Digital Portfolio

Fifth Grade

2 different artifacts that demonstrate the following skills:

1. **Basic Technology Operations and Concepts**
   - Highlight text
   - Use graphics in a document
   - Cut, copy and paste
   - Demonstrate awareness of Spell check and grammar check
   - Insert words into sentences and letters into words
   - Uses Backspace/Delete to edit
   - Locate, save, or retrieve docs to and from student folders
   - Use bulleted and numbered lists
   - Name or rename documents
   - Insert digital pictures, clip art or pictures from file
   - Use web browser to search on specific sites
   - Use keyboarding web site to develop skills such as home row and fingering (for example typingweb.com)

2. **Digital Citizenship**
   - Able to articulate at least two internet safety rules
   - Articulate two responsible uses of information and technology
   - Exhibit a positive attitude towards using technology

3. **Creativity and innovation**
   - Create original works as a means of expression

4. **Communication and Collaboration**
   - Collaborate with peers
   - Develop cultural understanding by engaging with learners in other places (through Skype for example)

5. **Research and Information fluency**
   - Locate and organize information from web sites
   - Use spreadsheet to record and manipulate data

SUGGESTED ARTIFACTS:

- Use keyboarding results as artifact
- Use a given web site or pre made document to show knowledge of basic technology operations skills.
- Research report (including notes, drafts, etc.) in form of written document, PowerPoint, Publisher, or other productivity tools
- Graphs produced by spreadsheet program