

**Hinsdale School Board Meeting  
Hinsdale School District  
SAU Conference Room  
Via Zoom:**

<https://us02web.zoom.us/j/81069687665?pwd=ZVhDK0xEERNTzIvYW5WL3F0K29nQT09>

**December 09, 2020**

**6:15 PM**

Board Members Present: Holly Kennedy, James O'Malley, Kaylah Hemlow, and Julia Kilelee  
S. Leary remote attendee from his residence in Hinsdale, NH due to feeling under the weather.  
He was not accompanied by anyone else at the time of the meeting.

Administration Present: Wayne Woolridge, Superintendent; Ann Freitag, Principal; Joseph Boggio, Principal

Administration attending remotely: Tom OConnor, Business Administrator; Sean Robinson, Vice Principal; Karen Thompson, Director of Personalized Learning; Juliet Fenrich, Director of Student Services; Deborah Child-Trabucco, Director of Technology; Patricia Wallace, SPED Coordinator Hinsdale Elementary School; Catlin McLaughlin, Director of Curriculum, Instruction and Assessment

S. Leary called the meeting to order at 6:15 PM

S. Leary reviewed the guidelines for holding the Zoom meeting.

### **Minutes**

**J. O'Malley – MOVED to approve the public and nonpublic minutes of November 4, 2020; the public and nonpublic minutes of November 12, 2020, and public and nonpublic minutes of November 20, 2020, J. Kilelee SECONDED.**

After discussion, the following motion was made:

**J. O'Malley – MOVED to approve the public and nonpublic minutes of November 4, 2020, as amended; the public and nonpublic minutes of November 12, 2020, and the public and nonpublic minutes of November 20, 2020, J. Kilelee SECONDED.**

### **New Business**

#### **Budget Update:**

W. Woolridge started the discussion by thanking the Administrative Team and T. OConnor for their hard work over the last few weeks with the budget.

T. OConnor reviewed the latest draft of the purposed budget with the Board and Administration Team.

Discussion followed questions were asked and answered regarding:

Reducing teaching staff from 17 classroom teachers to 16 in grades K-5  
Reducing Business Administrator position to .60 FTE  
Reducing school van driver position from 2 drivers to 1 driver  
Reducing the teaching staff at the middle school

The Board agreed to meet on December 14, 2020, for further budget review/discussion before final approval.

J. O'Malley shared with the Board facilities maintenance committee's recommendations on postponing the 2021-2022 Capital Improvement Plan to the following year. Primary items on the list are the HES gym floor and MHS gym bleachers. Instead of having large expenses in one-year, it was suggested to move the upcoming future CIP by one year.

J. O'Malley also informed the Board, S. Lee inspected all items on the list and pushing one year ahead should not be a safety issue.

After discussion the following motion was made:

**K. Hemlow – MOVED to amend the current Capital Improvement Plan. SECONDED H. Kennedy VOTE: 5-0-0 MOTION PASSED.**

### **COVID-19 Update:**

W. Woolridge shared with the Board it is getting harder and complicated to manage the schools due to the increased spread of COVID-19 in the community. W. Woolridge explained the primary obstacles are staffing issues due to quarantine as a result of travel after Thanksgiving or possible exposure to COVID-19 or experiencing COVID-19 related symptom and waiting for the test result to confirm.

As a result, W. Woolridge requested the Board to consider remote learning from January 4-January 15 and return to in-person learning on January 19<sup>th</sup> after the Martin Luther King holiday.

The Board was informed, due to a positive COVID-19 case at Windham Regional Career Center three HHS students who currently attend WRCC were requested to be quarantined for 10 days.

A discussion was held regarding CDC quarantine guidelines vs. current School Board quarantine policy.

After Discussion following motion was made

**J. Kilelee – MOVED to amend the current School Board quarantine guidelines and will follow CDC quarantine recommendations. The Board will be notified regarding any updates. SECONDED H. Kennedy VOTE: 5-0-0 MOTION PASSED.**

Discussion followed concerning the need to clarify circumstances under which a student is considered to be "Present off-Site" .

The Board acknowledged the concern and agreed on sending out a reminder communication to parents explaining if a student is currently opting for in-person learning option, a student may not "opt" to be remote certain days and in-person learning other days. If a student is out of class for any reason that is not a COVID-related issue and has not been reported to the school nurse, the student will be considered absent for the day and may not be able to participate in remote learning.

In consideration of staffing and safety concern, that could arise after Christmas break, the Board agreed it would be proactive to switch to remote learning for two weeks after Christmas break.

