

**Hinsdale School Board Work Session  
SAU Conference Room  
December 1, 2022  
6:15 PM**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/86862104345?pwd=YWF1VlBMMTlwMm9VSzFyTHp1MGFCQT09>

Meeting ID: 868 6210 4345

**Board Members Present:** Holly Kennedy, Sean Leary, April Anderson, and Jeana Woodbury

**Board Members Excused:** Julia Kilelee

**Board Members Attending Remotely:** N/A

**Administration Present:** John Barth, Principal; Joe Boggio, Principal; Jodie Holmquist, Shawn Lee, Facilities Director; Business Administrator; Christopher Ponce, Assistant Principal; Sarah Tatro, Human Resources Manager; Justin Therieau, Director of Technology; Karen Thompson, Director of Teaching and Learning; Patty Wallace, Director of Student Services; and Wayne Woolridge, Superintendent

**Administration Attending Remotely:** N/A

**Administration Excused:** N/A

**Administration Excused:** N/A

**Others in Attendance:** Alex Duso, Budget Committee

**Minutes Recorded by:** Maria Webb, Executive Assistant to the Superintendent

**Call to Order:**

H. Kennedy called the meeting to order at 6:20 pm.

H. Kennedy reviewed the guidelines for holding the Zoom meeting.

**Citizens' Comments:**

H. Kennedy opened citizen comments for 30 minutes.

There were no citizens present in the room.

**Budget Planning Work Session:**

J. Holmquist provided an overview of the documents in Budget Points, Proposed Budget 2023-2024, General Back-Up, and Demographics. Noted that the schools were trying to be very conservative with the proposed budget.

The Board expressed thanks to J. Holmquist for the back-up documents provided.

### **Special Education**

P. Wallace provided an overview of the Special Education Talking Points. Staffing for the BEST Room is a high priority. Shared that three additional students would need to be placed out-of-district if we didn't have the BEST Room. This results in savings of approximately \$350k.

P. Wallace noted that three new students have moved into the district that require an out-of-district placement. She has worked to find closer placements to save transportation expenses and to shorten the time spent commuting for the students.

Had anticipated two 1:1 aides but actually needed four this year.

The Library Aide was eliminated from the budget this year.

Noted that we follow the law regarding eligibility determination and if the student qualifies, we are legally required to provide services.

Noted an increase in preschool referrals and that the intensity of the needs is significantly higher than in previous years. Some have had very little social interaction due to the pandemic and so their needs are greater. This trend is expected to continue into the future.

There are five levels of criteria to determine the need for ESY services. It is mandated that we offer it, but it is the parents' choice to accept it.

Noted that the 12 students in the BEST Room are flourishing due to the applied behavioral services offered. The most recent staff hired have been recent HHS graduates and they are doing very well.

### **Facilities**

S. Lee shared an overview of the Facilities budget requests. Noted that higher energy costs are a factor, as well as aging equipment and building maintenance on the older buildings.

HVAC equipment for HES is a priority as the systems are not keeping up with the space that is there. There are condensing units that need to be replaced.

Noted that tools were purchased so that staff can do work in-house and that should result in savings going forward.

### **Information Technology**

J. Therieau shared details regarding technology budget requests. Last year, IT could not keep funds for laptops in the budget, so would like to purchase 30 new laptops this year. With 30 a year, that results in a four-year replacement cycle.

It was noted that we may receive some funds via the SAFE grant that may cover some of the costs.

We are not going to continue to lease laptops and that will result in some cost savings.

Noted that IT budgets for the toner and so Mr. Bickford's budget does not need to include black and white toner.

### **HMHS**

J. Barth shared that there may be five students who can attend WRCC (\$6,000 per student) and he would like to see five more.

Athletic transportation is needed but he does not want to continue the use of coach buses for regular games.

The School Counselor is a part-time position (three days per week). Noted that it is a priority to have a full-time Counselor.

He does not support the proposal of a Library Aide/Para. Feels there is another way to provide coverage. Noted that the needs of identified students are a much higher priority.

Regarding the Yearbook, we will only order the amount purchased and will not order extra copies.

Noted that there are textbooks that need to be updated.

Expressed that the teachers were very fiscally conservative in their requests.

### **HES**

J. Boggio thanked his staff and Mrs. Bean for their work on the proposed budget requests.

Noted that there are decreases in field trips and artists in residence.

K. Thompson noted that the OSTCP grant may help cover field trips and reduce the general budget costs.

### **Teaching and Learning**

K. Thompson noted that the ELO budget request is an increase, as we want to increase the number of students in the program.

Noted that curriculum-writing cycles that were paused during covid need to restart. Social Studies and Family & Consumer Science are priorities. Had offered stipends for staff on the committee.

### **Human Resources**

S. Tatro noted that the budget needs will vary, according to staffing needs. Advertising is an important part of the budget, including attending job/career fairs.

Shared additional costs of criminal background checks and that we are seeing re-processing fees. Would like to transfer this to the State Police in the future. We have a pre-paid account for this.

K. Thompson noted that the ELO mentors need to come here versus going to the State Police because that didn't work in the past years.

S. Tatro noted that we fingerprint volunteers, contractors and the Abbey Group staff.

### **Superintendent**

W. Woolridge noted that we have a good, conservative process in place. The budget is impacted by the grant cycles.

### **Non-Public Session:**

**S. Leary MOVED to go into a nonpublic session according to RSA 91 A:3 II (c) at 7:25 pm. A. Anderson SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Woodbury - yes. VOTE: 4-0-0, MOTION PASSED.**

**S. Leary MOVED to reconvene the public session at 8:01 pm. A. Anderson SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Woodbury - yes. VOTE: 4-0-0, MOTION PASSED.**

**S. Leary MOVED to go into a second nonpublic session according to RSA 91 A:3 II (b) at 8:01 pm. A. Anderson SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Woodbury - yes. VOTE: 4-0-0, MOTION PASSED.**

**J. Woodbury MOVED to reconvene the public session at 8:07 pm. S. Leary SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Woodbury - yes. VOTE: 4-0-0, MOTION PASSED.**

**J. Woodbury MOVED to seal the non-public minutes. S. Leary SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Woodbury - yes. VOTE: 4-0-0, MOTION PASSED.**

**J. Woodbury MOVED to adjourn the meeting at 8:07 pm. S. Leary SECONDED. VOTE: 4-0-0, MOTION PASSED.**

I attest that this is a true copy of the minutes:

\_\_\_\_\_  
Maria A. Webb

approved on \_\_\_\_\_