

**Hinsdale School Board Meeting
SAU Conference Room**

<https://us02web.zoom.us/j/83499430895?pwd=V3liNjdUYk81bDhuOEswMUp6aDFIUT09>

**June 8, 2022
6:15 pm**

Board Members Present: Holly Kennedy, Sean Leary, Julia Kilelee and Jeana Woodbury

Board Members Excused: N/A

Board Members attending remotely: April Anderson attended from Charleston, SC, due to vacation with Carl Anderson in the room with her.

Administration Present: Joe Boggio, Principal; Ann Diorio, Director of Human Resources; Jodie Holmquist, Business Administrator; Christopher Ponce, HMHS Assistant Principal; Justin Therieau, Network Administrator; Deborah Child Trabucco, Director of Technology; Wayne Woolridge, Superintendent

Administration Excused: Ann Freitag, Principal; Karen Thompson, Director of Curriculum, Instruction and Assessment

Administration attending remotely: N/A

H. Kennedy called the meeting to order at 6:15 pm.

H. Kennedy reviewed the guidelines for holding the Zoom meeting.

Minutes:

Discussed amendments to the public and nonpublic minutes of May 11, 2022.

S. Leary MOVED to accept the public and nonpublic minutes of May 11, 2022 as amended.

J. Kilelee SECONDED. 5-0-0 MOTION PASSED.

New Board Business:

ELO Student Presentation by Shyanne Mary Lorette:

Shyanne shared her artwork for decal designs for the school van. Tomorrow she will do her ELO presentation and ask students vote on the design.

The plan is to present a design to the Board for the August meeting. Elite Vinyl will make the decal image for the van if the design is approved.

Shyanne is in the 8th grade. She is the youngest student who has been accepted into the ELO program so far.

Her Mother, who attended with her, shared that the ELO program has helped Shyanne get used to speaking in front of people.

Update on COVID-19 related items:

Wayne shared that there are two active cases at the HSD currently. Shared the county positivity rate.

Board Goal Setting Dates:

July 14, 2022 at 6:00 PM for the Board and Superintendent, and July 21, 2022 at 6:00 PM for the Board and Administration.

There were no questions at this time.

August Meeting Date:

Scheduled the August meeting date for August 17, 2022.

Discussed reviewing the manifest at the beginning of the meetings and starting the meetings at 6:00 PM going forward.

S. Leary MOVED to hold the August meeting on August 17, 2022, and to start the meetings at 6:00 PM starting with the August 17, 2022 meeting. A. Anderson SECONDED. 5-0-0 MOTION PASSED.

Superintendent Search:

Discussed notifying community members and teachers to submit letters of interest for the search committee. The Board will review at the July 14, 2022 meeting.

Communication Plan:

Discussed the updates of the plan for district messaging.

S. Leary MOVED to approve the Communication Plan as updated. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.

Potential Sale of Driver's Education Car:

J. Holmquist shared that a program in Keene would like to purchase our car. We are not currently certified as a program. It can take a minimum of three years for someone to become certified as an instructor. C. Ponce shared the numerous sources we have tried to find an instructor.

The car does get used for ELO transportation.

The Board consensus was to keep the car and continue the efforts to find an instructor.

Funds for Eric Mann 2022-2023:

Discussed approving funding to continue the work with Eric Mann for the 2022-2023 school year.

S. Leary MOVED to approve up to \$10,000.00 to continue with Eric Mann for 2022-2023. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.

MOU – Shared Human Resources:

We have not heard from the attorney for clarification. Discussed one correction.

S. Leary MOVED to approve as amended and to forward to the Town Office. J. Kilelee SECONDED. 5-0-0 MOTION PASSED.

SAU Employee Manual:

The Board reviewed the amended pages.

S. Leary MOVED to accept as amended. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.

Sports Injury Emergency Action Plan:

After discussion, the following motions were made:

S. Leary MOVED to accept the plan. J. Kilelee SECONDED. 5-0-0 MOTION PASSED.

Job Description Updates:

- A. Para Educator
- B. Maintenance

Discussed reviewing the Para job description at the August Meeting after Laura Kelsey has a chance to review the change.

After discussion, the following motions were made:

S. Leary MOVED to approve the Maintenance job description. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.

S. Leary MOVED to table the Para job description to the August meeting. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.

Reaffirmation of:

- A. DAB – Fund Balance Policy
- B. DFA – Investment Policy
- C. Data Governance Plan

S. Leary MOVED to reaffirm the DAB and DFA policies and the Data Governance Plan. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.

