
100.2400.52200.21.00000 / Social Security Admin Elementary	\$12,466.80	\$0.00	\$16,204.50	\$12,466.80	\$0.00	\$3,737.70	76.93%
100.2400.52200.22.00000 / Social Security Admin Middle/High	\$16,135.76	\$0.00	\$20,680.07	\$16,135.76	\$0.00	\$4,544.31	78.03%
100.2400.52310.21.00000 / Nonteacher Retirement Admin Element	\$10,096.75	\$0.00	\$12,942.41	\$10,096.75	\$0.00	\$2,845.66	78.01%
100.2400.52310.22.00000 / Nonteacher Retirement Admin Middle/	\$6,410.34	\$0.00	\$6,984.35	\$6,410.34	\$0.00	\$574.01	91.78%

Hinsdale School District

Expenditure Report with Detail Options

Fiscal Year: 2023-2024 From Date: 7/1/2023 To Date: 6/30/2024

Account Mask: 100????????????????? Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
100.2400.52320.20.00000 / Teacher Retirement CBA Appendix A.D	\$0.00	\$4,380.70	\$0.00	\$0.00	\$4,380.70	0.00%
100.2400.52320.21.00000 / Teacher Retirement Admin Elementary	\$19,551.64	\$22,815.07	\$19,551.64	\$0.00	\$3,263.43	85.70%
100.2400.52320.22.00000 / Teacher Retirement Admin Middle/High	\$32,506.68	\$37,932.31	\$32,506.68	\$0.00	\$5,425.63	85.70%
100.2400.55340.21.00000 / Postage Admin Elementary	\$1,438.07	\$1,500.00	\$1,438.07	\$0.00	\$61.93	95.87%
100.2400.55340.22.00000 / Postage Admin Secondary	\$5,121.72	\$8,500.00	\$5,121.72	\$0.00	\$3,378.28	60.26%
100.2400.55800.21.00000 / Travel & Conferences Admin Elementa	\$207.39	\$425.00	\$207.39	\$0.00	\$217.61	48.80%
100.2400.55800.22.00000 / Travel & Conferences Admin Secondar	\$2,633.31	\$1,700.00	\$2,633.31	\$0.00	(\$933.31)	154.90%
100.2400.56100.21.00000 / Supplies Admin Elementary	\$1,128.06	\$2,550.00	\$1,128.06	\$0.00	\$1,421.94	44.24%
100.2400.56100.22.00000 / Supplies Admin Middle/High	\$0.00	\$850.00	\$0.00	\$0.00	\$850.00	0.00%
100.2400.58100.21.00000 / Dues & Fees Admin Elementary	\$560.00	\$660.00	\$560.00	\$0.00	\$100.00	84.85%
100.2400.58100.22.00000 / Dues & Fees Admin Middle/High	\$4,980.00	\$5,825.00	\$4,980.00	\$0.00	\$845.00	85.49%
100.2500.51100.20.00000 / Salaries Business Office	\$135,272.29	\$161,068.75	\$135,272.29	\$25,512.74	\$283.72	99.82%
100.2500.52110.20.00000 / Health	\$31,425.39	\$31,425.97	\$31,425.39	\$0.00	\$1.58	99.99%
100.2500.52120.20.00000 / Dental	\$1,313.40	\$1,534.65	\$1,313.40	\$0.00	\$221.25	85.58%
100.2500.52130.20.00000 / Disability & Life Insurance	\$15,986.37	\$21,845.00	\$15,986.37	\$0.00	\$5,858.63	73.18%
100.2500.52200.20.00000 / Social Security	\$9,935.60	\$12,321.76	\$9,935.60	\$0.00	\$2,386.16	80.63%
100.2500.52310.20.00000 / Retirement	\$6,587.06	\$7,675.91	\$6,587.06	\$0.00	\$1,088.85	85.81%
100.2500.52320.20.00000 / Teacher Retirement	\$16,378.58	\$18,222.67	\$16,378.58	\$0.00	\$1,844.09	89.88%
100.2500.52500.20.00000 / Unemployment Insurance	\$9,486.00	\$8,224.00	\$9,486.00	\$0.00	(\$1,262.00)	115.35%
100.2500.52600.20.00000 / Workers' Comp Ins	\$27,273.16	\$29,046.00	\$27,273.16	\$0.00	\$1,772.84	93.90%
100.2500.56500.20.00000 / Business Software	\$16,002.31	\$17,372.00	\$16,002.31	\$0.00	\$1,369.69	92.12%
100.2500.58100.20.00000 / Dues & Fees Business	\$150.00	\$2,015.00	\$150.00	\$0.00	\$1,865.00	7.44%
100.2600.51100.20.00000 / Custodian Salaries	\$324,333.39	\$371,692.66	\$324,333.39	\$58,717.12	(\$11,357.85)	103.06%
100.2600.52110.20.00000 / Health Insurance Custodians	\$147,965.48	\$105,300.61	\$147,965.48	\$0.00	(\$42,664.87)	140.52%
100.2600.52120.20.00000 / Dental Insurance Custodians	\$1,495.80	\$1,112.65	\$1,495.80	\$0.00	(\$383.15)	134.44%
100.2600.52200.20.00000 / Social Security Custodians	\$23,412.22	\$28,434.53	\$23,412.22	\$0.00	\$5,022.31	82.34%
100.2600.52310.20.00000 / Nonteacher Retirement Custodians	\$42,657.33	\$50,290.02	\$42,657.33	\$0.00	\$7,632.69	84.82%

Hinsdale School District

Expenditure Report with Detail Options

Fiscal Year: 2023-2024 From Date: 7/1/2023 To Date: 6/30/2024

Account Mask: 100????????????????	Account Number / Description	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
100.2600.53000.20.00000 / Building & Grounds Contract Service		\$0.00	\$64,000.00	\$48,395.19	\$0.00	\$15,604.81	75.62%
100.2600.54110.20.00000 / Water/Sewer		\$0.00	\$25,000.00	\$15,606.32	\$0.00	\$9,393.68	62.43%
100.2600.54210.20.00000 / Disposal Services		\$0.00	\$16,000.00	\$13,408.45	\$0.00	\$2,591.55	83.80%
100.2600.54300.20.00000 / Repairs & Maintenance		\$0.00	\$19,001.00	\$24,563.60	\$0.00	(\$5,562.60)	129.28%
100.2600.55200.20.00000 / Property Insurance		\$0.00	\$34,647.00	\$32,605.59	\$0.00	\$2,041.41	94.11%
100.2600.55800.20.00000 / Training & Travel		\$0.00	\$1.00	\$210.58	\$0.00	(\$209.58)	21058.00%
100.2600.56100.20.00000 / Supplies		\$0.00	\$83,000.00	\$75,171.16	\$0.00	\$7,828.84	90.57%
100.2600.56220.20.00000 / Electricity		\$0.00	\$212,031.20	\$144,970.66	\$0.00	\$67,060.54	68.37%
100.2600.56230.20.00000 / Bottled Gas		\$0.00	\$15,185.10	\$8,388.46	\$0.00	\$6,796.64	55.24%
100.2600.56240.20.00000 / Heating Oil		\$0.00	\$224,000.00	\$120,471.00	\$0.00	\$103,529.00	53.78%
100.2600.56260.20.00000 / Gasoline		\$0.00	\$2,200.00	\$1,912.95	\$0.00	\$287.05	86.95%
100.2600.57300.20.00000 / Maintenance Equipment		\$0.00	\$10,000.00	\$11,677.77	\$0.00	(\$1,677.77)	116.78%
100.2600.57370.20.00000 / Replacement Furniture/Fixtures		\$0.00	\$17,001.00	\$17,008.57	\$0.00	(\$7.57)	100.04%
100.2700.51100.20.00000 / Transportation Salaries		\$0.00	\$12,582.24	\$5,245.37	\$2,318.40	\$5,018.47	60.11%
100.2700.52200.20.00000 / Social Security		\$0.00	\$962.54	\$401.22	\$0.00	\$561.32	41.68%
100.2700.55191.20.00000 / Regular Student Transportation		\$0.00	\$337,946.40	\$220,191.20	\$0.00	\$117,755.20	65.16%
100.2700.55192.20.00000 / Special Education Transportation		\$0.00	\$355,000.00	\$227,800.12	\$0.00	\$127,199.88	64.17%
100.2725.55170.22.00000 / Athletic Transportation		\$0.00	\$45,000.00	\$29,998.16	\$0.00	\$15,001.84	66.66%
100.2725.55190.21.00000 / Field Trips/Cocurricular		\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	0.00%
100.2725.55190.22.00000 / Field Trips/Cocurricular		\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	0.00%
100.2725.55191.22.00000 / Van Operating Costs		\$0.00	\$5,000.00	\$5,016.51	\$0.00	(\$16.51)	100.33%
100.2840.51100.20.00000 / Salaries Technology		\$0.00	\$190,311.75	\$161,032.96	\$29,278.79	\$0.00	100.00%
100.2840.52110.20.00000 / Health Tech		\$0.00	\$41,320.38	\$35,609.20	\$0.00	\$5,711.18	86.18%
100.2840.52120.20.00000 / Dental Tech		\$0.00	\$1,637.83	\$1,345.74	\$0.00	\$292.09	82.17%
100.2840.52200.20.00000 / Social Security Tech		\$0.00	\$14,558.85	\$11,690.04	\$0.00	\$2,868.81	80.30%
100.2840.52310.20.00000 / Nonteacher Retirement		\$0.00	\$24,962.85	\$21,943.08	\$0.00	\$3,019.77	87.90%
100.2840.53400.20.00000 / Powerschool Annual Support		\$0.00	\$8,000.00	\$8,103.53	\$0.00	(\$103.53)	101.29%

