

**Hinsdale School Board Meeting
Hinsdale School District
HMHS Library**

Via Zoom:

<https://us02web.zoom.us/j/83510727881?pwd=WmRDWnJ2hFNv1IUnBUVEduEhJUT09>

**August 19, 2020
6:15 PM**

Board Members Present: Sean Leary, Holly Kennedy, James O'Malley, Kaylah Hemlow, and Julia Kilelee (Present Remotely)

Administration Present: Wayne Woolridge, Superintendent; Ann Freitag, Principal; Joseph Boggio, Principal; Catlin McLaughlin, Director of Curriculum, Instruction, and Assessment

S. Leary called the meeting to order at 6:15 PM

S. Leary reviewed the guidelines for holding the zoom meeting.

S. Leary requested J. Kilelee to state her remote location if she is accompanied by anyone and reason she is unable to attend in person.

J. Kilelee stated she was unable to attend the meeting in person due to business in CT. She joined the meeting via Zoom from Avon, CT. She was not accompanied by anyone else in the room during the meeting.

S. Leary went around and asked the directors of each departments to see how everyone in their departments are doing? The common response was everyone is hopeful, optimistic, and looking forward to start of the school year 2020-2021.

Minutes

Following motion was made:

J. O'Malley – MOVED to collectively approve the public and nonpublic minutes of June 17, 2020; public minutes of June 18, 2020; public and nonpublic minutes of July 22, 2020; public minutes of July 28, 2020; public and nonpublic minutes of August 4, 2020; public minutes of August 5, 2020; public and nonpublic minutes of August 10, 2020, SECONDED H. Kennedy. 5-0-0 MOTION PASSED.

New Business

Update on School Reopening Implementation Committee - HES

J. Boggio updated the Board with the School Reopening Implementation plan. HES is following a checklist included in the school Reopening steering committee report and internal checklist that has been developed over the pandemic. J. Boggio informed the Board, the school is looking into software program called SNAP with QR codes, which interface w/ PowerSchool to allow parents

to answer student's screening questions digitally once a week. The software would have \$300 additional cost which breaks down to .50/student.

J. Boggio discussed the plan in place for student entry when school starts. Para and the backup para will be assigned at each entrance to take temperatures. Training will be provided to paras on professional development days September 2nd and 3rd. Training will cover how to take temperatures correctly, as well as educate paras to not to make assumptions and how to address the situation to the nurse.

J. Boggio informed the Board an isolation area will be set up in a room across the from the nurse's office. Students will remain in the isolation area until nurse can evaluate the situation and if needed to until parent pick up.

J. Boggio also suggested possibly a waiver be sent home in the beginning school package which outlines certain circumstances such as following:

If a student does not follow social distancing in school bus, sit at window seat as required with one student per seat, the student will not be allowed to ride the bus. Cameras in the buses will be used to monitor.

If a student comes in physical contact with other students or staff, a parent will be notified and if this behavior continues remote learning for the student will be required.

There will be zero tolerance in a situation when the student uses bodily fluid towards another student or staff member. Student will be required to do remote learning immediately.

J. Boggio informed the Board remote learning is growing. Currently, HES has 32 or 33 students who plan to engage in remote instruction, that is approximately 10% of students at HES. Several have looked into VLACS, but this option is not currently available at elementary level. K.

Thompson and J. Boggio are currently working together to ensure remote learners have a positive experience.

J. Boggio also updated the Board on the meal plan and building sanitary status. Both meal plan and building sanitary would require a team effort from teachers, faculty and the Abbey group.

Update on School Reopening Implementation Committee- HMHS

A Freitag updated the Board on the School Reopening Implementation plan at HMHS.

Progress in the following areas were discussed:

- **Counseling/ Guidance:** Discussed MAP testing proposal for grades 6-12 compare to currently in place for grades 6-10. Doing this will allow the school to identify skills gap for all students. Testing can be done remotely for students following remote instructions. A. Freitag also informed the Board grade 6 orientation is scheduled September 3rd. Plan to offer in-house for three grouping with core teachers for parent(s) and student, with no guests or siblings. Plan to be developed. Advisory and SEL will be scheduled for the first half-hour of each day.
- **Physical Space:** Classrooms are set up 6 ft. apart. Teachers are asked to remove unnecessary items including furniture to accommodate seating arrangements. There will be no lockers, students will keep backpacks near them, and sanitize personal areas before leaving. Stairwells will be one-way and hallways will be two ways since they are wide enough. Traffic flow maps with signage will be posted outside. Enter/ Exit plan also discussed.
- **Health/ Safety Protocols:** All staff and students will be required to have their temperatures taken daily. A. Freitag shared possible consideration of having temperature

taken prior to students boarding the bus. All students will be required to wear mask. The same expectations would be required to follow as dress code for customized masks. Daily cleaning will be documented.

