

**Hinsdale School Board Meeting  
Hinsdale School District  
SAU Building  
June 14, 2016  
6:00 PM**

Board Members Present: Holly Kennedy, James O'Malley, Jeana Woodbury, Sean Leary and Tina McCosker

H. Kennedy called the meeting to order at 6: 01 PM

**J. Woodbury MOVED to go into non-public session according to RSA 91 A: 3 (a) (b) at 6:01 pm ; J. O'Malley SECONDED. Roll Call – H. Kennedy-yes, S. Leary– yes, J. Woodbury- yes, J. O'Malley- yes, VOTE: 4-0-0, MOTION PASSED.**

**T. McCosker arrived 6:06 pm**

**J. Woodbury MOVED to go out non-public session at 6:13 PM. ;J. O'Malley SECONDED. Roll Call – H. Kennedy yes, S. Leary–yes, J. Woodbury- yes- J. O'Malley- yes, T. McCosker- yes VOTE: 5-0-0, MOTION PASSED.**

Administration Present: Wayne Woolridge, Superintendent; Ann Freitag, Principal; Joe Boggio, Principal; Jeffrey Kenney, Assistant Principal , Deborah Child Trabucco, Director of Technology, Tom OConnor, Business Administrator

**MINUTES:**

**J. O'Malley -MOVED to approve the public minutes of May 11, 2016; SECONDED J. Woodbury VOTE: 5-0-0 MOTION PASSED.**

**J. Woodbury -MOVED to approve the non-public minutes of May 11, 2016; SECONDED J. O'Malley VOTE: 5-0-0 MOTION PASSED.**

**J. Woodbury -MOVED to approve the public minutes of May 23, 2016; SECONDED J. O'Malley VOTE: 4-0-1 MOTION PASSED.**

**J. Woodbury -MOVED to approve the non- public minutes of May 23, 2016; SECONDED J. O'Malley VOTE: 4-0-1 MOTION PASSED.**

**Citizens Comments:**

None

**Board Business:**

**Hinsdale After School Program (HASP) Award:**

S. Leary presented HASP Director with an award for outstanding achievement to Maryanne O'Malley for her work as the director of the Hinsdale After School Program (HASP).

### **Homeland Security Update:**

Marcello D'Alessandro updated the Board on the progress that has been made concerning the Homeland Security Audit and a grant that he has been working on. After discussion the following motion was made:

**S. Leary – MOVED to accept the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$3,040.00 for the purchase of radios. Furthermore, the Board acknowledges that the total cost of this project will be \$6,080.00, in which the School District will be responsible for a 50% match. The Board further authorizes the Superintendent to sign the documentation needed concerning this grant; J. Woodbury SECONDED. VOTE 5-0-0 MOTION PASSED**

Discussion was held regarding security film and the need to purchase and install.

### **FBLA Presentation Jodie Holmquist:**

Jodie Holmquist presented the Board with a proposal to bring back Future Business Leaders of America (FBLA) to the middle high school. After discussion the following motion was made:

**J. O'Malley -MOVED to endorse the plan for an FBLA club at the middle high school. ; SECONDED J. Woodbury VOTE: 5-0-0 MOTION PASSED.**

### **Elementary School Staffing:**

J. Boggio reviewed with the Board the class sizes for kindergarten and first grade for the 2016-2017 school year. Enrollment projections were reviewed, the K-1 classroom, space issues and projections for the next two years. After discussion the following motion was made:

**S. Leary -MOVED to fund a one year kindergarten position to handle the enrollment projection for the 2016-2017 school year; SECONDED J. Woodbury VOTE: 5-0-0 MOTION PASSED.**

### **Discussion of Stipend Committee:**

H. Kennedy reviewed the need to honor a negotiation commitment, to have a committee to discuss the stipends, which are listed in their contract. Discussion was had concerning the makeup of the committee and W. Woolridge will contact, Theresa Davis, Union President to set up a time to meet this summer.

### **Discussion of Keene State Memorandum of Understand (MOU):**

J. Boggio reviewed with the Board the proposal of the MOU with Keene State College. After discussion the following motion was made:

**S. Leary -MOVED to APPROVE the Memorandum of Understanding with Keene State College regarding methods and student teachers; SECONDED J. Woodbury VOTE: 5-0-0 MOTION PASSED.**

### **Annual Review of Policies DAB- Fund Balance and DFA Investments:**

T. OConnor reviewed the policies with the Board. After discussion the following motion was made:

**J. O'Malley - MOVED to approve the policies DAB- Fund Balance and DFA Investments; J. Woodbury SECONDED. VOTE 5-0-0 MOTION PASSED**

**Vote to hire Auditors:**

T. OConnor reviewed with the Board his recommendation to hire Vachon, Clukay and Company PC as the auditors for the Hinsdale School District. After discussion the following motion was made:

**J. Woodbury - MOVED to hire the auditing firm of Vachon Clukay and Company PC as the auditors of the Hinsdale School District for the 2015-2016 school year; T. McCosker SECONDED. VOTE 5-0-0 MOTION PASSED**

