

Digital Portfolio

Fourth Grade

2 different artifacts that demonstrate the following skills:

1. Basic Technology Operations and Concepts

- Highlight text
- Use graphics in a document
- Cut, copy and paste
- Demonstrate awareness of Spell check /grammar check
- Insert words into sentences and letters into words
- Uses Backspace/Delete to edit
- Locate, save, or retrieve docs to and from student folders
- Use bulleted and numbered lists
- Name or rename documents
- Insert digital pictures, clip art or pictures from file
- Use web browser to search on specific sites
- Use keyboarding web site to develop skills such as home row and fingering (for example typingweb.com)

2. Digital Citizenship

- Able to articulate at least two internet safety rules
- Articulate two responsible uses of information and technology
- Exhibit a positive attitude towards using technology

3. Creativity and innovation

- Create original works as a means of expression

4. Communication and Collaboration

- Collaborate with peers
- Develop cultural understanding by engaging with learners in other places (through Skype for example)

5. Research and Information fluency

- Locate and organize information from web sites
- Use spreadsheet to record and manipulate data

SUGGESTED ARTIFACTS:

- Use keyboarding results as artifact
- Use a given web site or pre made document to show knowledge of basic technology operations skills.
- Research report (including notes, drafts, etc.) in form of written document, PowerPoint, Publisher, or other productivity tools
- Graphs produced by spreadsheet program