

**Hinsdale School Board Meeting  
Hinsdale School District  
HMHS Library**

**Via Zoom:**

<https://us02web.zoom.us/j/81689157745?pwd=c2RTN2NoMER0U3dNT3BLHV6UWhSZz09>

**September 9, 2020  
6:15 PM**

Board Members Present: Sean Leary, Holly Kennedy, James O'Malley, Kaylah Hemlow, and Julia Kilelee

Administration Present: Wayne Woolridge, Superintendent; Ann Freitag, Principal; Joseph Boggio, Principal; Catlin McLaughlin, Director of Curriculum, Instruction, and Assessment

S. Leary called the meeting to order at 6:15 PM

S. Leary reviewed the guidelines for holding the Zoom meeting and advised everyone the meeting is being recorded.

**Minutes**

**J. Kilelee – MOVED to accept the public minutes and nonpublic minutes of August 19, 2020 H. Kennedy SECONDED. 5-0-0 MOTION PASSED.**

**New Business**

**Update on School Re-Opening HES:**

J. Boggio updated the Board with the first two days of the re-opening at elementary school.

J. Boggio shared with the Board, overall, it has been an extremely positive experience for all. J. Boggio expressed his sincere gratitude for the HES team effort. Teachers are very flexible, everyone pitching in and working as one team. He mentioned we would have not been able to accomplish what we have without everyone's support during arrival, dismissal, lunch, and recess. Students are following required safety guidelines and complying with mask requirements. 5<sup>th</sup> grade class cohorts are working effectively. It's a learning curve for all, and things are being ironed out daily. Day 2 was a smoother day than 1.

J. Boggio informed the Board of the letter that is being sent home by the school nurse with students who exhibit a symptom of the "COVID-19 Symptom's list". It was explained to the Board two choices parents have for when a student may return to school. The Board requested a copy of the letter for review.

**Update on School Re-Opening MHS:**

A. Freitag shared with the Board students are doing a phenomenal job complying with guidelines and sanitizing/cleaning their desk/workspace after each class. Advisory as a home base and for SEL is really working great. Teachers are working really hard. They are multitasking and collaborating with each other for support and guidance. Parent's concerns and problems are

being addressed one at a time. Parent Zoom meeting is scheduled for the remote learners on September 15<sup>th</sup> to reiterate remote learning expectations and answer any concerns. A. Freitag complemented and showed appreciation towards office staff for going above and beyond, taking on a full load and answering majority of parent concern phone calls. A. Freitag summarized her two-day school re-opening experience as “building the plane as you fly”.

### **Milk price recommendation increase:**

T. O’Connor presented to the Board, Abbey Group’s request to a \$0.10 increase in a la carte milk price to \$0.60 due to increased supplier costs.

Discussion followed, after discussion the following motion was made:

**J. O’Malley – MOVED to accept la carte milk price to increase by \$0.10, SECONDED H. Kennedy VOTE: 5-0-0 MOTION PASSED.**

T. O’ Connor updated the Board on USDA meal waiver extensions. This waiver allows NH schools to provide breakfast, lunch, after school snack to any student, in school or remote learner at no charge until December 31<sup>st</sup> or when funds run out, whichever comes first.

Discussion followed concerning documentation and verification. After discussion, an agreement was made to emphasize the importance of completing the free and reduced meal application and the Board will send out communication to parents as outlined in the communication plan after finalizing the details.

After discussion the following motion was made:

**J. Kilelee – MOVED to participate in the free lunch service program. SECONDED H. Kennedy VOTE: 5-0-0 MOTION PASSED.**

### **Finance Committee:**

W. Woolridge shared background information and recommendation for the need of a finance committee. W. Woolridge expressed, having some Board members as committee member will be positive way to get a message to the community that the Board is informed and involved with the budget.

After discussion, agreement was made to create a Finance committee and H. Kennedy and J. Kilelee would be members representing the Board.

### **Review of Communication Plan Update:**

S. Leary reviewed, the intent of newly adopted communication plan, workflow, situations where the communication plan worked well and did not work so well.

S. Leary emphasized the importance of “staying in your lane” as well as the workflow system to avoid confusion in order to provide a clear, consistent message to parents, staff, and the community.

S. Leary also explained “Day to Day” communication ex. sports, club meetings, fundraisers are not part of the communication plan umbrella and that level of communication will be under the control of the Superintendent or his designee.

### **Review of Code of Conducts:**

S. Leary explained the purpose to review the code of conducts is to determine if a remote learning section is needed. Also, to reflect on disciplinary actions for certain student behaviors towards staff member’s which may be unsafe or unhealthy.

H. Kennedy reviewed NHSBA suggestions and guidelines under code of conduct.

### **Final Reading of Policy: DGA-DK-EBBC/JLCE- EBCG**

Discussion was held regarding the policy as presented; after discussion the following motion was made:

**J. O’Malley – MOVED to accept the Final reading of Policy DGA- DK-EBBC/JLCE- EBCG SECONDED H. Kennedy VOTE: 5-0-0 MOTION PASSED.**

### **First Reading of Policy: JLCG- EHAC-GBGA-GBAA-IHAM**

Discussion was held regarding the policy as presented. After discussion the following motion was made:

**J. Kilelee – MOVED to accept the First reading of Policy JLCG-EHAC-GBGA-GBAA-IHAM SECONDED H. Kennedy VOTE: 5-0-0 MOTION PASSED.**

### **Other Business:**

The Board reviewed a letter from the community development coordinator requesting to use school van for outdoor Hinsdale on September 20<sup>th</sup>.

