



# Hinsdale School District

Be part of the Hinsdale Advantage • Innovative Programming,  
Educating & Supporting the Whole Child

**NOTICE OF VACANCY POSITION:** Staff Accountant SALARY: Competitive Salary based on experience, plus benefits; full-time, year round position.

**POSITION DESCRIPTION:** SAU 92 is seeking qualified candidates for the role of Staff Accountant. Responsibilities include, but not limited to: payroll, A/P, A/R, and some Human Resource responsibilities and; other duties as assigned.

**MINIMUM REQUIREMENTS:** Bachelors in Accounting or equivalent; experience in fund accounting, especially from a School District preferred; computer literacy, above average Excel skills and ability to use financial based software required; must be a team player; Must have a valid Driver's License; Must be able to successfully pass a State and Federal Criminal Records Check.

**BENEFITS:** Health Insurance (with a Buyout option); Dental insurance; employer paid Life and Long Term Disability; 25 vacation days; Sick, Personal and Paid Holidays; Membership in the New Hampshire Retirement System; 403(b); Professional Development opportunities.

**TO APPLY:**  
Submit, cover letter, resume,  
3 letters of reference to:

Ann Marie Diorio  
49 School Street, P.O. Box 27  
Hinsdale, NH 03451-0027  
adiorio@hnhbsd.org

**A complete job description is available on our website [www.hnhbsd.org](http://www.hnhbsd.org)  
Applications will be accepted until March 1, 2019.**

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