

**Hinsdale School Board Meeting  
Hinsdale School District  
SAU Conference Room**

**Via Zoom:**

<https://us02web.zoom.us/j/89066026225?pwd=ZkF5VTNMaG1PQ05oS051ZDFTM01iUT09>

**November 04, 2020**

**6:15 PM**

Board Members Present: Sean Leary, Holly Kennedy, James O'Malley, Kaylah Hemlow, and Julia Kilelee

Administration Present: Wayne Woolridge, Superintendent; Ann Freitag, Principal; Joseph Boggio, Principal, Catlin McLaughlin, Director of Curriculum, Instruction and Assessment

Present on Zoom: Deborah Child-Trabucco, Director of Technology, Tom OConnor, Business

Guest Speaker Present: Sam Kilelee, Athletic Director; Erika Gray, Athletic Trainer

S. Leary called the meeting to order at 6:15 PM

S. Leary reviewed the guidelines for holding the Zoom meeting.

**Minutes**

After discussion, the following motion was made:

**J. Kilelee – MOVED to approve the public and nonpublic minutes of October 14, 2020, as amended H. Kennedy and J. O'Malley SECONDED. 5-0-0 MOTION PASSED**

**New Business**

**Basketball Discussion**

Athletic Director, S. Kilelee thanked the Board on behalf of all the athletes, coaches, and parents for allowing school to participate in fall sports.

S. Kilelee reviewed the guidelines and protocols that would in place in order to participate in basketball.

Pregame protocols, team benches, spectator benches, officials table, pre-post game ceremony, equipment and accessories, hydration, travel, and tentative practice dates were discussed.

S. Kilelee informed the Board no more than 5 players will be allowed in the gym during phase one: skills and drills activities. S. Killee also mentioned, he is looking into options for possibly live streaming the games.

The following modifications on the original plan presented were discussed; the chain of command will be used for communication; mask requirement for spectators; contact information

will be requested from spectators for contact tracing purpose; the gym will be sanitized before start of next school day by facility team.

SALT students presented their interest, excitement, and eagerness in having a basketball season. Everyone will follow the guidelines and requirements in place to have a successful season was the repeated comment by the SALT students.

After discussion, the following motion was made:

**K. Hemlow MOTIONED accept action plan as amended to participate in COVID-19 return to basketball. SECONDED J. Kilelee. VOTE 4-1-0 MOTION PASSED.**

**Request letter from the school nurses regarding COVID- 19 and upcoming holidays:**

W. Wooldridge presented a request letter on behalf of the school nurses suggesting 14 days remote learning after Thanksgiving and 14 days remote learning after Christmas break.

Board thanked both nurses for their professional opinion and for suggesting a proactive action plan.

Board explained that it would be inappropriate to go back on a decision that was agreed upon during October Board meeting.

Board agreed to sustain decision of 10-day remote learning if there is one positive case in a school community.

Sending out reminder communication regarding expectations of 14-day quarantine if families travel outside New England was discussed and agreed to.

**Kindergarten Proposal:**

Mr. Boggio reviewed a plan he has been working on with the kindergarten teachers for students who attend kindergarten in the afternoon on Fridays.

Mr. Boggio mentioned, the learning trajectory is typically sky-rocking at this time, missing instruction due to district early release is not preferred. Mr. Boggio informed the Board, 11 out of 15 parents are very flexible in being able to support attending morning on Fridays.

Mr. Boggio reviewed the tentative schedule and outline in place for combining students into three groups and maintaining social distancing.

The Board thanked entire team and kindergarten teachers for their hard work, dedication, flexibility, and putting lot of pieces together in making it happen.

**H. Hemlow – MOVED to accept proposal presented for Friday afternoon kindergarten students. SECONDED J. Kilelee. 5-0-0 MOTION PASSED**

Tentative start date would be Friday, November 13, 2020

**COVID- 19 Update**

W. Wooldridge updated the Board, since the beginning of school, 114 students/staff dismissed due to symptoms associated with COVID- 19. In both schools, students/staff have remained home for ten days or have returned with proof of negative test. We have had zero staff member or student tested positive for COVID- 19 test.