After discussion the following motion was made:

**J. O’Malley – MOVED to authorize community center to use school van for Outdoor Hinsdale on September 20 SECONDED K. Hemlow VOTE: 5-0-0 MOTION PASSED.**

J. O’Malley acknowledged and appreciated a job well done by both school faculties on 12<sup>th</sup> grade graduation and 5<sup>th</sup> grade graduation at the Northfield Drive-in.

J. O’Malley also expressed gratitude for class of 2020 for generous gift towards digital sign system for school.

H. Kennedy shared information she researched regarding trigger number protocols for COVID exposure in school.

Due to the importance and necessity of the subject, it was agreed to move this topic to next month's Board agenda.

**Financial Report:** T. O Connor reviewed his report with the Board, questions were asked and answered.

T. O' Connor also informed the Board about USDA farmers to families' food box program. S. Leary recognized the benefit of the program and agreed to pass the information to the Town welfare office.

**Curriculum Report:** C. McLaughlin reviewed her report. C. McLaughlin recognized and thanked K. Thompson for an outstanding job in reaching out to parents and working hard to be responsive to the needs of students and parents of remote learners.

**Technology Report:** D. Trabucco reviewed her report with the Board, questions were answered regarding a licensing issue.

**Principal's Report:** A. Freitag reviewed her report with the Board. Ms. Freitag shared with the Board, that Mr. Kennedy and our school were awarded a grant to participate in the first cohort for *New Hampshire Rocks! Modern Band in the Granite State*. The Board expressed compliments and congratulations to Mr. Kennedy!

S. Leary asked A. Freitag and J. Kilelee to reach out to each other regarding the communication plan to parents of remote learners reiterating expectations and responsibilities.

J. Boggio reviewed his report with the Board.

### **Superintendent's Report:**

Superintendent Woolridge reviewed his report with the Board. W. Woolridge expressed his appreciation to both building staff and the entire organization for making school re-opening process work. Very impressive and glad to be part of the entire experience.

### **Committee Reports:**

**Personal Committee-**W. Wooldridge updated the Board on recent communication and coordination with para- leadership committee.

**Health and wellness-** No update

**Town Budge Committee-** Next meeting will be on September 17<sup>th</sup>.

**Staff Development-** Conversation was held regarding challenges on scheduling meeting because PD days not mapped out for rest of the school year currently.

**Legislation/ NHSBA-** J. O'Malley will be attending upcoming NHSBA annual meeting. J. O'Malley also reviewed summary of Senate Bill 563 and Senate Bill 584.

**Emergency Management-** No update

**Windham Career Center** – No update

**HASP Advisory Board**- K. Hemlow reviewed with the Board that the state is being more lenient in allowing the HASP grant to be possibly used towards the kindergarten hybrid learning model. M. O'Malley would like to explore the possibility, looking more into logistics.

HASP Elementary School (AM and PM) would start Monday, September 21<sup>st</sup>

HASP Middle School (PM only) would start Monday, September 14, 2020. HASP Middle School AM would start 2<sup>nd</sup> quarter.

**Selectmen**- S. Leary stated that the joint meeting was canceled.

**Facilities Maintenance**- August meeting was held. J. O'Malley would be Chair, J. Kilelee would be V. Chair and J. Boggio would be Secretary for the committee. J. O'Malley also shared two storage units were rented to help out with the spacing issues at HES. List of minor proactive improvements with an itemized list was presented to the committee by Mr. Lee. S. Leary complimented and acknowledged personal thanks to new facilities director, Mr. Lee for a job well and for troubleshooting and fixing problems upfront. Everyone agreed and showed appreciation.

**Community Connections**-S. Leary shared communicating via social messaging been working great. It's mainly one direction information format vs. debate platform. There is tight control over posts and comments at this point. Board showed appreciation and gratitude towards S. Leary and H. Hemlow for working so diligently.

**Behavioral Support Team**- Meeting will take place in October

**Tuition Implementation Committee**- It was agreed to hold off during the COVID pandemic.

**Join Loss Committee**- Meeting will take place on September 24<sup>th</sup>.

**Citizens' Comments**: None

**J. O'Malley MOVED to go into non-public session according to RSA 91 -A:3 II (a) (b) (c) at 8:30 pm; H. Kennedy SECONDED. Roll Call -S. Leary- yes, H. Kennedy- yes, K. Hemlow - yes, J. O'Malley-yes, and J. Kilelee- yes. VOTE: 5-0-0, MOTION PASSED**

**K. Hemlow to go out of non-public session at 9:50 pm. J. Kilelee SECONDED. Roll Call S. Leary-yes, H. Kennedy- yes, K. Hemlow- yes-, J. O'Malley- yes, and J. Kilelee- yes. VOTE: 5-0-0, MOTION PASSED**

S. Leary discussed advice from Attorney Upton regarding home school students.

**K. Hemlow MOVED to adjourn the meeting at 10:00 pm . J. Kilelee SECONDED. VOTE:  
5-0-0, MOTION PASSED**

I attest that this is a true copy of the minutes:

\_\_\_\_\_ approved on \_\_\_\_\_  
Palak Patel

\_\_\_\_\_  
Ann Diorio