

**Hinsdale School Board Meeting  
SAU Conference Room**

<https://us02web.zoom.us/j/87632395307?pwd=SnRqL0V2VINKa2NiZFV6Q3luTnp6dz09>

**May 11, 2022  
6:15 pm**

Board Members Present: Holly Kennedy, Sean Leary, April Anderson and Jeana Woodbury

Board Members Excused: N/A

Board Members attending remotely: Julia Kilelee attended remotely from CT due to work and no one else was present.

Administration Present: Ann Diorio, Director of Human Resources; Ann Freitag, Principal; Jodie Holmquist, Business Administrator; Christopher Ponce, HMHS Assistant Principal; Justin Therieau, Network Administrator; Karen Thompson, Director of Curriculum, Instruction and Assessment; Deborah Child Trabucco, Director of Technology; Wayne Woolridge, Superintendent

Administration Excused: Joe Boggio, Principal

Administration attending remotely: N/A

H. Kennedy called the meeting to order at 6:15 pm.

H. Kennedy reviewed the guidelines for holding the Zoom meeting.

**Minutes:**

**S. Leary MOVED to accept the nonpublic minutes of March 9, 2022. A. Anderson SECONDED. 5-0-0 MOTION PASSED.**

**S. Leary requested edits to the public minutes of April 13, 2022. After discussion, S. Leary MOVED to accept the amended minutes. A. Anderson SECONDED. 5-0-0 MOTION PASSED.**

**New Board Business:**

**Update on COVID-19 related items:** W. Woolridge shared the district and county positivity rate. Statewide cases are up three times over the past month. Currently we have two cases at HES and two at HMHS. Noted that the variant seems more contagious but less deadly, according to statistics.

**Board Goal Setting:**

H. Kennedy proposed meeting regarding goal setting in July or August to allow new administration to attend. Tentatively planning for July 14, 2022 at 6:00 PM for just the Board and Superintendent, and July 21, 2022 at 6:00 PM for the Board and Administration.

**Superintendent Search:**

Discussion was held in the nonpublic session.

**MOU – Shared Human Resources:**

H. Kennedy noted that the group is still waiting to hear from Attorney Matt Upton regarding some items.

**S. Leary MOVED to table the topic to the next meeting. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.**

**SAU Employee Manual:**

The Board reviewed various items within the updated SAU Employee Manual.

H. Kennedy proposed amending the section on Contracts. Proposed that contracts be due back closer to the renewal date. Discussed other possible amendments to this section.

The Board discussed proposed changes to the composition of the search committees.

The Board would like to review the manual with amendments at the June meeting.

**Meeting Format:**

A. Diorio shared statistics regarding Zoom meetings since July 2020. A. Anderson shared results from the poll she conducted. Out of 26 participants, 21 were in favor of continuing Zoom meetings and 5 were not in favor. Concerns were cited with technical issues. Positives included being able to view the meetings at a later date.

J. Woodbury expressed that having the Zoom meetings contributes to transparency with the public.

**S. Leary MOVED to expend out of school board dues and fees to pay for a Zoom account. A. Anderson SECONDED. 5-0-0 MOTION PASSED.**

**Job Description Updates:**

- A. Social Worker (HES)
- B. Social Worker (HMHS)
- C. Para Educator
- D. Speech Pathologist

- E. Occupational Therapist Assistant
- F. Psychologist
- G. ESY Coordinator
- H. Sports Coach
- I. Robotics Coach

After discussion, the following motions were made:

**S. Leary MOVED to table the two Social Worker descriptions and the Para Educator description (A-C) to the June meeting. A. Anderson SECONDED. 5-0-0 MOTION PASSED.**

**S. Leary MOVED to accept the other descriptions (D - I) with amendments. A. Anderson SECONDED. 5-0-0 MOTION PASSED.**

**Approval of H.A.S.P. Policies:**

W. Woolridge noted that the policies align with governmental guidelines and allow us to have a successful audit.

After discussion, the following motion was made:

**S. Leary MOVED to approve the H.A.S.P. Policies. J. Woodbury SECONDED. 5-0-0 MOTION PASSED.**

**Other Business:**

The Board discussed the issue with cars parking on School Street during sports games. H. Kennedy proposed sending the police department a letter to request enforcement of the no parking ordinance. A. Anderson proposed sending a reminder to parents on School Messenger. A. Diorio agreed to do this.

