

**Hinsdale School Board Meeting
SAU Conference Room
June 13, 2023
6:00 PM**

Join Zoom Meeting

<https://us06web.zoom.us/j/96193017942?pwd=V1lQVTJSTzhWRGtFbWJkSERGbWx1QT09>

Meeting ID: 961 9301 7942

Board Members Present: April Anderson, Holly Kennedy, Kendra Gardner, Kaylah Hemlow, Jeana Woodbury, and Connor Sengaloun

Administration Present: Joe Boggio, Principal; Kim Caron, Interim Superintendent; Jodie Holmquist, Business Administrator; Christopher Ponce, HMHS Assistant Principal; and Justin Therieau, Director of Technology

Administration Attending Remotely: Karen Thompson, Director of Teaching and Learning

Administration Excused: John Barth, Principal

Minutes Recorded by: Maria Webb, Executive Assistant

Call to Order:

A. Anderson called the meeting to order at 6:00 pm.

A. Anderson reviewed the guidelines for holding the Zoom meeting.

Review of the Manifests:

The Board signed the manifests. There were no questions.

Minutes:

Reviewed the following:

1. Public and non-public minutes of May 3, 2023.
2. Public minutes of May 11, 2023.
3. Public and non-public minutes of May 24, 2023.
4. Public and non-public minutes of June 8, 2023.

After discussion, the following motions were made:

H. Kennedy MOVED to accept all of the minutes above, with amendments to the public minutes of May 3, 2023, and May 24, 2023. J. Woodbury SECONDED. 5-0-0-MOTION PASSED.

Citizens' Comments:

A. Anderson opened citizen comments for 30 minutes. There were no citizens attending in the room at this time.

M. Webb asked each of the citizens attending via Zoom if they had comments. Alex Duso asked about the music program at the Middle High School and whether there would be bands at sports events and chorus concerts in the future. H. Kennedy noted that prior to covid there was music on Arts Night but that had not started up again since covid. It was noted that 21 students have signed up for instrumentals at HMHS this year. C. Ponce shared that he and Matthew Kennedy have been working to restart the band program. Alex Duso requested advance notification for parents regarding special events, like NHDI and recognition night, so that parents can arrange their schedules to attend.

There were no other comments at this time.

Interim Superintendent's Report: K. Caron his report with the Board. Highlighted areas of work in process and a roadmap for the incoming Interim Superintendent, including the following:

- Job Descriptions
- HMHS Sustainability, including master scheduling
- Professional Development
- Policy
- Surveys
- 21st Century Grant
- Campus Safety and SRO
- Administration
- Teacher Leadership Group
- Culture, Climate & Community

Financial Report: J. Holmquist reviewed her report with the Board.

Teaching & Learning Report: K. Thompson reviewed her report with the Board. Noted that the work on the Portrait of a Learner remains at the forefront. H. Kennedy noted that legal consultation advised that this work is a major initiative and, while she appreciates that the work is continuing, she expressed being disappointed that it is not further along. H. Kennedy noted that the Board had not been informed that ESSER funds were involved.

The Board authorized K. Thompson to schedule Fred Bramante in August re: an information session regarding the NH ED 306 rewrite.

Principals' Reports:

C. Ponce reviewed J. Barth's report for HMHS with the Board, including the SAS Reporting Summary and the SAT data. Discussed the perceptions that were noted that some students did not take the SAT seriously.

J. Boggio reviewed his report for HES with the Board. Thanked K. Caron for his support and guidance during his time here. Reviewed the SAS and MAP scores.

The Board expressed concern with the scores in science, for both the elementary and the middle high schools.

A. Anderson thanked the VFW for having a dinner for the 5th grade class.

Technology Report: J. Therieau reviewed his report with the Board. Shared regarding a change he plans to make to the dashboard for the numbering system.

New Board Business:

ELA Curriculum Adoption:

Jeanne Sturges and Donna Foster presented that the committee has selected the SAVVAS program to present to the Board for consideration.

The Board expressed appreciation to all of the staff involved in this work.

After discussion, the following motions were made:

A. Anderson MOVED to adopt the SAVVAS program for the K-8 curriculum. K. Hemlow SECONDED. 5-0-0-MOTION PASSED.

Donation from Elite Vinyl:

K. Thompson shared that Elite Vinyl has offered the school district a \$5,000.00 vinyl lettering machine, with enough vinyl to support us for approximately 2.5 years. Mr. Benson has offered to house the machine in his classroom.

After discussion, the following motions were made:

K. Hemlow MOVED to accept the donation from Elite Vinyl. K. Gardner SECONDED. 5-0-0-MOTION PASSED.

Business Administrator Search Committee:

A. Anderson noted that the members of the search committee have been approved and notified. K. Caron and P. Wallace are co-chairs.

Tuition Exploratory Committee:

Will discuss in the non-public session.

Staff Climate Survey:

K. Caron suggested the creation of a team to analyze the data along with data from the SWOT analysis and the student survey, and to determine five-year goals and action statements accordingly.

Noted improvements can be made regarding providing opportunities for students and staff to participate in decision making. K. Caron advised using the PD days to do this work.

Engagement Letter from the Auditors:

J. Holmquist shared that this the annual letter we receive from the Auditors. We anticipate that they will come in September.

The Board reviewed the General Assurances FY 2024.

Tuition Rate for 2023-2024:

This was discussed and voted on at the May 24th meeting.

Library Dedication Update:

This will be held on July 21st, 11:00 AM in the HMHS Library. Doris B. Smith's family will be traveling to the area for the dedication.

Handbook Discussion:

Drummond Woodsum agreed to provide recommendations in May. K. Caron received them today prior to the meeting.