**Final Reading of Policy EBBC, JLCE, GBK and JEB:**

The Board reviewed EBBC- Emergency Care and First Aid, JLCE- Emergency Care and First Aid and GBK- Staff Concerns and Complaints and JEB Age of Entrance. After discussion the following motion was made;

**S. Leary - MOVED to approve the policies Emergency Care and First Aid, JLCE- Emergency Care and First Aid , GBK- Staff Concerns and Complaints and JEB Age of Entrance as a Final Reading; J. O'Malley SECONDED. VOTE 5-0-0 MOTION PASSED**

**First Reading of Policy BDB, GCQ and IHBCA:**

The Board reviewed BDB- Board Officers, GCQ, Non-renewal, Termination and Dismissal of Certified Staff, and IHBCA, Pregnant Students. After discussion the following motion was made;

**S. Leary - MOVED to approve the policies BDB- Board Officers, GCQ, Non-renewal, Termination and Dismissal of Certified Staff, and IHBCA- Pregnant Students as a First Reading; J. O'Malley SECONDED. VOTE 5-0-0 MOTION PASSED**

**Any other business to be conducted before the Board:**

Discussion ensued regarding a meeting to review surplus year end funds. T. OConnor stated that we would be on target for his estimate of around \$300,000.00 for the year. The Board reviewed a list of additional items from A. Freitag. After the discussion the following motion was made:

**J. O'Malley -MOVED to approve the additional expenditures of Safety items Code A, Items E from T Droque and Item M from the school nurse; SECONDED S. Leary VOTE: 5-0-0 MOTION PASSED.**

S. Leary informed the Board about the bike rack installation, and the July 10<sup>th</sup> Farmers Market events that will be happening.

S. Leary also thanked W. Woolridge for being a visible part of the community, it is noticed and appreciated by citizens of the town.

J. O'Malley noted the PTA fundraising efforts concerning Box Tops for Education and other programs. There will be a box made for the public at the SAU offices for these.

H. Kennedy recognized that this was J. Kenney's last Board meeting and thanked him for his service to the Hinsdale School District. She also thanked, Susan Taft for her years of service.

**Committee Reports:**

**HES Building Improvement Committee:** J. O'Malley and S. Leary updated the Board on the progress of the Building Committee, next meeting will be held June 22, 2016. They also discussed the need for a

Board motion to send out an ad to Request For Quotes (RFQ) for the architect and a survey to be done on the land including the parcel owned by Mr. Smith. After discussion the following motions were made:

**J. Woodbury MOVED to allow the building committee to formulate an ad to be placed in the newspapers for a Request for Quote to hire an architect; SECONDED T. McCosker. VOTE 5-0-0**

**J. Woodbury MOVED to allow the building committee to contact Mr. Smith and arrange for a survey of the school and his adjoining land; SECONDED T. McCosker. VOTE 5-0-0**

S. Leary and J. O'Malley updated the Board on what will be happening in the future with information on the web site. A forum will be held in September to keep the public informed. Steve Fecto was recognized for efforts on behalf of the committee.

**Personnel Committee:** will be working on stipend info.

**Health, Safety and Wellness:** Discussion was had regarding the meeting that was held on May 25, 2016, concerning web page, Monadnock School champions and the employee challenges.

**Town Budget Committee:** S. Leary stated the next meeting will be August 24.

**Staff Development-** no updates.

**Legislative Committee/NHSBA:** J. O'Malley discussed the state building aid.

**Windham Regional Career Center:** no updates.

**Crisis/Emergency Management:** W. Woolridge updated the Board on a reunification drill that will be planned in the fall.

**HASP Advisory:** S. Leary reviewed information from the meeting that was held today.

**Selectmen:** J. O'Malley updated the Board on the meeting he attended.

**Facilities/Maintenance:** J. O'Malley and S. Leary updated the Board on the meeting held in May.

**Community Connections:** no updates.

### **Financial Report:**

Questions were asked and answered concerning the current financial statements.

**Curriculum Report:** The report was reviewed by the Board.

**Technology Report:** D. Trabucco reviewed her report with the Board, questions were asked and answered.

### **Principal Reports:**

J. Boggio reviewed his report with the Board, questions were asked and answered.

A. Freitag reviewed her report with the Board, questions were asked and answered. Special recognition was given to Erika Steever, Cathy Johnson and Al Putnam for all their work concerning graduation.

### **Superintendent's Report:**

W. Woolridge reviewed his report with the Board; questions were asked and answered.

**Citizens Comments:**

April Anderson asked questions regarding the multi-age classrooms. J. Boggio explained that there will be no K-1 this year but still will be 2-3 and 4-5. When the new teachers are hired parents will receive a letter with their child's new assignments.

Lindsay Blake thanked W. Woolridge for his visual presence in the district.

**J. Woodbury MOVED to adjourn the meeting at 8:54 PM; T. McCosker SECONDED. VOTE: 5-0-0, MOTION PASSED.**

I attest that this a true copy of the minutes:

\_\_\_\_\_ approved on \_\_\_\_\_  
Ann Marie Diorio