

# Hinsdale School District

## Student Statement of Responsibilities for District Mobile Devices

I understand the use of the mobile device is for educational purposes and that student use for any other purpose is inappropriate. I understand the Hinsdale School District owns the device and the District has a right to access any of the information used through this device.

Guidelines for proper care:

- The device must not be exposed to extreme temperatures, direct sunlight, or ultraviolet light for extended periods of time, as extreme temperatures may cause damage.
- Do not eat or drink while using the device.
- The laptop is for school use only and not intended for personal use.
- To prevent damage, care must be taken when inserting and removing cords/cables. Do not drop the device or place it in a position where it can fall.
- The devices must remain free of any writing, drawings, marks, stickers, or labels that are not the property of the Hinsdale School District. Labels applied by the District should remain intact.
- Do not place anything that could put pressure on the screen including the laptop closed position.
- Do not attempt to repair a damaged or malfunctioning device, contact the helpdesk immediately.
- Do not leave the device in any unlocked location.
- Use caution when inserting or removing the device from a backpack.
- Use only wipes provided by the district to clean the screens.
- If your device is discovered to be stolen, missing, or damaged it must be reported IMMEDIATELY to the principal.
- If proper care is not afforded the device, the student may lose the use of the device and provided an alternate option such as a desktop for assignments.
- The device must be properly charged each day to be ready for instructional use.

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Student Name (Print)

Computer #

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Student Signature

Date

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Parent Signature

Date

**THIS IS A TWO PAGE DOCUMENT PLEASE READ BOTH SIDES BEFORE SIGNING**

From the HES Student Handbook:

*SCHOOL BILLS: The district spends thousands of dollars annually to see that students are provided with the necessary books, equipment and other materials that will aid in acquiring a good education. Textbooks are school equipment, and materials that are issued are the responsibility of the student. Teachers will not accept books, materials, or equipment that is damaged or shows other signs of excessive wear. If these conditions exist, the parents or guardians must pay the replacement cost of the article damaged.*

From the HHS Student Handbook:

***BOOKS AND EQUIPMENT/COMPUTERS CARE:***

*The district spends thousands of dollars annually to see that students are provided with the necessary book, equipment, and other materials that will aid in acquiring a good education. Textbooks/computers are school equipment, and materials that are issued are the responsibility of the student. Teachers will not accept books, materials, or equipment, including electronics that are damaged or shows other signs of excessive wear. If these conditions exist, the parents or guardians must pay the replacement cost of the article damaged.*

*If a personal item, book, or any other school material is lost, missing or presumed stolen the student should immediately notify their teacher and the main office. If the item was stored in an unlocked locker, the student will remain accountable for replacing the item. Locks are available for student use. The office staff will make every attempt to help recover the item.*