Hinsdale School District

Expenditure Report with Detail Options

Fiscal Year: 2023-2024 From Date: 7/1/2023 To Date: 6/30/2024

Account Mask: 100????????????????? Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Account Number / Description	Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
100.2840.54300.20.00000 / Repairs Tech	\$4,483.44	\$0.00	\$7,650.00	\$4,483.44	\$0.00	\$3,166.56	58.61%
100.2840.54420.20.00000 / Copier Lease/Maint.	\$15,181.53	\$0.00	\$14,473.50	\$15,181.53	\$0.00	(\$708.03)	104.89%
100.2840.55310.20.00000 / Phone Internet	\$26,703.65	\$0.00	\$32,799.00	\$26,703.65	\$0.00	\$6,095.35	81.42%
100.2840.55800.20.00000 / Travel & Conferences Tech	\$0.00	\$0.00	\$4,250.00	\$0.00	\$0.00	\$4,250.00	0.00%
100.2840.56100.20.00000 / Supplies Tech	\$7,705.39	\$0.00	\$8,129.40	\$7,705.39	\$0.00	\$424.01	94.78%
100.2840.56500.20.00000 / Software	\$24,892.62	\$0.00	\$30,812.00	\$24,892.62	\$0.00	\$5,919.38	80.79%
100.2840.57340.20.00000 / IT Equipment	\$18,250.45	\$0.00	\$48,245.10	\$18,250.45	\$25,560.00	\$4,434.65	90.81%
100.3110.59300.20.00000 / Food Service	\$0.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	0.00%
100.4000.53200.20.00000 / Facilities Construction & Remodelin	\$0.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	0.00%
100.5100.58300.20.00000 / Debt Service Principal	\$720,000.00	\$0.00	\$720,000.00	\$720,000.00	\$0.00	\$0.00	100.00%
100.5100.58400.20.00000 / Debt Interest	\$80,553.75	\$0.00	\$80,553.75	\$80,553.75	\$0.00	\$0.00	100.00%
Total For GENERAL FUND	\$10,668,871.28	\$0.00	\$14,181,246.00	\$10,668,871.28	\$1,588,522.62	\$1,923,852.10	86.43%

Hinsdale School District

Expenditure Report with Detail Options

Account Mask: 100??????????????

Account Number / Description

Fiscal Year: 2023-2024 From Date: 7/1/2023 To Date: 6/30/2024

Exclude PR encumbrance Include pre encumbrance Print accounts with zero balance

Expended PTD	Original Budget	Amended Budget	Expended YTD	Encumbered YTD	Unexpended Bal	% Used
\$10,668,871.28	\$0.00	\$14,181,246.00	\$10,668,871.28	\$1,588,522.62	\$1,923,852.10	86.43%

Grand Total:

End of Report

DIRECTOR OF
PERSONALIZED
LEARNING'S
REPORT

David Ryan, Ed.D.
Superintendent

Jane Fortson, CPA
Business Administrator

HINSDALE

SCHOOL DISTRICT

Patricia Wallace
Director of Student Services

Karen Thompson
Director of Personalized
Learning

49 School Street, P.O. Box 27 | Hinsdale, NH 03451 | 603-336-5728 | www.hnhsd.org

Karen Thompson

Director of Personalized Learning

May 2024

Portrait of a Learner

I am excited to report that at the writing of this report we are one meeting away from completing our yearlong work for our Portrait of a Learner. I will be presenting a short PowerPoint presentation at the board meeting that will capture the work to date.

The process has been fascinating as we gathered data from across our school community. We will be sharing the outcomes of our current work with our staff on our May 24th PD Day. From there we will begin our next steps which is going from portrait to practice. Dr. Ryan will be sharing some exciting news in his report regarding some work we will be doing with Next Gen Learning Challenge (NGLC) with our middle school regarding our Portrait to Practice work.

Professional Development

March 24th is our district PD Day. The following trainings will be part of the day:

- SAVVAS- ELA training
- National Deaf Center training
- Social Studies program review
- Dufour Professional Learning Communities training.
- Responsive Classroom training.
- All this work is a continuation of our yearlong commitment to consistent, imperative, and reflective PD that aligns with our vision for teaching and learning.

We will also be holding a school community gathering for our final Giraffe award for the school year.

Exhibition Day Celebration of Learning/Mentor appreciation

On May 30th we will host the ELO celebration of learning followed by a mentor appreciation brunch. The students have begun planning what they will highlight and how they will ensure they have met their competencies. Parents will be invited to attend, and all students will be inviting 1-3 other students from the school to be part of their presentation. Immediately following the presentations, we will host a small brunch in the library where all students will recognize their mentors.

State Testing

Spring testing is well underway. At the time of this report, we are scheduling the makeup tests for all students who were absent or who might have had some technical glitches. Our final state results are regularly available to us in early fall.

Kindness Day

On April 19, 2024, we held our first HMHS Kindness day. It was met with great excitement by the staff and the students. The feedback from the community has been overwhelmingly positive. This will be an event that we will expand on next year. It was noticeably clear to us that Kindness is contagious, and our Kindness 101 campaign is making a difference in our community.

PRINCIPAL'S
REPORT

Hinsdale Elementary
School

May 2024 Board Report

SEL

The most recent SEL meeting was designed by the SEL team and presented in March with a focus on staff wellness. The team introduced four tips

- Progressive muscle relaxation
- Food and Mood
- Validation and Empathy
- Walking vs. Running

At the end of the meeting most of us went for a brisk walk around campus.

Bottle Filling Station

Many thanks to Mrs. Fortson and Mr. Lee for identifying funding for and installing the bottle filling station on the third floor during April vacation. Mrs. Bowker told everyone at huddle how proud she was of her students for their effort. The students were also very appreciative and felt good about it. I am also planning to surprise them with a little plaque to be placed nearby on the wall commemorating their effort.

HASP

My principal report for the year has been submitted through the DOE portal. This year with Title 1 funds we have been able to make an even stronger connection between the school day work and after school program academic programming. I hope to see the benefits of this work in our state testing results.

ESY and Retention

ESY plans are underway for students who may regress during the summer.

Finally, we are reviewing the need for retention of any students. Typically, I reserve retentions for the youngest students in the primary grades. Most often I have found it works best for either academically or behaviorally challenged students with birthdays in late August or September.

Enrollment and Class Lists for 2024-25

The files for class lists have been set up and the process is being done collaboratively within our grade level PLC's this month. We are on schedule with our preschool enrollments. We have to do a lottery again this year for the 3-year-olds since we have interest from 10 newcomers, but we need to reserve space for children in need of services when they turn 3 years of age during next school year. Kindergarten pre-registrations have remained flat, but I still anticipate we will have between 40 to 45 students when all is said and done and school reopens this August.

End of Year Celebrations

Of course, the springtime becomes very busy for everyone. Our celebrations include Field Day on June 14th. The PTA is sponsoring it once again. All the 5th graders look forward to this day so

much and for the second year in a row the plan is to go to the Vernon, VT pool and recreation area. Fifth Grade Recognition which is also sponsored by the PTA is on the evening of the last day of school, June 17th. Usually this begins at 6:30 but the specific time is still to be determined. The tiles for the Wall Tile Project have been shipped from Polar Engraving and unveiling is set for May 16th at 6:15. Moving to the other end of our grade span, Preschool graduation is set for June 13th and the last day of preschool is the same day. Preschool Field Day is June 11th with a rain date of June 12th. For all those in between there will be a combined band performance with the middle/high school band on May 30th. In addition, we are scheduling a performance for the spring choral concert for grades 3 to 5 on June 11th. Stay tuned for more details. Finally, we are excited to announce that our Memorial Day Celebration will be brought back this year on May 23rd at 1:30 in the high school gym. All are welcome to attend.

