

**Hinsdale School Board Meeting
Hinsdale School District
SAU Building
June 5, 2019
6:15 PM**

Board Members Present: Holly Kennedy, Sean Leary, James O'Malley, and Jeana Woodbury
Kaylah Hemlow arrived at 7:30 pm

Administration Present: Wayne Woolridge, Superintendent; Ann Freitag, Principal; Tom OConnor, Business Administrator; Joseph Boggio, Principal; Karen Craig, Director of Curriculum and Instruction; Tom Ronning, Vice Principal; and Deborah Child-Trabucco, Director of Technology

H. Kennedy called the meeting to order at 6:15 PM

Minutes

S. Leary – MOVED to approve the public minutes and nonpublic of May 8 and May 21 as amended J. O'Malley SECONDED VOTE: 4-0-0 MOTION PASSED.

Citizens Comments

None

Board Business

Recognition of Students Who Painted the Mural

The Board recognized Tim Benson's Advanced Art students who painted the mural in the SAU hallway, Sam Bousquet, Lilly Burke, McKenna Cassavaugh, John Macdonald, Karista Machado, Jason Maxfield, Mandy Mullins, Kleay Steever, and Ciera Youmell.

Clarification of Changes in Hinsdale Intervention Plan (HIP) Program, Reaffirming Minutes of April

S. Leary stated that he wanted the minutes of the April 10, meeting changed to reflect a conversation concerning HIP. After discussion the following motion was made:

S. Leary – MOVED to approve the public minutes of April 10 as amended J. O'Malley SECONDED VOTE: 4-0-0 MOTION PASSED

Memorandum of Understanding with Town of Hinsdale

S. Leary and J. O'Malley reviewed with the board the proposed Memorandum of Understanding with the Board. After discussion, S. Leary will make an adjustment to a paragraph of wording on the first page. He will make the changes and send to A. Diorio to disseminate to the Board.

Safety Audit

A Safety Audit is required by the State, every three years. The audit is free, it will be an assessment of the school buildings, after discussion the following motion was made:

**J. O'Malley – MOVED to approve moving forward with the Safety Audit S. Leary
SECONDED VOTE: 4-0-0 MOTION PASSED.**

Hiring of the Auditor for FY 2018-2019 (MS 60)

T. OConnor reviewed the MS- 60 A to hire Vachon, Clukay and Company for the 2018-2019 audit and the MS-60A. After discussion the following motion was made:

S. Leary – MOVED to approve Vachon, Clukay and Company as the auditors for the 2018-2019 school year and to have the Business Administrator sign the MS-60A. SECONDED J. O'Malley VOTE: 4-0-0 MOTION PASSED.

NEAS&C Accreditation Five Year Plan Approved-Review

W. Woolridge and A. Freitag reviewed the letter from Kathleen Montagano, Associate Director of the New England Association of Schools and Colleges Inc. The Committee on Public and Secondary Schools voted to accept the schools Five- Year Progress Report of the Hinsdale Middle/High School and continue the school's accreditation. They also listed a dozen things that they were pleased to learn.

Data Governance Plan Review and Acceptance

D. Trabucco reviewed with the Board the Data Governance Plan, the group we are going to use for the creation of Data Protection Agreements (DPA) is TEC (The Education Center). It will minimally affect the budget at \$1.00 per student. The plan recommends doing an audit of the technology system. Training will be offered throughout the year and at monthly faculty meetings.

S. Leary – MOVED to approve the Data Governance Plan as presented. SECONDED J. Woodbury VOTE: 4-0-0 MOTION PASSED.

Other Business

J. O'Malley mentioned the following events had happened in the past month; unveiling of the Hinsdale Education Tile Project, Academic Awards night, ELO Dinner, ELO presentations, HEF Golf Tournament. Future events include Class Day, Field Day, High School Graduation and 5th Grade Recognition.

Financial Report: T. O'Connor's report was reviewed. W. Woolridge reviewed that we have received a letter from Frank Edelblut congratulating the Hinsdale School District for coming in on time and under budget on the building project. Grants that have recently become available were discussed.

Curriculum Report: K. Craig's report was reviewed.

Technology Report: D. Trabucco's report was reviewed. Discussion revolved around the Tech Plan and changes to the plan concerning third and fourth grade laptops moving the third grade back a year. The committee also recommended that high school students be allowed to bring their laptops home. It has become a logistical nightmare to have students receive and return laptops. S. Leary expressed concerns concerning going forward with the plan as presented. In conclusion, the conversation the Board verbally agreed to the amendment concerning the third and fourth grade laptops and would have the corrected Technology Plan at the August Board meeting to review and approve.

Principal's Report: A. Freitag reviewed her report with the Board.

J. Boggio reviewed his report with the Board.

Superintendent's Report

Superintendent Woolridge reviewed his report with the Board. Discussion was held regarding the Social Emotional Learning curriculum, bullying, it was noted that the number of bullying incidents are down in both schools. The school will be working on whole person wellness. The advisory committee that has been set up should help with a more positive atmosphere.

Committee Reports

Personnel: No updates

Health Safety and Wellness: J. O'Malley updated the Board on a Wellness Fair that is being organized for the fall of 2020, the staff is enjoying the smoothie bar. We have 6 teams that are participating in a county initiative to promote wellness.

Town Budget Committee: no updates

Staff Development: no update

Legislation/NHSBA: J. O'Malley discussed HB-612.

Emergency Management: no updates

Windham Career Center: no updates

HASP Advisory Board: S. Leary reviewed information received at the HASP meeting concerning data assistance and the Disney Institute that Mrs. O'Malley and Miss Mahoney attended. Discussion was also had regarding a 4-H group being started.

Selectmen: A joint meeting will be held on June 17, 2019 at 6:00 at the Police Station. Selectmen, Steve Diorio updated the Board to the fact that Jill Collins, Town Administrator is writing a grant through the TAP funds to do some revisions to School Street.

Facilities Maintenance: S. Leary reported that parking lot at the Hinsdale Middle High School has been expanded by six places. There have been problems regarding ERV alarms at the HES addition and it is slowly being solved. The committee will be developing a written facilities plan.

Community Connections- A meeting will be held June 10, 2019

Citizens Comments:

None

S. Leary MOVED to go into non-public session according to RSA 91 -A:3 II (a) (c) at 8:03 pm; J. Woodbury SECONDED. Roll Call -S. Leary– yes, H. Kennedy- yes, K. Hemlow –yes, J. Woodbury- yes, and J. O’Malley- yes VOTE: 5-0-0, MOTION PASSED.

J. Woodbury MOVED to go out of non-public session at 8:49 PM. K. Hemlow SECONDED. Roll Call S. Leary–yes, H. Kennedy- yes, K. Hemlow- yes, J. Woodbury- yes, and J. O’Malley-yes VOTE: 5-0-0, MOTION PASSED.

J. Woodbury MOVED to adjourn the meeting at 8:50 PM. K. Hemlow SECONDED. VOTE: 5-0-0, MOTION PASSED.

I attest that this is a true copy of the minutes:

Ann Marie Diorio

approved on _____