

Job Title: ESOL TEACHER

Required Qualifications:

- Bachelor's Degree
- Knowledge of second language acquisition
- Ability to handle a multitude of varying and complex issues
- Excellent oral and written communication skills
- Ability to use technology effectively

Desired Qualifications:

- NH DOE ESOL certification
- Master's Degree or coursework in ESL
- Experience teaching high school Multilingual Learners (MLs)
- Experience in administering the WIDA Screener and WIDA ACCESS for ELLs 2.0
- Ability to communicate effectively and respectfully
- Strong organizational skills
- Ability to work with staff and community members
- Proficiency in a second language

Job Goal: The English for Speakers of Other Languages (ESOL) teacher will provide instruction to eligible students in English language instruction. The ESOL teacher will work collaboratively with the ESOL program coordinator/curriculum coordinator, school administration, staff, and classroom teachers to help English Language Learners (ELL) succeed in developing English language skills (i.e., speaking, listening, reading and writing) and in the general curriculum.

Reports to: Building Supervisor/Administrator

Target population: ELLs at WIDA proficiency levels 1-4.5

Type of Position: Part-time (.5) 188 days **Wage:** Contract

DUTIES AND RESPONSIBILITIES:

- Prepare and deliver instructional lessons with clear and measurable objectives that meet Common Core, State and WIDA Frameworks to meet the individual needs of students.
- Provide culturally responsive and asset-based learning experiences for students from a wide range of socio-economic levels and cultural backgrounds.
- Use a wide variety of research-based second-language teaching techniques to ensure student learning.
- Design and demonstrate differentiated instruction to meet the needs of all students.
- Implement accommodations and curricular modifications as specified in educational plans (IEPs) for dually identified students.
- Use a variety of formal and informal WIDA-aligned assessments to accurately measure student progress and to inform instruction.
- Set student growth goals based on assessment outcomes.
- Plan and administer ACCESS 2.0 for ELLs testing.
- Work with administrators to prepare NH SAS testing schedules and identify appropriate accommodations to meet the needs of students.

- Maintain accurate records of students (i.e., attendance, punctuality, work/assignments, progress/proficiency) and maintain appropriate documentation of services rendered.
- Maintain confidentiality of information and comply with all Hinsdale School District policies and procedures.
- Maintain data on enrollment of the school's EL (English Language) and Former English Learner (FEL) population.
- Monitor FELs for four years, per NH DOE guidelines.
- Monitors success of ELs and former ELs.
- Collaborate with the Guidance Department to decipher transcripts from abroad, to create schedules, to support college and career readiness and identify support mechanisms.
- Communicate effectively with students, colleagues, parents, and the community.
- Actively involve families in their children's education.
- Set professional development goals, develop professional development plans, and participate in professional development activities that improve teaching practice.
- Perform all duties professionally and appropriately while interacting with students, parents, faculty, administration, and co-workers. Follow safety procedures and written and verbal instructions.
- Perform other tasks and assume other responsibilities as assigned by their supervisor.

PHYSICAL ACTIVITY REQUIREMENTS (Frequently, Occasionally, Rarely):

PRIMARY PHYSICAL REQUIREMENTS

Lift up to 10 lbs: Frequently required
 Lift up to 25 lbs: Occasionally
 Lift 26 to 50 lbs: Rarely
 Lift over 50 lbs: Rarely
 Kneeling: Rarely
 CARRY up to 10 lbs: Frequently required
 CARRY 11 to 25 lbs: Occasionally
 CARRY 26 to 50 lbs: Rarely
 CARRY over 50 lbs: Rarely
 REACH above shoulder height: Occasionally
 REACH at shoulder height: Frequently required
 REACH below shoulder height: Frequently required
 PUSH/PULL: Occasionally

OTHER PHYSICAL CONSIDERATIONS

Twisting: Occasionally
 Bending: Occasionally
 Crawling: Rarely
 Squatting: Rarely
 Crouching: Rarely
 Climbing: Rarely
 Balancing: Rarely

WORK SURFACES: (describe)

Composite desk
 Carpet/tile floors
 Computer keyboard/screen

DURING AN EIGHT HOUR DAY, EMPLOYEE IS REQUIRED TO:

Consecutive hours	Total Hours
Sit: 2	5
Stand: 1	2
Walk: 1	1

HAND MANIPULATION:

Grasping: Occasionally
Handing: Frequently required
Torquing: Occasionally
Fingering: Frequently required

Environment: Inside: 98% Outside: 2%

Short Description: (Example: Work is performed inside and out of doors in an environment Which includes exposure to physical elements or a number of disagreeable working conditions.)

The physical demands of the duties described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

COGNITIVE AND SENSORY REQUIREMENTS:

Talking: Necessary for communicating with others.
Hearing: Necessary for receiving information and instructions.
Sight: Necessary to do job effectively and correctly.
Tasting & Smelling: Smelling required to detect noxious fumes and odors.

SUMMARY OF OCCUPATIONAL EXPOSURES:

Bacterial and viral infections carried by children
Cleaning products

Special Conditions of Employment

All employees must pass a criminal history background check.

I have reviewed this job description and am in acceptance of its parameters.

Employee signature

Date

Human Resources signature

Date