

**Hinsdale School Board Meeting  
SAU Conference Room  
January 12, 2023  
6:00 PM**

Join Zoom Meeting

<https://us06web.zoom.us/j/96193017942?pwd=V1lQVTJSTzhWRGtFbWJkSERGbWx1QT09>

Meeting ID: 961 9301 7942

**Board Members Present:** Holly Kennedy, Sean Leary, April Anderson, Julia Kilelee, Connor Sengaloun and Jeana Woodbury

**Board Members Excused:**

**Administration Present:** John Barth, Principal; Joe Boggio, Principal; Kim Caron, Interim Superintendent; Jodie Holmquist, Business Administrator; Justin Therieau, Director of Technology; and Karen Thompson, Director of Teaching and Learning

**Administration Attending Remotely:** Christopher Ponce, HMHS Assistant Principal; and Sarah Tatro, Human Resources Manager

**Administration Excused:** N/A

**Minutes Recorded by:** Maria Webb, Executive Assistant to the Superintendent

**Call to Order:**

H. Kennedy called the meeting to order at 6:00 pm. H. Kennedy welcomed Interim Superintendent, Mr. Kim Caron.

H. Kennedy reviewed the guidelines for holding the Zoom meeting.

**Review of the Manifests:**

The Board signed the manifests.

**Minutes:**

Public and non-public minutes of December 14, 2022. Discussed an edit to the public minutes of December 14, 2022.

**S. Leary MOVED to approve the public minutes as amended and non-public minutes of December 14, 2022. A. Anderson SECONDED. 5-0-0 MOTION PASSED.**

**Citizens' Comments:**

H. Kennedy opened citizen comments for 30 minutes.

There were no citizens present in the room. M. Webb asked each of those attending via Zoom if they had comments. There were no comments.

**New Board Business:**

**Update on COVID-19 related items:**

There are currently three cases at HSD. K. Caron mentioned the flu and the new covid variant and noted that we will continue to monitor.

**Superintendent Search:**

The Superintendent Search Committee has meetings scheduled 1/23/23 and 1/31/23 to review applicants and conduct interviews.

Will discuss further in the non-public session.

**Discuss Policy JIC – Student Conduct and the Student Code of Conduct:**

H. Kennedy noted that the policy should be reviewed annually. Discussed the process for establishing a solid Code of Conduct. Discussed the possibility of a sub-group to review the policy. K. Caron noted that he would like to do a thorough review of our current processes.

The group agreed to a thorough review and will discuss updates at the next meeting.

**Discuss Policy JICJ – Unauthorized Communication Devices:**

J. Barth shared that the trial period went relatively fine. C. Ponce noted that there will typically be a small number of students who violate the policy. The primary issue will be enforcement and buy-in from the parents.

J. Boggio shared that this has not worked at HES. Prefers to not change the policy at HES.

Discussed students using cell phones during certain times of the school day or keeping the policy as it is. Discussed phones being kept in lockers vs. students having the phones with them, but not using them. Questioned whether there are issues with students using phones as calculators in math.

H. Kennedy shared input from the district attorney and the former superintendent. Noted that our current policy does not address some key areas of concern, such as students taking photos and videos during class. Proposed adding language to that effect to the policy.

K. Caron emphasized the process point of view. J. Holmquist stressed the need for clear communication with the parents.

J. Barth agreed to provide an updated policy for a First Reading next month.

The Board did not wish to extend the trial period after January 27, 2023. Discussed starting January 28, 2023 to allow cell phones during lunch, but not in the hallways.

**A. Anderson MOVED to end the trial period on 1/27/2023, and to allow cell phones during lunch, starting on 1/28/2023. J. Woodbury SECONDED. 3-2-0 MOTION PASSED.**

**Discipline Data and Bullying Reports:**

J. Barth reviewed the write-ups and bullying data by month. There was an increase in December which has continued into January. C. Ponce agreed that write-ups from teachers have increased. Feels there is better communication overall with the teachers.

J. Boggio also noted increases in bullying, bus referrals and repeat referrals. Aggressive behavior incidents decreased, though, in one day, there were three incidents.

The Board thanked the principals for providing the data.