DIRECTOR OF
TECHNOLOGY'S
REPORT

David Ryan, Ed.D.
Superintendent

Jane Fortson, CPA
Business Administrator

HINSDALE

SCHOOL DISTRICT

Patricia Wallace
Director of Student Services

Karen Thompson
Director of Personalized
Learning

49 School Street, P.O. Box 27 | Hinsdale, NH 03451 | 603-336-5728 | www.hnhsd.org

Justin Therieau
Director of Technology
May Technology Report

Hinsdale School Board,

The technology department assisted with the successful completion of part 2 of the NHSAS testing at HMHS. We provided support and spare devices to help provide the best experience for the students. Most issues reported were related to user and proctor training which the building administrations assisted with.

The technology and facilities department worked together to move the old digital signage display from the HMHS to café to the location outside of the HMHS office. The display that was outside of the office has been dead for several years. Dr. Ryan requested that we begin using the displays again to showcase our students and their achievements. The technology department is working on the software that runs the digital signs and we should have content live on these displays before this meeting.

As we prepare for the summer, I am working on our laptop collection plan. This has been different every year with challenges every time. I hope to take years of past lessons and apply them to my plan to make it better than last year. We are developing our project lists with timelines for the summer as well.

We look forward to supporting students and staff as the year comes to an end next month.

BOARD BUSINESS

DAB- Fund Balance Policy

Category Priority-The subject matter of these policies is required by state and or federal law.

A Fund Balance Policy

The district hereby establishes and will maintain reservations of Fund Balance, as defined herein, in accordance with Governmental Accounting Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This Policy shall only apply to the Districts governmental funds. Fund balance shall be composed of nonspendable, restricted, committed, assigned and unassigned amounts.

B Definitions

1. ***Nonspendable Fund Balance***- includes amounts that are not in a spendable form (such as inventory or prepaid expenses) or are required to be maintained intact (such as principal of an endowment fund>)
2. ***Restricted Fund Balance***- includes amounts that can only be spent for specific purposes stipulated by external resource providers (such as grantors) or the enabling legislation (the annual District meeting). Restrictions may be charged or lifted only with the consent of the resources providers or the enabling legislation.
3. ***Committed Fund Balance***- includes amounts that can be used only for specific purposes determined by a formal action of the District highest level of decision making authority (the School board). Commitment may be changed or lifted only by the governing board taking the same formal action that imposed the constraint originally.
4. ***Assigned Fund Balance***- includes amounts the District *intends* to use for a specific purpose. For all governmental funds other than the General Fund, any remaining positive amounts are to be classified as "assigned". The School Board expressly delegates this authority to the Superintendent, through the Business Administrator. Items that would fall under this type of fund balance classification would be encumbrances.
5. ***Unassigned Fund Balance***- includes amount that are not obligated or specifically designated and is available for any purposes. The residual classification of and General Fund balance is to be reported here. Any deficit fund balance of another fund is also classified as unassigned.

C Spending Prioritizations

1. When expenditures are incurred for proposes for which both restricted and unrestricted funds is available, restricted fund balance is considered to have been spent first.

2. When expenditures are incurred for purposes for which in any of the unrestricted fund balance classifications can be used, committed amounts should be reduced first, followed by assigned amounts and then unassigned amounts.

D Deficit Fund balance

At year end, if any of the special revenue funds (such as food service fund) has a deficit unassigned fund balance, the Superintendent is authorized to transfer funds from the General Fund to cover the deficit, providing the General Fund has the resources to do so.

E Minimum Level of Unassigned Fund Balance

The District will return any assigned fund balance of the General Fund at year end to offset the next fiscal year's tax rate for the Town.

F Annual Review

Compliance with the provisions of this policy shall be reviewed as part of the annual budget adoption process.

First reading of the Hinsdale School Board 08-10-11
Final reading of the Hinsdale School board 09-14-11
Reviewed by the Hinsdale School Board 04-11-12
Reviewed by the Hinsdale School Board 06-10-13
Reviewed by the Hinsdale School Board 06-09-14
Reviewed by the Hinsdale School Board 06-10-15
Reviewed by the Hinsdale School Board 06-14-16
Reviewed by the Hinsdale School Board 05-10-17
Reviewed by the Hinsdale School Board 05-9-18
Reviewed by Hinsdale School Board 05-08-19
Reviewed by the Hinsdale School Board 05-13-2020
Reviewed by the Hinsdale School Board 06-09-21
Reviewed by the Hinsdale School Board 06-08-2022
Reviewed by the Hinsdale School Board 06-13-2023
Reviewed by the Hinsdale School Board 05-08-2024

DFA - INVESTMENT

Category Priority-The subject matter of these policies is required by state and or federal law.

The School Board authorizes the School District Treasurer, working in conjunction with the Superintendent and his/her designee and pursuant to RSA 197:23-a, to invest the funds of the District subject to the following objectives and standards of care.

OBJECTIVES

The three objectives of investment activities shall be safety, liquidity, and yield.

1. Safety of principal is the foremost objective in this policy. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital by mitigating credit and interest rate risk. This will be accomplished by limiting the type of the investments and institutions to those stipulated by statute and fully covered by FDIC insurance or collateral approved pursuant to applicable law.
2. Liquidity of the investment portfolio shall remain sufficient to meet all operating requirements that may be reasonably anticipated.
3. Yield. The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

STANDARDS OF CARE

1. Prudence. The standard of prudence to be used by the District Treasurer and Superintendent, or his/her designee involved in the investment process, shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. They are directed to use the GFOA* Recommended Practices and Policy Statements Related to Cash Management as a guide to the prudent investment of public funds.
2. Ethics and conflicts of interest. The School District Treasurer and Superintendent, or his/her designee involved in the investment process, shall refrain from personal business activity that could conflict with the proper execution and management of the investment program or that could impair their ability to make impartial decisions. Employees and Investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial institutions with which they conduct business. They shall also disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officials shall subordinate their personal investment transactions to those of the School District, particularly with regard to the timing of purchases and sales.

3. Internal Controls. The District Treasurer and Superintendent or his/her designee shall establish a system of internal controls which shall be documented in writing. The internal controls shall be reviewed periodically by the School Board and an independent auditor.

The investment of funds will be left to the discretion of the Finance Committee without prior approval of the Board.

The Board will periodically review the investment policy.

Legal References:

RSA 197:23-a, Treasurer's Duties

RSA 383:22, Public Deposit Investment Pool

Appendix: DFA-R

Revised: February 2008

Revised: July 1998, November 1999, March 2004

First reading of the Hinsdale School Board 08-10-11

Final reading of the Hinsdale School board 09-14-11

Reviewed by the Hinsdale School Board 04-11-12

Reviewed by the Hinsdale School Board 06-10-13

Reviewed by the Hinsdale School Board 06-09-14

Reviewed by the Hinsdale School Board 06-10-15

Reviewed by the Hinsdale School Board 06-14-16

Reviewed by the Hinsdale School Board 05-10-17

Reviewed by the Hinsdale School Board 05-9-18

Reviewed by the Hinsdale School Board 05-08-19

Reviewed by the Hinsdale School Board 05-13-2020

Reviewed by the Hinsdale School Board 06-09-21

Reviewed by the Hinsdale School Board 06-08-2022

Reviewed by the Hinsdale School Board 06-13-2023

Reviewed by the Hinsdale School Board 05-08-2024

EHAB- DATA GOVERNANCE AND SECURITY

Category Priority-The subject matter of these policies is required by state and or federal law.

Related Policies EHAA, EHB, GBEBD, GBEF, IHBH, JICJ, JICL, JICM, KD, & KDC

To accomplish the District's mission and comply with the law, the District must collect, create and store information. Accurately maintaining and protecting this data is important for efficient District operations, compliance with laws mandating confidentiality, and maintaining the trust of the District's stakeholders. All persons who have access to District data are required to follow state and federal law, District policies and procedures, and other rules created to protect the information.

The provisions of this policy shall supersede and take precedence over any contrary provisions of any other policy adopted prior to the date of this policy.

A. Definitions

Confidential Data/Information – Information that the District is prohibited by law, policy or contract from disclosing or that the District may disclose only in limited circumstances. Confidential data includes, but is not limited to, personally identifiable information regarding students and employees.

Critical Data/Information – Information that is determined to be essential to District operations and that must be accurately and securely maintained to avoid disruption to District operations. Critical data is not necessarily confidential.

B. Data and Privacy Governance Plan - Administrative Procedures.

1. Data Governance Plan. The Superintendent, in consultation with the District Information Security Officer ("ISO") (see paragraph C, below) shall create a Data and Privacy Governance Plan ("Data Governance Plan"), to be presented to the Board no later than June 30, 2019. Thereafter, the Superintendent, in consultation with the ISO, shall update the Data Governance Plan for presentation to the Board no later than June 30 each year.