- Building access: Students may enter at 7:30 and will report directly to their Advisory classroom. HASP AM and PM plans are in works by K. Leonard and K. Venice. Outside agencies will not be permitted to use the gym until further notice.
- Meals: Students will be assigned to either a classroom or cafeteria to eat. Two points of sale, cafeteria and stage will be used to pick up and purchase meals. K. Wojcik is developing order forms.
- Remote learning: A. Freitag informed the Board currently 40 students have elected for remote learning instructions. K. Thompson is working to coordinate communication with those families electing the remote learning option. Zoom meeting tentatively scheduled for August 21st, a plan is in work for remote students needing direct in-person instruction.
- Communication: A. Freitag suggested a communication be sent to parents with remote learning expectations, laptop use/ care expectations, Protocols for screening, mask requirements, breakfast, and lunch plan as well as HASP plan.

To limit the number of students in study hall, allowing open campus for all seniors for the whole year not just 2nd semester was also purposed by A. Freitag.

After reviewing implementation plan from both schools, a letter with the outline for in school learning and expectation of remote learning was agreed upon. Tentatively letters will be mailed out Monday, August 24th and parent decision will be due back by Friday August 28th.

Bus Contract update:

T. O'Connor reviewed student transportation services agreement with the Board. After Discussion and Superintendents' recommendation following motion was made:

**H. Kennedy – MOVED to approve Student Transportation Services Agreement-
SECONDED K. Hemlow VOTE: 5-0-0 MOTION PASSED.**

Review 2020-2021 Meeting Schedule:

A Diorio presented and reviewed the meeting schedule for 2020-2021 with The Board.

Review CARES ACT Grant

C McLaughlin reviewed the YTD expenses allocated to CARES ACT Grant. Discussion was held, questions were asked and answered.

Discussion of Joint Loss Representative

Joint Loss Representative policies were reviewed and clarification for the wording of specific language usage was discussed.

After discussion, a recommendation was made to have a Board member part of the Joint Loss Committee.

K. Hemlow MOTIONED to nominate H. Kennedy as a Board member representative for the Joint Loss Committee- SECONDED J. O'Malley VOTE: 5-0-0 MOTION PASSED.

First Reading of Policy: DGA-DK-EBBC-JLCE-EBCG

After review and discussion, the following motion was made:

J. O'Malley moved to accept First Reading of Policy: DGA-DK-EBBC-JLEC-EBCG- SECONDED H. Kennedy VOTE 4-0-1 MOTION PASSED

Other Business:

S. Leary reviewed Communication Draft with the Board

After review and discussion following motion was made:

K. Hemlow moved to accept Communication Plan- SECONDED H. Kennedy VOTE 5-0-0 MOTION PASSED

Board agreed to wait and do class room tours to review classroom set up with social distances guidelines after department reports and citizen comments.

Financial Report: T. OConnor was not able to present a written report to the Board due to busy working on DOE25 reporting.

Year to End Account Balances were reviewed with the Board verbally. The amount to offset taxes is \$130,853.69. Questions were asked and answered.

Curriculum Report: C. McLaughlin reviewed her report with the Board, questions were asked and answered.

Technology Report: D. Trabucco reviewed her report with the Board, the Board was updated on status of the laptop delivery. Questions were asked and answered.

Principal Report: Both school principals reviewed their report during the School Implementation section. Additional questions were asked and answered.

Superintendents' report: W. Wooldridge reviewed his report with the Board, questions were asked and answered.

Citizens Comments: Citizen questions were asked and answered

H. Kennedy MOVED to go into non-public session according to RSA 91 -A:3 II (a) (b) (c) at 9:23 pm. K. Hemlow SECONDED. Roll Call -S. Leary- yes, H. Kennedy- yes, K. Hemlow -yes, J. O'Malley-yes, and J. Kilelee- yes. VOTE: 5-0-0, MOTION PASSED

K. Hemlow MOVED to go out of non-public session at 9:43 PM. J. O'Malley SECONDED. Roll S. Leary–yes, H. Kennedy- yes, K. Hemlow- yes-, J. O'Malley- yes, and J. Kilelee- yes. VOTE: 5-0-0, MOTION PASSED

K. Hemlow MOVED to adjourn the meeting at 9:44 PM. H. Kennedy SECONDED. VOTE: 5-0-0, MOTION PASSED

I attest that this is a true copy of the minutes:

_____ approved on _____
Ann Marie Diorio

Palak Patel