

**Hinsdale School Board Meeting
Hinsdale School District
SAU Conference Room**

<https://us02web.zoom.us/j/81867424053?pwd=eWxRbkhPYkdZaGxVTFBBcFZ4emQ0UT09>

**October 13, 2021
6:15 PM**

Board Members Present: Sean Leary, Holly Kennedy, James O'Malley

Board member attending remotely: Julia Kilelee, from Avon, CT, due to being out of town, not accompanied by anyone else. April Anderson, from her residence in Hinsdale, NH, as a precaution as someone close to her is waiting for COVID test results, not accompanied by anyone else.

Administration Present: Wayne Woolridge, Superintendent; Ann Freitag, Principal; Joseph Boggio, Principal; Jodie Holmquist, Business Administrator; Deborah Child Trabucco, Director of Technology; Christopher Ponce, MHS Assistant Principal

Administration attending remotely: Patricia Wallace, Director of Student Services

S. Leary called the meeting to order at 6:16 PM

S. Leary reviewed the guidelines for holding the Zoom meeting.

S. Leary read his formal letter of resignation as Chair to the Superintendent and the rest of the Board members. S. Leary thanked the Superintendent and Board for the faith everyone has shown by electing him as Board Chair. S. Leary explained that even though this school year has just begun, things seem far from returning to normal. S. Leary further explained he had tried his best to meet demands and challenges. However, due to additional time and responsibilities which he cannot commit to, he has decided to step down from his position as Chair of the Board.

W. Woolridge thanked Mr. Leary for his dedication and his service and accepted the resignation with regret.

W. Woolridge asked for nominations for Chair:

J. O'Malley MOVED to nominate Holly Kennedy for Chair. S. Leary SECONDED. VOTE: 4-0-1 MOTION PASSED.

W. Woolridge turned the meeting over to Chair Kennedy.

H. Kennedy asked for nominations for Vice-Chair:

J. Kilelee MOVED to nominate Sean Leary for Vice-Chair J. O' Malley SECONDED. VOTE: 4-0-1 MOTION PASSED.

H. Kennedy thanked S. Leary for his time and commitment and congratulated him on a job well done. The rest of the Board echo those sentiments.

S. Leary – MOVED to approve the public and nonpublic minutes of September 8, 2021, and public minutes of September 20, 2021, J. Kilelee SECONDED. 5-0-0 MOTION PASSED.

H. Kennedy requested all the Board members to review their personal contact information for accuracy and inform A. Diorio if an update is necessary.

New Board Business

Board Reassignments:

Committee assignment was reviewed and updated as follows:

- Personnel Committee – S. Leary, J. Kilelee
- Health and Wellness- J. O'Malley, J. Kilelee
- Finance/ Budget Committee- H. Kennedy, A. Anderson
- Staff Development- J. Kilelee, A. Anderson
- Legislation/ NHSBA- J. O'Malley, H. Kennedy
- HASP Advisory Board- H Kennedy, A. Anderson
- Selectmen- H. Kennedy, J. O'Malley
- Emergency/Facilities Maintenance- J. O'Malley, J. Kilelee
- Community Connections- H Kennedy, A. Anderson
- Tuition Committee- H. Kennedy
- Behavioral Support Team – J. Kilelee, S. Leary
- Joint Loss Committee- H. Kennedy

Update on COVID-19 related items:

W. Woolridge shared with the Board, the positivity rate for Cheshire county is increasing. 3.4 % last week vs. 3.6 % today and 229 positive cases last week vs. 339 today.

W. Woolridge requested to suggest a possible solution for the Board to consider, assisting school health professionals with screening and testing. Westmoreland school district is currently utilizing this system, and it seems to be working. The Board agrees to request. The administration team will work on it and will present the proposal during the November Board meeting.

H. Kennedy asked questions regarding close contact tracing and clarification on 48-hour all-call notification.

H. Kennedy thanked W. Woolridge and A. Diorio for the information, and it was agreed to move the discussion to a nonpublic session.

Accept 19-20 Auditors Reports:

W. Woolridge explained to the Board 19-20 Audit report came in much later than in past years. J. Holmquist explained one corrective action plan was noted. Under new regulations district is now required to record time and effort reporting for individuals paid with grant funds. J. Holmquist further explained a procedure has been developed, adopted, and put in place.

S. Leary – MOVED to accept 19-20 audit reports. A. Anderson SECONDED. 5-0-0 MOTION PASSED.

Life of Athlete Discussion:

A. Freitag presented the revised Hinsdale Life of Athlete Handbook to the Board. A. Freitag explained that the document would be forwarded to NHIAA for review and final approval after the Board's approval.

Questions were asked/ answered, and the Board discussed suggested revisions.

Involving the Behavioral Support Team in the process was suggested and agreed on. In addition, reevaluating academic restrictions and requiring coaches and assistant coaches to be present during practices and games was also suggested.

The final draft of the document will be presented for Board approval during the November Board meeting.

H. Kennedy thanked everyone involved in preparing this document.

Review Memorandum of Understanding with HFT:

As presented, W. Woolridge reviewed the Memorandum of Agreement between The Hinsdale School Board and The Hinsdale Federation of Teachers.

W. Woolridge explained the proposed change in Article V; Part C would read as follows:

Middle High School students would not have access to classrooms until 7:30 AM, understanding that there would be no duties for those covered under this contract.
Elementary students will not have access to classrooms until 8:20 AM.
Between 8:20 and 8:35, the district will provide supervision in classrooms to allow teachers their duty-free time.

