

**Hinsdale School Board Meeting  
SAU Conference Room  
December 14, 2022  
6:00 PM**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/96193017942?pwd=V1lQVTJSTzhWRGtFbWJkSERGbWx1QT09>

Meeting ID: 961 9301 7942

**Board Members Present:** Holly Kennedy, Sean Leary, April Anderson, Julia Kilelee, Jeana Woodbury, and Connor Sengaloun

**Administration Present:** John Barth, Principal; Joe Boggio, Principal; Jodie Holmquist, Business Administrator; Christopher Ponce, HMHS Assistant Principal; Karen Thompson, Director of Teaching and Learning; and Wayne Woolridge, Superintendent

**Administration Attending Remotely:** Patty Wallace, Director of Student Services

**Administration Excused:** Sarah Tatro, Human Resources Manager; and Justin Therieau, Director of Technology

**Minutes Recorded by:** Maria Webb, Executive Assistant to the Superintendent

**Call to Order:**

H. Kennedy called the meeting to order at 6:00 pm.

H. Kennedy reviewed the guidelines for holding the Zoom meeting.

H. Kennedy congratulated W. Woolridge on his upcoming retirement, effective December 31, 2022.

**Review of the Manifests:**

The Board signed the manifests.

**Minutes:**

The Board agreed to edits to the public minutes of November 2, 2022, the non-public minutes of November 9, 2022, and the public minutes of December 7, 2022.

**S. Leary MOVED to accept the following:**

- 1. Public minutes of November 2, 2022, with the edits.**
- 2. Public and non-public minutes of November 9, 2022, with the edits.**
- 3. Public minutes of December 1, 2022 (Meeting #1).**
- 4. Public and non-public minutes of December 1, 2022 (Meeting #2).**

**5. Public and non-public minutes of December 7, 2022, with the edits.  
J. Woodbury SECONDED. 5-0-0 MOTION PASSED.**

**Citizens' Comments:**

H. Kennedy opened citizen comments for 30 minutes.

There were no citizens present in the room. M. Webb asked each of those attending via Zoom if they had comments. There were no comments.

**New Board Business:**

**Update on COVID-19 related items:**

There are currently four cases at HSD. W. Woolridge noted that we are in a much better place than at this time last year.

**Superintendent Search:**

H. Kennedy noted that Mr. Kim Caron has been hired as Interim Superintendent starting January 1, 2023.

The Superintendent Search Committee has meetings scheduled in January and February 2023 to review applicants and conduct interviews.

**ESSER-Funded Emergency Class Coverage Option:**

Discussed moving this topic to the January Board Meeting. J. Barth noted that there is help with college students who are in the local area for winter break.

**Substitute Teaching Daily Schedule:**

This is no longer an issue, per W. Woolridge.

**Discipline Data & Bullying Reports:**

C. Ponce shared the data on writeups by year and month for the Middle School and High School. The Board expressed concern regarding incidents that may not be being written up.

J. Barth and C. Ponce reviewed the recent trends, noting that TikTok challenges had contributed to the number of incidents. J. Barth noted that staff are documenting and enforcing the behavioral expectations, resulting in an increase in writeups.

C. Ponce reviewed the interventions used for patterns of behavior, including utilizing the Behavior Interventionist and School Counselor. C. Ponce and J. Barth follow the escalation process.

J. Boggio reviewed the data for the Elementary School. Noted that the office referrals have been decreasing and the majority of students are meeting the behavior expectations. Noted two substantiated bullying cases this year and one unsubstantiated.

The Board requested regular updates regarding discipline data and bullying reports.

**2023-2024 Proposed Budget Draft:**

J. Holmquist reviewed the budget detail handouts.

The Board discussed the Human Resources budget detail. The SHRM Annual Conference is held in Las Vegas in June. There is a Granite State Conference in Manchester, NH.

The Board discussed the field trips that were taken out of the HES budget and did not feel we could justify the SHRM Annual conference but agreed to keep the Granite State Conference in the budget.

The Board agreed to keep the HR budget to \$1,255.00. This results in a decrease of \$5,745.00. After discussion, the following motions were made:

**A. Anderson MOVED to pass along version 5.0 to the budget committee, with a proposed budget of \$14,684,100.20. J. Woodbury SECONDED. 4-1-0 MOTION PASSED.**

The Board and Administration discussed a tentative date to meet regarding the budget on Thursday, January 5, 2023, at 6:15 PM.

**NH Board of Selectmen Press Release 12/12/2022:**

H. Kennedy reviewed the press release from the Hinsdale NH Board of Selectmen on 12/12/2022. Noted that the amount of the increase in spending by the school district was not correct.

J. Holmquist shared the tax breakdowns from last year and this year. The changes are driven by the estimated revenues. For example, our lunch counts are down this year, and so she lowered the estimated revenue from food services. It is not accurate to state the district has increased spending.

The Board discussed developing information to share at the Town Meeting. H. Kennedy and J. Holmquist will prepare a draft.

