

The Hinsdale School District is seeking proposals of Architectural services for the planning of renovations or a new addition to be completed at the Hinsdale Elementary School (HES).

A pre proposal site tour is scheduled for July 19th at 6:00 PM at the Hinsdale Elementary School.

This is a Qualifications Based Solicitation. Submittals will be evaluated and ranked according to the submitter's qualifications, and the District will enter into price negotiations with the individual or firm selected. Proposals shall include all information and materials requested in this RFQ. Failure to do so may result in disqualification.

Proposers are required to submit one (1) original and twelve (12) copies of their Statement of Qualifications, plus an electronic copy, and one (1) copy of the price proposal in a separate, sealed envelope.

Project Description

The project includes renovations or additions to the Hinsdale Elementary School building located at 12 School Street in Hinsdale, NH. Hinsdale Elementary School is a pre-K through grade 5 school with enrollment at approximately 280 students. The anticipated building project will address fire code issues and enrollment growth. The identified need is for classroom space and support services.

The Hinsdale Elementary School Building Improvement Committee began meeting in May 2016 to begin the process to address fire code issues and growing enrollment trends resulting in classroom situations that compromise the learning environment for Kindergarten and first grade. The committee is made up of the district superintendent, building principal, Business Manager, two teachers, two school board members, two budget committee representatives, the PTA President, and several other parents. Four subcommittees are active and they include: Public Relations, Curriculum and Instruction, Facility Management and Finance.

The following groups are identified as parties to be involved in the Hinsdale Elementary School Building Expansion

| Group | Meeting | Starting |
|-------------------------------|---|-----------------------|
| HES Building Committee | Monthly, 3 rd Tuesday @ 6 PM | August 2016 |
| School Board | Quarterly, 2 nd Wednesday @6:15 PM | September 2016 |
| Town of Hinsdale Select board | Once | TBD |
| Budget Committee | Twice | January/February 2017 |
| School District Meeting | Once | March 18, 2017 |

Firms will be provided with preliminary Education Specifications, Fire Chiefs report of 2012, and enrollment projections through the year 2020. The anticipated start time is July 2017 and project completion in August 2018.

Qualified firms are requested to submit Statements of Qualifications to the Hinsdale School District, SAU 92, 49 School Street, PO Box 27, Hinsdale, NH 03451 no later than **Tuesday, August 2nd by 3:00 PM.**