

**Hinsdale School Board Meeting  
Hinsdale School District  
HMHS Cafe  
April 8, 2020  
6:15 PM**

Board Members Present: Sean Leary, Holly Kennedy, James O'Malley, Kaylah Hemlow, and Julia Kilelee

Administration Present: Wayne Woolridge, Superintendent; Ann Freitag, Principal; Tom OConnor, Business Administrator; Joseph Boggio, Principal

W. Woolridge called the meeting to order at 6:15 PM

W. Woolridge asked for nominations for Chair:

**H. Kennedy - MOVED to nominate Sean Leary for Chair J. O'Malley SECONDED.  
VOTE: 4-0-1 MOTION PASSED**

W. Woolridge turned the meeting over to Chair Leary.

S. Leary asked for nominations of Vice Chair:

**J. O'Malley - MOVED to nominate Holly Kennedy for Vice Chair, K. Hemlow  
SECONDED. VOTE: 4-0-1 MOTION PASSED**

**Minutes**

**H. Kennedy – MOVED to approve the public and nonpublic minutes of March 11, 2020, J. O'Malley SECONDED.**

After discussion the following motion was made:

**H. Kennedy – MOVED to approve the public and nonpublic minutes of March 11, 2020, as amended J. O'Malley SECONDED. 5-0-0 MOTION PASSED.**

**Financial Report:**

T. Connor updated the Board on the bus contract bids. Discussion was also had regarding how to move forward in May and June. After further discussion the following motion was made:

**J. O'Malley – MOVED to empower the Business Administrator to contact First Student and negotiate a contract with them and discuss a reduction in this year's contract. SECONDED J. Kilelee VOTE: 5-0-0 MOTION PASSED.**

T. OConnor reviewed a memo from A. Putnam, Facilities Director regarding oil. T OConnor has sent the information to Jill Collins, Town Administrator to see if bids should go out now instead of the summer.

T. OConnor updated the Board on the renewal of Dental / Life policies.

T. OConnor made the Board aware of request from vendors to set up electronic payments.

Discussion was held regarding grants that will be available and the possibility of remote learning being extended. W. Woolridge stated that we should have more answers concerning these topics by April 17.

T. OConnor reviewed the current plan to keep paying all employees, the Board agreed to continue with this for the future. It was stated that any disruption would jeopardize funding that will become available regarding COVID-19.

### **Board Business**

#### **Committee Assignments:**

Committees were reviewed and people were assigned to fill spots (see attached)

#### **Hiring Committee Board Representatives for Administration Positions- Director of CIA and Director of Facilities:**

Discussion was held regarding the makeup of these committees, it was also decided to add the Vice Principal search, after discussion the following Board members will serve:

Director of Curriculum, Instruction, and Assessment: Kaylah Hemlow

Director of Facilities: Jim O'Malley

Vice Principal: Sean Leary

#### **2020/2021 School Calendar approval:**

Discussion was held regarding the proposed 2020-2021 calendar, A. Diorio informed the Board regarding an email from Union President Sarah Burgess, hoping that the Board would keep the beginning of the year workshop days the same, day one for teachers to work on their rooms, day two for work related to the schools, day three district. A. Freitag also brought a concern regarding the end of the grading period on Thursday, she would like Friday of that time to be used for reflection, wrap of course etc. and Monday be the start of the new marking period. After discussion the following motion was made:

**K. Hemlow – MOVED to approve the calendar and the grading period adjustment as presented. SECONDED H. Kennedy VOTE: 5-0-0 MOTION PASSED.**

#### **Discussion regard this year's April break**

W. Woolridge updated the Board on what he had been hearing regarding April break, from administration, faculty, and parents. The majority felt that a break was needed to just have a short breathing spell. Breakfast and lunch would continue on the same schedule. J. Boggio already has worked out a schedule. After discussion, the Board decided to keep April break as originally scheduled.

#### **Job Descriptions, Director of Curriculum, Instruction and Assessment; Director of Facilities, Administrative Assistant to CIA**

Discussion was held regarding the job descriptions as presented, minor changes were made, after discussion the following motion was made:

**H. Kennedy– MOVED to accept the job descriptions as amended. SECONDED K. Hemlow VOTE: 5-0-0 MOTION PASSED.**

**Summer Hiring Policy adjustment:**

Discussion was held regarding the current Summer Hiring Policy and changes if the Board was not able to meet. After discussion, the following motion was made:

**K. Hemlow – MOVED to change the GAA: Summer Hiring Policy to include the following language: In the case of a pandemic situation, when a regular Board meeting could not be held, the Superintendent is authorized to hire when positions are open to fill as necessary. SECONDED J. O’Malley VOTE: 5-0-0 MOTION PASSED.**

**Other Business:**

S. Leary wanted to thank the staff for all the work they have done over the past few weeks, they were thrown a curveball and things are going smoothly. He would like administration to make sure that they will be notified.

The Board asked for update on how paper materials are being handled. A. Freitag stated that parents can drop off paperwork in the lobby, then it is handled with people wearing gloves, to the conference room where it sits for 4 days. It is then distributed into boxes for the teachers.

J. Boggio daily videos are a big hit.

People are working together in a difficult situation and there have been few complaints. S. Leary would like to set a date for a Board Retreat to discuss goals and budget expectations for 2021-2022. The date of June 18, 2020, at 6:15 this would be with W. Woolridge and the Board.

Discussion was held about assessment, McKinney-Vento students.

**Curriculum Report:** K. Craig report was reviewed.

**Technology Report:** D. Trabucco report was reviewed.

**Principal’s Report:** A. Freitag reviewed her report with the Board, questions were asked and answered.

J. Boggio reviewed his report with the Board, questions were asked and answered.

**Superintendent's Report:**

Superintendent Woolridge reviewed his report with the Board, questions were asked and answered.

**Citizens Comments:**

Megan Kondrat introduced herself as the new Selectmen's rep to the Board.

Peter Ohmart stated he hopes for the next meeting that the Board will have microphones to help with the public in hearing them.

**H. Kennedy MOVED to go into non-public session according to RSA 91 -A:3 II (a) (b) (c) at 8:26 pm; K. Hemlow SECONDED. Roll Call -S. Leary- yes, H. Kennedy- yes, K. Hemlow -yes, J. O'Malley-yes, and J. Kilelee- yes. VOTE: 5-0-0, MOTION PASSED**

**H. Kennedy MOVED to go out of non-public session at 9:16 PM. K. Hemlow SECONDED. Roll S. Leary-yes, H. Kennedy- yes, K. Hemlow- yes-, J. O'Malley- yes, and J. Kilelee- yes. VOTE: 5-0-0, MOTION PASSED**

**K. Hemlow MOVED to adjourn the meeting at 9:17 PM. H. Kennedy SECONDED. VOTE: 5-0-0, MOTION PASSED**

I attest that this is a true copy of the minutes:

\_\_\_\_\_ approved on \_\_\_\_\_  
Ann Marie Diorio