

**Hinsdale School Board Meeting  
SAU Conference Room**

<https://us06web.zoom.us/j/96193017942?pwd=VlIQVTJSTzhWRGtFbWJkSERGbWx1QT09>

**August 17, 2022  
6:00 PM**

**Board Members Present:** Holly Kennedy, Sean Leary, April Anderson, Julia Kilelee and Jeana Woodbury

**Board Members Excused:** N/A

**Board Members attending remotely:** N/A

**Administration Present:** John Barth, Principal; Joe Boggio, Principal; Jodie Holmquist, Business Administrator; Christopher Ponce, HMHS Assistant Principal; Sarah Tatro, Human Resources Manager; Justin Therieau, Director of Technology; Karen Thompson, Director of Curriculum, Instruction and Assessment; and Wayne Woolridge, Superintendent

**Administration Excused:** N/A

**Administration attending remotely:** N/A

**Call to Order:**

H. Kennedy called the meeting to order at 6:00 pm.

H. Kennedy reviewed the guidelines for holding the Zoom meeting.

H. Kennedy welcomed J. Barth, HMHS Principal, and S. Tatro, Human Resources Manager, and also welcomed J. Therieau in his new role as Director of Technology.

**Review of Manifest:**

The Board reviewed and signed the manifests. J. Holmquist noted that she could email the documents to the Board before the meeting, but it would typically be the day of the meeting.

H. Kennedy noted that the Board would consider that for future meetings if needed, but would not need that for the September meeting.

**Minutes:**

**S. Leary MOVED to move the discussion of the SAFE grant applications to the nonpublic session. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.**

**S. Leary MOVED to move the discussion of the EOP to the nonpublic session. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.**

S. Leary requested an amendment to the public minutes of July 14, 2022 regarding the handbooks discussion.

**S. Leary MOVED to accept the public and nonpublic minutes of June 8, 2022, and the public minutes of July 14, 2022 with the amendment made. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.**

**New Board Business:**

**Update on COVID-19 related items:**

W. Woolridge shared an overview of the updated CDC guidelines as of 8/11/2022. Guidance is for schools to open as usual. There will be a meeting next Tuesday, 8/23/2022, with Administration and the School Nurses to review the updated guidelines.

H. Kennedy noted that the NHSBA also sent out some guidelines.

**Discussion of Draft Mission Statement:**

H. Kennedy shared the draft Vision statement. The Board will meet with Administration in September to review the draft Mission statement.

W. Woolridge noted that administration has drafted goals to align with the draft Mission and Vision statements.

Discussed a joint meeting with Administration on 9/28/2022, 6:00 PM. Administration to let W. Woolridge know who can attend on that date.

**Superintendent Search:**

This will be discussed in the nonpublic session.

**Security Action for Education (SAFE) Grant Applications:**

This will be discussed in the nonpublic session.

**Student Representative on the Board:**

J. Barth noted that he will obtain nominations starting on the first day of school. He feels this should be voted on by the student body during lunches. He noted that there would be a Student Representative at the September meeting. The group reviewed the role of the Student Representative.

**Free and Reduced Meal Prices for 2022-2023:**

J. Holmquist noted that she is not proposing any changes to the meal prices for this year. Reviewed the free and reduced application process. We will calculate each application manually and also re-calculate for those who apply online.

**S. Leary MOVED to approve the meal prices for 2022-2023. A. Anderson SECONDED. 5-0-0 MOTION PASSED.**

**Emergency Operations Plan (EOP):**

This will be discussed in the nonpublic session.

**Outdoor Hinsdale Request for Use of Van (9/17<sup>th</sup>):**

W. Woolridge noted that we have always honored this request.

**J. Kileee MOVED to accept the request from Outdoor Hinsdale for use of the van for 9/17/2022. S. Leary SECONDED. 5-0-0 MOTION PASSED.**

**Policy Review: JICJ – Unauthorized Communication Devices:**

J. Barth noted that the cell phone policy can be very difficult to manage. Would like to propose that students be allowed to use their cell phones at lunch and in-between classes to give them an opportunity to see if they can be responsible with this. J. Barth offered to provide the Board with a report on this at the October meeting.

C. Ponce noted that there are some students who used cell phones during classes and were repeat offenders. Teachers would have to take the phones until the end of the class. The majority of the issues were in the lunchroom, with some in the hallways and classrooms.

H. Kennedy noted that teachers need to enforce this consistently in the classrooms.

C. Ponce and J. Barth noted that study hall is considered a classroom.

J. Boggio asked if this would apply to HES. H. Kennedy noted that it would because it is a district policy.

Policies also apply on the buses and on field trips.

**S. Leary MOVED to allow the Principals to gather some information for potential policy revisions. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.**

**Other Business:**

There was no other business at this time.

**Financial Report:** J. Holmquist reviewed her report with the Board. Noted that she has closed the fiscal year out, and the amount for the unreserved fund balance is \$313,874.47. J. Holmquist is filing an extension for the DOE 25. The Staff Accountant gave her notice of resignation and J. Holmquist is preparing to cover that role which is taking a considerable amount of time.