**S. Leary MOVED to direct the Chair to send a letter to the police department. A. Anderson SECONDED. 5-0-0 MOTION PASSED.**

The Board discussed the Moderator vacancy. S. Leary would like to review the process to appoint a Moderator with legal counsel. A. Diorio will continue to advertise the position.

**Financial Report:** J. Holmquist reviewed her report with the Board. The Board discussed the loss that the Abbey Group anticipates next school year, due to a decrease in reimbursement rates and an increase in food and labor costs.

A. Anderson asked regarding a plan to communicate to parents that free meals will end at the end of the school year in June.

J. Holmquist noted that those who have not filled out their free and reduced applications for this year, will not have free and reduced meals when school starts in the fall. They must fill it out now to cover the first 30 days of school, and then again in the fall for the rest of the school year.

It was noted that E. Kilelee has been doing a great job reaching out to families to get those applications completed.

J. Holmquist noted that it would be beneficial if all families fill out the application to see if they qualify.

S. Leary noted that we should use the Communication Plan for this. S. Leary will update this with J. Woodbury and forward it to H. Kennedy.

**Curriculum Report:** K. Thompson reviewed her report with the Board. Noted that we will not be using PACE as an accountability measure in the State of NH, but this will not affect our performance assessment work.

**Technology Report:** D. Child Trabucco reviewed her report with the Board. Discussed the year results and the 26% who realized a decrease in their score from 2021. This may indicate a need for more training and/or practice.

**Principal's Reports:** A. Freitag reviewed her report for HMHS with the Board. A representative from Homeland Security will be at HMHS on June 17, 2022 at 10:00 AM. A. Freitag invited the Board to attend.

K. Thompson offered to answer any questions for J. Boggio. There were no questions.

**Superintendent's Report:** W. Woolridge reviewed his report with the Board. Discussed questions regarding ESSER expenses.

H. Kennedy thanked the Administrators for their reports.

**Committee Reports:**

**Personnel Committee** - Nothing to report.

**Health and Wellness** - J. Woodbury shared plans for a Health Fair in 2023 and current wellness activities for employees, including Right This Way.

**Finance/Budget Committee** - Nothing to report.

**Staff Development** - A. Anderson shared that a survey to staff is going out soon.

**Legislation/NHSBA** - H. Kennedy shared that the Committees of Conference (COC) meetings are occurring and there will be more to report next month.

**HASP Advisory Board** - A. Anderson shared they worked on policies and procedures at the last meeting.

**Board of Selectman** - S. Leary noted that there is a focus on infrastructure in the town.

**Facilities Maintenance/ Emergency** - Meeting on Friday, May 13, 2022.

**Community Connections** - A. Anderson is posting school events.

**Tuition Committee** – Nothing to report.

**Behavioral Support Team** - Meeting on Friday, May 13, 2022.

**Joint Loss Committee** - A. Anderson shared regarding the meeting this week.

**Citizens’ Comments:**

There were no community members attending in person. A. Diorio asked each of those attending via Zoom for any comments. There were no comments at this time.

**Non-Public Session:**

**S. Leary MOVED to go into a nonpublic session according to RSA 91 A:3 II (a) (b) (c) at 8:12 pm. A. Anderson SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Kilelee - yes, and J. Woodbury – yes. VOTE: 5-0-0, MOTION PASSED.**

**J. Woodbury MOVED to reconvene the public session at 9:24 pm. S. Leary SECONDED. Roll Call: S. Leary – yes, H. Kennedy – yes, A. Anderson – yes, J. Kilelee – yes, and J. Woodbury – yes. VOTE: 5-0-0, MOTION PASSED.**

**S. Leary MOVED to accept the nonpublic minutes of April 13, 2022 as amended. J. Kilelee SECONDED. 5-0-0 MOTION PASSED.**

**S. Leary MOVED to adjourn the meeting at 9:25 pm. J. Woodbury SECONDED. VOTE: 5-0-0, MOTION PASSED.**

I attest that this is a true copy of the minutes:

\_\_\_\_\_ approved on \_\_\_\_\_  
Maria A. Webb

\_\_\_\_\_ approved on \_\_\_\_\_  
Ann Marie Diorio