The Data Governance Plan shall include:

- (a) An inventory of all software applications, digital tools, and extensions. The inventory shall include users of the applications, the provider, purpose, publisher, privacy statement, and terms of use;
- (b) A review of all software applications, digital tools, and extensions and an assurance that they meet or exceed minimum standards set by the New Hampshire Department of Education;
- (c) Policies and procedures for access to data and protection of privacy for students and staff including acceptable use policy for applications, digital tools, and extensions used on District hardware, server(s) or through the District network(s);
- (d) A response plan for any breach of information; and

- (e) A requirement for a service provider to meet or exceed standards for data protection and privacy.
2. Policies and Administrative Procedures. The Superintendent, in consultation with the ISO, is directed to review, modify and recommend (policies) create (administrative procedures), where necessary, relative to collecting, securing, and correctly disposing of District data (including, but not limited to Confidential and Critical Data/Information, and as otherwise necessary to implement this policy and the Data Governance Plan. Such policies and/or procedures will may or may not be included in the annual Data Governance Plan.

C. Information Security Officer.

The Director of Technology is hereby designated as the District's Information Security Officer (ISO) and reports directly to the Superintendent or designee. The ISO is responsible for implementing and enforcing the District's security policies and administrative procedures applicable to digital and other electronic data, and suggesting changes to these policies, the Data Governance Plan, and procedures to better protect the confidentiality and security of District data. The ISO will work with the both District and building level administrators and Data managers (paragraph E, below) to advocate for resources, including training, to best secure the District's data.

The Network Administrator is the District's alternate ISO and will assume the responsibilities of the ISO when the ISO is not available.

D. Responsibility and Data Stewardship.

All District employees, volunteers and agents are responsible for accurately collecting, maintaining and securing District data including, but not limited to, Confidential and/or Critical Data/Information.

E. Data Managers.

All District administrators are data managers for all data collected, maintained, used and disseminated under their supervision as well as data they have been assigned to manage in the District's data inventory. Data managers will monitor employee access to the information to ensure that confidential information is accessed only by employees who need the information to provide services to the District and that confidential and critical information is modified only by authorized employees. Data managers will assist the ISO in enforcing District policies and procedures regarding data management.

F. Confidential and Critical Information.

The District will collect, create or store confidential information only when the Superintendent or designee determines it is necessary, and in accordance with applicable law. The District will provide access to confidential information to appropriately trained District employees and volunteers only when the District determines that such access is necessary for the performance of their duties. The District will disclose confidential information only to authorized District contractors or agents who need access to the information to provide services to the District and who agree not to disclose the information to any other party except as allowed by law and authorized by the District.

District employees, contractors and agents will notify the ISO or designee immediately if there is reason to believe confidential information has been disclosed to an unauthorized person or any information has been compromised, whether intentionally or otherwise. The ISO or designee will investigate immediately and take any action necessary to secure the information, issue all required legal notices and prevent future incidents. When necessary, the Superintendent, ISO or designee is authorized to secure resources to assist the District in promptly and appropriately addressing a security breach.

Likewise, the District will take steps to ensure that critical information is secure and is not inappropriately altered, deleted, destroyed or rendered inaccessible. Access to critical information will only be provided to authorized individuals in a manner that keeps the information secure.

All District staff, volunteers, contractors and agents who are granted access to critical or confidential information/data are required to keep the information secure and are prohibited from disclosing or assisting in the unauthorized disclosure of such confidential or critical data/information. All individuals using confidential and critical data/information will strictly observe all administrative procedures, policies and other protections put into place by the District including, but not limited to, maintaining information in locked rooms or drawers, limiting access to electronic files, updating and maintaining the confidentiality of password protections, encrypting and redacting information, and disposing of information no longer needed in a confidential and secure manner.

G. Using Online Services and Applications.

District staff members are encouraged to research and utilize online services or applications to engage students and further the District's education mission. District employees, however, are prohibited from installing or using applications, programs or other software, or online system/website, that either stores, collects or shares confidential or critical data/information, until the ISO approves the vendor and the software or service used. Before approving the use or purchase of any such software or online service, the ISO or designee shall verify that it meets the requirements of the law, Board policy, and the Data Governance Plan, and that it appropriately protects confidential and critical data/information. This prior approval is also required whether or not the software or online service is obtained or used without charge.

H. Training.

The ISO will provide appropriate training to employees who have access to confidential or critical information to prevent unauthorized disclosures or breaches in security. All school employees will receive annual training in the confidentiality of student records, and the requirements of this policy and related procedures and rules.

I. Data Retention and Deletion.

The ISO or designee shall establish a retention schedule for the regular archiving and deletion of data stored on District technology resources. The retention schedule should comply with, and be incorporated into the data/record retention schedule established under Policy EHB and administrative procedure EHB-R, including but not limited to, provisions relating to Litigation and Right to Know holds as described in Policy EHB.

J. Consequences

Employees who fail to follow the law or District policies or procedures regarding data governance and security (including failing to report) may be disciplined, up to and including termination. Volunteers may be excluded from providing services to the District. The District will end business relationships with any contractor who fails to follow the law, District policies or procedures, or the confidentiality provisions of any contract. In addition, the District reserves the right to seek all other legal remedies, including criminal and civil action and seeking discipline of an employee's teaching certificate.

The District may suspend all access to data or use of District technology resources pending an investigation. Violations may result in temporary, long-term or permanent suspension of user privileges. The District will cooperate with law enforcement in investigating any unlawful actions. The Superintendent or designee has the authority to sign any criminal complaint on behalf of the District.

Any attempted violation of District policies, procedures or other rules will result in the same consequences, regardless of the success of the attempt.

District Policy History:

First reading: December 12, 2018

Second reading/adopted: January 9, 2019

Reaffirmed:

June 8, 2022

June 13, 2023

May 8, 2024

District revision history:

Legal References:

*15 U.S.C. §§ 6501-6506 * Children's Online Privacy Protection Act (COPPA)*

*20 U.S.C. § 1232g * Family Educational Rights and Privacy Act (FERPA)*

*20 U.S.C. § 1232h * Protection of Pupil Rights Amendment (PPRA)*

*20 U.S.C. § 1400-1417 * Individuals with Disabilities Education Act (IDEA)*

*20 U.S.C. § 7926 * Elementary and Secondary Education Act (ESSA)*

*RSA 189:65 * Definitions*

*RSA 186:66 * Student Information Protection and Privacy*

*RSA 189:67 * Limits on Disclosure of Information*

*RSA 189:68 * Student Privacy*

*RSA 189:68-a * Student Online Personal Information*

*RSA 359-C:19-21 * Right to Privacy/Notice of Security Breach*

Quote #: 16875 - 04
Date: 3/26/2024
Expiration Date: 5/25/2024



Project Name: Hinsdale Elementary School - modernization
Address: 12 School Street
Hinsdale, NH 03451

Quotation/Agreement GSL Artira Inclined Wheelchair Lift

I. Summary:

This Quotation/Agreement represents our offer to supply and install the equipment and scope of work outlined in the following material and equipment descriptions or the complete scope of work described in section n/a of the project plans and specifications. Compliance with plans, specifications and drawings is agreed, with exceptions, if any, as listed in paragraph IX below.

II. Location In Building:

Interior

III. Materials To Be Provided:

One (1) Garaventa Inclined Platform Wheelchair Lift for barrier free access only, according to the following equipment specifications.

Equipment Specification

Speed	6 m/min (20 ft/min) Standard	Paint/Color	Epoxy Powder Paint - Color is Satin Grey
Capacity	660 Lbs	Emergency Lowering Device	Standard
Power Fold Platform with Integral	Standard	Pedestrian Safety Lights on Platform	Standard
Automatic Power Barrier Arms	Standard	Complete Installation/Test/Certification	Standard
Platform Size	800mmx 1220mm	Warranty	2 Years Parts, 1 Year Labor
"Vandal-Stop" Side Guard	Standard	Preventative Maintenance Plan	Quotation available upon request
Under-Platform Sensor	Standard		
Keyed Call Stations	Not Included		
Keyed Platform	Not Included		
Pedestrian Handrail Integrated with LiftTubes	Not Included		
Bi-directional Ramp Safeties	Standard		
Number of Stops	Two Stop		
Final Limit Switch	Standard		
Emergency Alarm (sounds at lift only)	Standard		
Drive Box Door Lock	Standard		
Platform Emergency Stop	Standard		

Please see Addendum A for optional items if included in this quotation/agreement.

IV. Labor To Be Provided:

All labor and incidental materials necessary for the delivery, set-up, installation, adjusting, inspecting, testing and delivery to the owner of the complete lift system.

