

# Digital Portfolio

## **Seventh Grade**

### ***3 different artifacts that demonstrate the following skills:***

#### **1. Basic Technology Operations and Concepts**

- Highlight text
- Cut, copy and paste
- Demonstrate awareness of Spell or grammar check
- Insert words into sentences and letters into words
- Uses Backspace/Delete to edit
- Locate, save, or retrieve docs to and from student folders
- Use bulleted and numbered lists
- Name or rename documents
- Use graphics in a document by inserting digital pictures, clip art or pictures from file
- Use web browser to search on specific sites
- Use keyboarding web site to develop skills such as home row and fingering (for example typingweb.com)

#### **2. Digital Citizenship**

- Able to articulate at least two internet safety rules
- Articulate two responsible uses of information and technology
- Exhibit a positive attitude towards using technology

#### **3. Creativity and innovation**

- Create original works as a means of expression

#### **4. Communication and Collaboration**

- Collaborate with peers
- Develop cultural understanding by engaging with learners in other places (through Skype for example)

#### **5. Research and Information fluency**

- Locate and organize information from web sites
- Use spreadsheet to record and manipulate data

#### **6. Problem Solving and Decision Making**

- Identify and define authentic problems and significant questions for investigation
- Plan and manage activities to develop a solution or complete a project
- Collect and analyze data to identify solutions and/or make informed decisions
- Use multiple processes and diverse perspectives to explore alternative solutions

#### **SUGGESTED ARTIFACTS:**

- Research report (including notes, drafts, etc.) utilizing productivity tools
- Resume/ Essay/Survey
- Table/ Graph/Chart data
- Outline/Citing sources
- Cyberbullying/Internet Safety awareness
- Use research to create and answer a Web Quest and document the research on a spreadsheet or word document
- Research, analyze and make presentation on a scientific issue such as global warming
- Interpret data to find a plausible solution