

**Hinsdale School Board Meeting  
Hinsdale School District  
SAU Conference Room  
May 6, 2015  
6:30 PM**

Board Members Present: Holly Kennedy, Jeana Woodbury, Sean Leary, Tina McCosker and James O'Malley

Administration present, Patricia Bassett, Superintendent, Tom OConnor, Business Administrator Ann Freitag, Principal, Juliet Fenrich, Special Education Coordinator, Jeffrey Kenney, Assistant Principal, High School, Deborah Child-Trabucco, Director of Technology; Susan Taft, Director of Curriculum and Instruction; Samantha Chabot, SPED Coordinator HES; Joe Boggio, Principal, Jean Snow, Accountant

**Meeting was called to order at 6:00 pm.**

Discussion was had regarding Board Committee after discussion the following adjustment were made:

**Personnel Committee:**

The committee's responsibility includes: handling negotiations and benefits policies. A subcommittee of this will be the working on insurance offerings for staff. This committee will report out to the board as necessary. This committee will meet on an as needed basis.

**Board Representation:**

Holly Kennedy and Sean Leary negotiation Tina McCosker insurance

**Health, Safety and Wellness:**

The committee's responsibilities includes support for worksite health and safety campaigns. It will serve as a policy review committee for policy JLCF- Wellness Policy, it will incorporate the Food Service Advisory and Joint Loss. This committee will meet at least quarterly. The committee and its affiliates will report out to the Board and to each other in the form of minutes and verbally as needed.

**Board Representation;**

Jim O'Malley and Jeana Woodbury

**Representative to the Town Budget Committee:**

The Board has a voting member that is a part of the Town Budget Committee per RSA 32:15 I (b) "One member of the governing body of the municipality and, if the municipality is a town, one member of the school board of each school district wholly within the town and one member of each village district wholly within the town, all of whom shall be appointed by their respective boards to serve for a term of one year and until their successors are qualified. Each such member may be represented by an alternate member designated by the respective board, who shall, when sitting, have the same authority as the regular member." The Representative to the Budget Committee will be expected to attend all meetings or notify their alternate of a meeting they cannot attend. The representative will act as a liaison between the Hinsdale School Board and the budget committee. Meetings are held on a monthly basis (3<sup>rd</sup> Wednesday) except in the months of October to February when the meetings maybe more frequent.

**Board Representation:**

Tina McCosker, member Sean Leary Alternate

**Legislative/NHSBA Reporting:**

Reporting out of legislative updates and New Hampshire School Board. Information of interest concerning educational issues may be reported out to the Board at the monthly meeting.

Board Representation:

Jim O'Malley

**Emergency Management Committee:**

The committee's responsibilities will be to carry out School Board policy EBCA- Emergency Plan, the charge will be to work and establish relationships with local and state emergency and law enforcement authorities. The emergency plan should address hazards such as Acts of violence, natural disasters fire, hazardous materials, medical emergencies and other hazards. The committee will meet at least quarterly.

Board Representatives:

Sean Leary and Jim O'Malley

**Representation for Windham Regional Career Center:**

The Board is invited to attend the quarterly meetings of the Regional Advisory Board of the Career Center. This board meets at noon time on the second Tuesday of October, January, March and May at the Cusick Conference Room of the Windham Regional Career Center.

Board Representatives:

All members

**HASP Advisory Board:**

The representatives of the School Board will be voting members of the Hinsdale After School Program Advisory Board (HASP). The primary purpose of the Hinsdale After School Program Advisory Committee is to help the Site Director develop community resources, assess needs and evaluate the overall program and to publicize its effectiveness. The council serves in an advisory capacity only, has no legal powers to put recommendations into action nor does it have any liability that may result from consequences of actions taken. Its effectiveness and influence is the counsel it provides rather than through legal authority.

The meetings are held monthly on the second Wednesday of the month.

Board Representatives:

Sean Leary and Holly Kennedy

**Representative to Selectmen:**

The representative will attend the next meeting of the Selectmen after the monthly school board meeting to update the selectman of matters of mutual interest.

Board Representative:

Jim O'Malley, Representative Sean Leary Alternative

**Facility and Maintenance:**

The charge of the Facilities and Maintenance Committee will be to develop and implement a Facility Maintenance Plan for the Hinsdale School District. The committee will consist of two board members, the Business Administrator and the Facilities Director. After the initial meetings to develop the plan this committee will meet quarterly.

Board Representatives:

Jim O'Malley and Sean Leary

**Community Connections Committee:**

The charge of the Community Connections Committee is to provide the community of Hinsdale with information on the activities of the school up to and including district initiatives, events and School Board information. The committee will also partner with parents to assist with the developmental needs of all children. After the initial work of this committee to implement a plan of action the committee will meet on a quarterly basis.

Board Representatives;  
Jeana Woodbury and Holly Kennedy

The Board thanked the administration members for their attendance.

The Board had a short recess to do an outside tour of the SAU building at 7:12.

Board reconvened at 7:25.

**S. Leary MOVED to go into non-public session according to RSA 91 A: 3 (a) (b) at 7:25 pm J. O'Malley SECONDED. Roll Call – H. Kennedy-yes, S. Leary– yes, J. Woodbury- yes, J. O'Malley-yes, T. McCosker-yes VOTE: 5-0-0, MOTION PASSED.**

**S. Leary MOVED to go out non-public session at 8:23 PM. J. O'Malley SECONDED. Roll Call –H. Kennedy yes, S. Leary–yes, J. Woodbury- yes- J. O'Malley- yes, T. McCosker, yes VOTE: 5-0-0, MOTION PASSED.**

**J. Woodbury MOVED to adjourn the meeting at 8:24 PM. S. Leary SECONDED. VOTE: 5-0-0, MOTION PASSED.**

I attest that this a true copy of the minutes:

\_\_\_\_\_ approved on \_\_\_\_\_  
Ann Marie Diorio