V. Quotation Amount: **\$51,894.00**

Sales tax exempt. (Must provide tax exempt certificate, physician's letter also required for residential application)

Quote #: 16875 - 04
Date: 3/26/2024
Expiration Date: 5/25/2024



Project Name: Hinsdale Elementary School - modernization
Address: 12 School Street
Hinsdale, NH 03451

VI. Terms:

For a description of the schedule of values/payments, please see Addendum A.

Materials which are not accepted upon an attempt to deliver will be stored and scheduled for re-delivery at the owner's expense. Invoices are payable upon presentation. Title to all equipment shall remain with Garaventa USA, Inc. until all invoices are paid in full.

Customer agrees to bear all costs of collection of overdue invoiced amounts, including any agent/attorney's fees incident thereto.

Quoted price includes installation by qualified and licensed technicians during normal working hours as scheduled with the owner in advance. 'Open Shop' labor rules apply.

1. WORK SCHEDULE:

- 1.1 Elevator Contractor shall perform the installation in accordance with a schedule provided by the Customer at the time of signing this contract or in accordance with a schedule mutually agreed upon if provided by the Customer after the signing of this contract. During the progress of the work the Customer will furnish supplemental instructions and site confirmations to Elevator Contractor with reasonable promptness or in accordance with the schedule for such instructions agreed to by the Customer and Elevator Contractor. Elevator Contractor may reasonably adjust any schedule or specified timing during the course of the work after consulting with the Customer.
- 1.2 Work will be completed during regular business hours (Mon-Fri 8 am-5 pm). If after-hour work is required due to site constraints or availabilities, extra charges will apply and must be agreed upon explicitly and will be part of this Contract (as defined hereunder).
- 1.3 Warranty or Planned Maintenance work will only be performed during regular working hours
- 1.4 Delay in delivery: It is intended that the delivery and installation take place within the agreed timeline in this Contract. However, since the product is custom-made, a backlog at the manufacturer's factory among other factors including but not limited to permits, inspections, site conditions and weather, may cause delays in completion of the Project and therefore, Elevator Contractor assumes no responsibility for delays nor for failure to deliver work to Customer on a particular date. Customer hereby waives any rights it may have for such factors that are out of Elevator Contractor's control.
- 1.5 If the installation cannot be completed due to job site delays that are beyond the control of Elevator Contractor, Customer shall be required to pay the full amount of the order within sixty (60) days of the work stoppage.
- 1.6 Permitting: When explicitly part of the Contract, the Elevator Contractor will use its customary and normal efforts to obtain the required state or municipality permit for the elevator company's scope of work but in no way shall be liable for delays or denial of such permits or for the permits required for work by others.

2. CONSTRUCTION BY COMPANY/OWNER:

- 2.1 Elevator Contractor is a non-unionized company and may use a subcontractor to perform portion or the entirety of the work at its sole discretion. Scale/prevailing wages other than if explicitly detailed in the Contract is not included.
- 2.2 When separate subcontracts are awarded for other parts of the project, or when work is performed by the Customers' own forces, the Customer shall afford Elevator Contractor reasonable opportunity to introduce and store their products. Where part of the work is affected by, or depends upon, the work of other subcontractors the Customer will promptly report to Elevator Contractor, in writing and prior to proceeding, any apparent deficiencies in such work.
- 2.3 Elevator Contractor reserves the right to cancel this contract should the physical conditions or application be inappropriate. Elevator Contractor shall not assume any liability for such occurrences. The equipment shall remain the property of Elevator Contractor until this contract is completed and the equipment turned over to the Owner.
- 2.4 A structural engineer or architect must approve location and support structure of the lift for the Project.

Quote #: 16875 - 04
Date: 3/26/2024
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- 2.5 Shaft/hoist way and electrical work will be built "by others" holding the necessary permits and certifications to do the work and will be at Customer's entire costs and under his responsibility
- 2.6 All elevators and lifts equipped with a phone must have an active phone line available prior to the lift being available for turnover. The phone line is to be done by the owner or others. Work will be at Customer's entire costs and under his/her responsibility.
- 2.7 All necessary permits for the Project such as with municipalities or Authority Having Jurisdiction (AHJ) is the sole responsibility of Customer if not explicitly included in this proposal.
- 2.8 Customer or his representative is responsible for securing the hoistway on all levels at all times during the project. The Elevator Contractor will make sure his labor uses best practice to perform work and keep the hoistway safe while on site, however the responsibility remains with the Customer or his representative.
- 2.9 It is the responsibility of the building owner and/or architect to verify that the product specifications for the Project, along with intended use are in accordance with all current state/province and local laws and applicable code requirements.

3. CHANGE ORDERS:

- 3.1 When a change in the work is required as a result of the co-ordination and interface of the work by the Customers' own forces, Elevator Contractor may request an authorized Change Order mutually agreed upon for any increase (if any) to the contract value. When a change in the work is requested by the Customer, Elevator Contractor will request an authorized Change Order for any increase (if any) to the contract value.
- 3.2 This Contract is limited only to the aforementioned items, any extra work related to an unknown site situation will be done at extra cost, subject to Customer's prior approval and signed change order.
- 3.3 Payment of change order shall be invoiced and due upon approval of the change order. All changes to the work or scope of work describe in your configuration on page 3 of this quotation must be agreed to in writing by the Elevator Contractor and Customer in order to be binding and an agreed purchase order or payment adjustment shall be made as applicable.

4. DELAYS:

- 4.1 If Elevator Contractor is delayed in the performance of the work by an action or omission of the Customer, or anyone employed or engaged by them directly or indirectly, then the work schedule shall be extended for such reasonable time as Elevator Contractor and the Customer shall agree that the work was delayed and a reasonable time to allow for rescheduling. Elevator Contractor reserves the right to be reimbursed by the Customer for reasonable costs incurred (if any) as a result of such delay. Elevator Contractor will not accept any liability or liquidated damages for delays beyond its control.
- 4.2 Price escalation: The execution of this contract and paid deposit will guarantee the pricing for a period of twelve (12) months. After this period the Contract price may be increased by three percent (3%) annually depending on the factory price increase. If the project has not been turned over twelve (12) months after the equipment installation has occurred, additional mobilisation charge of \$1000 annually will apply.
- 4.3 Additional fees of \$1,000 will be charged to Customers in the event an installation team has to leave the job site because a payment due is not available upon arrival or the job site isn't ready to receive the product or installation crew as per the agreed schedule with the project management team of Customer. This additional fee will have to be paid before a new delivery and installation date is scheduled.
- 4.4 Customer acknowledges and agrees that no Act of God, including death or sickness, shall release Customer (or his successors) from fulfilling Customer's obligations hereunder and take delivery of the product. Customer shall accept delivery of product within ninety (90) days of receiving confirmation from Elevator Contractor that the product is ready for delivery. Passed this delay, Elevator Contractor may apply additional charges.

5. TERMINATION OF CONTRACT

Quote #: 16875 - 04
Date: 3/26/2024
Expiration Date: 5/25/2024



Project Name: Hinsdale Elementary School - modernization
Address: 12 School Street
Hinsdale, NH 03451

- 5.1 This quotation can be modified or canceled by the Elevator Contractor at any time without prior notice before it is accepted by written confirmation from Customer. Customer hereby waives any right he may have (by law or otherwise) which could prevent the Elevator Contractor from cancelling this quotation or which could give Customer rights to cancel this quotation, once accepted by the Elevator Contractor.
- 5.2 In the event of a cancellation by Customer, minimum fees equal to forty percent (40%) of the total value of the Contract will be due and payable to the Elevator Contractor. No cancellation will be accepted if the ordered product has been released for production. All payments shall become property of the Elevator Contractor upon receipt.
- 5.3 Customer default: Customer acknowledges that the unit is custom-made for the Project. If Customer fails or refuses to make payment of the amount due at any time as per the payment schedule, Customer shall be deemed to be in default of this Contract. The Elevator Contractor shall be entitled to stop work and withhold further performance pending the receipt of any past due balance. Elevator Contractor shall be entitled to all remedies provided under the laws of the state.
- 5.4 Elevator Contractor at its own discretion may reimburse all money paid by Customer and cancel this Contract at any time. Any shaft/hoistway construction or site preparation work done by Customer will be considered as generic and no back charge will be accepted.
- 5.5 Deposit will be considered Elevator Contractor property and the Project cancelled if the Project has been inactive for more than eighteen (18) months and Customer has not been in communication with Elevator Contractor. Elevator Contractor will send three (3) time email notices and one (1) registered mail notice prior to exercise its right to cancel the

6. INSURANCE:

- 6.1 Elevator Contractor fully complies with all rules and regulations set by the state's Elevator Contractor's Safety Policy and is available upon request.
- 6.2 Risk of Loss and Title to work: Elevator Contractor shall bear all risk of loss and damage to the Project due to fire, windstorm, accident, theft, vandalism, etc., prior to the delivery of the product at the Customer's Project address. Customer shall bear all risk of loss and damages to the work and product thereafter.
- 6.3 Elevator Contractor holds standard liability coverage and, if required, can obtain additional coverage; the cost of additional coverage will be quoted and added to the Contract and at the sole costs and expenses of Customer.
- 6.4 No project bonding is included in Elevator Contractor's quotation unless expressly indicated and detailed.
- 6.5 Elevator Contractor is neither responsible nor will not accept any liquidated damages.

