

**Hinsdale School Board Meeting  
SAU Conference Room  
April 10, 2024  
6:00 PM**

Join Zoom Meeting

<https://us06web.zoom.us/j/83725067396?pwd=M3BwZTdiN3hqQTluSIQ4aUZPMUR3dz09>

Meeting ID: 837 2506 7396

**Board Members Present:** April Anderson, Wayne Dingman, Jr., Kendra Gardner, Kaylah Hemlow, Michael Phillips, and Marc Sprague

**Administration Present:** John Barth, HMHS Principal; Joe Boggio, HES Principal; Jane Fortson, Business Administrator; Dr. David Ryan, Superintendent; Justin Therieau, Director of Technology; and Karen Thompson, Director of Personalized Learning

**Minutes Recorded by:** Maria Webb, Executive Assistant

**Call to Order:**

A. Anderson called the meeting to order at 6:00 pm.

A. Anderson reviewed the guidelines for holding the Zoom meeting.

**Election of Officers:**

**A. Chair:**

D. Ryan asked for nominations for Board Chair.

**K. Hemlow MOVED to nominate A. Anderson as Board Chair. K. Gardner SECONDED. 5-0-0, MOTION PASSED.**

**B. Vice Chair:**

Anderson asked for nominations for Board Vice Chair.

**K. Gardner MOVED to nominate K. Hemlow as Board Vice Chair. M. Sprague SECONDED. 5-0-0, MOTION PASSED.**

**Review of the Manifests:**

The Board signed the manifests. There were no questions.

**Minutes:**

1. Public and non-public minutes of the Board Work Session, March 10, 2024.
2. Public minutes of March 13, 2024.
3. Public and non-public minutes of March 14, 2024.

**K. Hemlow MOVED to approve the group of minutes as written above. K. Gardner SECONDED. 3-0-2, MOTION PASSED.**

**Citizen's Comments:**

A. Anderson opened Citizen's Comments for 30 minutes. Donna Foster welcomed the new Board Members.

**Superintendent's Report:**

D. Ryan reviewed his report with the Board. He congratulated the Board Chair and new Vice Chair.

Highlighted the following topics:

- Search Committees
- Minimum Standards for Public School Approval Process (NHed 306 Update)
- School-Based Mental Health Services Grant
- Town Emergency Operations Plan
- Snow day on 4/4/2024. Discussed impact on Paras.

After discussion, the following motions were made:

**K. Hemlow MOVED to authorize Dr. Ryan to move forward with the School-Based Mental Health Services Grant application process. W. Dingman, Jr. SECONDED. 5-0-0, MOTION PASSED.**

**K. Hemlow MOVED to waive the requirement to make up the snow day, and to direct administration to explore options for Paras to make up the day. K. Gardner SECONDED. 5-0-0, MOTION PASSED.**

**Search Committees:**

**M. Sprague MOVED to nominate K. Hemlow to the HES Principal Search Committee. W. Dingman, Jr. SECONDED. 5-0-0-MOTION PASSED.**

**K. Hemlow MOVED to nominate A. Anderson to the HMHS Principal Search Committee. M. Sprague SECONDED. 5-0-0-MOTION PASSED.**

**W. Dingman, Jr. MOVED to nominate K. Gardner to the Facilities Director Search Committee. K. Hemlow SECONDED. 5-0-0-MOTION PASSED.**

### **Business Administrator's Report:**

J. Fortson reviewed her report with the Board. Highlighted:

- Facilities Director Hiring Team. Meeting soon to review applications.
- Community Eligibility Provision (CEP) for free meals. HES is eligible, but not the entire district. Discussed negative lunch balances.

### **Personalized Learning Report:**

K. Thompson reviewed her report with the Board. Discussed the status of *The Portrait of a Learner*. Expects to have data to share at the May Board Meeting.

### **Principals' Reports:**

J. Barth reviewed his report with the Board. Added that the NHS Induction ceremony is April 18<sup>th</sup> in the HMHS Library. Course scheduling is underway, and students will visit the Cheshire Career Center on Tuesday. Discussed questions on the office referral data.

J. Boggio reviewed his report with the Board. Shared that the dog tag was a gold paw print. Answered questions on the discipline data. Fifth Grade Graduation will be on Monday, June 17<sup>th</sup>. Field Day will be on June 14<sup>th</sup>.

Discussed activities planned for Community Kindness Day on April 19<sup>th</sup>. The Principals noted that the activities are student-driven.

### **Technology Report:**

J. Therieau reviewed his report with the Board.

Discussed the sound system being off at the beginning in error. D. Ryan noted that the Board is not required to broadcast the meeting, so would advise community members to view the minutes.