**ESSER-Funded Emergency Class Coverage Option:**

Discussed compensating teachers for covering classes during prep periods. Teachers have seven prep periods per the contract. Discussed compensating teachers who have been asked to cover four full periods and any subsequent periods per week until the end of this year.

It was noted that there is no mention of this type of compensation in the contract. K. Caron noted that teachers should be compensated for anything beyond the contract during this emergency time. Stressed the importance of reviewing the contracts.

J. Barth noted that having college students in the area during their break has helped a lot and there have also not been as many staff out.

Discussed whether to accomplish this via an MOU or a Board motion. S. Leary emphasized that he would prefer to have an MOU.

It was noted that it will be important to communicate that the extra compensation is only for this school year.

After discussion the following motions were made:

**A. Anderson MOVED to approve paying the teachers who have been asked to cover four full periods, and any subsequent periods per week, at \$35.00 per period until the end of this year. For the grant, a time and effort report will be required. J. Kilelee SECONDED. 5-0-0 MOTION PASSED.**

**Student Board Member Items:**

C. Sengaloun shared that students enjoyed the break and are preparing for mid-terms next week. There were no items that students requested him to bring to the meeting this month.

H. Kennedy shared information regarding the NHSBA scholarship and will forward it to J. Barth. Offered to provide a letter from the Board to support his application.

**HES Social Worker Job Description:**

S. Leary reviewed the draft with proposed changes. The group agreed the position would be 197 days to align with the HMHS Social Worker Job Description.

**J. Woodbury MOVED to approve the job description with the proposed edits.  
A. Anderson SECONDED. 5-0-0 MOTION PASSED.**

**Policy Updates – First Readings:**

- 1) EBCA – Crisis Prevention & Emergency Response Plans
- 2) EBCA-R - Emergency Plans Checklist (withdrawn)
- 3) EBCD – Emergency School & District Closings
- 4) EBCE – School Closings (withdrawn)
- 5) ECD – Unmanned Aircraft Systems – Drones
- 6) KCD – Public Gifts/Donations

S. Leary objected to language in Policy ECD re: drones. Agreed to provide edits for the Final Reading.

J. Boggio noted in Policy EBCD – Emergency School Closings, that the word kindergarten should be changed to pre-school in Part B.

**J. Woodbury MOVED to approve policies EBCA, EBCA-R, EBCD, EBCE, ECD and KCD as First Readings. A. Anderson SECONDED. 5-0-0 MOTION PASSED.**

**Other Business:**

Discussed the Board meeting schedule for the rest of the school year. K. Caron thanked the Board for moving the January meeting to tonight.

The Board decided to have meetings on the first Wednesday each month for the duration of this school year.

Discussed admitting students from Winchester to raise revenues via tuition. After a discussion, the following motions were made:

**A. Anderson MOVED for Jodie and Kim to contact the business office at the Winchester School District. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.**

H. Kennedy thanked J. Boggio, K. Bean, and J. Barth for arranging the school tours with K. Caron this week. Noted how receptive the students were.

H. Kennedy shared regarding the filing notice for the Board vacancies and Moderator position.

**Financial Report:** J. Holmquist reviewed her report with the Board.

**Teaching & Learning Report:** K. Thompson reviewed her report with the Board. Thanked J. Therieau for his assistance with uploading the grant.

**Technology Report:** J. Therieau reviewed his report with the Board. Has been working on updating the website and shared the link with the Board in his report. Positive feedback was noted. Discussed the logo for the website. The Board preferred the Pacer logo. Would like to remove the shield watermark and logo. HMHS will keep the letterhead with the picture of the building. The Board thanked J. Therieau for his work.

**Human Resources Report:** S. Tatro reviewed her report with the Board. Discussed the number of Para openings. The Board thanked S. Tatro for her report.

**Principals' Reports:** J. Boggio reviewed his report for HES with the Board. Noted that he anticipates a donation of over \$500 from L&O Automotive for the annual coat drive.

**S. Leary MOVED to accept the anticipated donation and A. Anderson SECONDED. 5-0-0 MOTION PASSED.**

J. Barth reviewed his report for HMHS with the Board. Shared that it was a great way to end last week with the Unified Basketball game on Friday, January 6<sup>th</sup>. The next game will be at Fall Mountain. Reviewed the schedule for the upcoming mid-terms, MAPS testing and the spelling bee at the Middle School.