7. WARRANTY:

- 7.1 The standard 2 YEAR manufacturer's limited warranty shall apply for all parts unless otherwise specified in quote. Elevator Contractor shall provide a limited labour warranty for a period of 1 year for defective workmanship unless otherwise specified in quote. (Extended labour and/or parts Warranty and Preventative Maintenance Agreements are available upon request at an additional cost). Warranty provisions do not go into effect until the Elevator Contractor has been paid in full and Warranty work will only be performed during regular working hours.

A Preventative Maintenance Agreement must be in place for all warranty claims.

8. ASSIGNMENT:

- 8.1 This Contract shall be freely assignable by Elevator Contractor

9. SEVERABILITY:

- 9.1 If any provision of the terms and conditions is held to be invalid in this Contract, then the remaining provisions shall nevertheless remain in full force and effect, and the invalid or unenforceable provision shall be replaced by a term or provision that is valid and enforceable and that comes closest to expressing the intention of such invalid or unenforceable term or provision.

10. APPLICABLE LAW:

Quote #: 16875 - 04
Date: 3/26/2024
Expiration Date: 5/25/2024



Project Name: Hinsdale Elementary School - modernization
Address: 12 School Street
Hinsdale, NH 03451

10.1 This Contract shall be governed in accordance with the laws of the state in which this elevator is installed.

11. TITLE AND OWNERSHIP:

11.1 Elevator Contractor retains title to all equipment it supplied until all payment terms under this Contract have been complied with. In the event of default by Customer in any payment, Elevator Contractor may take immediate possession, at its discretion, of the product where, it is located (without legal process) and remove such product or components irrespective of the manner of its attachment to the real estate. In the event it becomes necessary for Elevator Contractor to retain legal counsel or undertake litigation or to otherwise protect its rights under this Contract or to defend Elevator Contractor against claims which are Customers responsibility, Customer shall pay all reasonable attorneys' fees and related costs.

VII. Delivery:

In accordance with the project phasing schedule, but not earlier than 7 weeks from approval of submittals or shop drawings. Shop drawings may be expected within 2 weeks of acceptance by all parties of this proposal or other form of contract/purchase order. These time estimates are provided for planning purposes only and do not represent a contractual obligation or commitment.

VIII. Comments/Conditions:

1. Approval (or variances as appropriate), from local or state fire and building authorities for the installation of this lift is the responsibility of the building owners or the owners representative. Garaventa USA will apply and pay for state elevator installation permits and certification tests.
2. All mains electrical power to the drive cabinet location is the responsibility of the owner, including and permits required for this portion of the work.
3. All 24 volt control wiring and raceways will be our responsibility and will be surface mounted. Concealed wiring will be the responsibility of the owner. Contact our office for wiring schematics and specifications for concealed control wiring.
4. All required area lighting is the responsibility of other forces.
5. All modifications and finishing required to facilitate the installation of the lift is the responsibility of other forces.
6. Landing and stair structures for exterior installed lift applications must be properly supported below frost lines.
7. Two (2) year limited warranty on parts and materials is included in the quoted amount (or as indicated in the quotation Equipment Specification section). Labor will be as stated in the quotation Equipment Specification section, if included. Thereafter, at standard labor rates. Extended warranties and preventive maintenance programs, if not indicated in the Equipment Specification section, are available and quotations can be provided at request.
8. Upon acceptance of this quotation/agreement, and unless otherwise specified in contract documents, a cancellation fee will apply if this agreement is canceled by the customer prior to the fabrication of the equipment. The amount of the cancellation fee will be (10) percent of the proposal price (less installation, taxes and freight charges) or actual costs, whichever is greater. Cancellation after the equipment has been fabricated and offered for delivery will be subject to a cancellation fee equal to the full contract value less installation labor.

IX. Project Exceptions:

For project exceptions specific to this quotation/agreement, please see Addendum A. Exterior installations may be subject to increased maintenance, service and repairs frequencies due to exposure to changing seasonal weather conditions and extreme or intrusive elements.

Quote #: 16875 - 04
Date: 3/26/2024
Expiration Date: 5/25/2024



Project Name: Hinsdale Elementary School - modernization
Address: 12 School Street
Hinsdale, NH 03451

Thank you for your interest in the Garaventa line of products and services. Please contact me directly if you have any questions or concerns.

Submitted by Garaventa USA, Inc.

Adam Bishop
Sales Engineer

Date

Purchaser:

Legal Name of Purchaser or Company/Corporation

Full Address:

Acceptance:

This quotation/agreement, inclusive of all addenda pages, is formally accepted by:

- Owner of Project
- Office/Manager/Agent duly and legally authorized to act as signing authority

Authorized Signature

Please Print Name and Title

Date

Signature constitutes agreement to purchase as per terms and conditions of this agreement.

Quote #: 16875 - 04
Date: 3/26/2024
Expiration Date: 5/25/2024



Project Name: Hinsdale Elementary School - modernization
Address: 12 School Street
Hinsdale, NH 03451

Addendum A

Schedule of Values

30% deposit, 20% upon provision of approval drawings and before manufacturing can be ordered, 40% upon delivery of lift/equipment, 10% at installation. No third party payment contingencies are accepted.

Budget Year 2023-2024
 School or Department SAU

**Hinsdale School District
 BUDGET CHANGE FORM**

This form is to be filled out for requests beyond the budgeted amount in an account. It is used to indicate which accounts the excess funds will be removed from, and which accounts these funds will be added to. Please return this form to the Business Office for processing. No action is necessary if an account is less than \$250 over-expended.

REMOVE FUNDS FROM:

Account Number	Amount (Rounded to the nearest dollar)
100.2600.56220.20.00000	\$ 15,000
100.2600.56240.20.00000	\$ 37,000

ADD FUNDS TO:

Account Number	Amount (Rounded to the nearest dollar)
100.2600.57370.20.00000	\$ 52,000

Reason for Request: The lift at HES is non-functional and has been disabled. It is a requirement to be working. Sole Source bidding

Approved _____ Disapproved _____

 Principal/Director Signature

All Requests Require a Co-signature

Approved Disapproved _____

 Superintendent/Business Admin. Signature

Jane E. Foster

All Requests over \$5,000 must be presented to the School board for approval.

Approved _____
 Disapproved _____

A. Anderson

Job Title: ESOL TEACHER

Required Qualifications:

- Bachelor's Degree
- Knowledge of second language acquisition
- Ability to handle a multitude of varying and complex issues
- Excellent oral and written communication skills
- Ability to use technology effectively

Desired Qualifications:

- NH DOE ESOL certification
- Master's Degree or coursework in ESL
- Experience teaching high school Multilingual Learners (MLs)
- Experience in administering the WIDA Screener and WIDA ACCESS for ELLs 2.0
- Ability to communicate effectively and respectfully
- Strong organizational skills
- Ability to work with staff and community members
- Proficiency in a second language

Job Goal: The English for Speakers of Other Languages (ESOL) teacher will provide instruction to eligible students in English language instruction. The ESOL teacher will work collaboratively with the ESOL program coordinator/curriculum coordinator, school administration, staff, and classroom teachers to help English Language Learners (ELL) succeed in developing English language skills (i.e., speaking, listening, reading and writing) and in the general curriculum.

Reports to: Building Supervisor/Administrator

Target population: ELLs at WIDA proficiency levels 1-4.5

Type of Position: Part-time (.5) 188 days **Wage:** Contract

DUTIES AND RESPONSIBILITIES:

- Prepare and deliver instructional lessons with clear and measurable objectives that meet Common Core, State and WIDA Frameworks to meet the individual needs of students.
- Provide culturally responsive and asset-based learning experiences for students from a wide range of socio-economic levels and cultural backgrounds.
- Use a wide variety of research-based second-language teaching techniques to ensure student learning.
- Design and demonstrate differentiated instruction to meet the needs of all students.
- Implement accommodations and curricular modifications as specified in educational plans (IEPs) for dually identified students.
- Use a variety of formal and informal WIDA-aligned assessments to accurately measure student progress and to inform instruction.
- Set student growth goals based on assessment outcomes.
- Plan and administer ACCESS 2.0 for ELLs testing.
- Work with administrators to prepare NH SAS testing schedules and identify appropriate accommodations to meet the needs of students.

