



Hinsdale School District

Be part of the Hinsdale Advantage • Innovative Programming,
Educating & Supporting the Whole Child

Business Administrator 60% Position

Qualifications: Bachelor's degree in, business management, or accounting. (Master's degree or its equivalent preferred). A minimum of 5 years of experience in one of the above fields, including at least 3 years' experience in a supervisory capacity. A valid state certificate to practice as a school business manager. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Director of Special Services

Qualifications: Master's degree or higher in Special education, Psychology or administration. Minimum of three years successful teaching experience. Minimum of three years' successful administrative experience. Most possess or be eligible for certification as Special Education Administrator. Strong interpersonal, written, listening and verbal skills are required, including the ability to effectively present information to groups of individuals. Knowledge of state and federal laws pertaining to Individuals with Disabilities Act, No Child Left Behind, McKinney-Veto Homeless Act, ADA. Knowledge of computerized and web base IEP and data reporting systems. Experience in a variety of educational settings helpful, but not required. Valid driver's license required. Such alternatives to these qualifications as may be appropriate and acceptable.

Anticipated start date: 7/01/2021

Please send cover letter,
resumes and references by
April 15, 2021 to:

Ann Marie Diorio
49 School Street, P.O. Box 27
Hinsdale, NH 03451-0027
adiorio@hnhsd.org

A complete job description is available on our website www.hnhsd.org