K. Thompson noted that she hopes we can encourage more positive events like the Unified Basketball game. Expressed how positive that was for the school community.

**Interim Superintendent's Report:** K. Caron reviewed his report with the Board. Thanked the Board for the opportunity to serve as Interim Superintendent. Shared his goal to help the district continue to move forward and to assist with the transition for the incoming Superintendent.

Shared that he has been visiting classes and would like to be visible to the students and staff. Feels the culture at HSD is very positive. Noted that discipline is important and can be used as an educational tool to help students move forward. Emphasized two-way communication with staff.

S. Leary asked regarding the plan for the SRO position for the rest of the school year. J. Boggio shared that Detective Carrier will be here on Mondays and Officer Upton will be here for two other days to be determined. On the remaining two days, there will be someone here during pick-up and drop-off times. S. Leary noted that he would prefer to have one primary SRO here in order to develop relationships. Asked if we will be paying less since we have coverage three

days per week instead of the four we previously had. J. Holmquist noted that she will require detail on any invoices submitted for the SROs' hours. K. Caron noted that the Hinsdale PD is also having staffing shortages. Emphasized the need for a safe learning environment for staff and students.

**Committee Reports:**

**Personnel Committee:** Next meeting 1/20/23, 1:00 PM.

**Health and Wellness:** Meeting TBD.

**Finance/Budget Committee:** Held a work session on 1/10/23 with the Board and Administration to prepare the budget for approval.

Discussed the request from the Budget Committee to take funds out of the expendable trust for the HVAC units. J. Holmquist agreed to contact the DRA. Noted that the lead time for HVAC systems can be over 34 weeks so we may need to encumber it for the next fiscal year.

J. Kilelee asked regarding user ESSER funds for the HVAC. J. Holmquist agreed to present at the 1/20<sup>th</sup> Facilities meeting.

Discussed a warrant article for a furniture replacement cycle.

J. Therieau asked if we could bring a warrant article for internal cameras and a server in the HMHS for \$23K. J. Barth would like to keep this in the budget due to the importance of safety. K. Caron asked if the district has discussed having cameras in the schools. Noted they are an essential part of safety. Recommended advance planning and discussion with the school community around issues like this.

The Board asked J. Holmquist to take the cost of the HVAC and the furniture replacement cycle out of the budget. This decreased our increase to 3.3%. The proposed budget would now be \$14,633,100.20.

Next meeting is scheduled for 1/19/23.

**Staff Development:** Met 1/4/23. K. Thompson shared regarding the recent meeting and teachers' priorities for the March PD Day.

**Legislation/NHSBA:** H. Kennedy will attend a conference in Savannah, GA next week. H. Kennedy is now a Board Member of the National Association.

**HASP Advisory Board:** Today's meeting has been postponed to February 14<sup>th</sup>.

**Board of Selectman:** No update.

**Facilities Maintenance/ Emergency:** Next meeting 1/20/23.

**Community Connections:** No update.

**Behavioral Support Team:** No update.

**Joint Loss Committee:** Scheduled to meet 1/30/23. The faculty Chair was previously Mr. Venice. C. Ponce will request a volunteer from HMHS.

**Citizens' Comments:**

M. Webb asked each of those attending online for any comments. There were no comments at this time.

**Non-Public Session:**

**S. Leary MOVED to go into a nonpublic session according to RSA 91 A:3 II (a) (b) (c) at 8:45 pm. A. Anderson SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Kilelee – yes, J. Woodbury - yes. VOTE: 5-0-0, MOTION PASSED.**

**S. Leary MOVED to reconvene the public session at 9:07 pm. J. Woodbury SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Kilelee – yes, J. Woodbury - yes. VOTE: 5-0-0, MOTION PASSED.**

**J. Woodbury MOVED to adjourn the meeting at 9:07 pm. S. Leary SECONDED. VOTE: 5-0-0, MOTION PASSED.**

I attest that this is a true copy of the minutes:

\_\_\_\_\_ approved on \_\_\_\_\_  
Maria A. Webb