

**Hinsdale School Board Meeting
Hinsdale School District
SAU Building
September 9, 2015
6:15 PM**

Board Members Present: Holly Kennedy, James O'Malley, Jeana Woodbury, Tina McCosker and Sean Leary

Administration Present: Patricia Bassett, Interim Superintendent; Mark Taft, Interim Assistant Superintendent; Tom OConnor, Business Administrator; Ann Freitag, Principal; Joe Boggio, Principal; Jeff Kenney, Assistant Principal; Sue Taft, Director of Curriculum and Instruction; Deborah Child-Trabucco, Director of Technology

The meeting was called to order by H. Kennedy at 6:15 PM.

MINUTES:

S. Leary -MOVED to approve the public minutes of August 19, 2015 with minor corrections; SECONDED J. Woodbury. VOTE: 5-0-0 MOTION PASSED

S. Leary -MOVED to approve the non- public minutes of August 19, 2015 with minor corrections; SECONDED T. McCosker. VOTE: 5-0-0 MOTION PASSED

Citizens Comments:

None

Committee Reports:

Personnel Committee: no updates

Health, Safety and Wellness: Meeting schedule September 29, 2015 at 5:30pm in the SAU conference room.

Town Budget Committee: will be meeting on September 16, 2015

Staff Development: no updates

Legislative Committee/NHSBA: J. O'Malley and S. Leary will be attending the Kidder Law Conference.

Windham Regional Career Center: Meeting to be held Tuesday September 15, 2015

Crisis/Emergency Management: no updates

HASP Advisory: Next meeting to be held October 14, 2015 at the SAU office at 5:30 pm

Selectmen: discussion to follow in other business regarding solar project

Facilities/Maintenance: Meeting to be held Friday September 25, 2015 at 2:15

Community Connections: next forum will be scheduled in October

Board Business:

Schedule Board Retreat:

After discussion of the plans for this retreat the date of September 23, 2015 at 6:15 pm in the SAU conference room was set.

Schedule Administration and Board Retreat:

After discussion of the plans concerning strategic planning a date of September 30, 2015 at 6:15 pm in the SAU conference room.

Schedule Community Forum:

After discussion J. Woodbury and H. Kennedy will meet and set a date and an agenda for a forum to be held in October.

Job Description Review:

P. Bassett reviewed the job descriptions for HHS- Guidance Administrative Assistant, HHS- Administrative Assistant to Principal, Registered Occupational Therapist, Van Driver, and Study Hall Monitor. She stated that she has reviewed with the staff the job descriptions to make sure they are up to date. After discussion the following motion was made:

J. O'Malley - MOVED to approve the job descriptions of HHS- Guidance Administrative Assistant, HHS- Administrative Assistant to Principal, Registered Occupational Therapist, Van Driver, and Study Hall Monitor with a minor change on the Occupational Therapist. S. Leary SECONDED. VOTE 5 -0-0 MOTION PASSED

Policy Updates:

Policies IHBA-R Procedural Safeguards for Children with Disabilities, IHBA-R- Special Education Evaluation Procedures, ACE- Procedural Safeguard: Non Discrimination on the Basis of Handicap/Disability, IHBA- Programs for Pupils with Disabilities, IHBA- Limited English Instruction, JFAB- Admission of Tuition and Non Resident Students. After discussion the following motion was made:

J. Woodbury - MOVED to approve IHBA-R Procedural Safeguards for Children with Disabilities IHBA-R- Special Education Evaluation Procedures, ACE- Procedural Safeguard: Non-Discrimination on the Basis of Handicap/Disability, IHBA- Programs for Pupils with Disabilities IHBA- Limited English Instruction, JFAB- Admission of Tuition and Non Resident Students as a first reading. S. Leary SECONDED. VOTE 5 -0-0 MOTION PASSED

OLD BUSINESS:

Fence Discussion:

Board members reviewed the fence options; discussion was had concerning the proposed fence and repair of the current fence. All Board members gave their opinions; after discussion the following motion was made:

S. Leary- MOVED to repair the current fence, also to use the balance of the deposit that Monadnock Fence is holding for future maintenance on the fence; it would be explored painting the fence. J. O'Malley SECONDED. VOTE 3-1-1 MOTION PASSED.

Discuss Budget Calendar:

The budget process and calendar were discussed; a date of November 3, 2015 at 6:15 has been set as the first review of the budget.

Athletic Trainer:

A Freitag reviewed the information that was included in the packet concerning the position of Athletic Trainer. Questions were asked and answered; after discussion the following motion was made:

S. Leary- MOVED to hire an athletic trainer for home athletic events. J. Woodbury SECONDED. VOTE 5-0-0 MOTION PASSED.

Board Walk Through of all Buildings:

Discussion was had concerning a Board walk through of district owned buildings. After discussion a date of October 12, 2015 at 8:00 am was decided upon. The Board will meet at the SAU offices.

Other Business to come before the Board:

Discussion was had in regards to the Selectmen's meeting concerning the solar project in town. Selectmen Mike Darcy and Steve Diorio participated.

Discussion was had regarding an article in the Keene Sentinel concerning free lunches that were being offered in Winchester. T. OConnor reviewed the Community Eligibility Provisions of the Healthy, Hunger-Free Kids Act of 2010 with the Board the difference between the percentage of people that qualify for free and reduced lunch and the directly certified children who are eligible. We do not qualify for this at this time but it is being monitored.

S. Leary asked if there was a maintenance plan concerning the soccer fields now that they are being used more frequently since the town field is unavailable. It was stated this would be part of the walk through.

S. Leary asked when the fire escape would be discussed. It was stated that this would become part of the strategic plan discussion.

Financial Report:

T. OConnor reviewed his report with the Board; questions were asked and answered.

Curriculum Report:

S. Taft reviewed her report with the Board; questions were asked and answered.

Technology Report:

The Board reviewed D. Trabucco's report; questions were asked and answered. The Board acknowledged D. Trabucco and Justin Therieau's efforts with the help desk items.

Principal Reports:

J. Boggio reviewed his report with the Board; questions were asked and answered. J. Boggio reviewed the Keene State College student partnership.

A. Freitag reviewed her report with the Board; questions were asked and answered. A. Freitag reviewed the college fair that was held, homework policy and middle school summer projects.

Assistant Superintendent's Report:

M. Taft reviewed his report with the Board; questions were asked and answered. Discussion was had regarding negotiations and scheduling meetings.

Superintendent's Report:

P. Bassett reviewed her report with the Board; questions were asked and answered. P. Bassett reviewed the time line for releasing the SBAC results.

Citizens Comments:

None

J. Woodbury MOVED to go into non-public session according to RSA 91 A: 3 (a) (b) at 8:00 pm T. McCosker SECONDED. Roll Call – H. Kennedy- yes, S. Leary– yes, J. O'Malley-yes, T. McCosker-yes, J. Woodbury –yes VOTE: 5-0-0, MOTION PASSED.

J. Woodbury MOVED to go out of non-public session at 8:05 PM. S. Leary SECONDED. Roll Call S. Leary–yes, H. Kennedy yes- J. O'Malley- yes, T. McCosker, yes VOTE: 5-0-0, MOTION PASSED.

S. Leary asked the Board to agree to join with the Town on however they decide to vote on the solar project.

J. Woodbury MOVED to adjourn the meeting at 8:08 PM. T. McCosker SECONDED. VOTE: 5-0-0, MOTION PASSED.

I attest that this a true copy of the minutes:

_____ approved on _____
Ann Marie Diorio