S. Leary explained to the Board, union representatives, building principals, and administration worked together to find a system that would work out.

Questions were asked and answered. After discussion following the motion was made.

S. Leary – MOVED to accept the Memorandum of Understanding between The Hinsdale School Board and The Hinsdale Federation of Teachers. J. Killee SECONDED. 5-0-0 MOTION PASSED.

Communications would be sent out to parents by the school with the effective date of the time change for the Hinsdale Elementary School.

Policy Updates- First Reading: IHBA, BBB, BBC, BBBE, BEC, BEDG:

After discussion the following motion was made:

S. Leary – MOVED to accept First Reading of policies: IHBA, BBB, BBC, BBBE, BEC, BEDG. J. O’Malley SECONDED. 5-0-0 MOTION PASSED.

Old Business:

H. Kennedy acknowledged the Board received a letter from Ashley Murphy regarding the Build-the –Backpack project.

J. O’Malley thanked and appreciated HES for the dog license vote.

J. O’Malley shared HEF Board of Directors approved seven grants totaling \$2,687.35 and thanked all who applied.

J. O’Malley informed the 2021-2022 Tile project is moving forward as planned, and the theme is "Dreams of the Future."

J. O’Malley shared the Community Center will be celebrating its 25th anniversary in January 2022. More information to follow.

Financial Report: J. Holmquist reviewed her report with the Board and requested the board sign the Engagement letter from the auditors (Vachon Clukay) for the 6/30/21 year-end audit and a risk assessment questionnaire.

Curriculum Report: W. Woolridge reviewed the Curriculum report on behalf of K. Thompson. Questions were asked and answered.

Technology Report: D. Trabucco reviewed her report with the Board. J. Kilelee congratulated and thanked D. Trabucco and her department for getting all laptops out.

Principal’s Report: A. Freitag reviewed her report with the Board, thanked S. Leary for his leadership over the last few years, and congratulated H. Kennedy.

A. Freitag mentioned that the High School Homecoming dance was well attended. This year, HHS will be participating in an online youth risk behavior survey.

J. Boggio reviewed his report with the Board. "Things are challenging but good," mentioned Mr. Boggio.

Superintendent’s Report: W. Woolridge reviewed his report and YTD ESSER expenditures with the Board.

W. Woolridge proposed K. Thompson's suggestion to provide Professional Development funding support to our grant-funded hired employees. It would include the district's

Interventionists, Math and ELA Coaches, and full-time subs, a total of 8 individuals employed by the grant. W. Woolridge support K. Thompson's suggestion as these individuals are valuable additions to our school community and have been working so hard to fill the needs that arise due to learning gaps and our lack of staffing. The amount will be up to \$1000 each/ year for two years, which means it would be up to \$8000/ year and up to \$16,000 total over two years was suggested.

After discussion following motion was made.

S. Leary – MOVED to approve up to \$8000 per year for Professional Development over two years for eight grant-funded positions to come out of the current ESSER grant. J. Kilelee SECONDED. 5-0-0 MOTION PASSED

Committee Reports:

Personnel Committee- Update on negotiations to be discussed in the nonpublic section.

Health and Wellness- No update

Finance/ Budget Committee- Meeting scheduled for November 8.

Staff Development- No update

Legislation/ NHSBA- J. O'Malley updated the Board on new Federal law passed regarding K-12 Cyber security risk, and that assessment is due to be presented to Congress in February. An annual meeting for NHSBA is on October 16. J. O' Malley and H. Kennedy will represent the district.

HASP Advisory Board- No update

Selectmen- There will be a public engagement session meeting on October 18 regarding the solar project on Monument Road.

Emergency/ Facilities Maintenance- HES will have a visit from NHDOE on November 3 for five-year public school approval. The state representative will conduct a tour of the building, ensure the facility is safe, and inspect the playground—next meeting on October 15. Mr. Boggio thanked S. Lee for his help collecting documentation and PTA for their contributions in cleaning up the playground on October 2.

Community Connections- No update

Tuition Committee- No update

Behavioral Support Team- Mr. Boggio will schedule a meeting for committee members and Eric Mann.

Joint Loss Committee- Next meeting October 18.

Citizens Comments:

None

S. Leary MOVED to go into nonpublic session according to RSA 91 A:3 II (a) (b) (c) at 7:25 PM; J. O'Malley SECONDED. Roll Call -S. Leary- yes, H. Kennedy- yes, J. O'Malley-yes, J. Kilelee- yes, A. Anderson- yes VOTE: 5-0-0, MOTION PASSED

S. Leary MOVED to go out of non-public session at 8:55 PM. J. O'Malley SECONDED. Roll S. Leary-yes, H. Kennedy- yes, J. O'Malley- yes, J. Kilelee- yes, A. Anderson- yes. VOTE: 5-0-0, MOTION PASSED

Discussion was had regarding using ESSER funds to hire a behavior support position at Hinsdale Middle High School

S. Leary MOVED to support using ESSER funds to hire a behavior support position at Hinsdale Middle High School. J. Kilelee SECONDED. 5-0-0 MOTION PASSED

S. Leary MOVED to adjourn the meeting at 9:00 PM. A. Anderson SECONDED. VOTE: 5-0-0, MOTION PASSED

I attest that this is a true copy of the minutes:

_____ approved on _____

Palak Patel

_____ approved on _____

Ann Marie Diorio