H. Kennedy noted that only the Board Chair is authorized to respond on social media.

S. Leary asked how much the district reduced expenses. J. Holmquist noted that the amount is \$179,154.00.

### **Student Board Member Items:**

C. Sengaloun noted that students did not present any items for discussion at the meeting. Noted that everyone is looking forward to Christmas vacation.

The Board thanked C. Sengaloun for his participation on the Board.

### **Policy Updates – Final Reading:**

- a) BBB- School Board Elections
- b) DFGA – Crowd Funding ~ with proposed edit
- c) EBB - School Safety Program
- d) EBBB – Indoor Air Quality & Water Quality

After discussion, the following motions were made:

**S. Leary MOVED to approve policies BBB, DFGA, EBB, and EBBB. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.**

### **Other Business:**

H. Kennedy noted that Kim Caron is 20% Superintendent in Surry and Sullivan, NH. He has Board Meetings on the second and third Wednesdays. Discussed moving the Board Meetings to another day of the week and will discuss with Mr. Caron.

The January Board meeting will be January 12, 2023, and then the meetings may move to the 2<sup>nd</sup> Tuesdays for the remainder of the school year, depending on Mr. Kim Caron's availability.

H. Kennedy noted that the Code of Conduct needs to be reviewed annually, per Policy JIC – Student Conduct. The Handbook also needs to be approved annually by the Board.

Will review the Code of Conduct (Policy JIC) at the January meeting.

**Financial Report:** J. Holmquist reviewed her report with the Board. J. Holmquist agreed to provide additional detail regarding the Substitute SPED Teacher Elementary proposed budget.

**Teaching & Learning Report:** K. Thompson reviewed her report with the Board. Shared positive observations in the district, such as how engaged the HES students were when practicing for the holiday concert. The HMHS door decorating contest brought out teamwork and positivity. K. Thompson expressed thanks to W. Woolridge for his seven years of service here. Highlighted the Machine Math class and the 3D printer that was donated.

**Technology Report:** J. Therieau was not present but is available to answer questions via email. There were no questions at this time.

**Principals' Reports:** J. Boggio reviewed his report for HES with the Board. Reviewed the achievement data. The HES concert is 12/19/22 at 6:30 PM in the HMHS gymnasium.

J. Barth reviewed his report for HMHS with the Board. Presented his proposal regarding a non-academic student wellness survey. The NH Department of Education has partnered with RMC Research, an independent research organization. Parents can have their students opt-out. He would like to conduct this survey in January 2023.

**S. Leary MOVED to approve the RMC Research survey. A. Anderson SECONDED. 5-0-0 MOTION PASSED.**

J. Barth agreed to research a staff survey that the Board could conduct.

**Superintendent's Report:** W. Woolridge reviewed his report with the Board. J. Kilelee expressed appreciation for the eloquent opening paragraph.

The Board expressed thanks to W. Woolridge for his report.

**Committee Reports:**

**Personnel Committee:** Next meeting 1/20/23.

**Health and Wellness:** Meeting TBD.

**Finance/Budget Committee:** Held work sessions with the Board and Administration to prepare the budget for approval at the December Board Meeting:

1. Thursday, December 1<sup>st</sup>, 6:00 PM
2. Wednesday, December 7<sup>th</sup>, 6:00 PM

Next meeting scheduled for January 5<sup>th</sup>, 2023, at 6:15 PM.

**Staff Development:** K. Thompson shared an update from the last meeting.

**Legislation/NHSBA:** H. Kennedy recommended the 1/6/23 Legislative review webinar. H. Kennedy will attend a conference in Savannah, GA in January.

**HASP Advisory Board:** No update.

**Board of Selectman:** No update.

**Facilities Maintenance/ Emergency:** Next meeting 1/20/23.

**Community Connections:** H. Kennedy and A. Anderson requested photos of the door decorating contest.

**Behavioral Support Team:** No update.

**Joint Loss Committee:** Meeting to be scheduled. The faculty Chair was previously Mr. Venice. C. Ponce will request a volunteer from HMHS.

**Citizens' Comments:**

M. Webb asked each of those attending online for any comments. D. Foster thanked W. Woolridge for his service to the district.

**Non-Public Session:**

**S. Leary MOVED to go into a nonpublic session according to RSA 91 A:3 II (a) (b) (c) at 7:32 pm. A. Anderson SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Kilelee – yes, J. Woodbury - yes. VOTE: 5-0-0, MOTION PASSED.**

**J. Kilelee MOVED to reconvene the public session at 7:44 pm. S. Leary SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Kilelee – yes, J. Woodbury - yes. VOTE: 5-0-0, MOTION PASSED.**

**S. Leary MOVED to adjourn the meeting at 7:44 pm. A. Anderson SECONDED. VOTE: 5-0-0, MOTION PASSED.**

I attest that this is a true copy of the minutes:

\_\_\_\_\_  
Maria A. Webb

approved on \_\_\_\_\_