W. Wooldridge mentioned to the Board, based on his observations, both schools are doing an excellent job of providing safe learning environment. We are doing well or better compared to most districts in the area. Teachers are energetic, students are happy and appreciative. W. Wooldridge showed his gratitude and mentioned he is proud of the way the staff have made the first quarter of the 2020/2021 school year work for our students and families.

A Diorio mentioned nurses are asking COVID-19 questionnaire to staff members once a week. Final detail is being worked out for SNAP application parents will be able to use to answer COVID-19 questionnaire for students.

**Digital Signage**

W. Wooldridge reviewed quote for proposed digital signage. It was indicated that the district is in better place for funding this project due to an \$8000 generous donation from graduating class of 2020.

Possibly creating partnership with other committees in town such as community center and town office was suggested. It would be shared resource and expense approach.

J. Kilelee will create draft a letter on behalf of facilities committee for the Select Board

**Diversity Policy- ACE-D**

W. Wooldridge presented Diversity Policy ACE-D to the Board and explained the purpose and goals for the committee. J. Boggio and A. Freitag discussed how both schools are currently implementing diversity approach; including various culture-based library selections books as well as book study program for staff.

C. McLaughlin reviewed strategy diversity committee is working on.

Retention period and file storage location for Harassment & Discrimination Complaint form was discussed and reviewed.

Attorney consultation and review for legal purpose was recommended.

**J. O'Malley – MOVED to accept ACE-D Diversity statement as first reading SECONDED  
K. Hemlow VOTE: 5-0-0 MOTION PASSED.**

**Review job descriptions; Staff Accountant, Administrative Assistant CIA, Director of Special Services**

Discussion was held regarding job descriptions updates.  
After discussion following motion was made:

**J. O'Malley – MOVED to accept updated job descriptions; Staff Accountant, Administrative Assistant to CIA, Director of Special Services as presented. SECONDED  
K. Hemlow VOTE: 5-0-0 MOTION PASSED.**

**First reading of Policy; JLC, JLCA, JLCA- R, JLCB**

After discussion the following motion was made:

**J. Kilelee – MOVED to accept policy JLC, JLCA, JLCA-R, JLCB as first reading  
SECONDED J. O'Malley VOTE: 5-0-0 MOTION PASSED.**

**Old Business**

J. O'Malley shared with the Board; 2<sup>nd</sup> year of Hinsdale 5<sup>th</sup> grade Wall Tile project from Hinsdale Education Foundation was successfully completed. Images from the event were shared with the Board.

**Financial Report:** T. OConnor reviewed his report with the Board with the following add-on: Update the Board on additional \$1,568.00 Hydro rebate for Q3 of 2020.

Spoke with tax advisor at DRA to review revenue update; was informed school side is all set, is now finishing up with town to set tax rate.

**Curriculum Report:** C. McLaughlin reviewed her report and shared her thoughts on District goals. C. McLaughlin presented suggestion on how district goals can be achieved with clarity and leadership.

The Board agreed, fine tuning and reshaping district goals is necessary. To achieve success, goals needs to be specific, quantitative, measurable along with accountability.

This will be carefully considered when developing 2021-2022 school year district goals.

**Technology Report:** D. Trabucco reviewed her report with the Board.

Questions regarding impact of free and reduced lunch applications were asked.

It was explained that due to pandemic and current changes the state is making decisions based on last year's numbers.

**Principal's Report:** A. Freitag reviewed her report with the Board.

A. Freitag expressed gratitude on behalf of the teachers for help and support from the Board for two ancillary full-time substitutes. Ms. Freitag also informed the Board school nurse Zalneraitis is providing a copy of a letter from Dr. Chan, NH State Epidemiologist to anyone dismissed due to COVID-19 symptoms. Since this letter, there has been no push-back from the medical profession for students to return to school. Copy of letter was provided to the Board for review.

A. Freitag also informed the Board, 2 students elected to return to remote learning after couple of days of in person learning due to mask wearing requirement.

