

**Hinsdale School Board Meeting
Hinsdale School District
SAU Building
November 7, 2017
6:15 PM**

Board Members Present: James O'Malley, Holly Kennedy, Sean Leary, and Tina McCosker

Absent: Jeana Woodbury

Administration Present: Wayne Woolridge, Superintendent; Ann Freitag, Principal ; Deborah Child Trabucco, Director of Technology; Tom OConnor, Business Administrator; Joseph Boggio, Principal; Karen Craig, Director of Curriculum and Instruction; Tom Ronning, Vice Principal

H. Kennedy called the meeting to order at 6:15 PM.

Minutes:

S. Leary -MOVED to approve the public and nonpublic minutes of October 11, 2017; SECONDED J. O'Malley. VOTE: 4-0-0 MOTION PASSED

Citizens Comments:

H. Kennedy reminded citizens that this was the time for them to ask questions of the Board and the time at the end. She asked citizens to refrain from taking part in the business of the Board.

Heather Girroir, updated the Board on Project Grad, the students picked the Keene YMCA as their venue. A bus will pick students up at the high school at 9:00 pm and pick them up at the YMCA at about 5:00 am. The Class of 2018 has raised almost \$7,000.00 towards this project with fundraisers to continue. Mrs. Girroir also wanted to state how impressed she was with the ELO Program.

Board Business:

Presentation from Mrs. Kings Class:

Ann King, 5th grade teacher and student Kiley Hemlow presented a PowerPoint to the Board that showed the process for deciding the dog tag for the Town of Hinsdale for the upcoming year. This has been a project enjoyed by the students and they want to continue it to the Middle School next year. This year the whole school was involved, over 300 students and staff voted on the winner, which is a gold badge.

Student Representative:

Rachael Girroir presented her ELO, which is working at two different types of veterinary sites. The first is Green Mountain Bovine Clinic in Chesterfield, the veterinarians let her have a very

hands on approach, she has done pregnancy tests on cows, vaccinations and other tests. She also has a learning experience at the Winchester Wildlife Rehab; she works with the director to help rehab animals so they can rejoin their natural environment. Her favorite thing is feeding the baby squirrels.

Antoon Versieck is a foreign exchange student from Belgium. He is enjoying his time at Hinsdale High School very much. He is from a very large high school and he loves the hospitality that the students and staff have shown him. His suggestion was to start foreign languages earlier in school. He is multilingual, Dutch, English, German, and French.

Approval of Trip to France and Spain:

The Board reviewed a letter from Daniel Huntley and Rebecca Sayan concerning a trip they would like to plan for the 2018-2019 school year. They would be using the same company as in the past and be visiting France and Spain. After discussion, the following motion occurred:

S. Leary -MOVED to approve the trip to France and Spain for the spring of 2019; SECONDED J. O'Malley. VOTE: 4-0-0 MOTION PASSED

Meeting Norms:

The norms of the Hinsdale High School Board were discussed, changes were suggested. After discussion, the following motion occurred:

S. Leary -MOVED to approve the meeting norms of the Hinsdale School Board as amended; SECONDED J. O'Malley. VOTE: 4-0-0 MOTION PASSED

Letter from Auditors:

The Board discussed the engagement letter from the auditing firm of Vachon, Clukay and Company. H. Kennedy will sign the letter as chair.

Budget Discussion:

T. O'Connor reviewed with the Board the budget process, after discussion the Board set a meeting date of Thursday, November 16, 2017 at 6:00 pm to discuss the budget.

First Reading of Policy EFAA- Meal Charging Policy:

S. Leary MOVED to accept policy EFAA Meal Charging Policy as a final reading; SECONDED J. O'Malley. VOTE: 4-0-0 MOTION PASSED

Final Reading of Policy- IHAMB- Teaching about Self-Protection, JLCK-Special Physical Health Needs of Students, JLD- School Guidance and Counseling Programs, JLIF- Receipt and Use of Sexual Offenders Registry Information:

J. O'Malley MOVED to accept as a Final Reading of Policy- IHAMB- Teaching about Self-Protection, JLCK-Special Physical Health Needs of Students, JLD- School Guidance and Counseling Programs, JLIF- Receipt and Use of Sexual Offenders Registry ; SECONDED S. Leary. VOTE: 4-0-0 MOTION PASSED

First Reading of Policy- BEDB- Agenda Preparation and Dissemination, BEDG- Minutes, BEDG-R- Access to Minutes and Public Records, DIH- Fraud Prevention and Fiscal Management, DKA- Payroll Procedures