- Maintain accurate records of students (i.e., attendance, punctuality, work/assignments, progress/proficiency) and maintain appropriate documentation of services rendered.
- Maintain confidentiality of information and comply with all Hinsdale School District policies and procedures.
- Maintain data on enrollment of the school's EL (English Language) and Former English Learner (FEL) population.
- Monitor FELs for four years, per NH DOE guidelines.
- Monitors success of ELs and former ELs.
- Collaborate with the Guidance Department to decipher transcripts from abroad, to create schedules, to support college and career readiness and identify support mechanisms.
- Communicate effectively with students, colleagues, parents, and the community.
- Actively involve families in their children's education.
- Set professional development goals, develop professional development plans, and participate in professional development activities that improve teaching practice.
- Perform all duties professionally and appropriately while interacting with students, parents, faculty, administration, and co-workers. Follow safety procedures and written and verbal instructions.
- Perform other tasks and assume other responsibilities as assigned by their supervisor.

PHYSICAL ACTIVITY REQUIREMENTS (Frequently, Occasionally, Rarely):

PRIMARY PHYSICAL REQUIREMENTS

Lift up to 10 lbs: Frequently required
 Lift up to 25 lbs: Occasionally
 Lift 26 to 50 lbs: Rarely
 Lift over 50 lbs: Rarely
 Kneeling: Rarely
 CARRY up to 10 lbs: Frequently required
 CARRY 11 to 25 lbs: Occasionally
 CARRY 26 to 50 lbs: Rarely
 CARRY over 50 lbs: Rarely

 REACH above shoulder height: Occasionally
 REACH at shoulder height: Frequently required
 REACH below shoulder height: Frequently required
 PUSH/PULL: Occasionally

OTHER PHYSICAL CONSIDERATIONS

Twisting: Occasionally
 Bending: Occasionally
 Crawling: Rarely
 Squatting: Rarely

 Crouching: Rarely
 Climbing: Rarely
 Balancing: Rarely

WORK SURFACES: (describe)

Composite desk
 Carpet/tile floors
 Computer keyboard/screen

DURING AN EIGHT HOUR DAY, EMPLOYEE IS REQUIRED TO:

Consecutive hours	Total Hours
Sit: 2	5
Stand: 1	2
Walk: 1	1

HAND MANIPULATION:

Grasping: Occasionally
Handing: Frequently required
Torquing: Occasionally
Fingering: Frequently required

Environment: Inside: 98% Outside: 2%

Short Description: (Example: Work is performed inside and out of doors in an environment Which includes exposure to physical elements or a number of disagreeable working conditions.)

The physical demands of the duties described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

COGNITIVE AND SENSORY REQUIREMENTS:

Talking: Necessary for communicating with others.
Hearing: Necessary for receiving information and instructions.
Sight: Necessary to do job effectively and correctly.
Tasting & Smelling: Smelling required to detect noxious fumes and odors.

SUMMARY OF OCCUPATIONAL EXPOSURES:

Bacterial and viral infections carried by children
Cleaning products

Special Conditions of Employment

All employees must pass a criminal history background check.

I have reviewed this job description and am in acceptance of its parameters.

Employee signature

Date

Human Resources signature

Date

Job Title: ESOL TUTOR

Qualifications:

- Bachelor's degree in education, TESOL, or a related field
- Min. 2 years' experience working with students of similar age in an educational setting
- Experience working with diverse student populations
- Strong communication and interpersonal skills
- Knowledge of the principles and methods of English language acquisition.
- Knowledge of research based instructional and assessment practices.
- Knowledge of child and adolescent development
- Proficient with technology, including relevant software applications
- Familiarity with special education practices and accommodations
- NH DOE ESOL Certification eligibility desired.

Job Goal:

The English for Speakers of Other Languages (ESOL) tutor will provide support to eligible students in English language instruction and their content area coursework. The ESOL tutor will work collaboratively with the ESOL program coordinator/curriculum coordinator, school administration, staff, and classroom teachers to help English Language Learners (ELL) succeed in developing English language skills (i.e., speaking, listening, reading and writing) and in the general curriculum.

Reports to: ESOL Program Coordinator/Curriculum Coordinator or designee

Target population: ELLs at WIDA proficiency levels 1-4.5

Type of Position: 188 days **Wage:** Contract

Hours per week: Varies

DUTIES AND RESPONSIBILITIES:

- Support the literacy needs of EL students following the guidance of ESOL specialists and Curriculum team.
- Plan and/or follow lessons and instruct students consistent with the principles and methods of English language acquisition. Instruction should focus on English language acquisition learning goals based on WIDA proficiency scales and on providing content-area support, as outlined by NH DOE minimum requirements and HSD administrative guidance.
- Implement individual and small group instructional routines under the guidance of the ESOL program coordinator/Curriculum Coordinator.
- Utilize a variety of intervention, engagement, and cognitive strategies to foster English language development including preparing students for the type of listening, speaking, reading and writing skills required to help them learn from and communicate with classroom teachers, and to be productive members of class, school and society.
- Administer formal and informal assessments to measure student progress and proficiency in English and to apply the results to instruction.

- Communicate with other ESOL teachers, classroom teachers, staff and administration to discuss and address student progress and needs.
- Apply an awareness of other academic fields and a reasonable and responsible attitude toward educating the whole child.
- Apply an understanding of how students learn and develop cognitive, linguistic, creative, social, emotional, and physical skills, and collaborates with other faculty and staff to meet individual student needs.
- Implement classroom/behavior management strategies to promote a positive learning environment; demonstrate an ability to effectively manage situations encountered in the performance of duties while exhibiting the proper respect for the dignity and worth of everyone involved.
- Maintain accurate records of students (i.e., attendance, punctuality, work/assignments, progress/proficiency) and maintain appropriate documentation of services rendered.
- Maintain confidentiality of information and comply with all Hinsdale School District policies and procedures.
- Perform all duties professionally and appropriately while interacting with students, parents, faculty, administration, and co-workers.
- Perform other tasks and assume other responsibilities as assigned by their supervisor.

PHYSICAL ACTIVITY REQUIREMENTS (Frequently, Occasionally, Rarely):

PRIMARY PHYSICAL REQUIREMENTS

Lift up to 10 lbs: Frequently required
 Lift up to 25 lbs: Occasionally
 Lift 26 to 50 lbs: Rarely
 Lift over 50 lbs: Rarely
 Kneeling: Rarely
 CARRY up to 10 lbs: Frequently required
 CARRY 11 to 25 lbs: Occasionally
 CARRY 26 to 50 lbs: Rarely
 CARRY over 50 lbs: Rarely
 REACH above shoulder height: Occasionally
 REACH at shoulder height: Frequently required
 REACH below shoulder height: Frequently required
 PUSH/PULL: Occasionally

OTHER PHYSICAL CONSIDERATIONS

Twisting: Occasionally
 Bending: Occasionally
 Crawling: Rarely
 Squatting: Rarely
 Crouching: Rarely
 Climbing: Rarely
 Balancing: Rarely

WORK SURFACES: (describe)

Composite desk
 Carpet/tile floors
 Computer keyboard/screen

DURING AN EIGHT HOUR DAY, EMPLOYEE IS REQUIRED TO:

Consecutive hours	Total Hours
Sit: 2	5
Stand: 1	2
Walk: 1	1

HAND MANIPULATION:

Grasping: Occasionally
Handing: Frequently required
Torquing: Occasionally
Fingering: Frequently required

Environment: Inside: 98% Outside: 2%

Short Description: (Example: Work is performed inside and out of doors in an environment Which includes exposure to physical elements or a number of disagreeable working conditions.)

The physical demands of the duties described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

COGNITIVE AND SENSORY REQUIREMENTS:

Talking: Necessary for communicating with others.
Hearing: Necessary for receiving information and instructions.
Sight: Necessary to do job effectively and correctly.
Tasting & Smelling: Smelling required to detect noxious fumes and odors.

SUMMARY OF OCCUPATIONAL EXPOSURES:

Bacterial and viral infections carried by children
Cleaning products

Special Conditions of Employment

All employees must pass a criminal history background check.

I have reviewed this job description and am in acceptance of its parameters.