J. Boggio reviewed his report with the Board with the following add-on.

1) Suicide prevention training presented by S. Donahue is available thru YouTube channel if anyone is interested in watching. A. Diorio will forward the link to the Board members

2) A request came from the Seasonal Director of the Hinsdale Parks and Recreation programs. J. Boggio presented the proposal to use the HES gym for 2020-2021 basketball season. Board agreed, for chain of command purpose, proposal should be presented from Hinsdale Parks and Recreation Committee with action plan and approval from Recreation Board members.

3) Request for partial reimbursement to parents who paid full \$600 for students attending PK afternoon session was presented. It was explained, due to early release on Fridays, these students would be missing 1/5 of instruction time.

After discussion following motion was made

**J. Kilelee – MOVED to approve to refund Friday afternoon portion to parents who paid full \$600 for Preschool afternoon sessions. SECONDED K. Hemlow VOTE: 5-0-0 MOTION PASSED.**

Clarification discussion held regarding mask breaks.

**Superintendent's Report:**

Superintendent Woolridge reviewed his report with the Board, questions were asked and answered.

S. Leary reiterated the communication plan as well as explained "day to day" communication is being delivered internally to students, parents, and staff and is not under the Board umbrella.

Resuming sending home paper updates such as weekly newsletter in Friday folder was suggested.

## **Committee Reports:**

**Personnel Committee-** Negotiations scheduled to meet on 11/4/20 and have additional meetings scheduled.

**Health and Wellness-** Wellness fair is currently postponed until COVID situation is stabilized  
Next meeting will be Jan 23, 2021

**Town Budget Committee-** Received town budget books this week. Working on scheduling a meeting.

**Staff Development- No update**

**Legislation/ NHSBA-** No update on NHSBA; J. O'Malley thanked everyone involved for handling election at HMHS Gym

**Emergency Management-** No update

**Windham Career Center-** No update

**HASP Advisory Board-** The meeting took place 11/4/20; update provided on waiver and on use of 21C money; Federal distributed funds to state- State is finalizing guidelines. No specific time frame on when funds will be available to school yet. Received \$2000 for activity boxes and expecting additional \$2000 for more activity boxes. There will be an early release program at HES Friday afternoons 1:00 PM- 6:00 PM starting November 13<sup>th</sup>. Hoping to start something soon at HMS. Mr. Fields had a successful bike rodeo event.

**Selectmen-** Currently focusing on the election that just happened and tax setting. Recently, Jill gave tax-setting workshop to selectmen.

**Facilities Maintenance-** J. O'Malley informed the board; school would not qualify for a rebate from EverSource for the new boiler. Committee received information on bleachers from S. Lee. Discussed plan to handle CIP in upcoming years and how it should be presented to taxpayers.  
Next meeting 12/19/20

**Community Connections-** Looking into possibly doing meeting thru Zoom forum. Primarily using Facebook avenue for communication

**Behavioral Support Team-** Met 11/3/20- looking into budget. Sarah and Tim are working with Eric Mann on quote for next year and to merge both schools for better pricing and collaboration.  
Next meeting 1-13-2020

**Joint Loss Committee-** next meeting in Jan, 2021

## **Citizens Comments:**

None

**H. Hemlow MOVED to go into non-public session according to RSA 91 -A:3 II (a) (b) (c) at 9:13 pm; J. O'Malley SECONDED. Roll Call -S. Leary- yes, H. Kennedy- yes, K. Hemlow - yes, J. O'Malley-yes, and J. Kilelee- yes. VOTE: 5-0-0, MOTION PASSED**

**K. Hemlow MOVED to go out of non-public session at 9:25 PM. J. Kilelee SECONDED. Roll S. Leary-yes, H. Kennedy- yes, K. Hemlow- yes-, J. O'Malley- yes, and J. Kilelee- yes. VOTE: 5-0-0, MOTION PASSED**

**K. Hemlow MOVED to adjourn the meeting at 9:26 pm. J. Kilelee SECONDED. VOTE: 5-0-0, MOTION PASSED**

I attest that this is a true copy of the minutes:

\_\_\_\_\_ approved on \_\_\_\_\_  
Palak Patel

\_\_\_\_\_ approved on \_\_\_\_\_  
Ann Marie Diorio