S. Leary MOVED to accept as a first reading BEDB- Agenda Preparation and Dissemination, BEDG- Minutes, BEDG-R- Access to Minutes and Public Records, DIH- Fraud Prevention and Fiscal Management, DKA- Payroll Procedures; SECONDED J. O'Malley. VOTE: 4-0-0 MOTION PASSED

Any Other Business conducted by the Board:

J. O'Malley discussed a grant for security upgrades. After discussion, the following motion occurred:

J. O'Malley MOVED that the administration submit a New Hampshire Public School Infrastructure Fund Improvement Security Grant. The grant application will include the following items:

- A. safety film for each door at the Hinsdale Elementary School and Hinsdale Middle High School with access to the outside**
- B. surveillance cameras for the elementary school and the middle high school,**
- C. two concrete pillars at each school building that would serve to block the front door access from vehicles**
- D. door stops where needed to assist staff in case of lockdown**

All of the above items were recommended in the Hinsdale School District School Security Assessment Audit of 2016: SECONDED S. Leary. VOTE: 4-0-0 MOTION PASSED

J. O'Malley discussed the need for the BIC construction committee to be allowed to approve small work order changes for the construction project. After discussion, the following motion occurred:

J. O'Malley MOVED to approve the BIC Committee Sub-Committee be allowed to make small time sensitive decisions as necessary to maximize time efficiency as need on the Hinsdale Elementary School project: SECONDED S. Leary. VOTE: 4-0-0 MOTION PASSED

S. Leary reviewed the Memorandum of Understanding with the Town of Hinsdale and the Hinsdale School Board. After discussion, the following motion occurred:

S. Leary MOVED to approve the Memorandum of Understanding between the Hinsdale School Board and the Town of Hinsdale and ask H. Kennedy to sign; SECONDED J. O'Malley. VOTE: 4-0-0 MOTION PASSED

S. Leary discussed an idea he had been thinking about. He would like to start a Board Committee that would recognize staff on a consistent basis. After discussion, this will be an agenda item for the next meeting.

H. Kennedy thanked everyone who participated in the groundbreaking ceremony.

The Magna Award was submitted on November 2, 2017, H. Kennedy thanked everyone who participated in the application process.

Financial Report: T. OConnor reviewed his report with the Board; discussion followed.

Curriculum Report: K. Craig reviewed her report with the Board; discussion followed.

Technology Report: D. Trabucco reviewed her report with the Board; discussion followed.

Principal Reports:

J. Boggio reviewed his report with the Board; discussion followed.

A. Freitag reviewed her report with the Board; discussion followed.

Superintendents Report:

W. Woolridge reviewed his report with the Board; discussion followed.

Committee Reports:

HES Building Improvement Committee: Next meeting will be November 21, 2017

Personnel Committee: Discussion in non-public

Health, Safety and Wellness: Next meeting will be November 14, 2017 at 6:00 pm.

Town Budget Committee: Next meeting scheduled for November 15, 2017.

Staff Development: No Updates

Legislative Committee/NHSBA: J. O'Malley updated the Board on various topics.

Windham Regional Career Center: No updates

Crisis/Emergency Management: No updates

HASP Advisory: T. McCosker updated the Board on the meeting held earlier in the evening.

Selectmen: Selectmen are working on budget.

Facilities/Maintenance: J. O'Malley and S. Leary updated the Board on a recent meeting.

Community Connections: There will be two forums this year the first in January concerning Free and Reduced lunches and the 68 Hours of Hunger Project. The second will be in the spring and be on bullying.

Citizens Comments:

None

S. Leary MOVED to go into non-public session according to RSA 91 -A:3 II (a) at 7:50 pm; J. O'Malley SECONDED. Roll Call -S. Leary- yes, H. Kennedy- yes, J. O'Malley-yes, T. McCosker -yes- VOTE: 4-0-0, MOTION PASSED

S. Leary MOVED to go out non-public session at 8:02 PM ;J. O'Malley SECONDED. Roll S. Leary-yes, H. Kennedy- yes- J. O'Malley- yes, T. McCosker, VOTE: 4-0-0, MOTION PASSED.

S. Leary MOVED to adjourn the meeting at 8:03 PM; J. O'Malley SECONDED. VOTE: 4-0-0, MOTION PASSED.

I attest that this is a true copy of the minutes:

_____ approved on _____
Ann Marie Diorio