Employee signature

Date

Human Resources signature

Date

Job Title: **DIRECTOR OF ACADEMICS AND CAREER READINESS**
 (ORIG. DIRECTOR OF PERSONALIZED LEARNING)

Qualifications: Master's degree in education from an accredited College or University. A minimum of 5 years of experience in school or district leadership, particularly with a background in successful career pathway preparation such as ELOs, Work-Based Learning, and/or Internship programs. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Reports to: Superintendent

Job Goal: To work with the Superintendent and the district-level administrative team to implement and supervise the academic program as it aligns with exploring career opportunities for all students including but not limited to Extended Learning Opportunities (ELO), Work-Based Learning, Cheshire Career Center, Running Start, Internships, Dual Enrollment, and Learn Everywhere. Further, to work with the faculty, staff, and administration to enhance Professional Learning Communities (PLC) and to provide district-wide professional development opportunities aligned with school district initiatives. To work directly with teacher/staff leadership teams to advance school culture, school communication, personalized and competency-based learning, and school improvement.

Type of position: 12-month (260 days) **Wage:** Contract

Hours per week: Exempt

Responsibilities:

Professional Development

- Plan all professional development opportunities for in-service days that encourage and support new and innovative opportunities for staff.
- Organize continuous improvement of the k-12 Professional Learning Communities
- Manage and grow the capacity of teacher leadership teams.
- Oversee and maintain the growth of the district's Professional Development Master Plan
- Disseminate information on available workshops, classes, training, webinars both on and off site.
- Participate in the interview and selection process of the instructional staff.
- Oversee induction and mentoring program for new teachers, provide mentor support and training

Academic and Career Readiness Programming and Planning

- Develop, monitor, and maintain an effective educational program that is consistent with state and federal guidelines.
- Collaborate extensively with the school counseling staff at the elementary and secondary schools in the development of the master schedule to personalize educational opportunities for all students.
- Oversee school experiences that involve industry participation and act as the liaison for career development activities.
- Oversee all career readiness programs including teacher training activities and leading ELO PLC meetings.
- Serve as the school district coordinator for CTE enrollment in the Cheshire Career Center.
- Delegate teacher responsibilities in efforts to scale the ELO program school-wide and assist ELO teachers in developing assessments process.
- Liaison to faculty/staff/ administration and guidance department for all ELO activities. Liaison to guidance for career readiness activities and/or pathway development
- Network with all community partners and build new community partnerships.
- Collaborate with departments to help build personalized learning experiences that allow learning outside of the walls of school.

- Develop yearly budget related to career readiness programming.
- Chair an advisory board to help guide policies and best practices related to career readiness.
- Manage the Out of School Time Career Pathways Grant. Prepare reports and compile data related to Personalized learning, ELO program and OSTCP grant.

SAU Responsibilities

- Manage and coordinate the Portrait of a Learner Development and Implementation.
- Work with the Administrative Team to develop a personalized learning vision.
- Develop an annual district wide assessment schedule.
- Assist the school counselors with administration of standardized testing.
- Other duties as assigned by the Superintendent.

EVALUATION: Performance of this job will be evaluated on a yearly basis by the Superintendent or designee.

PHYSICAL ACTIVITY REQUIREMENTS (Frequently, Occasionally, Rarely):

PRIMARY PHYSICAL REQUIREMENTS CONSIDERATIONS

Lift up to 10 lbs.: Frequently required
 Lift up to 25 lbs.: Occasionally
 Lift 26 to 50 lbs.: Rarely
 Lift over 50 lbs.: Rarely

CARRY up to 10 lbs.: Frequently required
 CARRY 11 to 25 lbs.: Occasionally
 CARRY 26 to 50 lbs.: Rarely
 CARRY over 50 lbs.: Rarely.

REACH above shoulder height: Occasionally
 REACH at shoulder height: Frequently required
 REACH below shoulder height: Frequently required
 PUSH/PULL: Occasionally

OTHER PHYSICAL

Twisting: Occasionally
 Bending: Occasionally
 Crawling: Rarely
 Squatting: Rarely
 Kneeling: Rarely
 Crouching: Rarely
 Climbing: Rarely
 Balancing: Rarely

WORK SURFACES: (describe)

Composite desk
 Carpet/tile floors
 Computer keyboard/screen.

DURING AN EIGHT HOUR DAY, EMPLOYEE IS REQUIRED TO:

Consecutive hours	Total Hours
Sit: 2	5
Stand: 1	2
Walk: 1	1

HAND MANIPULATION

Grasping:	Occasionally
Handing:	Frequently required
Torquing:	Occasionally
Fingering:	Frequently required

Environment: Inside: 98% Outside: 2%

Short Description: (Example: Work is performed inside and out of doors in an environment which includes exposure to physical elements or a number of disagreeable working conditions.

The physical demands of the duties described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

COGNITIVE AND SENSORY REQUIREMENTS:

Talking:	Necessary for communicating with others.
Hearing:	Necessary for receiving information and instructions.
Sight:	Necessary to do job effectively and correctly.
Tasting & Smelling:	Smelling required to detect noxious fumes and odors.

SUMMARY OF OCCUPATIONAL EXPOSURES:

Bacterial and viral infections carried by children.
Cleaning products

Special Conditions of Employment

All employees must pass a criminal history background check.

Employee signature _____ Date _____

District Representative signature _____ Date _____

Job Title: Digital Learning Specialist

Qualifications: Bachelor's degree in education from an accredited College or University. A minimum of 5 years of certified classroom teaching experience, significant experience utilizing instructional technology in the classroom, and professional learning experiences indicating growth in the instructional technology field are also required. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Reports to: Director of Technology

Job Goal: The Digital Learning Specialist (DLS) is responsible for working with the technology department, central office staff, and instructional staff promoting the use of and training around the current technology tools available in the district. The DLS will work closely with the Curriculum Coordinator and Director of Academics and Career Readiness to develop ongoing Professional Development opportunities for all staff. The DLS will provide recommendations to the Director of Technology for technical solutions to challenges faced by the students and staff.

Type of position: 12-month (260 days)

Wage: Contract

Hours per week: Exempt

Responsibilities:

- Provides onsite and in-classroom assistance to staff in the selection of technology resources and solutions.
- May work with students and staff to complete special projects or assignments.
- Develops, coordinates, and implements technology professional development.
- Works with the Director of Technology to assess and plan for new technologies.
- Supports school staff in the use of instructional and administrative technology systems.
- Assists in the integration of technology into the instructional program.
- Develops and models instructional activities for staff within the district.
- Investigates and disseminates information on best practices for technology integration.
- Serves as a source of information on trends, research, applications, and effective practices related to technology use in schools.
- Collaborates with the Director of Academics and Career Readiness and Curriculum Coordinator to develop district practices to support instruction.
- Provides coaching and mentoring for school personnel in technology integration.

EVALUATION: Performance of this job will be evaluated on a yearly basis by the Director of Technology.

PHYSICAL ACTIVITY REQUIREMENTS (Frequently, Occasionally, Rarely):

PRIMARY PHYSICAL REQUIREMENTS

Lift up to 10 lbs: Frequently required
Lift up to 25 lbs: Occasionally
Lift 26 to 50 lbs: Rarely
Lift over 50 lbs: Rarely
Kneeling: Rarely

OTHER PHYSICAL CONSIDERATIONS

Twisting: Occasionally
Bending: Occasionally
Crawling: Rarely
Squatting: Rarely

CARRY up to 10 lbs: Frequently required
CARRY 11 to 25 lbs: Occasionally
CARRY 26 to 50 lbs: Rarely
CARRY over 50 lbs: Rarely

Crouching: Rarely
Climbing: Rarely
Balancing: Rarely

REACH above shoulder height: Occasionally
REACH at shoulder height: Frequently required
REACH below shoulder height: Frequently required
PUSH/PULL: Occasionally

WORK SURFACES: (describe)
Composite desk
Carpet/tile floors
Computer keyboard/screen

DURING AN EIGHT HOUR DAY, EMPLOYEE IS REQUIRED TO:

Consecutive hours	Total Hours
Sit: 2	5
Stand: 1	2
Walk: 1	1

HAND MANIPULATION:

Grasping: Occasionally
Handing: Frequently required
Torquing: Occasionally
Fingering: Frequently required

Environment: Inside: 98% Outside: 2%

Short Description: (Example: Work is performed inside and out of doors in an environment which includes exposure to physical elements or a number of disagreeable working conditions.)

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Sight: Necessary to do job effectively and correctly.
Tasting & Smelling: Smelling required to detect noxious fumes and odors.

SUMMARY OF OCCUPATIONAL EXPOSURES:

Bacterial and viral infections carried by children
Cleaning products

Special Conditions of Employment

All employees must pass a criminal history background check.

I have reviewed this job description and am in acceptance of its parameters.

Employee signature

Date

District Representative signature

Date

CORRESPONDENCE

March 23, 2024

Dear Hinsdale School
Board,

I appreciated my th
recognition on March 16
at the Hinsdale Town
meeting. Thank-you for
the beautiful bouquet
of flowers, my favorite
colors purple and yellow,
and the Amazon gift
card.

With gratitude,
Mentha Nojes