Engagement Letter from the Auditors:

After discussion, the following motions were made:

S. Leary MOVED to accept the engagement letter. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.

Spring 2022 Policy Updates from the NHSBA:

There were no questions at this time.

Other Business:

A. Diorio shared that she appointed Mike Darcy as the new School Moderator. He was sworn in at last month's planning board meeting.

H. Kennedy thanked Deborah Child Trabacco, Ann Freitag and Ann Diorio for their work and congratulated them on their retirements.

Financial Report: J. Holmquist reviewed her report with the Board. There were no questions.

Curriculum Report: W. Woolridge reviewed Karen Thompson's report with the Board. Noted how successful the ELO Exhibition Day was. The Brattleboro Reformer covered the event. There were no questions.

Technology Report: D. Child Trabucco reviewed her report with the Board. There were no questions.

Principal's Reports: C. Ponce reviewed A. Freitag's report for HMHS with the Board. This week we are preparing for the graduation ceremony. Have completed the NH SAS. Thanked the teachers for working hard every day and wanted to recognize Mrs. Boggio (6th Grade), Mrs. Ball (Middle School), and Mrs. Green (Interventionist), as their students did very well.

J. Boggio reviewed his report for HES with the Board. Discussed the enrollment list for next year and the schedule for Preschool:

- 3-year-olds = T, W & Th mornings until Noon.
- 4-year-olds = M-F, 12:30pm – 3:15pm

Noted that we have to maintain a 50/50 ratio of special education to regular education.

Discussed the size of the third grade classes. J. Boggio shared that the class is strong academically so this was taken into account.

Superintendent's Report: W. Woolridge reviewed his report with the Board. The Commissioner announced an 80/20 split for funds for infrastructure (safety & security). Discussed the need for 30 new cameras at the building doors and the IT work that goes along with the new server that would be required. Also, the need for speakers for certain areas and replacing outdoor lighting with LED. Total cost would be approx. \$35,000.

S. Leary MOVED to approve up to \$35,000 and J. Woodbury SECONDED. 5-0-0 MOTION PASSED.

W. Woolridge contacted the Superintendent at Hampstead regarding their experience with zero-based budgeting.

H. Kennedy thanked the Administrators for their reports.

Committee Reports:

Personnel Committee - No update.

Health and Wellness – J. Woodbury shared regarding the meeting on 5/23/2022. There are plans for an upcoming Health Fair. 69 employees were recognized for participating in Wellness this year.

Finance/Budget Committee – No update.

Staff Development - W. Woolridge shared that PD Day went well on 5/27/2022.

Legislation/NHSBA - H. Kennedy shared that the delegate assembly is on 10/1/2022. Deadline for resolutions is in 7/18/2022. Highlighted bills that were passed and also those that will not move forward.

HASP Advisory Board - No update.

Board of Selectman - No update.

Facilities Maintenance/ Emergency - S. Leary shared a report from the 5/13/2022 meeting.

Community Connections - Discussed messaging for parents regarding the free & reduced lunch program. Parents will be encouraged to apply before school starts. For the first 30 days of school next year, parents can apply up to the last day of school this year.

Tuition Committee - No update.

Behavioral Support Team - Met on May 13, 2022. J. Woodbury shared regarding the work at HES on helping students with the three main transitions of the day. C. Ponce shared that at HMHS the work done with T. Fleming has resulted in a decrease in office referrals. Next meeting is 9/13/2022 at 9:30 AM.

Joint Loss Committee - No update.

Citizens' Comments:

There were no community members attending in person.

A. Diorio asked each of those attending via Zoom for any comments. There were no comments from those attending via Zoom.

A. Diorio presented a statement to the Board.

Non-Public Session:

S. Leary MOVED to go into a nonpublic session according to RSA 91 A:3 II (a) (b) (c) at 7:50 pm. J. Kilelee SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Kilelee - yes, and J. Woodbury – yes. VOTE: 5-0-0, MOTION PASSED.

J. Woodbury MOVED to reconvene the public session at 8:45 pm. S. Leary SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Kilelee – yes, and J. Woodbury – yes. VOTE: 5-0-0, MOTION PASSED.

J. Woodbury MOVED to adjourn the meeting at 8:46 pm. S. Leary SECONDED. VOTE: 5-0-0, MOTION PASSED.

I attest that this is a true copy of the minutes:

_____ approved on _____
Maria A. Webb