### **Student Board Member Items:**

M. Phillips joined the meeting at 6:36 PM.

Shared student input regarding scheduling of student lunches, Kindness Day, and Field Day.

### **Job Descriptions:**

1. Director of Academics and Career Readiness: K. Thompson provided an overview.
2. Digital Learning Specialist (DLS): J. Therieau provided an overview.

**K. Hemlow MOVED to accept the job description drafts above as first readings. K. Gardner SECONDED. 5-0-0, MOTION PASSED.**

### **Board Committee Assignments:**

- 1) **Behavioral Support Committee:** Kaylah Hemlow & Kendra Gardner
- 2) **Representatives to the Budget Committee:** April Anderson (Kaylah Hemlow = alternate)
- 3) **Community Connections Committee:** April Anderson & Kaylah Hemlow
- 4) **Facilities Committee:** Marc Sprague (Wayne Dingman, Jr. = alternate)
- 5) **HASP Advisory Board:** Kendra Gardner & Kaylah Hemlow
- 6) **Legislative/NHSBA Reporting:** April Anderson
- 7) **Personnel Committee:** April Anderson & Wayne Dingman
- 8) **Policy Committee:** Kendra Gardner
- 9) **Portrait of a Learner (POL) Committee:** Kaylah Hemlow & Kendra Gardner
- 10) **Selectboard Representative:** Wayne Dingman, Jr. (Marc Sprague = alternate)
- 11) **Staff Development:** Kaylah Hemlow (Kendra Gardner = alternate)
- 12) **Tuition Exploratory Committee:** Kendra Gardner & Kaylah Hemlow
- 13) **Wellness Committee:** Kaylah Hemlow & Marc Sprague

### **Acceptance of the 2022-2023 Audit Report:**

J. Fortson provided an overview of the report findings.

**K. Hemlow MOVED to approve the 2022-2023 Audit Report. M. Sprague SECONDED. 5-0-0, MOTION PASSED.**

### **Anonymous Scholarship Donation:**

J. Fortson shared that there will be a public hearing at the start of the May Board Meeting.

### **Food Service Meal Prices:**

J. Fortson shared regarding the Paid Lunch Equity Tool (PLET). Asked the Board to approve a price increase for lunches.

**K. Hemlow MOVED to table the vote on the Food Service meal prices to next month. K. Gardner SECONDED. 5-0-0, MOTION PASSED.**

### **April 8<sup>th</sup> Solar Eclipse Information:**

Discussed the activities on April 8<sup>th</sup>.

### **Other Business:**

K. Gardner shared a request from Mr. Hartnett that the Principals and Board participate in the Memorial Day Parade. J. Barth shared that Mr. Thurston is planning to have the HMHS band march in the parade. Discussed uniforms for the band.

J. Barth, J. Boggio, M. Phillips, J. Therieau, and K. Thompson were excused from the meeting at 7:59 PM.

**Committee Reports:**

1. **Behavioral Support Team** – no update.
2. **Budget Committee** – no update.
3. **Community Connections** – A. Anderson asked for items to post.
4. **Facilities Maintenance/Emergency** – Meeting April 19<sup>th</sup>, 2:15 PM.
5. **HASP Advisory Board** – Meeting May 8<sup>th</sup> at 5:30 PM.
6. **Legislation/NHSBA** – Discussed NHEd 306.
7. **Personnel Committee** – Meeting 4/23<sup>rd</sup> at 4:30 PM.
8. **Policy Committee** – no update.
9. **Selectboard** – K. Gardner shared an update.
10. **Staff Development** – no update.
11. **Tuition Exploratory Committee** - no update.
12. **Wellness** – Next meeting is April 17<sup>th</sup> at 3:30 PM.

**Citizens' Comments:**

There were no comments from the citizens attending in-person and via Zoom.

**Non-Public Session:**

**K. Hemlow MOVED to go into a nonpublic session according to RSA 91 A:3 II (a)(c) at 8:06 pm. W. Dingman, Jr. SECONDED. Roll Call: A. Anderson – yes, W. Dingman, Jr. – yes, K. Gardner – yes, K. Hemlow – yes, and M. Sprague - yes. VOTE: 5-0-0, MOTION PASSED.**

**W. Dingman, Jr. MOVED to reconvene the public session at 8:36 pm. M. Sprague SECONDED. Roll Call: A. Anderson – yes, W. Dingman, Jr. – yes, K. Gardner – yes, K. Hemlow – yes, and M. Sprague - yes. VOTE: 5-0-0, MOTION PASSED.**

**K. Hemlow MOVED to adjourn the meeting at 8:36 pm. M. Sprague SECONDED. VOTE: 5-0-0, MOTION PASSED.**

I attest that this is a true copy of the minutes:

\_\_\_\_\_  
Maria A. Webb

approved on \_\_\_\_\_