After discussion the following motion was made:

**S. Leary – MOVED to a remote learning session from January 4<sup>th</sup>- January 15<sup>th</sup>. The schools will return to in-person learning on January 19<sup>th</sup> after the Martin Luther King holiday. SECONDED H. Kennedy VOTE: 5-0-0 MOTION PASSED.**

### **SNAP Update**

W. Woolridge explained to the Board SNAP program had some difficulty as a way for parents to answer three essential COVID safety questions. Primary issues were related to incorrect email addresses in the school database. Administrative assistants are working on updating the information. The total number of parent submissions was much better the second week compared to the first week.

D. Trabucco answered questions/concerns on data privacy and explained the correlation of transferring data between SNAP and PowerSchool.

### **Greece Trip Update**

A. Freitag reviewed a letter from the travel club advisors, Rebecca Sayan and Dan Huntley, regarding EF Tours policies for cancelation and refund. The letter explained some of the trip complexities and how cancellations would impact students and families financially. It was suggested that the company not be used again.

After discussion the following motion was made:

**J. O'Malley – MOVED to cancel the trip to Greece in April. SECONDED J. Killee VOTE: 5-0-0 MOTION PASSED.**

### **Diversity Policy- Final Reading**

A discussion was held regarding adopting the ACE-D Diversity Statement and Harassment & Discrimination Complaint Form. The Board discussed consideration of approving the mission statement only and having the form reviewed by legal before approval.

After discussion the following motion was made:

**K. Hemlow – MOVED to approve ACE-D Diversity Statement. SECONDED H. Kennedy VOTE: 5-0-0 MOTION PASSED.**

The harassment and discrimination complaint form will be reviewed for approval at the March/April Board meeting.

**Final Reading of Policy: JLC, JLCA, JLCA-R, JLCB**

After discussion the following motion was made:

**J. O'Malley – MOVED to approve the final reading of policy: JLC, JLCA, JLCA-R, JLCB. SECONDED H. Kennedy VOTE: 5-0-0 MOTION PASSED.**

**Other Business:**

None

**Financial Report:** T. OConnor reviewed his report with the Board.

**Curriculum Report:** C. McLaughlin reviewed her report with the Board and proposed drafting a comprehensive plan to improve student learning outcomes. A draft will be presented for Board review in March.

**Technology Report:** D. Trabucco reviewed her report with the Board, questions were asked and answered regarding free and reduced lunch applications.

**Principal's Report:**

HMHS: A. Freitag reviewed her report with the Board.

HES: J. Boggio reviewed his report and presented the "Pivot Day Packet" plan for remote due to significant absences of students or staff.

The Board supported the plan and agreed it was well presented.

J. Boggio shared with the Board that seeing all kindergarten students together on Friday was the magic moment of the year. The kids were great, they managed social distance well and were able to create some new friends.

**Superintendent's Report:** W. Woolridge reviewed his report with the Board.

**Committee Reports:**

**Personal Committee-** Have been meeting and going well. Next meeting 1/5/21

**Health and Wellness-** No update

**Town Budget Committee-** Still reviewing town budgets

**Staff Development-** No update

**Legislation/ NHSBA-** NHSBA virtual meeting will be held on 1/23/21

**Emergency Management-** No update

**Windham Career Center-** No update

**HASP Advisory Board-** No update

**Selectmen-** Reviewing budgets with the Budget Committee.

**Facilities Maintenance-** Reviewed CIP and digital signage. Discussion was held regarding airflow within SAU building.

**Community Connections-** recently posted “It’s more than a meal application” flyer

**Behavioral Support Team-**Next meeting January 13, 2021

**Joint Loss Committee-** No update; next meeting January 2021

**Citizens Comments:**

Megan Kondrat, Selectmen’s Representative thanked the Board for allowing the use of the SAU building for the joint meetings of the Selectmen and Budget Committee meetings. She also expressed gratitude for the use of the gym for the November elections. Ms. Kondrat appreciated the Board's diligence and caution with returning to school after the holidays.

**K. Hemlow MOVED to go into non-public session according to RSA 91 -A:3 II (a) (b) (c) at 8:55 pm; J. O’Malley SECONDED. Roll Call -S. Leary– yes, H. Kennedy- yes, K. Hemlow - yes, J. O’Malley-yes, and J. Kilelee- yes. VOTE: 5-0-0, MOTION PASSED**

**J. Kilelee MOVED to go out of non-public session at 9:25 PM. H. Kennedy SECONDED. Roll S. Leary–yes, H. Kennedy- yes, K. Hemlow- yes-, J. O’Malley- yes, and J. Kilelee- yes. VOTE: 5-0-0, MOTION PASSED**

**K. Hemlow MOVED to adjourn the meeting at 9:26 pm. H. Kennedy SECONDED. VOTE: 5-0-0, MOTION PASSED**

I attest that this is a true copy of the minutes:

\_\_\_\_\_ approved on \_\_\_\_\_

Palak Patel

\_\_\_\_\_ approved on \_\_\_\_\_

Ann Marie Diorio