

**Hinsdale School Board Meeting
SAU Conference Room
February 1, 2023
6:00 PM**

Join Zoom Meeting

<https://us06web.zoom.us/j/96193017942?pwd=V1lQVTJSTzhWRGtFbWJkSERGbWx1QT09>

Meeting ID: 961 9301 7942

Board Members Present: Holly Kennedy, Sean Leary, April Anderson, Connor Sengaloun and Jeana Woodbury

Board Members Attending Remotely: Julia Kilelee attended from Avon, CT due to being out of town for work. There was no one else present in the room.

Administration Present: John Barth, Principal; Joe Boggio, Principal; Kim Caron, Interim Superintendent; Jodie Holmquist, Business Administrator; Sarah Tatro, Human Resources Manager; Justin Therieau, Director of Technology; and Karen Thompson, Director of Teaching and Learning

Administration Excused: Christopher Ponce, HMHS Assistant Principal

Minutes Recorded by: Maria Webb, Executive Assistant to the Superintendent

Call to Order:

H. Kennedy called the meeting to order at 6:00 pm.

H. Kennedy reviewed the guidelines for holding the Zoom meeting.

H. Kennedy noted a change to the order of the agenda and the Board agreed.

Review of the Manifests:

The Board signed the manifests.

Minutes:

S. Leary MOVED to approve the public minutes of January 10, 2023, as amended. A. Anderson SECONDED. 4-0-1 MOTION PASSED.

S. Leary MOVED to approve the public minutes of January 12, 2023, as amended, and the non-public minutes of January 12, 2023. A. Anderson SECONDED. 5-0-0 MOTION PASSED.

S. Leary MOVED to approve the public minutes of January 19, 2023. J. Woodbury SECONDED. 3-0-2 MOTION PASSED.

Citizens' Comments:

H. Kennedy opened citizen comments for 30 minutes.

There were no citizens present in the room. H. Kennedy asked the citizen attending via Zoom if they had comments. There were no comments.

New Board Business:

Interim Superintendent's Report: K. Caron reviewed his report with the Board. Reviewed the change in the structure of the administrative reports to reflect that the superintendent is the sole employee of the Board. The change is to enhance communication with the Board. Noted the importance and value of mutual trust between the Board and administration.

K. Caron highlighted the efforts he has made to be engaged with staff, students and parents. Has an overall positive impression regarding what he is seeing in the schools and with administration. Overall, the students have been respectful, kind and friendly.

Emphasized the importance of staff education and training in school culture, climate and safety. There is a training for staff scheduled during the March 13th PD day. Attorney, Meghan Glynn, from Drummond & Woodsum will work with administration around the Code of Conduct, disciplinary practices and related concerns. It is important for the entire staff to participate in the discussion, including staff that are not normally paid for that day. J. Holmquist noted that we have the funds for the staff training and for the support staff to attend the March 13th PD day.

K. Caron shared that he has information from the NHSBA regarding developing an initial Tuition Exploratory Committee. S. Leary noted that we have a Tuition Committee that can be renewed. H. Kennedy noted that the Board has only agreed for J. Holmquist to contact the Winchester School District, but not other districts at this time.

Requested that the Board establish a Board Policy Committee to consider such policies as the electronic communications policy. H. Kennedy noted that she would be able to represent the Board on the Policy Committee and the Board would also like to include new Board members.

Discussed the Code of Conduct. H. Kennedy noted that the Board would like to include the Board members on the Behavior Support Team.

Financial Report: J. Holmquist agreed to send the financial reports to the Board after the close of the month.

Teaching & Learning Report: K. Thompson reviewed her report with the Board. There were no questions.

Principals' Reports:

J. Barth reviewed his report for HMHS with the Board. Noted that the student climate study will be done next week. There is a concert on February 14th at 10:00 AM. There were 12 students in the spelling bee. The top three winners are going to the Toadstool Bookstore on Friday to select books with Mrs. Hammett.

J. Boggio reviewed his report for HES with the Board. There were no questions.

H. Kennedy requested the bullying and discipline data should be included in the principals' reports every month. K. Caron noted that in the future, there may be a dashboard with important information for the Board to easily access.

Technology Report: J. Therieau reviewed his report with the Board. The Board shared positive feedback on the new website design. The Board agreed for J. Therieau to go live with the new website whenever he is ready.

Human Resources Report: S. Tatro reviewed her report with the Board. Shared additional positions that have been filled since the report was completed.

Superintendent Search:

Will discuss in the non-public session.

Hinsdale Town Master Plan:

The Town is working on the Economic Development Chapter of the Master Plan. S. Leary asked the Board to review the portions that are pertinent to the school district, such as ELOs. The planning board is looking for the Board to offer input regarding edits, whether the items proposed are appropriate and realistic, and if the district is willing to participate in the process. S. Leary asked the Board members to forward their input to him.