**Curriculum Report:** Karen Thompson reviewed her report with the Board. She took a team of teachers to Minneapolis for the 3-day conference regarding Professional Learning Communities (PLCs). K. Thompson noted how beneficial it was to take a K-12 team of teachers to work together, and thanked the Board for allowing a group to attend the conference.

**Technology Report:** J. Therieau reviewed his report with the Board. H. Kennedy thanked J. Therieau for arriving at 2:30 AM to provide the group with laptops before they left for the PLC conference in Minneapolis.

**Principals' Reports:** J. Barth reviewed his report for HMHS with the Board. Reviewed the plan for coverage for classes that we are still in process of staffing. New Counselor, M. Azzaro, C. Ponce, E. Kilelee and C. Johnson are working very hard to help with scheduling the coverage. Noted that the PLC conference was very beneficial regarding measuring student progress. Fall sports have started up. Will be working on the Student Representative to the Board.

H. Kennedy thanked everyone at HMHS who is helping with scheduling coverage.

J. Boggio reviewed his report for HES with the Board. Shared an offer of a piano that a parent of a former student would like to donate. He would like to discuss this with the Music Teacher.

**S. Leary MOVED to accept the donated piano, pending determination of suitability and also on whether there is a need. J. Kilelee SECONDED. 5-0-0 MOTION PASSED.**

J. Kilelee asked regarding the status of staffing for HES. J. Boggio noted that there are some resignations that will be reviewed in the nonpublic session. We have filled the ESL and Title I positions.

**Superintendent's Report:** W. Woolridge reviewed his report with the Board. There was a brief discussion regarding the SWEPT tax.

**Human Resources Manager's Report:** S. Tatro shared that ten positions have been filled since she joined the organization on July 5, 2022. We are working on an online applicant tracking system to help create efficiencies and enhance communication with applicants. Other items in the report will be discussed in the nonpublic session.

H. Kennedy thanked the Administrators for their reports.

**Committee Reports:**

**Personnel Committee:** There was nothing to report for this meeting.

**Health and Wellness:** There was nothing to report for this meeting.

**Finance/Budget Committee:** H. Kennedy and A. Anderson will be meeting with W. Woolridge and J. Holmquist. Will meet and vote on a new representative for the Finance Committee.

**Staff Development:** There was nothing to report for this meeting.

**Legislation/NHSBA:** H. Kennedy shared an overview and noted that there is a sample policy for Public Comments at Board meetings that takes effect 9/6/2022. This will be reviewed at the September meeting. H. Kennedy to contact Attorney Will Phillips for guidance on implementation.

The Delegate Assembly will be on Saturday, 10/1/2022 at 10:00 AM in Concord. H. Kennedy asked if anyone would like to be a delegate to vote. H. Kennedy will be attending as well.

**HASP Advisory Board:** There was nothing to report for this meeting.

**Board of Selectman:** There was nothing to report for this meeting.

**Facilities Maintenance/ Emergency:** S. Leary reviewed his report from the last meeting. Discussed the need for a new pickup truck. Discussed the option of an expendable trust. The truck recently broke down and needed to be towed. Cost was approximately \$1,000.00 in repairs.

Discussed options of a warrant article for the replacement of the truck or starting an expendable trust. It was noted that the warrant article would help with transparency.

**S. Leary MOVED to direct the Facilities Committee to bring a warrant article for the replacement of the truck. A. Anderson SECONDED. 5-0-0 MOTION PASSED.**

C. Ponce noted that there was a reverse egress drill and there was only one opening in the fence and this caused issues. When the fence is replaced it would need to have more openings.

**Community Connections:** A. Anderson noted that she will create a post about the Free and Reduced Meals application.

**Tuition Committee:** W. Woolridge noted that we are growing as a district and this can be revisited if we have declining enrollment in the future. H. Kennedy noted that this will come off the agenda starting next month.

**Behavioral Support Team:** J. Woodbury shared that the next meeting is 9/13/2022.

**Joint Loss Committee:** There was nothing to report for this meeting.

**Citizens' Comments:**

H. Kennedy asked each community member attending in person for any comments. Parent, Casey Truesdell, introduced herself and her family attending with her. She just moved to Ashuelot, NH this month. She shared a tuition request for her 5<sup>th</sup> grade student. This will be discussed in the nonpublic session.

M. Webb asked each of those attending via Zoom for any comments. There were no comments from any of those attending via Zoom.

**Non-Public Session:**

**S. Leary MOVED to go into a nonpublic session according to RSA 91 A:3 II (a) (b) (c) at 7:31 pm. A. Anderson SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Kilelee - yes, and J. Woodbury – yes. VOTE: 5-0-0, MOTION PASSED.**

**S. Leary MOVED to reconvene the public session at 10:05 pm. J. Woodbury SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Kilelee – yes, and J. Woodbury – yes. VOTE: 5-0-0, MOTION PASSED.**

**S. Leary MOVED to seal the nonpublic minutes due to discussion of school security issues. A. Anderson SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Kilelee – yes, and J. Woodbury – yes. VOTE: 5-0-0, MOTION PASSED.**

**J. Woodbury MOVED to adjourn the meeting at 10:05 pm. S. Leary SECONDED. VOTE: 5-0-0, MOTION PASSED.**

I attest that this is a true copy of the minutes:

\_\_\_\_\_ approved on \_\_\_\_\_  
Maria A. Webb