

**Hinsdale School Board Work Session**  
**SAU Conference Room**  
**May 24, 2023**  
**4:00 PM**

**Board Members Present:** April Anderson, Holly Kennedy, and Jeana Woodbury

**Board Members Excused:** Kendra Gardner and Kaylah Hemlow

**Administration Present:** Kim Caron, Interim Superintendent; Jodie Holmquist, Business Administrator

**Minutes Recorded by:** Maria Webb, Executive Assistant

**Call to Order:**

A. Anderson called the meeting to order at 4:11 pm.

**Citizens' Comments:**

A. Anderson opened citizen comments for 30 minutes. There were no citizens attending in the room at this time.

**Summer Hiring Policy:**

Discussed the summer hiring policy. The Board will review new hires and resignations from the summer at the June Board Meeting. During the summer break, the Superintendent will email the Board to keep them apprised of new hires, transfer hires and terminations.

After discussion the following motions were made:

**H. Kennedy MOVED to begin the summer hiring policy effective 5/24/2023. J. Woodbury SECONDED. 3-0-0-MOTION PASSED.**

**Tuition Rate for 2023-2024:**

Discussed using the per pupil rate for SAU 29 which is \$16,830.00 for Regular Education. Special Education is \$39,913.00.

After discussion, the following motions were made:

**H. Kennedy MOVED to set the tuition rate for 2023-2024 school year at \$16,830.00 for regular education and special education will be negotiated. J. Woodbury SECONDED. 3-0-0-MOTION PASSED.**

**Human Resources Training:**

The Board authorized K. Caron to explore utilizing Municipal Resources, Inc. (MRI) for assistance with Human Resources training.

K. Caron was excused from the meeting at 4:52 PM.

**BA Procedure Manual:**

J. Holmquist has prepared a detailed notebook regarding information on preparing the MS-25.

Discussed the composition of the BA Search Committee. Scheduled a meeting to approve the committee members for June 5, 2023, 5:00 PM.

Discussed the possibility of temporary coverage.

**Food Service RFP & Summer Meal Program:**

The RFP for the Food Service Program has been posted.

This summer, we do not qualify for the SFSP but may qualify for the SSO for funding for the Summer Meal Program. However, we cannot apply for these until we have a fully executed Food Service Contract.

The Abbey Group will submit a bid for current pricing and another with potential increases. Any other vendors will also be offered the opportunity to submit two bids as well.

At the meeting on June 5<sup>th</sup>, 2023, J. Holmquist will review the RFPs.

**Citizens' Comments:**

There were no citizens attending in person.

**Non-Public Session:**

**H. Kennedy MOVED to go into a nonpublic session according to RSA 91 A:3 II (a) (b) (c) at 4:12 pm. J. Woodbury SECONDED. Roll Call: H. Kennedy – yes, A. Anderson – yes, J. Woodbury - yes. VOTE: 3-0-0, MOTION PASSED.**

**J. Woodbury MOVED to reconvene the public session at 4:32 pm. H. Kennedy SECONDED. Roll Call: H. Kennedy – yes, A. Anderson – yes, J. Woodbury - yes. VOTE: 3-0-0, MOTION PASSED.**

**H. Kennedy MOVED to seal the nonpublic minutes. J. Woodbury SECONDED. Roll Call: H. Kennedy – yes, A. Anderson – yes, J. Woodbury - yes. VOTE: 3-0-0, MOTION PASSED.**

**J. Woodbury MOVED to go into a nonpublic session according to RSA 91 A:3 II (a) (b) (c) at 5:31 pm. H. Kennedy SECONDED. Roll Call: H. Kennedy – yes, A. Anderson – yes, J. Woodbury - yes. VOTE: 3-0-0, MOTION PASSED.**

**J. Woodbury MOVED to reconvene the public session at 5:38 pm. H. Kennedy SECONDED. Roll Call: H. Kennedy – yes, A. Anderson – yes, J. Woodbury - yes. VOTE: 3-0-0, MOTION PASSED.**

**J. Woodbury MOVED to adjourn the meeting at 5:39 pm. H. Kennedy SECONDED. VOTE: 3-0-0, MOTION PASSED.**

I attest that this is a true copy of the minutes:

\_\_\_\_\_ approved on \_\_\_\_\_  
Maria A. Webb