The Board agreed to meet annually with the Select Board to exchange information about anticipated capital expenditures.

2023-2024 Program of Studies:

J. Barth reviewed the changes to the Program of Studies, including physical education, business, and personal math. Reviewed the summary of changes and noted that changes are highlighted in yellow in the Program of Studies.

J. Barth noted that the plan is for each student to have an individual meeting regarding their schedule and to have the parents sign off. Discussed hosting an informational session during an evening for parents to attend. The Board felt positive about the 1:1 meetings with students. J. Barth noted that they are working to address challenges for students transitioning from the Middle School to High School.

After discussion the following motions were made:

S. Leary MOVED to approve the Program of Studies. A. Anderson SECONDED. 5-0-0-MOTION PASSED.

The Board expressed thanks to School Counselor, Matt Azzaro, for his work on the Program of Studies.

Board Evaluations:

Discussed scheduling Board self-evaluations before the district meeting on March 18, 2023.

This should help with direction for the new incoming Board members.

Scheduled to meet on Sunday, March 5, 2023, starting at 11:00 AM in the HMHS Library.

Student Board Member Items:

C. Sengaloun shared that students are acclimating well to their new schedules at the start of the semester.

Would like to speak with the Student Council regarding the cell phone policy and asked the Board for specific areas of concern for discussion with the Student Council. The Board wanted to know that the students will be responsible with cell phones and comply with the policy.

Policy Updates – First Reading:

- 1) JICJ – Unauthorized Communication Devices

The Policy Committee will meet before the next Board Meeting and will review this policy at that time.

S. Leary MOVED to approve policy JICJ as a First Reading. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.

Policy Updates – Final Readings:

- 1) EBCA – Crisis Prevention & Emergency Response Plans
- 2) EBCA-R - Emergency Plans Checklist (withdrawn)
- 3) EBCD – Emergency School & District Closings
- 4) EBCE – School Closings (withdrawn)
- 5) ECD – Unmanned Aircraft Systems – Drones

S. Leary MOVED to approve policies EBCA, EBCA-R, EBCD, EBCE and ECD as Final Readings. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.

Other Business:

H. Kennedy noted that counters are needed for the elections in March.

S. Leary MOVED to appoint H. Kennedy as the Chair of the Policy Committee. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.

Committee Reports:

Personnel Committee: Met 1/20/23.

Health and Wellness: Meeting on 2/15/23 via Zoom. Will appoint a Chair at the meeting.

Finance/Budget Committee: Held a work session on 1/19/23 with the Administration and the Budget Committee to prepare the budget for approval. The Board expressed thanks to J. Holmquist for her work on the budget.

J. Holmquist thanked administration for their work on the budget.

Discussed the warrants. J. Holmquist shared information from the DRA regarding the capital reserve fund from 1998. J. Holmquist agreed to provide informational handouts regarding Articles 02 & 03 for the district meeting.

After discussion, the following motions were made:

S. Leary MOVED to approve the 2023 Warrant Article 01. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.

S. Leary MOVED to approve the 2023 Warrant Article 02. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.

S. Leary MOVED to approve the 2023 Warrant Article 03 with the inclusion of the amount in the fund. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.

Staff Development: Meeting on 3/1/23.

Legislation/NHSBA: H. Kennedy attend the conference in Savannah, GA last month. The NHSBA is currently tracking 55 bills in legislation.

HASP Advisory Board: Met 2/1/23 and they are working on the grant. There will be a HASP Focus Group on 2/13/23 at 3:00 PM.

Board of Selectman: S. Leary shared an update.

Facilities Maintenance/ Emergency: Met 1/20/23. S. Leary provided a report in the Board packets.

Community Connections: There will be posts for HASP applying for the grant, and for the budget hearing.

Behavioral Support Team: No update.

Joint Loss Committee: Met 1/30/23. A. Anderson shared an update from the meeting.

Citizens' Comments:

M. Webb asked the citizen attending online for any comments. There were no comments.

Non-Public Session:

S. Leary MOVED to go into a nonpublic session according to RSA 91 A:3 II (a) (b) (c) at 7:51 pm. J. Kilelee SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Kilelee – yes, J. Woodbury - yes. VOTE: 5-0-0, MOTION PASSED.

S. Leary MOVED to reconvene the public session at 8:55 pm. J. Woodbury SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Kilelee – yes, J. Woodbury - yes. VOTE: 5-0-0, MOTION PASSED.

J. Holmquist agreed to update the warrant articles and forward the updated budget to A. Anderson for the Budget Committee.

J. Woodbury MOVED to adjourn the meeting at 8:56 pm. S. Leary SECONDED. VOTE: 5-0-0, MOTION PASSED.

I attest that this is a true copy of the minutes:

_____ approved on _____
Maria A. Webb