Legal recommended a significant overhaul of the discipline section of the Student Handbook:

1. Suspension
2. Expulsion
3. Long-term expulsion

K. Caron reviewed the advisement from legal and requested that legal provide the recommendations.

The Board noted that we do not need to copy the policies in the handbook but can keep the policy manual link so that parents can access the policies directly.

Job Descriptions – First Readings:

1. Business Administrator
2. Director of Personalized Learning
3. Curriculum Coordinator
4. Administrative Assistant Curriculum/HR/Business Office

After discussion, the following motions were made:

H. Kennedy MOVED to accept the four job descriptions as First Readings. K. Hemlow SECONDED. 5-0-0-MOTION PASSED.

Reaffirmation of Policies:

1. DAB - Fund Balance Policy
2. DFA - Investment Policy
3. EHAB - Data Governance and Security

J. Therieau agreed to provide the Board with a copy of the Data.

After discussion, the following motions were made:

J. Woodbury MOVED to reaffirm the three policies. H. Kennedy SECONDED. 5-0-0-MOTION PASSED.

Policy First Reading: JFAB – Admission of Tuition and Non-Resident Students:

After discussion, the following motions were made:

J. Woodbury MOVED to accept JFAB as a First Reading. H. Kennedy SECONDED. 5-0-0-MOTION PASSED.

Policy Final Reading: JICJ – Electronic Communication Devices:

After discussion, the following motions were made:

H. Kennedy MOVED to approve policy JICJ – Electronic Communication Devices. J. Woodbury SECONDED. 5-0-0-MOTION PASSED.

Student Board Member Items:

No updates from the students. Noted that the students are preparing for finals and graduation.

The Board thanked C. Sengaloun for his participation on the Board this year.

Discussed nominations for the Student Board member for next year.

Other Business:

The Board will review and approve the Code of Conduct and the Student Handbook. The team will work in July to have them ready for the first week of August.

Would like to receive recommendations from Drummond Woodsum before determining whether to include the teaching staff. C. Ponce will gauge interest from the HMHS teachers and J. Boggio will notify the HES teachers to see who would be interested if teaching staff will be involved.

Scheduled a Board Work Session for August 2nd, 6:00 PM to review the Code of Conduct and the Student Handbook.

Scheduled the monthly August Board Meeting for August 16th, 6:00 PM.

Committee Reports:

Personnel Committee: Meeting on June 27th.

Health and Wellness: Next meeting is to be scheduled. The Health Fair is planned for September 16th.

Finance/Budget Committee: Meeting on July 27th.

Staff Development: Meeting June 7th was cancelled.

Legislation/NHSBA: H. Kennedy shared that starting July 1st all students will be required to pass a civics exam.

HASP Advisory Board: Met June 13th. K. Gardner shared that HASP received the grant. The Board thanked M. O'Malley and everyone who worked on the grant.

Board of Selectman: K. Gardner volunteered to be the contact. The requirement is to attend one meeting per month. K. Hemlow offered to be the back-up. H. Kennedy noted that the Selectboard is using \$35,000 to replace a door in the Town Office that the school had put in the capital reserve.

Facilities Maintenance/ Emergency: Met May 19th. A. Anderson shared an update. J. Holmquist shared regarding issues with the A/C unit in the SAU Office. She authorized the purchase of a replacement unit.

Community Connections: Please send any information on end of the school year events to A. Anderson and H. Kennedy

Behavioral Support Team: J. Boggio shared an overview from the last meeting. The behavior interventionist and social workers met to plan for the transition for 5th graders. Plan to meet during the 2nd week of September. May have a Zoom or Teams meeting.

Joint Loss Committee: Met 5/22nd. Next meeting will be scheduled for September when the staff return.

Policy Committee: Met May 8th. H. Kennedy shared that the committee will reconvene after the new Interim Superintendent begins. H. Kennedy would like to compare the prior Policy Manual with the current manual. K. Caron noted some policies that legal advised us to review.

Superintendent Search Committee: Dr. David Ryan has accepted the Interim Superintendent position starting July 1st. Plan to resume the search committee in the fall for the Superintendent position.

Tuition Exploratory Committee: In process of establishing a committee.

Citizens' Comments:

A. Anderson thanked C. Sengaloun, J. Holmquist and K. Caron for all of their work in the district since this is their last Board meeting.

Donna Foster was attending in person and did not have comments at this time.

The Board asked the citizens attending online for any comments. Alex Duso noted that the student board member should be elected by their peers. The Board will review the law to determine if there can be an alternate student board member.

Alex Duso expressed that it is unfortunate that it appears some of the students do not take the SAT seriously.

Sean Leary agreed that there be a student vote for the student board member.

Non-Public Session:

J. Woodbury MOVED to go into a nonpublic session according to RSA 91 A:3 II (a) (b) (c) at 8:21 pm. K. Hemlow SECONDED. Roll Call: A. Anderson – yes, H. Kennedy – yes, K. Gardner – yes, K. Hemlow – yes, and J. Woodbury - yes. VOTE: 5-0-0, MOTION PASSED.

K. Gardner was excused from the remainder of the meeting at 8:24 pm.

J. Woodbury MOVED to reconvene the public session at 10:21 pm. K. Hemlow SECONDED. Roll Call: A. Anderson – yes, H. Kennedy – yes, K. Hemlow – yes, and J. Woodbury - yes. VOTE: 4-0-0, MOTION PASSED.

J. Woodbury MOVED to approve the makeup of the tuition committee, and for Jessica Green to serve as a staff member on the committee. H. Kennedy SECONDED. VOTE: 4-0-0, MOTION PASSED.

J. Woodbury MOVED to adjourn the meeting at 10:21 pm. K. Hemlow SECONDED. VOTE: 4-0-0, MOTION PASSED.

I attest that this is a true copy of the minutes:

Maria A. Webb

approved on _____